

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—January 23, 2014
7:00 PM
REVISED

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Financial Report - Dec. 2013 and Bills Payable – period 1/4/2014 – 1/17/2014**
- 5. Approval of the Minutes – Dec. 19, 2013 and January 6, 2014**
- 6. Old Business**
 - A. Reorganization/Appointment**
 1. President Pro-Tempore
- 7. New Business**
 - A. ORDINANCES**
 - B. RESOLUTIONS**
 1. Traffic Signals - Adding a Preemption System to the Traffic Light at Lehigh St. & Regent Way and Lehigh St. & 31st St
 2. Act 537 – Official Sewage Facilities Plan Revision for New Land Development (Legacy Place)
 - C. MOTIONS**
- 8. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 9. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	1,490,000	1,485,119	99.67%	1,350,000	1,341,067	99.34%
01-301.400	Real Estate Tax - Claims	18,000	22,785	126.59%	18,000	24,827	137.93%
01-301.600	Real Estate Tax - Interim	2,000	962	48.12%	1,000	2,124	212.45%
Total Property Taxes:		1,510,000	1,508,867	99.92%	1,369,000	1,368,018	99.93%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	320,000	394,872	123.40%	320,000	345,783	108.06%
01-310.200	Earned Income Tax	1,900,000	2,232,235	117.49%	1,800,000	2,048,258	113.79%
01-310.400	Local Services Tax	440,000	470,279	106.88%	430,000	440,220	102.38%
Total Local Enabling Taxes:		2,660,000	3,097,386	116.44%	2,550,000	2,834,261	111.15%
Business Licenses & Permits							
01-321.600	Sign Permits	500	3,012	602.40%	.00	896	.00
01-321.800	Cable Franchise Fees	205,000	211,305	103.08%	205,000	209,181	102.04%
Total Business Licenses & Permits:		205,500	214,317	104.29%	205,000	210,077	102.48%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	25	.00
01-322.820	Street-Opening Permits	1,700	1,505	88.53%	1,700	1,385	81.47%
01-322.830	Curbing Permits	100	10	10.00%	100	.00	.00
01-322.840	Moving Permits	200	228	114.00%	200	213	106.50%
01-322.850	Solicitation Permit	100	.00	.00	.00	50	.00
Total Non-Business Licenses & Permit:		2,100	1,743	83.00%	2,000	1,673	83.65%
Fines							
01-331.110	Vehicle Code Violations	30,000	46,518	155.06%	31,000	28,202	90.98%
01-331.120	Violation of Ordinances	25,000	19,576	78.31%	25,000	30,206	120.82%
01-331.130	State Police Fines	12,000	8,040	67.00%	14,000	12,824	91.60%
Total Fines:		67,000	74,134	110.65%	70,000	71,232	101.76%
Interest							
01-341.000	Interest Income	3,000	1,558	51.93%	7,000	4,857	69.39%
01-341.100	Lien Interest Income	7,000	10,126	144.66%	2,000	6,977	348.86%
Total Interest:		10,000	11,684	116.84%	9,000	11,834	131.49%
Rents & Royalties							
01-342.100	Verizon Lease Payments	25,800	25,622	99.31%	24,800	25,543	103.00%
01-342.200	Magistrate Office Rent	28,600	28,558	99.85%	28,600	28,558	99.85%
Total Rents & Royalties:		54,400	54,180	99.60%	53,400	54,101	101.31%
Federal Grants							
01-351.025	Bulletproof Vest Grant	2,500	.00	.00	2,500	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	41,692	.00
Total Federal Grants:		2,500	.00	.00	2,500	41,692	17

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
State Grants							
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	3,000	1,249	41.64%	3,000	2,403	80.11%
01-354.030	SO/Aggressive Driver Grant	1,500	7,836	522.42%	1,500	7,545	502.97%
01-354.040	Recycling Grant	48,000	31,382	65.38%	48,000	37,000	77.08%
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	6,800	44,397	652.90%	15,000	8,184	54.56%
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	4,900	5,640	115.10%
01-354.140	DCNR Grant(s)	2,200	2,240	101.82%	22,400	20,160	90.00%
Total State Grants:		61,500	87,105	141.63%	94,800	80,932	85.37%
State-Shared Revenue							
01-355.010	Public Utility Tax	5,800	5,749	99.12%	5,800	5,781	99.68%
01-355.040	Beverage Licenses	1,800	3,000	166.67%	1,800	1,800	100.00%
01-355.050	Foreign Casualty Insurance Tax	227,500	252,483	110.98%	220,000	250,328	113.79%
01-355.070	Foreign Fire Insurance Tax	100,000	116,663	116.66%	150,000	103,554	69.04%
Total State-Shared Revenue:		335,100	377,895	112.77%	377,600	361,463	95.73%
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	28,200	28,235	100.12%	25,800	28,235	109.44%
Total In Lieu Of Taxes:		28,200	28,235	100.12%	25,800	28,235	109.44%
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	6,000	9,762	162.70%	6,000	23,707	395.12%
01-360.250	Fees for Svcs--Police SRO	36,700	.00	.00	36,700	44,891	122.32%
01-360.300	Fees for Svcs--Finance	2,000	2,544	127.22%	5,000	1,561	31.23%
Total Service Fees:		44,700	12,306	27.53%	47,700	70,160	147.09%
Review Fees							
01-361.310	Planning & SALDO Fees	4,000	1,325	33.13%	3,000	4,050	135.00%
01-361.330	Zoning Appeals & Fees	7,000	12,364	176.63%	8,000	8,818	110.22%
01-361.340	Building Code Appeal	1,000	.00	.00	500	.00	.00
01-361.350	Legal Review Fees	12,000	9,483	79.03%	12,000	4,938	41.15%
01-361.360	Engineering Review Fees	70,000	45,893	65.56%	90,000	28,589	31.77%
01-361.500	Sale - Maps/Copies/Publication	500	137	27.33%	500	322	64.46%
Total Review Fees:		94,500	69,202	73.23%	114,000	46,716	40.98%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	2,100	1,925	91.67%	2,100	2,000	95.24%
01-362.410	Building Permits	42,000	142,463	339.20%	42,000	67,272	160.17%
01-362.415	Mechanical Permits	8,000	41,164	514.55%	7,500	16,372	218.29%
01-362.420	Electrical Permits	5,000	57,250	1,145.00%	4,500	20,698	459.96%
01-362.430	Plumbing Permits	8,000	33,250	415.63%	6,500	15,650	240.77%
01-362.440	On-Site Sewage Permits	4,000	5,020	125.50%	4,000	2,850	71.25%
