

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
NOVEMBER 7, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period of 10/25/2013-11/1/2013, broken down as follows:

\$51,208.55 = GENERAL
\$1,358.80 = FIRE
\$44.75 = LIBRARY
\$927.51 = WATER
\$2,023.28 = SEWER
\$127,671.72 = REFUSE & RECYCLING
\$156.19 = HIGHWAY AID
\$81.09 = REFUND
\$183,471.89 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

October 24, 2013

Commissioner Brown declared the October 24, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

Presentation by Kermit C. Gorr, Jr., Executive Director, St. Luke's Emergency & Transport Services to provide an update on ambulance services.

Mr. Soriano turned the floor over to Mr. Gorr who provided the Board with his yearly update.

Mr. Gorr reminded the Board that this is the fourth year St. Luke's Emergency and Transport Services has taken over the ambulance services for the Eastern part of the Township. He noted that they have responded to 405 calls so far this year, which is an 18% increase over last year. Mr. Gorr stated that the response time continues to be around eight minutes for all calls and five to five and half minutes for cardiac arrest/life threatening calls.

Mr. Gorr commented that there has been no increase in the cost of the subscriptions and approximately 22% of residents participated in the subscription drive in 2012.

The Board thanked Mr. Gorr for his continuing efforts with the Township.

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

None.

ANNOUNCEMENTS

Mr. Soriano commented that the Police Pension Ordinance has been revised and was forwarded to the Association for approval.

Mr. Soriano stated that the Lehigh Valley Runners Club is requesting to hold their annual race on Super Bowl Sunday and inquired if the Board would like another presentation made by the Club or if just going through the administrative paperwork would suffice. It was the consensus of the Board that the administrative paperwork would be adequate as they are all aware of the race details.

Mr. Soriano announced that the election results showed the voters were in favor of keeping the Library tax so the 2014 Budget will reflect that outcome.

PRIVILEGE OF THE FLOOR

Commissioner Martucci expressed concerns from a resident regarding a dead tree at the intersection of Emmaus and Hausman Avenues. Mr. Andreas stated that he is aware of the situation and is looking to address it with a vendor.

Commissioner Martucci brought forth a concern from a resident about the need for tarring and chipping various mountain roads. Mr. Andreas explained that the work was regular maintenance in order to maintain the integrity of the roads, and requested the phone number of the resident who called so he could speak to him directly.

Commissioner Seagreaves inquired about the status of the new Marlow Street signs. Mr. Andreas responded that the signs are ordered and will be installed as soon as they are delivered.

Chief Stiles announced that the Police Department has been awarded a grant from the District Attorney's Association of the Commonwealth of Pennsylvania for a prescription drug drop-box to be placed at the Police Department for their drug take-back program. He noted that the box will be available for use Monday through Friday from 8:30 a.m. to 4:30 p.m.

Commissioner Brown announced that the Board will hold an Executive Session regarding personnel matters and will then continue into the Workshop.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:30 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 7, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL