

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
REGULAR MEETING – 7:00 PM
May 26, 2011**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

Members attending:

James Brown, President
Robert Martucci, Jr., Vice President
Norma Cusick, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff attending:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director-EXCUSED
John Andreas, Director of Public Works-EXCUSED
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

CALL TO ORDER

President Brown called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE FOLLOWED.

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred

that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLE

Motion by Commissioner Cusick seconded by Commissioner Martucci, to approve the unaudited Financial Report for the period ending April 30, 2011 and list of Bills Payable for the period 5/07/2011 through 5/20/2011.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

MINUTES

May 12, 2011

Mr. Soriano noted that Ms. Sopka has offered additions and corrections to the minutes from last meeting, as follows:

Page 2, last paragraph: Attorney Ashley introduced Deborah Ivins, area manager for TNT Fireworks. Ms. Ivins explained that she wants to install a 30' x 50' pole tent in the parking lot of the **Party Supply Paper** Lot to sell sparkles and fireworks novelties. She is requesting that the tent be operational from approximately June 20th through July 6th and open daily from 9:00 a.m. until 9 p.m.

Page 3, third paragraph: Ms. Cynthia Sopka noted that the Planning Commission is recommending approval **conditioned upon the company can only sell the type of firework novelties that are allowed to Pennsylvania Residents and must comply with all Federal, State and Local regulations.**

Commissioner Brown declared the May 12, 2011 Board of Commissioners Regular Meeting Minutes approved as presented.

NEW BUSINESS

POLICE AWARD CEREMONY

Mr. Soriano stated that the Chief has requested some time to honor several officers for their outstanding service during 2010 and the first few months of 2011. The ceremony proceeded as follows:

Every year, during the month of May, municipalities across the United States formally recognize the outstanding service performed by their local law enforcement officers. This year, during our fifty-third year of service to our community, the Salisbury Township Police Department will continue its own tradition by honoring our officers and the members of other agencies and organizations for their exceptional actions and superior performance.

Exceptional Duty Award

Sergeant Kevin Soberick
Officer Kevin Kress
Officer Bryan Losagio

Life Saving Award

Sergeant Donald Sabo
Officer Kevin Kress
Officer Richard Nothstein
Officer Bryan Losagio
Officer Harold Bonser, II

Department Commendation

Sergeant Kevin Soberick
Officer Jason Laky
Officer Richard Nothstein, Jr.
Officer John Wiseman and K-9 "Jack", Catasauqua Police
Department
Sergeant Michael Mullen and K-9 "Sammy", Macungie Police
Department

Smooth Operator Award (Penn Dot)

Sergeant Kevin Soberick

Traffic Safety Award

Sergeant Kevin Soberick
Detective Brian Klimowicz
Officer Jason Laky
Officer Budd Frankenfield, III
Officer Michael Palansky
Officer Kevin Johnson
Officer Geoffrey Hebel

Unit Citation *

Sergeant Kevin Soberick (2)
Sergeant Ronald Patten (2)

Detective Brian Klimowicz
Officer Kevin Kress
Officer Bryan Losagio
Officer Michael Palansky
Officer Charles Whitehead (2)
Officer Kyle Rehatchek
Officer Matthew Geake, Allentown Police Department

**Unit Citations awarded for outstanding performance during Presidential protective detail for former President Bill Clinton visit to Salisbury Township on August 10, 2010*

And

Special Operations Group response to barricaded shooting suspect at 760 E. Tioga Street on June 19, 2010.

Honorable Mention

Officer Budd Frankenfield, III
(Emmaus Bank Robbery Suspect Apprehension, December 30, 2010)

Special Presentation

Salisbury Township Police Officer's Association
Police Department Flag Pole Dedication

Professional public safety law enforcement agencies are required to be well-disciplined organizations in service to the community and their mission. Effective discipline is a positive process when its purpose is to train and /or develop personnel. The best disciplinary programs consistently reward officers who display outstanding performance and punish officers who violate the code of conduct.

ORDINANCES

None

RESOLUTIONS

Motion to adopt Resolution No. 1392, which will promulgate Berkheimer costs for all taxes they collect and Resolution No. 1393 to authorize the Township Manager and Assistant Township Manager to receive any and all tax information and records from Berkheimer, relative to the collection of taxes.

