



SALISBURY TOWNSHIP
POLICE
OFFICE OF THE CHIEF OF POLICE

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Allentown, PA 18103
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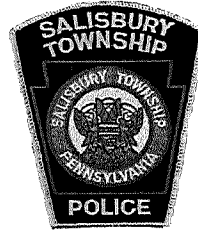
ANNUAL REPORT

2013

Serving our community since 1958.

Protection, Service, Integrity, Innovation.

Allen W. Stiles
Chief of Police



Salisbury Township Police Department

Organizational Chart

Allen W. Stiles
Chief of Police

Alpha Platoon

Sergeant Kevin Soberick (24)

Officer Jason Laky (K-9) (29)
Officer Bryan Losagio (17)
Officer Christopher Casey (22)
Officer Kyle Rehatchek (23)
Officer Harold Bonser (31)
Officer Brian Zulic (32)

Investigation & Community Policing

Sergeant Donald Sabo, Jr. (15)

Detective Kevin Kress (20)

Officer Richard Nothstein, School Resource Officer (18)

Part Time Officers
Jay Vasilik (11)
Jeffrey Renninger (25)

Bravo Platoon

Sergeant Ronald Patten (10)

Officer Budd Frankenfield (19)
Officer Michael Palansky (21)
Officer Charles Whitehead (27)
Officer Kevin Johnson (28)
Officer Geoffrey Hebel (30)

(1/2014)

2013 POLICE DEPARTMENT STAFFING

Staffing of the Salisbury Township Police Department consists of:

Chief of Police	1
Detective	1
Sergeants	3
Full Time Officers	12
Part Time Officers	<u>2</u>
Total	19

Salisbury Township Police Department 2013 Annual Report													
	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Totals</u>
Dispatched Calls	543	498	573	539	569	630	613	571	494	632	684	637	6,983
Incident Reports	450	461	494	512	519	535	534	456	491	515	518	553	6,038
Crash Investigations	25	26	25	35	32	23	25	33	20	38	28	34	344
Ambulance Calls	69	77	86	62	74	68	67	59	68	63	79	70	842
Fire Calls	15	12	21	14	13	15	15	17	16	16	23	25	202
Traffic Citations	120	80	207	213	115	174	141	93	222	317	260	96	2038
Parking Tickets	3	2	5	8	4	6	0	2	5	3	2	2	42
Non-Traffic Citations	10	34	28	9	14	2	6	13	11	19	20	44	210
Adult Arrests	13	32	18	23	31	15	17	29	23	21	32	57	311
Juvenile Arrests	9	12	22	8	22	9	5	1	7	10	11	12	128
Burglary	8	3	8	6	4	4	2	1	6	0	2	3	47
Theft	16	16	16	17	33	20	34	11	24	29	16	18	250
Auto Theft	1	0	1	1	1	1	3	0	0	0	0	2	10
Robbery	0	1	0	0	0	0	0	0	0	0	0	1	2
Assault	3	1	2	4	6	3	6	2	3	2	3	2	37
Sexual Assault	0	0	1	1	1	0	0	1	2	3	0	1	10
Criminal Mischief	12	13	6	6	6	2	6	8	3	9	4	4	79
Drug Investigation	1	1	0	1	0	0	4	1	0	1	1	2	12
DUI Arrests	1	3	1	2	4	1	1	14	3	3	7	3	43
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarm Response	31	39	36	41	42	67	48	36	34	45	51	47	517
Cruiser Miles	15,148	13,217	16,558	15,636	18,425	16,594	17,672	15,498	18,038	19,688	15,433	14,160	196,067
Court Hours	16	12	20	3	14	18	34	105.5	24.5	15	22	11	295
Sick Days	18	27	17	4.25	4	4.5	4.75	6	10.5	5.25	5	10	116.25
Vacation/Holiday	20.25	43	23.25	16	336.5	444	850.5	444	315	278	434	618.5	3823
Overtime Hours	186.5	279	249.5	121	310.5	285	300.75	305.5	299	373	246	236.5	3,192
Part Time Hours	160	195	305.5	276	193	100	197	256.5	86	103	99	200	2,171
						Funds Collected							
Parking Tickets	\$30.00	\$30.00	\$15.00	\$135.00	\$75.00	\$60.00	\$30.00	\$30.00	\$45.00	\$15.00	\$15.00	\$45.00	\$525.00
L.V.H. Parking Tkts	\$75.00	\$748.00	\$120.00	\$135.00	\$0.00	\$15.00	\$210.00	\$895.00	\$15.00	\$75.00	\$1,020.00	\$1,830.00	\$5,138.00
Police Reports	\$512.75	\$420.50	\$286.00	\$348.50	\$257.50	\$242.00	\$339.50	\$423	\$390.50	\$485.00	\$317.00	\$226.75	\$4,249.25
County Fines	\$1,759.17	\$268.28	\$158.23	\$879.89	\$746.04	\$731.16	\$1,778.93	\$287.28	\$1,171.36	\$853.30	\$349.23	\$292.48	\$9,275.35
Alarm Ordinance	\$0.00	\$250.00	\$300.00	\$175.00	\$0.00	\$0.00	\$300.00	\$0.00	\$400.00	\$325.00	\$150.00	\$125.00	\$2,025.00
Fingerprint Fee	\$30.00	\$10.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$80.00
Total Funds Collected	\$2,406.92	\$1,726.78	\$889.23	\$1,673.39	\$1,088.54	\$1,048.16	\$2,668.43	\$1,635.53	\$2,031.86	\$1,753.30	\$1,851.23	\$2,519.23	\$21,292.60
Traffic Fines	\$2,735.41	\$2,092.80	\$2,960.17	\$3,176.69	\$3,417.10	\$4,630.69	\$3,568.19	\$3,347.52	\$3,340.41	\$5,097.31	\$4,007.73	\$3,993.66	\$42,367.68
Grand Total	\$5,142.33	\$3,819.58	\$3,849.40	\$4,850.08	\$4,505.64	\$5,678.85	\$6,236.62	\$4,983.05	\$5,372.27	\$6,850.61	\$5,858.96	\$6,512.89	\$63,660.28