01-362.450	Re-Inspection Fee	3,000	2,275	75.83%	3,000	4,581	152.72%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00

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Total Public Safety Fees:		72,100	283,347	392.99%	69,600	129,423	185.95%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	1,826	107.42%	1,700	1,792	105.42%
Total Snow Removal:		1,700	1,826	107.42%	1,700	1,792	105.42%
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	1,000	59	5.95%	.00	96	.00
Total Sanitation Fees:		1,000	59	5.95%	.00	96	.00
Membership Fees							
01-365.600	Ambulance Subscriptions	32,000	29,989	93.71%	32,000	30,694	95.92%
Total Membership Fees:		32,000	29,989	93.71%	32,000	30,694	95.92%
Recreational User Fees							
01-367.200	Fundraising Proceeds	10,000	6,165	61.65%	.00	12,320	.00
01-367.500	Pavilion Reservation Fee	2,500	3,130	125.20%	3,000	2,400	80.00%
Total Recreational User Fees:		12,500	9,295	74.36%	3,000	14,720	490.67%
Miscellaneous							
01-380.000	Miscellaneous Revenue	500	467	93.36%	500	1,061	212.13%
01-380.001	Misc Utility Revenue	7,000	17,343	247.76%	7,000	10,217	145.96%
01-380.100	Forfeited/Returned Deposits	.00	50	.00	.00	230	.00
Total Miscellaneous:		7,500	17,860	238.13%	7,500	11,508	153.43%
Special Assessments							
01-383.100	Curbing Assessments	.00	11,908	.00	.00	.00	.00
Total Special Assessments:		.00	11,908	.00	.00	.00	.00
Contributions							
01-387.000	Contributions	89,800	89,769	99.97%	.00	89,765	.00
01-387.215	Contributions--K-9 Program	.00	50	.00	.00	1,050	.00
Total Contributions:		89,800	89,819	100.02%	.00	90,815	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	3,098	.00	.00	31,673	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	3,098	.00	.00	31,673	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	10,000	32,550	325.50%	10,000	.00	.00
01-392.060	Transfer From Water Fund	206,300	206,300	100.00%	199,200	199,261	100.03%

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01-392.080	Transfer From Sewer Fund	206,300	206,300	100.00%	199,200	199,261	100.03%
01-392.100	Tr fr Refuse & Recycling Fund	125,000	125,000	100.00%	182,200	125,000	68.61%
01-392.910	Transfer From Developers Fund	.00	81	.00	.00	110	.00
Total Interfund Transfers:		547,600	570,231	104.13%	590,600	523,632	88.66%
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Prior Year Exp							
01-395.000	Refund of Prior Year Expenses	.00	2,624	.00	.00	410	.00
01-395.100	Refund of Unused Premiums	100,000	207,014	207.01%	100,000	133,202	133.20%
Total Prior Year Exp:		100,000	209,638	209.64%	100,000	133,612	133.61%
Prior Year Reserves							
01-396.000	Prior Year Reserves	13,000	.00	.00	.00	.00	.00
Total Prior Year Reserves:		13,000	.00	.00	.00	.00	.00
Legislative							
01-400.113	Commissioners	13,000	13,000	100.00%	13,000	13,000	100.00%
01-400.200	Volunteer & Public Events	2,000	1,537	76.87%	3,000	962	32.06%
01-400.240	Supplies	500	126	25.25%	500	134	26.86%
01-400.420	Dues/Subscriptions/Memberships	2,700	2,854	105.71%	2,500	2,748	109.93%
01-400.460	Conferences & Training	500	.00	.00	500	.00	.00
Total Legislative:		18,700	17,518	93.68%	19,500	16,844	86.38%
Executive							
01-401.121	Manager	95,600	95,897	100.31%	93,200	93,559	100.38%
01-401.139	Caretaker	18,000	17,100	95.00%	18,100	17,809	98.39%
01-401.141	Clerical--Full Time	89,600	90,901	101.45%	83,700	85,778	102.48%
01-401.149	Clerical--Part Time	22,800	25,304	110.98%	18,900	20,420	108.04%
01-401.212	Newsletter	1,500	.00	.00	1,500	.00	.00
01-401.231	Vehicle Fuel	4,000	4,798	119.96%	6,000	3,859	64.32%
01-401.240	Office Supplies	3,200	2,982	93.19%	3,200	3,072	95.99%
01-401.251	Vehicle Maintenance	2,200	416	18.90%	750	734	97.87%
01-401.260	Minor Equipment & Small Tools	1,000	238	23.80%	1,250	1,206	96.45%
01-401.312	Consulting Services	3,000	2,000	66.67%	11,000	11,150	101.36%
01-401.315	General Services	4,000	3,029	75.73%	4,000	5,601	140.02%
01-401.320	Telephone	11,200	13,196	117.82%	11,200	12,240	109.28%
01-401.325	Postage	4,400	5,519	125.44%	4,200	4,471	106.45%
01-401.341	Advertising	3,000	1,655	55.18%	1,900	4,710	247.88%
01-401.342	Printing	2,500	489	19.55%	2,500	1,955	78.19%
01-401.343	Right-to-Know Request Fees	100	58	58.11%	100	134	133.63%
01-401.375	Equip Maint & Lease Agreements	11,000	15,333	139.39%	11,000	11,863	107.85%
01-401.420	Dues/Subscriptions/Memberships	2,000	2,022	101.12%	2,000	2,135	106.75%
01-401.421	Training	1,000	710	70.98%	750	919	122.55%
01-401.460	Conferences	1	.00	.00	1	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Total Executive:		280,101	281,649	100.55%	275,251	281,612	102.31%
Finance							
01-402.122	Asst Twp Mgr/Finance Director	82,500	82,826	100.40%	80,500	80,807	100.38%
01-402.123	Accounting Supervisor	63,200	63,422	100.35%	60,900	61,129	100.38%
01-402.240	Supplies	500	872	174.50%	500	521	104.15%
01-402.260	Minor Equipment & Small Tools	500	269	53.81%	500	.00	.00
01-402.311	Auditing & Accounting Services	9,600	9,600	100.00%	9,600	9,600	100.00%
01-402.320	Telephone	700	730	104.35%	700	747	106.72%
01-402.420	Dues/Subscriptions/Memberships	800	952	118.95%	800	811	101.31%
01-402.421	Training	600	500	83.36%	600	.00	.00
01-402.460	Conferences	1	.00	.00	1	.00	.00
Total Finance:		158,401	159,172	100.49%	154,101	153,614	99.68%
Tax Collection							
01-403.114	Tax Collector	10,000	10,000	100.00%	10,000	10,000	100.00%
01-403.240	Supplies	300	501	167.08%	500	305	60.99%
01-403.260	Minor Equipment & Small Tools	1	254	25,398.00	1	.00	.00
01-403.325	Postage	2,600	3,985	153.27%	2,600	3,311	127.34%
01-403.353	Tax Collector's Bond	500	456	91.10%	500	456	91.10%
01-403.420	Dues/Subscriptions/Memberships	100	80	80.00%	100	140	140.00%
01-403.452	EIT Collection Fee	31,000	33,693	108.69%	32,700	30,267	92.56%
01-403.453	LST Collection Fee	9,900	10,581	106.88%	9,700	9,902	102.08%
01-403.454	Real Estate Tax Collections	3,600	2,911	80.87%	5,600	2,864	51.14%
Total Tax Collection:		58,001	62,462	107.69%	61,701	57,245	92.78%
Legal							
01-404.310	Township Solicitor	60,000	62,555	104.26%	60,000	60,505	100.84%
01-404.314	Special Legal & Consulting Svc	5,000	602	12.04%	5,000	1,825	36.51%
01-404.318	Reimbursable Legal Services	12,000	9,336	77.80%	12,000	4,103	34.19%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		77,000	72,493	94.15%	77,000	66,434	86.28%
Personnel Admin							
01-406.171	HRA & Retirement Incentive Pmt	11,400	8,457	74.19%	24,100	9,877	40.98%
01-406.240	Supplies & Minor Equipment	1,000	1,314	131.42%	100	1,168	1,167.89%
01-406.314	Special Legal & Consult'g Svcs	10,000	6,030	60.30%	10,000	14,063	140.63%
01-406.315	General Services	4,500	2,288	50.84%	2,000	2,532	126.58%
01-406.341	Advertising	700	1,256	179.44%	700	599	85.56%
Total Personnel Admin:		27,600	19,345	70.09%	36,900	28,238	76.53%
Data Processing							
01-407.261	Computer Equip & Software	20,000	16,177	80.89%	15,000	12,565	83.76%
01-407.319	Computer Maint & Support	7,600	11,963	157.41%	7,700	11,461	148.84%
Total Data Processing:		27,600	28,140	101.96%	22,700	24,026	105.84%
Engineering							
01-408.313	Township Engineer	50,000	43,642	87.28%	53,000	29,827	56.28%
01-408.314	Special Engineering Services	1,000	2,035	203.50%	3,000	.00	.00
01-408.318	Reimbursable Engineering Svcs	70,000	44,821	64.03%	90,000	23,319	25.91%

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Total Engineering:		121,000	90,498	74.79%	146,000	53,146	36.40%
Buildings & Plant							
01-409.144	Custodian	44,300	44,767	101.05%	42,700	43,096	100.93%
01-409.230	Heating Fuel	40,000	33,327	83.32%	40,000	25,334	63.34%
01-409.232	Generator Fuel	1,000	.00	.00	2,000	2,172	108.60%
01-409.240	Supplies	3,000	3,079	102.62%	5,000	2,952	59.04%
01-409.260	Minor Equipment & Small Tools	200	2,302	1,151.05%	8,500	8,489	99.87%
01-409.361	Electric	35,000	31,789	90.83%	35,000	32,918	94.05%
01-409.366	Water	600	628	104.71%	800	585	73.12%
01-409.373	Facilities Maintenance	34,800	35,221	101.21%	20,000	23,043	115.22%
01-409.600	Capital Construction	70,000	66,635	95.19%	16,700	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		228,900	217,748	95.13%	170,700	138,588	81.19%
Police							
01-410.122	Police Chief	83,700	86,095	102.86%	83,700	83,995	100.35%
01-410.131	Sergeants & Detective	296,300	297,357	100.36%	296,300	311,421	105.10%
01-410.132	Police Officers	754,000	756,688	100.36%	678,600	695,167	102.44%
01-410.139	Police Officers - Part Time	32,000	43,910	137.22%	32,000	34,456	107.68%
01-410.141	Clerical--Full Time	89,100	91,326	102.50%	84,100	86,159	102.45%
01-410.148	Crossing Guards	21,000	20,683	98.49%	20,200	17,767	87.95%
01-410.182	Longevity	10,200	10,240	100.39%	8,700	8,640	99.31%
01-410.183	Overtime	70,000	111,933	159.90%	70,000	81,369	116.24%
01-410.184	Reimbursable Overtime	17,000	27,476	161.62%	.00	35,522	.00
01-410.185	Holiday Pay	30,000	37,989	126.63%	28,000	29,200	104.28%
01-410.186	Shift Differential	12,000	12,425	103.54%	12,000	12,156	101.30%
01-410.187	College Credit Compensation	2,500	2,483	99.30%	2,500	2,468	98.70%
01-410.188	Court Time	8,600	8,666	100.77%	5,000	8,359	167.18%
01-410.189	K-9 Care Compensation	3,000	3,000	100.00%	3,000	3,000	100.00%
01-410.191	Uniform Maintenance Allowance	4,100	3,840	93.66%	4,100	3,840	93.66%
01-410.200	Community Programs & Events	3,500	2,727	77.90%	3,500	1,717	49.05%
01-410.205	Bike Patrol	.00	.00	.00	2,100	991	47.18%
01-410.210	QRS Supplies	13,000	13,041	100.31%	9,200	8,910	96.85%
01-410.215	K-9 Program	5,800	5,171	89.16%	7,000	4,790	68.42%
01-410.220	MERT Program	1	204	20,400.00	.00	.00	.00
01-410.231	Vehicle Fuel	50,000	52,537	105.07%	50,000	52,919	105.84%
01-410.238	Uniforms	11,000	10,234	93.04%	10,000	6,927	69.27%
01-410.240	Supplies	4,000	3,285	82.11%	4,000	4,385	109.62%
01-410.241	Firearms Supplies	10,000	9,808	98.08%	8,000	8,676	108.45%
01-410.242	Animal Control Supplies	500	455	91.10%	500	.00	.00
01-410.250	Police Vehicles	61,300	99,663	162.58%	12,500	11,062	88.50%
01-410.251	Vehicle Maintenance	21,000	32,588	155.18%	20,800	41,994	201.89%
01-410.260	Minor Equipment & Small Tools	27,500	30,363	110.41%	23,800	26,630	111.89%
01-410.315	General Services	3,000	1,516	50.52%	3,000	2,217	73.90%
01-410.317	Contracted Svcs--Animal Contrl	11,500	11,500	100.00%	10,500	11,000	104.76%
01-410.320	Telephone	12,700	12,669	99.76%	12,700	11,043	86.96%
01-410.342	Printing	1,500	1,025	68.32%	1,500	643	42.88%
01-410.375	Equipment Maintenance	1,000	2,690	268.96%	1,000	610	61.00%
01-410.420	Dues/Subscriptions/Memberships	1,000	1,534	153.39%	1,000	513	51.30%
01-410.421	Training	10,000	8,323	83.23%	8,000	7,379	92.24%
01-410.460	Conferences	1,800	1,372	76.22%	1	.00	.00
01-410.700	Capital Equipment	18,800	17,392	92.51%	1	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Total Police:		1,702,401	1,832,205	107.62%	1,517,302	1,615,924	106.50%
Fire							
01-411.320	ESFD Utilities	.00	.00	.00	17,900	13,636	76.18%
01-411.540	Firemen's Relief Contribution	100,000	116,663	116.66%	150,000	103,554	69.04%
Total Fire:		100,000	116,663	116.66%	167,900	117,189	69.80%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	57,900	58,037	100.24%	55,800	55,979	100.32%
01-413.306	Commercial Inspection Service	15,000	29,230	194.86%	15,000	45,361	302.40%
01-413.307	Residential Inspection Service	20,000	48,160	240.80%	20,000	30,740	153.70%
01-413.308	Drawing Review	20,000	85,380	426.90%	20,000	7,274	36.37%
01-413.317	C/S--Weed & Code Violations	100	25	25.00%	500	.00	.00
01-413.320	Telephone	700	730	104.35%	700	772	110.29%
01-413.420	Dues/Subscriptions/Memberships	300	225	75.00%	300	175	58.33%
01-413.421	Training	1,700	373	21.92%	700	195	27.86%
01-413.460	Conferences	1	.00	.00	1	.00	.00
Total Code Enforcement:		115,701	222,160	192.01%	113,001	140,496	124.33%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	480	24.00%	2,000	940	47.00%
01-414.122	Planning & Zoning Officer	74,400	74,720	100.43%	71,600	72,898	101.81%
01-414.141	Clerical--Full Time	44,400	44,598	100.45%	42,800	42,986	100.43%
01-414.220	Planning Commission	2,300	1,700	73.91%	2,300	1,960	85.22%
01-414.240	Supplies	1,500	977	65.10%	1,500	1,585	105.66%
01-414.260	Minor Equipment & Small Tools	500	199	39.80%	500	576	115.23%
01-414.310	Planning Solicitor	1,000	3,696	369.63%	1,000	5,303	530.33%
01-414.314	Zoning Solicitor	6,000	7,035	117.24%	6,000	7,250	120.83%
01-414.315	General Services	500	6	1.10%	100	.00	.00
01-414.316	Stenograhper	2,500	808	32.33%	2,500	1,211	48.42%
01-414.317	Cont Svcs--Comp Plan Advisor	.00	.00	.00	.00	12,080	.00
01-414.318	DCED/UCC Fees	1,800	2,136	118.67%	1,800	1,368	76.00%
01-414.320	Telephone	700	730	104.35%	700	747	106.72%
01-414.341	Advertising	3,500	343	9.79%	4,000	591	14.77%
01-414.342	Printing	500	98	19.60%	500	190	38.00%
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	400	349	87.18%	400	268	66.89%
01-414.460	Conferences	1	.00	.00	1	.00	.00
Total Planning & Zoning:		142,201	137,976	97.03%	137,901	150,055	108.81%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	3,000	100.00%	3,000	2,300	76.67%
01-415.149	Emergency Mgmt Deputy	1,000	.00	.00	840	.00	.00
01-415.240	Supplies	500	.00	.00	1,500	33	2.22%
01-415.260	Minor Equipment & Small Tools	13,000	12,807	98.51%	2,700	4,541	168.19%
01-415.320	Telephone	1,800	1,553	86.30%	1,300	781	60.07%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
Total Emergency Management:		20,300	17,360	85.52%	10,340	7,655	74.04%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	84,900	85,270	100.44%	82,900	83,190	100.35%
01-430.130	DPW--Highway Supervisor	72,100	72,376	100.38%	69,500	58,000	83.45%
01-430.141	Clerical--Full Time	42,200	44,296	104.97%	39,000	40,857	104.76%
01-430.143	DPW - Full Time	630,100	607,333	96.39%	613,700	642,218	104.65%
01-430.149	DPW - Part Time	13,500	15,076	111.67%	27,000	13,059	48.37%
01-430.181	Double Time	4,000	5,575	139.37%	8,000	1,356	16.95%
01-430.183	Overtime	25,000	22,161	88.64%	25,000	15,968	63.87%
01-430.189	On-Call	9,000	8,650	96.11%	10,000	9,037	90.37%
01-430.192	Work Boot & Clothing Allowance	3,600	3,517	97.69%	4,000	3,290	82.25%
01-430.231	Vehicle Fuel	53,000	45,133	85.16%	49,800	52,086	104.59%
01-430.240	Supplies	7,000	5,328	76.11%	4,800	4,628	96.41%
01-430.260	Minor Equipment & Small Tools	1,700	2,108	123.97%	6,400	7,059	110.29%
01-430.315	General Services	3,000	1,591	53.04%	100	2,174	2,173.95%
01-430.320	Telephone	800	907	113.43%	800	729	91.12%
01-430.420	Dues/Subscriptions/Memberships	500	365	73.00%	500	345	69.00%
01-430.421	Training	500	110	22.00%	500	100	20.00%
01-430.460	Conferences	1	.00	.00	1	.00	.00
Total DPW - Wages:		950,901	919,797	96.73%	942,001	934,096	99.16%
Composting							
01-431.303	Composting Costs	15,000	6,429	42.86%	8,000	11,553	144.41%
Total Composting:		15,000	6,429	42.86%	8,000	11,553	144.41%
Traffic Control							
01-433.246	Signs & Street Markings	5,000	4,792	95.83%	5,000	2,364	47.28%
01-433.362	Traffic Signals	14,000	6,687	47.76%	14,000	9,671	69.08%
01-433.450	Street Line Painting	5,000	.00	.00	5,000	9,477	189.55%
Total Traffic Control:		24,000	11,479	47.83%	24,000	21,512	89.63%
Storm Sewers							
01-436.370	Repairs & Maint - Storm Sewers	3,000	466	15.53%	2,500	2,816	112.64%
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	862	.00
Total Storm Sewers:		3,000	466	15.53%	2,500	3,678	147.13%
Tools & Machinery							
01-437.251	Vehicle Maintenance	27,500	22,007	80.03%	27,500	15,676	57.00%
01-437.375	Equipment Maintenance	15,000	14,389	95.92%	15,000	10,520	70.13%
Total Tools & Machinery:		42,500	36,396	85.64%	42,500	26,196	61.64%
Streets & Bridges							
01-438.245	Road Materials	120,000	120,102	100.08%	100,000	95,198	95.20%
01-438.450	Road Program	204,000	168,941	82.81%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Total Streets & Bridges:		324,000	289,043	89.21%	100,000	95,198	95.20%
Capital							
01-439.600	Capital Construction	.00	4,288	.00	3,600	142,097	3,947.13%
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	45,000	44,980	99.96%	12,500	9,178	73.42%
Total Capital:		45,000	49,268	109.49%	16,100	151,274	939.59%
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	160,000	46,309	28.94%	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		160,000	46,309	28.94%	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,500	1,338	38.23%	4,000	726	18.16%
01-451.260	Minor Equipment & Small Tools	3,000	622	20.74%	2,700	3,008	111.42%
01-451.312	Consulting Services	32,000	20,448	63.90%	44,800	28,680	64.02%
01-451.315	General Services	500	304	60.80%	100	35	35.00%
01-451.361	Electric	2,500	2,635	105.39%	3,600	2,327	64.64%
01-451.371	Property Maint (Grounds)	13,500	8,615	63.81%	11,800	19,524	165.46%
01-451.373	Facilities Maint (Structures)	7,000	1,340	19.14%	6,000	4,023	67.04%