Mr. Soriano noted that pursuant to Act 32 of 2008, and in an attempt to make sure that all of Berkheimer's records are up to date, Berkheimer has requested that the Township execute a new cost resolution for all taxes administered by them (i.e., Earned Income Tax, Local Service Tax). Since the delinquent fee schedule has already been approved by the Lehigh County Tax Collection Committee for EIT, passing this resolution establishes a uniform cost schedule that

will be applied to all taxes collected by Berkheimer on our behalf. A uniform cost schedule provides for a simplified delinquent collection process and consistency to the taxpayer.

Mr. Soriano stated that in addition to the cost resolution, Berkheimer is requesting that the Township re-appoint a representative(s) as the liaison(s) to request and receive tax information. Mr. Soriano noted that re-appointing a representative assures the information on file is current. The enclosed resolution names the Township Manager and Assistant Township Manager/Finance Director as the Township's liaisons.

Mr. Soriano added that in the near future the Board will be asked to re-enact the EIT Ordinance in order to comply with Act 32 and the new Lehigh County Tax Collection Committee Tax Officer (which happens to be Berkheimer). Mr. Soriano noted that the Township is fortunate since otherwise it would mean re-educating all employers and residents on how to withhold EIT and file returns.

RESOLUTION No. 05-2011-1392

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF SALISBURY TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING AND EMPOWERING ITS LOCAL TAX COLLECTOR, BERKHEIMER, TO IMPOSE AND RETAIN COSTS OF COLLECTION ON DELINQUENT TAXES.

WHEREAS, SALISBURY TOWNSHIP, LEHIGH COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of certain local taxes under and pursuant to the authority of the Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, as amended; and

WHEREAS, SALISBURY TOWNSHIP, LEHIGH COUNTY, has hired Berkheimer to collect said taxes levied by the SALISBURY TOWNSHIP, LEHIGH COUNTY, including taxes that are or may become delinquent; and

WHEREAS, pursuant to Act 192 of the 2003-2004 General Assembly of the Commonwealth of Pennsylvania, SALISBURY TOWNSHIP, LEHIGH COUNTY, has the right to impose a cost of collection on taxes that become delinquent and/or that remain due and unpaid;

NOW, THEREFORE, BE IT RESOLVED that

1. **SALISBURY TOWNSHIP, LEHIGH COUNTY APPROVES AND ADOPTS** the Cost of Collection Schedule attached hereto and made apart of this Resolution to be imposed by BERKHEIMER upon any taxpayer whose taxes are or become delinquent and/or remain due and unpaid.

2. **BERKHEIMER** is authorized to retain said costs of collection set forth in the attached schedule incurred in recovering delinquent taxes and assessed to the delinquent taxpayer as allowed by law.

3. Any resolution or part of this resolution conflicting with the provisions of this resolution be and the same are hereby repealed to the extent of such conflict.

ENACTED into a RESOLUTION this 26th day of May, 2011.



SCHEDULE OF COLLECTION COSTS TO BE IMPOSED AND ADDED
TO DELINQUENT TAX

TAXPAYER NOTIFICATION AND ADMINISTRATION

1) Taxpayer late filing, Failure to File, Underpayment or Failure to Pay notice	\$25.00
2) Employer late filing notice or underpayment penalty notice for quarterly or annual earned income tax or local services tax return or reminder notice 10% of the tax, penalty and interest due-minimum charge \$50.00	\$50.00
3) Delinquent account servicing fee, including records imaging or other detailed recordkeeping, office staffing, computer equipment and software, office space, telephone, printing and imaging equipment, supplies used to generate delinquent notices and to establish payment plans. 10% of tax, penalty and interest due-minimum charge \$50.00	\$50.00
4) Establishment of Payment Plan (per planned payment)	\$5.00
5) Fee for check returned from bank or failed electronic payment (NSF, Acct. Closed, etc).	\$29.00
6) Notice of intent to file suit.	\$50.00
7) Certified Taxpayer notice prior to wage attachment	\$25.00
8) Employer wage attachment notice.	\$25.00
9) Paid before Service	\$10.00

