

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA**

**MINUTES FROM THE BOARD OF COMMISSIONERS  
REGULAR MEETING – 7:00 PM  
October 28, 2010**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**Members attending:**

James Brown, President  
Robert Martucci, Jr., Vice President  
Norma Cusick, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff attending:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tetteimer, representative of Township Engineer, Keystone Consulting Engineers

**CALL TO ORDER**

President Brown called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE FOLLOWED.**

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the 3-minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves and speak clearly in the microphone.

**APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLES**

**Motion by Commissioner Cusick, seconded by Commissioner Ackerman, to accept the unaudited Financial Report for the period ending September 30, 2010 and approve the list of Bills Payable for the period 10/09/2010 through 10/22/2010.**

**Roll Call vote:**

COMMISSIONER ACKERMAN -YES  
COMMISSIONER SEAGREAVES-YES  
COMMISSIONER MARTUCCI-YES  
COMMISSIONER CUSICK-YES  
COMMISSIONER BROWN-YES

**The Motion passed by 5-0**

**MINUTES**

**October 14, 2010**

Commissioner Brown declared the October 14, 2010 Board of Commissioners Regular Meeting Minutes approved as presented.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ORDINANCES**

None

**RESOLUTIONS**

None

**MOTIONS**

**Consideration of a Motion to award the Bid for the Sewerage Flow Monitoring Data Logging Services Project.**

Mr. Soriano noted that on October 1, 2010, the Township opened the only bid received for the proposed sewerage monitoring work. The apparent low bidder was Flow Assessment Services LLC of Bedford, New Hampshire who submitted a bid in the total amount of \$112,398.00. The project scope of work involves two separate, three month monitoring periods tracking sewerage flow conditions during significant rainfall events. The work shall consist of furnishing, installing and maintaining 12 sewerage flow meters for a period of 24 weeks, and will be done in two separate, twelve week periods. Phase One starts in November and December 2010 and January 2011. Phase Two commences March, April and May 2011, if necessary. The location of the Sewerage Flow metering will be in Sewerage Basin 2A, 2B and 9 (bordering Allentown's Oxford Drive - Martin Luther King Jr. Drive) and Sewerage Basin 10 (Seidersville Road - Emmaus Avenue).

Commissioner Cusick inquired if there would be any additional costs to the Township if only Phase One was needed. Mr. Andreas stated that there would be no additional cost; everything is included in the bid.

Commissioner Martucci inquired if the Township should advertise Bid Invitations in Construction Journals since the Township only received one bid. Mr. Tettermer stated that he did not think it was necessary because it is very expensive and this is a unique situation. He explained that there are numerous municipalities that are doing testing right now, so a lot of companies are very busy, plus this project is small in comparison to other municipalities.

**Motion by Commissioner Cusick, seconded by Commissioner Martucci, to accept the Bid in the amount of \$112,398.00 from Flow Assessment Services, LLC of Bedford, New Hampshire for Sanitary Sewer Flow Monitoring with the option not to perform flow monitoring under Option 2, if the first phase of the monitoring derives satisfactory results and data acceptable to the Township Engineer and Public Works Director.**

**Roll Call:**

- COMMISSIONER ACKERMAN -YES
- COMMISSIONER SEAGREAVES-YES
- COMMISSIONER MARTUCCI-YES
- COMMISSIONER CUSICK-YES
- COMMISSIONER BROWN-YES

**The Motion passed by 5-0**

**Consideration of a Motion to authorize the use of equipment and operator in order to facilitate the Walking Purchase Park cleanup event on November 13, 2010.**

Mr. Soriano noted that Mr. Andreas has agreed to provide assistance in the form of equipment and operator, if requested, for the November 13, 2010 Walking Purchase Park cleanup event. The event will be from 8:00 a.m. to Noon.

**Motion by Commissioner Cusick, seconded by Commissioner Seagreaves, to authorize the use of equipment and operator in order to facilitate the Walking Purchase Park cleanup event on November 13, 2010.**

**Roll Call:**

COMMISSIONER ACKERMAN -YES  
COMMISSIONER SEAGREAVES-YES  
COMMISSIONER MARTUCCI-YES  
COMMISSIONER CUSICK-YES  
COMMISSIONER BROWN-YES

**The Motion passed by 5-0**

Mr. Soriano announced that there will be a vacancy on the Salisbury Township Environmental Advisory Council. Mr. Soriano noted that Ms. Sopka received an email from Dr. Richard Niesenbaum noting his difficulties in being able to attend meetings because of conflicts with family schedules. Mr. Soriano asked Ms. Sopka to request a letter of resignation so the Board can officially act on it.

Mr. Soriano noted that he was representing Ward 5; however, the Ordinance does not require, per se, that the members be appointed from each Ward. This was a policy agreed on by the Board to have the equal representation from each Ward on the STEAC. Commissioner Ackerman noted that she has already received a letter of interest from a resident of the 5<sup>th</sup> Ward.

**COURTESY OF THE FLOOR**

Ms. Antonella DiMatteo, with the Recreation Advisory Committee, presented information on the Holiday Bus Trip to New York City. She stated that the trip is scheduled for December 11<sup>th</sup>, 2010 and it will include the Radio City Music Hall Christmas Show. Ms. DiMatteo noted that the approximate cost for the trip is \$80. She also noted that more details will be in the Salisbury Press and she is hoping that with approval from the Board, the information can be advertised on the Township website.

Commissioner Cusick inquired who has liability on the trip. Mr. Soriano stated that the Recreation Advisory Committee and the Township will have some liability, but he intends to have participants sign a waiver of liability. The Commissioners believed this to be a worthwhile cultural event by the Township.

Nathaniel Belzner from Troop 58 presented the Eagle Scout Project he completed at Franko Farm Park. Mr. Belzner noted that the project consisted of the creation of three 10'x12' butterfly gardens containing the flowers and bushes most attractive to butterflies. He stated that he spent approximately 146 hours on the project. The Commissioners commended him on a job well done.

**ADJOURNMENT**

Commissioner Cusick made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:35 p.m.