01-451.375	Equipment Maintenance	3,000	2,169	72.31%	3,000	1,909	63.62%
01-451.600	Capital Construction-Parks	23,000	21,682	94.27%	.00	.00	.00
01-451.700	Capital Equipment	20,000	20,000	100.00%	.00	.00	.00
Total Recreation Admin:		108,000	79,153	73.29%	76,000	60,232	79.25%
Participant Recreation							
01-452.129	Recreation Director	8,000	7,993	99.92%	7,700	7,703	100.04%
01-452.149	Seasonal Employees	17,000	16,612	97.72%	13,300	16,955	127.48%
01-452.200	Community Events	2,000	627	31.34%	.00	.00	.00
01-452.240	Supplies & Minor Equipment	5,500	5,930	107.82%	5,000	5,454	109.07%
01-452.315	Fundraising Services	10,000	5,496	54.96%	100	12,433	12,433.12
01-452.320	Telephone	700	696	99.45%	.00	.00	.00
Total Participant Recreation:		43,200	37,354	86.47%	26,100	42,545	163.01%
Environmental Advisory							
01-461.240	Supplies	100	.00	.00	100	.00	.00
01-461.317	Contracted Svc--NRI Consultant	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	292	72.94%	400	246	61.60%
01-461.342	Printing	1,000	.00	.00	1,000	.00	.00
01-461.420	Dues/Subscriptions/Memberships	.00	850	.00	.00	.00	.00
01-461.421	Training	500	100	20.00%	500	.00	.00
Total Environmental Advisory:		2,000	1,242	62.09%	2,000	246	12.32%
Contributions							
01-465.309	Custodial Services	15,000	9,327	62.18%	15,000	13,110	87.40%
01-465.500	Volunteer Fire Co Incentives	30,000	22,500	75.00%	30,000	29,997	99.99%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
01-465.540	Contributions	14,300	13,300	93.01%	13,300	13,300	100.00%
	Total Contributions:	59,300	45,127	76.10%	58,300	56,407	96.75%
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	75,100	83,868	111.68%	54,600	63,808	116.87%
	Total Debt Service - Principal:	75,100	83,868	111.68%	54,600	63,808	116.87%
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	4,700	4,505	95.86%	5,300	5,347	100.89%
	Total Debt Service - Interest:	4,700	4,505	95.86%	5,300	5,347	100.89%
Other Expenditures							
01-474.430	Real Estate Taxes	100	241	240.92%	100	93	92.85%
	Total Other Expenditures:	100	241	240.92%	100	93	92.85%
Miscellaneous							
01-480.000	Miscellaneous Expense	300	186	62.07%	300	133	44.46%
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	2,000	91	4.54%	2,000	917	45.86%
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	2,300	277	12.05%	2,300	1,051	45.68%
Insurance							
01-486.351	Insurance - Commercial	40,000	42,450	106.12%	40,000	39,913	99.78%
01-486.352	Insurance - Business Auto	40,400	42,982	106.39%	38,500	40,899	106.23%
01-486.353	Insurance - Professional	40,000	40,787	101.97%	37,500	40,036	106.76%
01-486.354	Insurance - Workers Comp	76,800	55,661	72.48%	71,200	58,619	82.33%
	Total Insurance:	197,200	181,880	92.23%	187,200	179,467	95.87%
Employee Benefits							
01-487.156	Insurance - Health	803,400	747,911	93.09%	722,400	736,523	101.96%
01-487.158	Insurance - Life & Disability	19,600	19,857	101.31%	20,700	19,927	96.26%
01-487.160	Pension	476,700	476,691	100.00%	476,600	476,593	100.00%
01-487.161	Social Security Tax	140,100	146,746	104.74%	139,800	143,041	102.32%
01-487.162	Unemployment Compensation	1,000	3	0.26%	1,000	1,138	113.75%
	Total Employee Benefits:	1,440,800	1,391,207	96.56%	1,360,500	1,377,222	101.23%
Department: 490							
01-490.740	Transfer to Capital Reserves	89,800	.00	.00	.00	.00	.00
	Total Department: 490:	89,800	.00	.00	.00	.00	.00
Prior Year							
01-491.000	Refunds of Prior Year Revenue	.00	1,633	.00	.00	100	.00
	Total Prior Year:	.00	1,633	.00	.00	100	.00
Interfund Transfers							
01-492.030	Transfer to Fire Fund	121,200	117,378	96.85%	188,900	38,900	20.59%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	164,300	164,343	100.03%	171,400	171,340	99.96%
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		285,500	281,721	98.68%	360,300	210,240	58.35%
General Fund Revenue Total:		5,952,700	6,764,125	113.63%	5,725,200	6,148,359	107.39%
General Fund Expenditure Total:		6,950,307	6,742,782	97.01%	6,178,098	6,091,332	98.60%
Net Total General Fund:		997,607-	21,342	-2.14%	452,898-	57,027	-12.59%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	260,000	269,033	103.47%	230,000	238,703	103.78%
03-301.400	Real Estate Tax - Claims	1,500	3,064	204.29%	1,400	2,139	152.80%
03-301.600	Real Estate Tax - Interim	300	174	58.11%	100	376	376.28%
Total Property Taxes:		261,800	272,271	104.00%	231,500	241,218	104.20%
Interest							
03-341.000	Interest Income	50	38	75.72%	100	28	27.83%
Total Interest:		50	38	75.72%	100	28	27.83%
Miscellaneous							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	9,000	9,000	100.00%	9,000	9,000	100.00%
Total Contributions:		9,000	9,000	100.00%	9,000	9,000	100.00%
Asset Disposal							
03-391.100	Sale of Fixed Assets	10,000	32,550	325.50%	10,000	.00	.00
Total Asset Disposal:		10,000	32,550	325.50%	10,000	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	61,400	117,378	191.17%	188,900	38,900	20.59%
Total Interfund Transfers:		61,400	117,378	191.17%	188,900	38,900	20.59%
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	150,000	.00	.00
Total Prior Year:		.00	.00	.00	150,000	.00	.00
Prior Year Resv							
03-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Resv:		.00	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	10,400	6,347	61.03%	11,000	11,006	100.06%
03-411.320	Utilities	15,000	13,903	92.68%	.00	.00	.00
03-411.350	Insurances	11,600	12,559	108.27%	11,000	11,026	100.24%
03-411.374	Repairs--Machinery/Equip	22,000	21,408	97.31%	8,000	14,955	186.93%
03-411.421	Training	4,100	3,895	95.00%	4,100	3,130	76.34%