SALISBURY TOWNSHIP POLICE DEPARTMENT 2013 YEAR IN REVIEW

POLICE DEPARTMENT STATISTICS

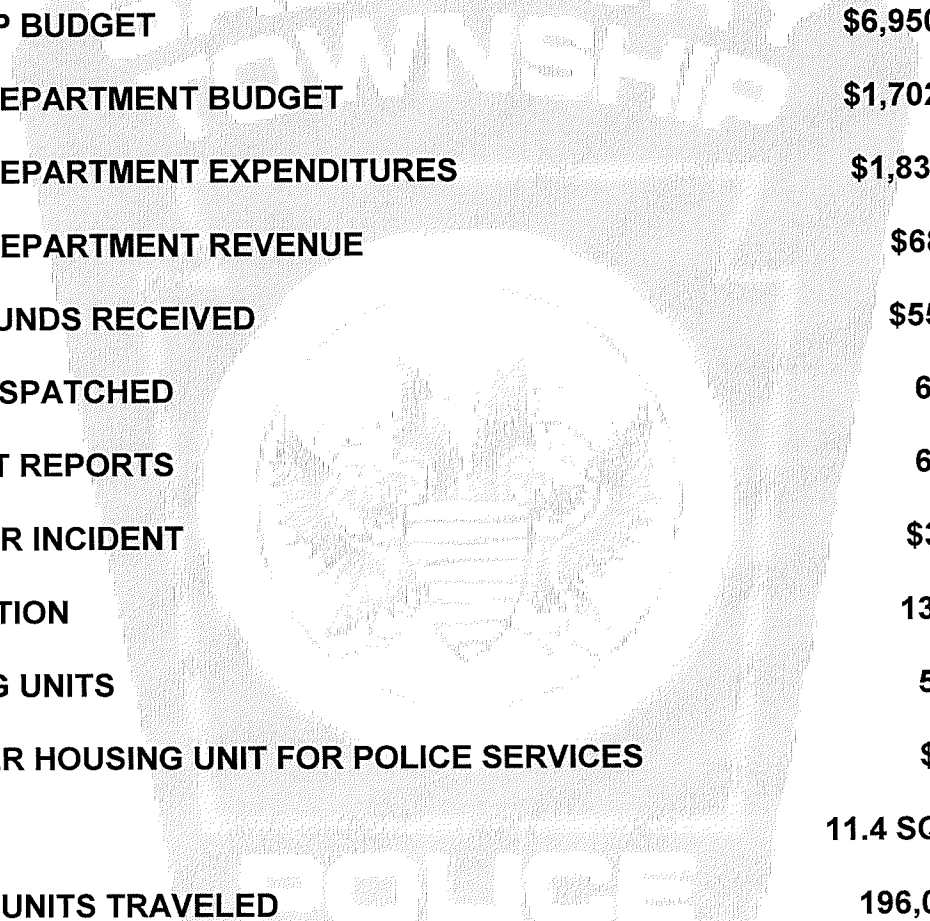
Calls Dispatched	6,983	Incident Reports	6,038	Crash Investigations	344
Alarm Response	517	Fire Calls	202	Ambulance Calls	842
Traffic Arrests	2,038	Non-Traffic Arrests	210	Parking Tickets	42
Adult Arrests	311	Juvenile Arrests	128	DUI Arrests	43
Overtime Hours	3,192	Part Time Hours	2,171	Court Hours	295
		Cruiser Miles	196,067		

POLICE DEPARTMENT REVENUE

Vehicle Code Violations	\$ 42,879.46
Parking Tickets	\$ 1,375.00
L.V.H Parking Tickets	\$ 3,705.00
Police Reports	\$ 4,187.00
County Fines	\$ 12,913.45
Security Alarm Ordinance	\$ 1,925.00
Fingerprints	\$ 80.00
Miscellaneous Fines	\$ 668.98
Twp. Property Damage	\$ 365.00
Grand Total	\$68,098.89

SALISBURY TOWNSHIP POLICE DEPARTMENT

2013 DATA SHEET

The background of the table features a large, semi-transparent watermark of the Salisbury Township Police Department seal. The seal is circular and contains a central shield with a plow and a sheaf of wheat, flanked by two figures. Above the shield, the words "SALISBURY TOWNSHIP" are written in an arc, and below it, the word "POLICE" is written in a larger, bold font.

TOWNSHIP BUDGET	\$6,950,307
POLICE DEPARTMENT BUDGET	\$1,702,401
POLICE DEPARTMENT EXPENDITURES	\$1,831,191
POLICE DEPARTMENT REVENUE	\$68,098
GRANT FUNDS RECEIVED	\$55,274
CALLS DISPATCHED	6,983
INCIDENT REPORTS	6,038
COST PER INCIDENT	\$303.28
POPULATION	13,505
HOUSING UNITS	5,285
COST PER HOUSING UNIT FOR POLICE SERVICES	\$346.49
AREA	11.4 SQUARE MILES
PATROL UNITS TRAVELED	196,067 MILES

DEPARTMENTAL DUTY ASSIGNMENTS

In an effort to provide for a more professional police department and to increase the quality of service to the public, we have assigned all full time patrol officers and the detective additional duties. All officers continue to participate in patrol, response to emergency calls, response to calls for service, traffic enforcement, accident investigation, and criminal investigation during their assigned shifts. Two Sergeants serve as patrol shift supervisors on middle and night shifts and as critical incident commanders during major emergencies. The detective conducts all major case criminal investigations, conducts pre-employment background investigations, all internal investigations and performs crime scene processing and traffic crash scene reconstruction. The Chief of Police participates in patrol, traffic enforcement and criminal investigation, assists at traffic accidents and major incidents and responds to emergency situations during his assigned shifts. The Chief, Sergeants and Detective also serve as a "Department Management Team" and conduct monthly planning meetings. Current Department duty assignments include:

Sergeant Kevin Soberick (3/27/1997)

Patrol Supervisor
Emergency Services Liaison
Field Training Officer
Special Operations Group Supervisor/Tactical Resource Officer
Arson Investigator

Sergeant Ronald Patten (4/01/1997)

Patrol Supervisor
Department Training Supervisor
Field Training Officer Program Supervisor
Firearms Training Supervisor
Department Armorer

Sergeant Donald Sabo, Jr. (4/01/2001)

Paramedic/Emergency Medical Instructor/QRS-EMS Program Supervisor
Criminal Investigation Supervisor
School Resource Program Supervisor
Juvenile Probation Liaison Officer
Field Training Officer
Fire Marshall/Arson Investigator

Detective Kevin Kress (7/05/2005)

Criminal Investigation Coordinator
Community Police Coordinator
Court Liaison Officer

Senior Patrol Officer Jason Laky (2/09/2001)

K-9 Officer (Canine Partner "FONZIE")
Defensive Tactics / TASER Instructor

Senior Patrol Officer Bryan Losagio (11/08/2001)

Traffic Safety Coordinator
Seatbelt Safety Program Coordinator
Parking Enforcement Coordinator

DEPARTMENT DUTY ASSIGNMENTS

Senior Patrol Officer Richard Nothstein (11/20/2001)

School Resource Officer
Bicycle Patrol Officer
Certified Crime Scene Technician

Officer Michael Palanski (1/29/2007)

Warrant Officer
Mobile Command Center Operator
Evidence Custodian

Officer Christopher Casey (10/08/2007)

Field Training Officer
Parking Enforcement Coordinator
Abandoned Vehicle Officer

Officer Kevin Johnson (7/13/2008)

Firearms Instructor
Armory Coordinator
Department Inventory Manager

Officer Harold Bonser (11/16/2009)

Department Inventory Manager
Building Maintenance Coordinator

Officer Budd Frankenfield (5/29/2005)

Quartermaster/Equipment Officer
(M.E.R.T. {Lehigh County} Representative)
Field Training Officer

Officer Charles Whitehead (6/02/2008)

Field Training Officer
Certified Crime Scene Technician
Criminal Investigation Specialist
Evidence & Property Custodian

Officer Kyle Rehatchek (10/08/2007)

Department Computer System Technician
Department Web Site Coordinator

Officer Geoffrey Hebel (7/13/2008)

Computer Crime Specialist
(Lehigh County Computer Crimes Task Force)
Vehicle Camera Officer

Officer Brian Zulic (5/21/2013)

Building Maintenance Team

Part Time Officers: Jeffrey Renninger, Jay Vasilik

2013 POLICE DEPARTMENT CRIMINAL INVESTIGATION ACTIVITY

Sergeant Donald Sabo (Criminal Investigation Supervisor)

Detective Kevin Kress

Offences (Uniform Crime Report)

Burglary	46
Theft	248
Auto Theft	10
Robbery	2
Assault	38
Sexual Assault	11
Arson	0
<u>Homicide</u>	<u>0</u>

Reported 355

Persons Charged

Adults: 59 Juveniles: 3

Value of Property Stolen: \$481,966 Value of Property Recovered: \$67,172

Two homicides, both with young female victims, took place in Salisbury Township during 2012. The trial for the Lanze Road homicide took place in 2013. The investigation into the Chestnut Hill Road homicide and the arrests of the suspects in that crime took place in 2013. The costs of investigating and prosecuting those two cases were significant. **(\$13,700.)**

Court time (One Trial and two preliminary hearings): \$2,700.

Overtime: \$10,000.

Supplies: \$1,000.