LITIGATION

1) Prepare Magisterial District Court complaint.	\$75.00
2) Prepare for hearing.	\$100.00
3) Attend Magisterial District Court trial or hearing.	\$150.00
4) Attend Constable Execution sale.	\$350.00
5) Prepare Arbitration complaint/appeal.	\$150.00
6) Attend Trial.	\$350.00
7) Enter default judgment.	\$150.00
8) Issue Sheriff Writ of Execution.	\$250.00
9) Attend Sheriff Sale.	\$250.00
10) Non-litigation legal work.	\$70.00/hr
11) Litigation legal work.	\$80.00/hr
12) All other clerical work not itemized above.	\$60.00/hr

AUDIT OF EMPLOYERS HOLDING TAXES IN TRUST

1) Tax Assessed Cost:	
\$40.00 - 100.00	\$31.25
\$101.00 - 500.00	\$62.50
\$501.00 - 1,000.00	\$125.00
\$1,001.00 - 5,000.00	\$312.50
Over \$5,000.00	\$1,000.00

REAL ESTATE TAXES

1) Pre collection letter	\$45.00
2) Delinquent tax notice	\$40.00
3) Final Notice	\$28.00
4) Lien Satisfaction Fee	\$30.00

Civil Complaint: Court cost is advanced by Berkheimer and billed on a monthly basis to the taxing body. This cost is recovered at the time judgment is issued in favor of the taxing body and is reimbursed to the taxing body when paid by the taxpayer.

Judgment Execution: Cost for either lien filing fee or actual Sheriff Sale is advanced by Berkheimer and billed to the taxing body on a monthly basis. Once the cost is recovered from the taxpayer it is reimbursed to the taxing body. All mechanics in either case are handled by Berkheimer.

Notices, which are in most cases used mutually exclusive from one another, may be sent in any order depending on collection efforts required and associated charges are not listed in order of mailing or use. The fees and cost for notices may be cumulative based upon the number and type of notices that Berkheimer must send to successfully collect the delinquency.

All Costs also pertain to electronic tax returns, payments etc.

Berkheimer retains the right to automatically escalate these fees by 3% (rounded to the nearest dollar) on a yearly basis.

RESOLUTION NO. 05-2011-1393

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF SALISBURY TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including SALISBURY TOWNSHIP, LEHIGH COUNTY, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants

and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

WHEREAS, SALISBURY TOWNSHIP, LEHIGH COUNTY, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder **SALISBURY TOWNSHIP, LEHIGH COUNTY**, appointed Berkheimer to collect **certain local taxes**; and

WHEREAS, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

WHEREAS, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

WHEREAS, Berkheimer requires passage of a resolution by the governing body of **SALISBURY TOWNSHIP, LEHIGH COUNTY**, specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

NOW, THEREFORE, BE IT RESOLVED that:

1. **SALISBURY TOWNSHIP, LEHIGH COUNTY** hereby **appoints** the Township Manager and Assistant Township Manager/Finance Director as **its authorized representatives to make requests** upon and receive any and all tax information and records **from Berkheimer**, relative to the collection of taxes for **SALISBURY TOWNSHIP**, as desired and deemed necessary by **SALISBURY TOWNSHIP**, to be used for official purposes only; and

2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the **SALISBURY TOWNSHIP**, upon request, to the Township Manager and Assistant Township Manager/Finance Director as the authorized contact representatives for it.

3. **SALISBURY TOWNSHIP, LEHIGH COUNTY** hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

RESOLVED, ENACTED AND ADOPTED at a meeting held on the 26th day of May, 2011.

Commissioner Ackerman posed questions concerning who would receive the collection costs. Mr. Soriano stated that Berkheimer would receive the fees.

Motion by Commissioner Cusick and seconded by Commissioner Ackerman to adopt Resolution No. 1392, which will promulgate Berkheimer costs for all taxes which they collect and Resolution No. 1393 to authorize the Township Manager and Assistant Township Manager to receive any and all tax information and records from Berkheimer, relative to the collection of taxes.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

MOTIONS

Consideration of a Motion to utilize the Drop-off center(s) for Township residents to dispose of Grass and authorize the Township Manager to negotiate a proposal not to exceed \$10,000.

Mr. Soriano noted that the Township has worked with Waste Management to arrive at the best and most convenient solution for the residents, who, come July 1, 2011, would still need disposal of grass services. Mr. Soriano noted that currently, Waste Management has only one special container available for grass use. Mr. Soriano reviewed the three options that they have explored:

Option 1 - Continue Curbside Grass Collection

Township will not have enough time to gather information on users and being able to develop cost estimates. **(DROPPED)**

Option 2 - Use of drop-off Centers (Franko Farm/Devonshire)

Waste Management would make available a Truck with Driver for four hours on a Saturday, alternating between Franko Farm and Devonshire.

Truck/w Driver: \$625 day for 4 hours + \$125 transportation to composting site
17 weeks x \$625 = \$10,626
Hauling costs: 17weeks x \$125 = \$2,125

TOTAL = \$12,751 (DROPPED)

Option 3 - Use of drop-off Centers (Franko Farm/Devonshire)

Waste Management to make available a roll-off 20yd container at alternating sites on weekly basis.

Dumpster Rental: \$75/mo x 4 mo = \$300
Hauling of Grass: Weekly - 17 weeks x \$230 =..... \$3,910
Cost of Disposal: estimated 340 cy @ \$5cy =.....\$1,700
TOTAL..... \$5,610

This amount will be expended for the 2011 that will start July 1st, 2011 and end October 31st, 2011 (4 months).

2012 SEASON:

Dumpster Rental: \$75/mo x 6mo =..... \$450
Hauling Costs: 24 weeks x \$230 =..... \$5,520
Cost Disposal = estimated 480cy @ \$5cy = \$2,400

TOTAL= \$8,370 (2012 season)

Waste Management STATS: 10-12cy per pickup day to put in perspective ¾ load of a 32 yd truck per week on average

Mr. Soriano stated that the marching orders from the Commissioners from the last meeting were to reduce costs and not charge the residents, and he noted that Option 3 achieves this intent. Mr. Soriano warned the Commissioners that there will still be residents that will raise some issues that they do not have a way to transport the grass at the drop off centers. He noted that the intent is to change behavior and promote “grasscycling,” but it is hard to legislate.

Mr. Soriano noted that the Township will need to develop rules for the grass drop-off alternative. He noted that if the property owner is now engaging a commercial landscaper, it will be hard to monitor the origin of the waste. Mr. Soriano believed that the Commissioners would not want to allow commercial landscapers to use the site.

Mr. Soriano commented that the other dilemma is to ensure that the load of grass delivered to the drop-off centers is not contaminated. He stated that specific rules should be developed to tell people how to dispose of grass, especially because bags are hard to see what is inside. However, for some residents, bags are the only way to dispose of grass. Mr. Soriano noted that the Township needs to get the word out that no bags will be allowed to be dropped off, only open containers, and the load must be free of contamination.

Mr. Soriano asked, “What happens when the load is contaminated and cannot be emptied in the grass dumpster, do you tell them to take their load away?” He theorized that it will probably end up on the side of a road or in the garbage. Mr. Soriano noted that the Township will be developing a Newsletter to send out to every resident, highlighting the major changes, but also informing them of other recycling regulations.

Commissioner Ackerman inquired how the Township can keep track of how many residents take advantage of the program. Mr. Soriano commented that Mr. Durner can keep a log of how many people are dropping off grass. A discussion ensued on how to verify residency.

Motion by Commissioner Cusick, seconded by Commissioner Ackerman, to utilize the drop-off center(s) for Township residents to dispose of Grass and authorize the Township Manager to negotiate a proposal not to exceed \$10,000.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

Consideration of a Motion to approve the new Township Purchasing Policies.

Mr. Soriano indicated that for over a year the Township has been working on promulgating new Purchasing Policies that everyone will now use. He noted that certain aspects have been already in place, and this merely gives the Department Heads and employees an understanding (in written format) on what is now required. Mr. Soriano stated that it is part of an ongoing internal control review. He commented that the Finance Department has reviewed these and made some changes, with the most significant alteration being the Township Manager will oversee the process; however, there is room for delegation. The overall theme will be accountability for those that are entrusted to spend money.