03-411.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	362,200	262,763	72.55%	300,000	.00	.00
Total Eastern Salisbury Fire:		425,300	320,875	75.45%	334,100	40,117	12.01%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	13,300	9,249	69.54%	14,800	10,845	73.28%
03-412.350	Insurances	19,800	20,487	103.47%	18,700	18,708	100.04%
03-412.374	Repairs--Machinery/Equip	28,500	33,407	117.22%	27,500	31,367	114.06%
03-412.421	Training	5,000	5,551	111.01%	4,500	5,107	113.48%
03-412.600	Capital Construction	1	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		66,601	68,694	103.14%	65,500	66,027	100.80%
Fuel							
03-413.231	Vehicle Fuel	33,000	28,666	86.87%	33,000	32,546	98.63%
Total Fuel:		33,000	28,666	86.87%	33,000	32,546	98.63%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	7,600	7,563	99.52%	7,400	7,414	100.18%
03-471.213	Principal - 2005 Fire Truck	10,000	10,013	100.13%	9,800	9,815	100.15%
03-471.214	Principal - 2007 Fire Truck	6,300	6,318	100.29%	6,200	6,193	99.89%
03-471.215	Principal - 2009 Fire Truck	9,300	9,243	99.39%	9,100	9,061	99.57%
03-471.216	Principal - 2013 Fire Truck	5,800	3,355	57.84%	.00	.00	.00
Total Debt Service - Principal:		39,000	36,492	93.57%	32,500	32,482	99.94%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	200	159	79.48%	300	309	102.86%
03-472.213	Interest - 2005 Fire Truck	1,600	1,570	98.15%	1,800	1,769	98.25%
03-472.214	Interest - 2007 Fire Truck	1,400	1,404	100.28%	1,500	1,529	101.93%
03-472.215	Interest - 2009 Fire Truck	2,300	2,340	101.72%	2,500	2,523	100.90%
03-472.216	Interest - 2013 Fire Truck	1,900	1,194	62.86%	.00	.00	.00
Total Debt Service - Interest:		7,400	6,667	90.10%	6,100	6,129	100.47%
Other Expense							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	900	519	57.63%	500	845	169.05%
Total Other Expense:		900	519	57.63%	500	845	169.05%
Reserves							
03-490.740	Transfer to Capital Reserves	147,600	.00	.00	100,000	.00	.00
Total Reserves:		147,600	.00	.00	100,000	.00	.00
Prior Year							
03-491.000	Refunds of Prior Year Revenue	.00	198	.00	.00	.00	.00
Total Prior Year:		.00	198	.00	.00	.00	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	10,000	32,550	325.50%	10,000	.00	.00
Total Interfund Transfers:		10,000	32,550	325.50%	10,000	.00	.00
Fire Fund Revenue Total:		342,250	431,237	126.00%	589,500	289,146	49.05%
Fire Fund Expenditure Total:		729,801	494,661	67.78%	581,700	178,146	30.63%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
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	Net Total Fire Fund:	387,551-	63,424-	16.37%	7,800	111,000	1,423.08%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	77,000	78,516	101.97%	77,000	78,120	101.45%
04-301.400	Real Estate Tax - Claims	1,000	1,321	132.12%	1,000	1,435	143.55%
04-301.600	Real Estate Tax - Interim	100	51	50.89%	100	123	123.04%
Total Property Taxes:		78,100	79,888	102.29%	78,100	79,678	102.02%
Interest							
04-341.000	Interest Income	100	40	39.56%	100	60	59.81%
Total Interest:		100	40	39.56%	100	60	59.81%
Miscellaneous							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Prior Year Resv							
04-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Resv:		.00	.00	.00	.00	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	40,780	49.97%	81,600	81,559	99.95%
Total Library Services:		81,600	40,780	49.97%	81,600	81,559	99.95%
Miscellaneous Expense							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	300	169	56.27%	300	276	91.96%
Total Miscellaneous Expense:		300	169	56.27%	300	276	91.96%
Prior Year							
04-491.000	Refunds of Prior Year Revenue	.00	65	.00	.00	.00	.00
Total Prior Year:		.00	65	.00	.00	.00	.00
Library Fund Revenue Total:		78,200	79,928	102.21%	78,200	79,738	101.97%
Library Fund Expenditure Total:		81,900	41,014	50.08%	81,900	81,835	99.92%
Net Total Library Fund:		3,700-	38,914	-1,051.73	3,700-	2,097-	56.67%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Water Fund							
Interest							
06-341.000	Interest Income	3,000	1,790	59.66%	7,000	2,664	38.06%
	Total Interest:	3,000	1,790	59.66%	7,000	2,664	38.06%
System Revenue							
06-378.100	Metered Sales	1,400,000	1,395,859	99.70%	1,380,000	1,527,062	110.66%
06-378.910	Tapping Fees	1,000	204	20.40%	500	1,875	375.00%
	Total System Revenue:	1,401,000	1,396,063	99.65%	1,380,500	1,528,937	110.75%
Miscellaneous							
06-380.000	Miscellaneous Revenue	.00	500	.00	.00	280	.00
	Total Miscellaneous:	.00	500	.00	.00	280	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
06-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Wages							
06-448.130	DPW--Utility Supervisor	36,000	36,188	100.52%	34,800	34,880	100.23%
06-448.141	Clerical--Full Time	15,500	15,380	99.22%	14,900	14,682	98.54%
06-448.142	Aide to Public Works Director	27,700	27,789	100.32%	26,700	26,785	100.32%
06-448.143	DPW - Full Time	118,900	105,547	88.77%	94,300	95,993	101.80%
06-448.149	DPW--Part Time	2,300	2,107	91.59%	2,200	2,379	108.13%
06-448.181	Double Time	1,500	1,267	84.45%	2,500	1,053	42.10%
06-448.183	Overtime	4,000	3,343	83.57%	5,500	3,016	54.83%
06-448.189	On - Call	11,300	11,347	100.42%	10,000	10,631	106.31%
06-448.231	Vehicle Fuel	10,400	9,530	91.64%	10,400	10,574	101.68%
06-448.232	Generator Fuel	200	.00	.00	500	509	101.89%
06-448.240	Supplies	20,000	12,395	61.98%	15,000	12,391	82.61%
06-448.251	Vehicle Maintenance	5,000	2,651	53.01%	5,000	6,605	132.10%
06-448.260	Minor Equipment & Small Tools	8,100	3,831	47.30%	13,500	13,570	100.52%
06-448.261	Computer Equip & Software	.00	.00	.00	.00	.00	.00