Total of man-hours: 1,900 (so far)

The Lehigh County District Attorney's Office also contributed a total of 650 man-hours by assigning two County Detectives to assist our investigation team during both investigations. The trial for the Chestnut Hill Road homicide is scheduled for the summer of 2014 in Berks County.

K-9 UNIT REPORT

Senior Patrol Officer Jason Laky and “FONZIE”

The first Salisbury Township Police Department K-9 Unit was placed into service in May 2003. Several citizens, the Lehigh County District Attorney's Office and Salisbury Township provided funding for the purchase of the canine and related equipment. Zeus, a one and a half year old Shepard, was imported from Budapest, Hungary. Officer Laky and Zeus spent over a month in basic training at the Castle K-9 Academy in Mechanicsburg, Pa. before joining the patrol staff. The K-9 Unit has become a very important part of this Department. The unit was responsible for taking over \$40,000 worth of illegal drugs off the street. The use of our K-9 Unit has resulted in enhanced officer safety and a reduction in time spent conducting building and area searches. Zeus was extremely effective during deployments at large disturbances. The mere presence of our K-9 has prevented many problems and caused a reduction in disorderly behavior and violence. Officer Laky and Zeus also served as Police Department ambassadors during many public appearances throughout the years. Zeus was truly a valued member of this Department and an important asset to our community. Zeus retired from active duty in May 2010 and he spent the rest of his life with Jason Laky and his family. Zeus passed away in 2013.

Zeus was replaced by Fonzie in the Fall of 2010. Fonzie has progressed through his training and has become a first-class tracker and drug detection dog. Officer Laky has spent many hours planning, developing and implementing the K-9 program. He has given up much of his personal life to provide loving care twenty-four hours everyday for his K-9 partners.

In March of 2013, Trisha Burkhardt and LVCART donated a K-9 O2 Kit (oxygen supply system) to the K-9 team. On August 22, 2013, the K-9 team received a donation of a K-9 ballistic vest for Fonzie from the “Hounds On Working Leashes” (HOWL) organization.

The third annual “K-9 Trials” Program was held in 2013 at Salisbury High School and over thirty law enforcement K-9 teams participated in the event. Officer Laky's dedication to Zeus, Fonzie and the police K-9 program has been outstanding.

DEPARTMENT TRAFFIC SAFETY & ENFORCEMENT

In 2013, Salisbury Township Police Department officers, under the direction of Senior Patrol Officer Bryan Losagio (Traffic Safety Coordinator) conducted the following grant-funded traffic enforcement:

<u>Project/Grant</u>	<u>Grant Amount</u>	<u>Results</u>
Aggressive Driving Enforcement (PennDOT)	\$7,836.24	343 vehicle stops / 317 traffic citations
Buckle Up Pa. (PennDOT)	\$1,249.10	101 vehicle stops / 49 traffic citations
DUI Enforcement (PennDOT) (roving patrols & check points)	\$1,224.60	11 DUI arrests / 7 traffic citations/ 1 non-traffic arrest
Lehigh County Casino Grant*	<u>\$6,233.07</u>	<u>143 vehicle stops / 123 traffic citations/1 non-traffic arrest</u>
Totals	\$16,543.01	587 vehicle stops / 496 traffic citations

**The Lehigh County Casino Grant also provided funds to purchase a 2013 Ford Interceptor Sedan & up fitting (\$31,513.58) and a Speed-Alert smart message board (radar traffic study system) (\$6,070.).*

Traffic enforcement grant funds are used to pay the overtime of off-duty patrol officers who are brought in to conduct dedicated traffic enforcement activity in designated areas of Salisbury Township. This system allows our Department to maintain an adequate patrol staff to answer emergency calls and calls for service while conducting traffic enforcement.

Total traffic safety and enforcement grant funds increased from \$21,875.28 in 2012 to **\$54,128.59 in 2013**

Officer Losagio conducted a total of twenty-three (23) vehicle speed surveys in Township neighborhoods.

