

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
MARCH 13, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Pre sent:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Sergeant Donald Sabo, Police
Cynthia Sopka, Director of Planning & Zoning - EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the unaudited Financial Report for the period ending January 31, 2014 and the list of Bills Payable for the period 2/22/2014-3/7/2014, broken down as follows:

\$42,832.34 = GENERAL
\$9,946.23 = FIRE
\$0= LIBRARY
\$147,279.65 = WATER
\$41,245.79 = SEWER
\$126,682.66 = REFUSE & RECYCLING
\$35,539.48 = HIGHWAY AID
\$403,526.15 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

February 27, 2014

Commissioner Brown declared the February 27, 2014 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Opening the Retirement Incentive for Public Works Department Employees.

Mr. Soriano stated that the retirement incentive is pursuant to the Collective Bargaining Agreement negotiated in 2010 and is good through 2014. Mr. Soriano read the Resolution into the record. He noted that the retirement window will be from June 11, 2014 through October 31, 2014 with the requirement that an employee must be at least 60 years of age and have a minimum of 20 years of service. Mr. Soriano explained that the incentive does not have to be negotiated because the Township is following the contract which states an incentive may be offered at any time at the Township's discretion.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the Resolution to open the Retirement Incentive for Public Works Department Employees in accordance with the CBA for 2014.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Lehigh Valley Hazard Mitigation Plan Adoption.

Mr. Soriano explained that in 2012, both Lehigh County and Northampton County engaged in a collaborative effort to revise the Hazard Mitigation Plan that was last adopted in 2006. He stated that a final draft was prepared and sent to the DEP who approved it, in concept, provided that each municipality approves the plan by Resolution. Mr. Soriano noted that what the Board will be approving is the Township's portion of the plan that will be part of the greater Lehigh Valley Hazard Mitigation Plan of 2013. The County will then put everything together and send it to PEMA for approval.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the Resolution to adopt the Lehigh Valley 2013 Hazard Mitigation Plan.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES

COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MOTIONS

Escrow Release – Kost Tire & Auto Service, Lehigh Street.

Mr. Soriano stated that the Engineer has reviewed the request and approved the release of \$69,070.76, which represents 100% of the completion. The retained amount is \$10,258.04 and will be released after final inspection. Mr. Tettemer stated that everything is in accordance with the plans and Township specifications.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the Escrow Release in the amount of \$69,070.76 to Kost Tire & Auto Service, Lehigh Street.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

ANNOUNCEMENTS

Mr. Soriano stated that the Recreation Committee will meet on Monday, March 17th to discuss submitting another Grant for the Transportation Alternative Program under PennDOT for traffic calming at Lindberg Park.

Mr. Soriano announced that Waste Management will be applying for a Recycling Grant on behalf of the Township to get recycling bins for all of the parks.

PRIVILEGE OF THE FLOOR

Commissioner Martucci brought forth a concern about solicitation because he observed a person soliciting with a permit issued by Salisbury Township in Lancaster County. A discussion ensued about the rules of solicitation in the Township.

Commissioner Seagreaves inquired about the status of the Fire Inspector position. Chief Stiles stated that they are going through the applications, following up on references and then the interview process will start.

Chief Stiles and Sergeant Sabo demonstrated the Police Department's new thermal imager to the Board and explained its various uses.

Chief Stiles announced that Officer Frankenfield, who is part of the Lehigh County MERT Program, will be leaving for specialized training in Pittsburgh for five days and the County will be absorbing the cost of training, transportation and lodging.

Commissioner Brown announced that he would like to have a luncheon for the Public Works and Police Departments to thank them for their efforts during the winter months. It was the consensus of the Board to proceed with the planning.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 7:45 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 13, 2014.

Approved and certified on this date:

Randy Soriano

Date

SEAL