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	1,200	100.00%	1,200	1,200	100.00%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00
06-448.313	Engineering Services	5,000	6,785	135.69%	5,000	131	2.61%
06-448.315	General Services	500	565	113.00%	100	2,607	2,607.00%
06-448.316	Testing & Calibration Services	5,000	5,424	108.48%	4,900	5,469	111.61%
06-448.317	Contracted Services	5,000	2,040	40.80%	5,000	2,040	40.80%
06-448.319	Computer Maint & Support	13,800	14,226	103.09%	7,300	10,572	144.82%
06-448.320	Telephone	1,000	1,154	115.44%	1,000	917	91.67%
06-448.325	Postage	3,500	3,556	101.60%	3,500	3,476	99.33%
06-448.342	Printing	2,100	1,617	76.99%	2,100	2,725	129.77%
06-448.361	Electric	8,000	7,401	92.51%	8,000	7,628	95.35%
06-448.363	Hydrant Rental	14,200	13,166	92.72%	14,100	14,221	100.86%
06-448.367	Water Purchases - Allentown	860,000	738,337	85.85%	820,000	782,457	95.42%
06-448.368	Water Purchases - Bethlehem	4,300	4,312	100.28%	4,300	4,027	93.66%
06-448.369	Water Purchase-South Whitehall	8,500	7,980	93.88%	8,100	6,660	82.22%
06-448.373	Facilities Maintenance	5,000	559	11.17%	5,000	2,054	41.08%
06-448.375	Equipment Maintenance	2,500	3,888	155.52%	100	99	99.38%
06-448.421	Training	1,000	296	29.60%	1,000	35	3.50%
06-448.600	Capital Construction	10,000	12,514	125.14%	.00	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	128	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	313	.00
06-448.607	Ellsworth Water Main	81,400	73,565	90.37%	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	.00	.00	.00	25,000	24,373	97.49%
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	68,000	.00	.00
Total Wages:		1,292,900	1,129,959	87.40%	1,219,000	1,104,201	90.58%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	17,000	.00	.00	18,700	.00	.00
06-471.350	Principal - Lease Pmt	6,400	6,869	107.33%	5,000	7,264	145.29%
Total Debt Service - Principal:		23,400	6,869	29.35%	23,700	7,264	30.65%
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	10,500	10,504	100.04%	10,300	10,334	100.33%
06-472.350	Interest - Lease Pmt	500	478	95.53%	400	389	97.32%
Total Debt Service - Interest:		11,000	10,982	99.83%	10,700	10,723	100.22%
Miscellaneous							
06-480.000	Miscellaneous Expense	100	.00	.00	100	1,224	1,224.35%
06-480.005	Financial Service Fees	1,000	24	2.44%	1,500	602	40.11%
06-480.010	Credit Card Service Fees	2,000	3,243	162.16%	4,000	2,242	56.05%
Total Miscellaneous:		3,100	3,268	105.41%	5,600	4,068	72.64%
Insurance							
06-486.351	Insurance - Commercial	2,200	2,309	104.97%	2,100	2,174	103.50%
06-486.352	Insurance - Business Auto	2,200	2,388	108.52%	2,100	2,272	108.20%
06-486.354	Insurance - Workers Comp	8,500	6,109	71.87%	7,800	6,434	82.49%
Total Insurance:		12,900	10,806	83.77%	12,000	10,880	90.66%
Employee Benefits							
06-487.156	Insurance - Health	76,500	74,395	97.25%	68,800	72,945	106.02%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
06-487.158	Insurance - Life & Disability	1,600	1,616	101.01%	1,700	1,622	95.41%
06-487.160	Pension	23,600	23,564	99.85%	24,000	23,962	99.84%
06-487.161	Social Security Tax	15,000	15,492	103.28%	14,400	14,374	99.82%
Total Employee Benefits:		116,700	115,067	98.60%	108,900	112,903	103.68%
Prior Year							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	206,300	206,300	100.00%	199,200	199,261	100.03%
Total Interfund Transfers:		206,300	206,300	100.00%	199,200	199,261	100.03%
Water Fund Revenue Total:		1,404,000	1,398,353	99.60%	1,387,500	1,531,881	110.41%
Water Fund Expenditure Total:		1,666,300	1,483,251	89.01%	1,579,100	1,449,300	91.78%
Net Total Water Fund:		262,300-	84,898-	32.37%	191,600-	82,581	-43.10%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Sewer Fund							
Interest							
08-341.000	Interest Income	1,500	1,658	110.54%	8,700	1,756	20.19%
	Total Interest:	1,500	1,658	110.54%	8,700	1,756	20.19%
Sanitation Fees							
08-364.110	Tapping Fees	1,000	4,662	466.20%	500	4,562	912.40%
08-364.120	Sewer Rent	1,350,000	1,343,337	99.51%	1,360,000	1,411,827	103.81%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
08-364.310	Sale of Capacity	.00	600,000	.00	.00	.00	.00
	Total Sanitation Fees:	1,351,000	1,947,999	144.19%	1,360,500	1,416,389	104.11%
Miscellaneous							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
08-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Wages							
08-429.130	DPW--Utility Supervisor	36,000	36,188	100.52%	34,800	34,880	100.23%
08-429.141	Clerical--Full Time	15,500	15,380	99.22%	14,900	14,682	98.54%
08-429.142	Aide to Public Works Director	27,700	27,789	100.32%	26,700	26,784	100.32%
08-429.143	DPW - Full Time	118,900	105,547	88.77%	94,300	95,962	101.76%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,500	1,267	84.45%	2,500	1,053	42.10%
08-429.183	Overtime	4,000	3,343	83.56%	5,500	3,015	54.83%
08-429.189	On - Call	11,300	11,347	100.42%	10,000	10,630	106.30%
08-429.231	Vehicle Fuel	10,400	9,530	91.64%	9,900	10,574	106.81%
08-429.232	Generator Fuel	200	59	29.61%	1,000	968	96.79%
08-429.240	Supplies	9,000	7,357	81.74%	8,000	5,853	73.16%
08-429.251	Vehicle Maintenance	5,000	2,651	53.02%	5,000	6,605	132.11%
08-429.260	Minor Equipment & Small Tools	9,300	5,281	56.79%	3,800	3,527	92.82%
08-429.261	Computer Equip & Software	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
08-429.310	Legal Services	8,400	2,549	30.35%	.00	9,272	.00
08-429.311	Auditing & Accounting Services	1,200	1,200	100.00%	1,200	1,200	100.00%
08-429.313	Engineering Services	12,500	19,357	154.85%	12,500	8,322	66.58%
