

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
REGULAR MEETING – 7:30 PM
July 10, 2008**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date at the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

Members attending:

Larry Unger, President
James Brown, Vice-President
Robert Martucci, Jr.
Norma Cusick
Mary Yoder

Staff attending:

Cathy Bonaskiewich, Acting Township Manager, Finance Director
John Andreas, Director of Public Works
Carl Best, Director of Planning & Zoning
Allen Stiles, Chief of Police
John Ashley, Township Solicitor
David Tettermer, representative of the Township Engineer

CALL TO ORDER

Commissioner Unger called the meeting to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE

NOTIFICATION

Mrs. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken at the time of the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

PAYMENT OF THE BILLS

On motion of Commissioner Cusick, seconded by Commissioner Brown, the Board of Commissioners voted unanimously to authorize payment of the bills.

MINUTES

June 26, 2008

Commissioner Unger declared the June 26, 2008 Board of Commissioners Meeting Minutes approved as submitted.

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Consideration of motion to authorize Payment #3 to Muschlitz Excavating in the amount of \$115,539.76 for the South Gilmore Street Storm Sewer Installation and Road Reconstruction Project.

Mr. Tettermer updated the Board on the status of the South Gilmore Street Storm Sewer Installation and Road Reconstruction Project. He noted that the project is nearly complete with a small number of items remaining.

Commissioners Unger and Cusick spoke briefly on their observations of the system during recent storm events. Commissioner Cusick inquired if there were concerns expressed by the residents in the area.

Mr. Andreas noted that although the traffic had to go through Montgomery Street, there weren't any major concerns raised.

On motion of Commissioner Cusick, seconded by Commissioner Martucci, the Board of Commissioners voted unanimously to authorize Payment #3 to Muschlitz Excavating in the amount of \$115,539.76 for the South Gilmore Street Storm Sewer Installation and Road Reconstruction Project.

Consideration of a motion to authorize Change Order #1 to the South Gilmore Street Storm Sewer Installation and Road Reconstruction Project.

Mr. Tettermer explained that he had requested the change order item be placed on the agenda because he expected to have a signed change order from the contractor. He noted that since the signed copy was not received, the item could be postponed.

Consideration of a motion to reappoint Mike Werley to the Building Code Board of Appeals (5 year term to begin 7/22/08).

There was a discussion regarding the creation of the Building Code Board of Appeals that was formed several years ago and the appointment process of its members.

On motion of Commissioner Cusick, seconded by Commissioner Martucci, the Board of Commissioners voted unanimously to reappoint Mike Werley to the Building Code Board of Appeals (5 year term to begin 7/22/08).

Consideration of a motion to authorize hiring a second permanent, part-time clerical position.

Mrs. Bonaskiewich and Mr. Best both explained that they are in agreement on the two candidates that they recommend hiring. They noted that they both interviewed 18 applicants and conducted second interview for five well qualified candidates.

On motion of Commissioner Cusick, seconded by Commissioner Brown, the Board of Commissioners voted unanimously to authorize hiring a second permanent, part-time clerical position.

PUBLIC COMMENT

Ms. Jane Benning of 3111 Douglas Road expressed her concerns that the former Township manager is involved in the new manager search process. She asked why citizens could not be involved in the process.

Commissioners Unger and Brown commented that the more people that know who is applying, the more likely the information could leak out and jeopardize that individual's current employment.

Commissioner Martucci commented that it is mostly due to time constraints on the Board's part that Mr. Khalife is providing some assistance to make an easier transition in the search process for the new manager. Ultimately the Board will make its own decision when selecting the new manager.

Commissioner Unger noted that there would not be a vote after the Executive Session on negotiation and litigation matters.

ADJOURNMENT

As no other business was presented, the meeting was adjourned. The Board of Commissioners went into Workshop, followed by Executive Session.