Grant funded traffic enforcement resulted in an **increase of 55% of traffic citations** from 2012 to 2013 **(319 to 496)**

Officers assigned to zone patrol issued an additional 1,542 traffic citations **(an increase of 178% over the 2012 amount of 553 citations)**

Total traffic citations issued **increased by 133%** from 2012 to 2013 **(872 to 2,038)**

ANIMAL CONTROL OFFICER'S 2013 REPORT
Animal Control Officer Charles Durner, Jr.

Dogs running at large complaints = 54	Dogs apprehended = 46	Dogs returned to owner = 21
Dogs transported to Humane Society = 32	Barking dog complaints = 6	Animal complaints (other) = 74
Cats running at large complaints = 75	Cats apprehended = 75	Cats returned to owner = 0
Cats transported to Humane Society = 75	Animal Feces Complaints = 6	Dead Animal Disposal = 83
Animal Bites = 5	Warning Letters Sent = 23	Citations Issued = 5
ACO Hours = 141 (call out hours)	ACO Vehicle Miles = 6,986	

Salisbury Township also pays an annual fee of \$11,000 to Lehigh County Humane Society for stray animal housing and care.

2013 Hunting Permits*

	<u>Archery</u>			<u>Junior Hunting</u>		
	Residents	/	Non-Residents	Residents	/	Non-Residents
2004	9		41 (50)	5		25 (30)
2005	21		99 (120)	0		0 (0)
2006	18		114 (132)	4		7 (11)
2007	36		116 (152)	5		18 (23)
2008	44		126 (170)	2		16 (18)
2009	30		104 (134)	2		2 (4)
2010	31		110 (141)	1		4 (5)
2011	19		121 (140)	0		3 (3)
2012	32		111 (143)	0		3 (3)
2013	29		129 (158)	0		1 (1)
Total	269		1,071 (1,340)	19		79 (98)

**Since 2004, Salisbury Township has permitted deer hunting (archery only) in Walking Purchase Park & Franko Farm Recreation Area and a "Junior Hunting" Program in Walking Purchase Park (shotgun only/deer only). No-fee registration at the Police Department is required.*

DEPARTMENT TRAINING

All Department officers successfully completed the following training during 2013:

Annual Mandatory Municipal Police Officer Training & Education Commission Training (Allentown Police Academy)

Annual First Aid, CPR and AED Training (Department In-Service)

Chief Stiles' Leadership, Motivational & Guidance Seminar

Annual Pistol, Shotgun and Rifle Training & Qualification, Less-Lethal weapons training (Department In-Service)

Defensive Tactics Certification and TASER Certification (Department In-Service)

Special Operations Training: *Active Shooter; High Risk Entry; Less Lethal Tactical; Hospital Treatment Room Incidents; Tactical First Aid; Improvised Explosive Devices.* (Department Special Operations Group)

Chief Allen W. Stiles attended the following training:

International Association of Chiefs of Police Conference: Philadelphia, Pa. (October 19-23, 2013)

[New & Emerging Issues for Smaller Law Enforcement Agencies; Officer Involved Shootings for Smaller Agencies;

Citizens with Special Needs *How to Keep the Community & Officers Safe*; Promising Practices for Domestic Violence

The Lethality Assessment Protocol; Smart Policing *Using Data Driven Approaches to Crime and Safety (DDACTS) in*

Smaller Cities & Towns; Helping Communities Help Themselves *Partnering with Law Enforcement to Prevent Crime*

Before It Happens; Sandy Hook Elementary School *Tactics, Response & Lessons Learned*, The Three Rs of Information

Sharing While Maintaining Local Control *Reusability, Return on Investment and Results*]

Active Shooter; Improvised Explosive Devices; Less Lethal Tactical; Major Event Planning; School Safety Seminar (PEMA).

Sergeant Kevin Soberick, Sergeant Ronald Patten and Sergeant Donald Sabo attended the following training:

Penn State University: *Police Executive Development Program (POLEX)*

International Association of Chiefs of Police Conference: Philadelphia. Pa.