The Commissioners believed this to be a very good idea.

Motion by Commissioner Cusick and seconded by Commissioner Martucci to approve the new Township Purchasing Policies and authorize the Township Manager to administer such policies.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

Motion to establish a Public Hearing Notice date for the adoption of the Lock Box Ordinance and amendment to the Uniform Construction Code.

Mr. Soriano reviewed the process required by PA Labor and Industry to start the review process for the lock box Ordinance. We would like to hold the Public Hearing on June 23, 2011.

- Draft Proposed Ordinance (**COMPLETED**)
- Submit to PA Labor & Industry (L&I) (**IN PROCESS**)
- Review and Approval by L&I (**IN PROCESS**)
- Township must provide Public Notice and hold Public Hearing (**JUNE 23, 2011**)
- Public Notice must be posted on L&I and Township website (**IN PROCESS**)
- Board of Commissioners Hold Public Hearing and take testimony on the Ordinance (**JUNE 23, 2011**)
- Adopt Ordinance-Set Enactment Date (**35 days from Adoption**)
- Copy of Final Adopted Ordinance certified to L&I
- Enforcement begins

Mr. Soriano explained the Lock Box Ordinance by saying that it will require multi-family units of four or more, as well as commercial and industrial properties (and exempting those who have a 24 hour service), to now install a lock box for the Police and/or Fire Department to use in the event

they have to access the structure when the owner is not there by using a key provided by the owner to minimize the damage or entry. He commented that several surrounding municipalities already have the Ordinance in place. Mr. Soriano noted that both Eastern and Western Salisbury Fire Departments have reviewed the Ordinance and are recommending its approval.

A discussion ensued by the Commissioners on the need for Lock Box Ordinance.

Mr. Soriano commented that the Public Hearing will get the word out to business owners and allow the Commissioners to receive feedback.

Motion by Commissioner Cusick, seconded by Commissioner Seagreaves, to set the date of June 23, 2011 for a Public Hearing on the Proposed Lock Box Ordinance and amendment to the Uniform Construction Code.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

Motion to approve the request from VIA of the Lehigh Valley to assist them in the Lehigh Valley Health Network Marathon.

Mr. Soriano stated that preparations are underway for the 2011 [Lehigh Valley Health Network Marathon for VIA](#). He noted that ten municipalities and government organizations, including Salisbury Township, will cooperate in this endeavor. Mr. Soriano commented that the Lehigh Valley Health Network Marathon for VIA continues to grow and VIA looks forward to another exciting year. He stated that as in prior years, VIA is asking for the Board approval.

Mr. Soriano commented that the Lehigh Valley Health Network Marathon for VIA is for Sunday, September 11, 2011, with a start time of 7 a.m. for the marathon (starts in Salisbury Township) and 7:45 a.m. for the half marathon relay (starts in City of Bethlehem). He stated that the marathon course begins in Salisbury Township and follows the Lehigh River canal towpath to Easton (as of now, the course remains the same as last year).

Mr. Soriano noted that VIA requests the help of the Salisbury Township Police for traffic control in Salisbury Township, as they have in previous years. VIA will contact police in early summer to review course specifics. Mr. Soriano commented that Chief Stiles has been apprised and he continues to support this request. Mr. Soriano added that Permits and Certificates of Insurance will be processed in the coming weeks, and he expects to have them executed by the end of June.

Motion by Commissioner Cusick, seconded by Commissioner Martucci, to approve the request from VIA of the Lehigh Valley for the Township to assist with their LVHN Marathon, scheduled for September 11, 2011.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

OLD BUSINESS

None

COURTESY OF THE FLOOR

Commissioner Brown commended the Chief on his Police Force.

Commissioner Ackerman asked about the Library involvement in the Playground Program. Mr. Soriano stated that at the last Library Board meeting, he brought up the idea of having a book mobile and he has been in contact with Genny Baillie and provided her with the name of the Executive Director so they can coordinate events. He noted that he will contact Ms. Baillie to follow up with the situation.

Commissioner Brown announced that the Board will recess into Executive session following the Work Session to discuss pending litigation and will not reconvene to deliberate on any other matters.

ADJOURNMENT

Commissioner Cusick made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 8:35 p.m.