DEPARTMENT TRAINING

Detective Kevin Kress attended the following training:

Crime Scene Management & Documentation; Basic Criminal Investigation (PSP); Forensic Training Series; Internet Crime Investigations (PSP);
Investigative Discourse Analysis & Interviewing Process; Preliminary Hearings; Web Banking Fraud;
Elder Financial Exploitation; Transient Groups Targeting Elderly.

Officer Richard Nothstein (School Resource Officer): *School Safety Seminar (PEMA); Advanced School Resource Officer Training & Active Shooter Response (National Association of School Resource Officers);*

Selected Department officers also attended the following training:

First Line Supervisor/Mastering Leadership Skills: Officer Laky, Officer Losagio, Officer Frankenfield.

K-9 Training & Certification (Monthly & Annual Re-certification): Officer Laky & Fonzie

Clandestine Drug Lab Awareness (Carbon County Emergency Management Agency): Sgt. Soberick, Sgt. Patten, Sgt. Sabo, Officer Laky, Officer Frankenfield, Officer Casey, Officer Bonser, Officer Whitehead, Officer Rehatchek.

C.L.E.A.N. / JNET Updates: Detective Kress and Officer Rehatchek.

Comprehensive Death Scene Investigation & Processing: Sgt. Sabo, Det. Kress, Officer Nothstein.

Drug Paraphernalia: Officer Bonser.

Fire/Arson Investigation & Case Management: Sgt. Sabo

International Association of Firearms Instructors Conference: Sgt. Patten

Major Event Planning: Sgt. Soberick

School Safety Seminar (PEMA): Sgt. Patten

Improvised & Concealed Weapons: Officer Bonser

JNET Web-Based Training: Officer Bonser

Medical Management of Chemical, Biological, Radiological, Nuclear & Explosive Events: Sgt. Soberick, Sgt. Sabo, Officer Laky, Officer Frankenfield.

Total Station Training: Officer Losagio, Officer Nothstein, Officer Frankenfield, Officer Whitehead.

2013 ANNUAL REPORT HIGHLIGHTS

The Police Department received a total of **\$55,274** in grant funds this year.

The Police Department expended **\$167,600.23** in overtime in 2013. Of that total amount, **\$27,476.01** was reimbursed to the Township through grant funds and billing for services rendered.

Activities

On May 13, 2013, our Department participated in the Lehigh County "Disaster Simulation" ("the largest mass casualty drill in the Lehigh Valley") along with many local law enforcement agencies, Lehigh County MERT, Hazmat, EMS units, the Department of Homeland Security and the Northeast Pennsylvania Regional Counter Terrorism Task Force.

On May 18, 2013, our Department officers participated in the "Trucks & More" event and displayed Department vehicles and equipment at the Allentown Fairgrounds to assist the Junior League of the Lehigh Valley.

On October 12, 2013 our Department displayed vehicles and equipment at the Salisbury High School Football Booster Club Car Show.

On September 12, 2013, representatives from our Department joined with members of the Allentown Police Department and State Representative Simmons to discuss traffic safety concerns of residents in the East Susquehanna Street traffic corridor. We continue to meet with the South Allentown/Salisbury Township Neighborhood Watch Group.

On November 16, 2013, our Department conducted a joint "Active Shooter" drill at Lehigh Valley Hospital (Cedar Crest). The drill involved Salisbury Township Police Department & Emergency Management, Lehigh Valley Health Network Security and Emergency Management, Lehigh County MERT, Lehigh County Emergency Management, Lehigh County Emergency Dispatch Center, The Pennsylvania State Police, South Whitehall Township Police, Upper Macungie Township Police, Emmaus Police, Macungie Police, Western Salisbury Fire Company and five EMS units.

The Salisbury Township Police Department also became a member of Lehigh County Municipal Emergency Response Team, the Lehigh County Regional Intelligence and Investigation Center (RIIC) and the "Communities That Care" Program.