08-429.315	General Services	1,800	185	10.28%	1,800	120	6.67%
08-429.317	Contracted Services	20,000	14,549	72.74%	20,000	14,159	70.79%
08-429.319	Computer Maint & Support	13,800	11,192	81.10%	7,300	9,047	123.94%
08-429.320	Telephone	800	363	45.40%	800	472	58.94%
08-429.325	Postage	2,800	2,872	102.58%	2,500	2,829	113.18%
08-429.342	Printing	1,500	690	46.00%	1,500	1,864	124.25%
08-429.361	Electric	11,400	8,541	74.92%	11,400	8,999	78.94%
08-429.367	Disposal Cost - Allentown	506,300	529,169	104.52%	545,000	311,701	57.19%
08-429.368	Disposal Cost - Bethlehem	150,000	111,641	74.43%	200,000	87,099	43.55%
08-429.372	I&I--Repairs & Maintenance	200,000	156,403	78.20%	200,000	55,861	27.93%
08-429.373	Facilities Maintenance	17,000	4,137	24.33%	10,000	11,357	113.57%
08-429.375	Equipment Maintenance	2,000	3,661	183.03%	1,000	404	40.36%
08-429.421	Training	300	201	67.00%	300	.00	.00
08-429.530	Transmission-Allentown	3,700	4,147	112.09%	5,100	2,901	56.89%
08-429.531	Transmission-Fountain Hill	1,000	1,043	104.27%	1,400	931	66.51%
08-429.532	Transmission-Emmaus	8,100	10,659	131.59%	6,900	4,160	60.30%
08-429.533	Transmission-LCA	16,600	661	3.98%	17,700	12,486	70.54%
08-429.534	Debt Service-Allentown	73,700	50,978	69.17%	65,400	55,292	84.54%
08-429.535	Debt Service-Bethlehem	6,100	13,252	217.25%	6,100	6,129	100.47%
08-429.536	Debt Service-Fountain Hill	2,400	2,400	100.00%	2,400	2,400	100.00%
08-429.600	Capital Construction	10,000	13,232	132.32%	8,400	13,633	162.29%
08-429.601	Patricia Drive Pump Station	.00	690	.00	285,000	304,552	106.86%
08-429.604	Riverside Dr Pump Stn Rehab	100,000	.00	.00	.00	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	11,921	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	.00	.00	.00	25,000	24,373	97.49%
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	297,300	.00	.00
Total Wages:		1,420,200	1,189,508	83.76%	1,952,400	1,176,017	60.23%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	123,500	.00	.00	233,400	.00	.00
08-471.350	Principal - Lease Pmt	6,400	6,869	107.33%	5,000	7,264	145.29%
Total Debt Service - Principal:		129,900	6,869	5.29%	238,400	7,264	3.05%
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	4,600	4,556	99.04%	13,300	13,326	100.20%
08-472.350	Interest - Lease Pmt	500	478	95.53%	400	389	97.32%
Total Debt Service - Interest:		5,100	5,034	98.70%	13,700	13,716	100.11%
Miscellaneous							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	1,000	14	1.38%	2,000	602	30.08%
08-480.010	Credit Card Service Fees	2,000	3,243	162.16%	4,000	2,242	56.05%
Total Miscellaneous:		3,100	3,257	105.07%	6,100	2,844	46.62%
Insurance							
08-486.351	Insurance - Commercial	2,200	2,309	104.97%	2,100	2,174	103.50%
08-486.352	Insurance - Business Auto	2,200	2,388	108.52%	2,100	2,272	108.20%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
08-486.354	Insurance - Workers Comp	8,500	6,109	71.87%	7,800	6,434	82.49%
	Total Insurance:	12,900	10,806	83.77%	12,000	10,880	90.66%
Employee Benefits							
08-487.156	Insurance - Health	76,500	74,395	97.25%	68,800	72,945	106.02%
08-487.158	Insurance - Life & Disability	1,600	1,616	101.01%	1,700	1,622	95.41%
08-487.160	Pension	23,600	23,564	99.85%	24,000	23,962	99.84%
08-487.161	Social Security Tax	14,800	15,330	103.58%	14,600	14,190	97.19%
	Total Employee Benefits:	116,500	114,905	98.63%	109,100	112,719	103.32%
Prior Year							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	206,300	206,300	100.00%	199,200	199,261	100.03%
	Total Interfund Transfers:	206,300	206,300	100.00%	199,200	199,261	100.03%
	Sewer Fund Revenue Total:	1,352,500	1,949,657	144.15%	1,369,200	1,418,146	103.57%
	Sewer Fund Expenditure Total:	1,894,000	1,536,680	81.13%	2,530,900	1,522,700	60.16%
	Net Total Sewer Fund:	541,500-	412,977	-76.27%	1,161,700-	104,555-	9.00%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest							
10-341.000	Interest Income	100	144	143.73%	.00	188	.00
Total Interest:		100	144	143.73%	.00	188	.00
Sanitation Fees							
10-364.300	Solid Waste Collection	1,580,000	1,596,276	101.03%	1,600,000	1,596,767	99.80%
10-364.400	Freon Decal Sales	1,000	980	98.00%	1,000	980	98.00%
10-364.500	Recycling Container Sales	800	1,290	161.25%	500	985	197.00%
10-364.600	Recycling Proceeds	36,700	23,713	64.61%	62,500	37,773	60.44%
10-364.700	PA Refuse Surcharge	25,000	25,111	100.44%	25,000	25,094	100.38%
Total Sanitation Fees:		1,643,500	1,647,369	100.24%	1,689,000	1,661,599	98.38%
Administration							
10-401.325	Postage	2,800	2,872	102.59%	2,800	2,824	100.86%
10-401.342	Printing	1,200	690	57.50%	1,200	1,864	155.32%
Total Administration:		4,000	3,562	89.06%	4,000	4,688	117.19%
Data Processing							
10-407.261	Computer Equip & Software	10,000	5,002	50.02%	5,000	4,975	99.51%
10-407.319	Computer Maint & Support	3,800	6,191	162.91%	.00	1,977	.00
Total Data Processing:		13,800	11,192	81.10%	5,000	6,952	139.04%
Buildings & Plant							
10-409.240	Supplies	500	3	0.54%	.00	374	.00
Total Buildings & Plant:		500	3	0.54%	.00	374	.00
Wages							
10-426.141	Clerical--Full Time	15,500	15,846	102.23%	14,900	15,555	104.40%
10-426.147	Recycling Center - Part Time	7,500	8,888	118.51%	6,000	7,541	125.68%
Total Wages:		23,000	24,734	107.54%	20,900	23,096	110.51%
Sanitation							
10-427.300	Refuse Collection Services	1,508,000	1,507,750	99.98%	1,482,800	1,482,750	100.00%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	.00	1,460	.00	87,500	.00	.00
10-427.303	Grass Collection Services	12,000	13,844	115.37%	8,000	14,775	184.69%
Total Sanitation:		1,520,000	1,523,054	100.20%	1,578,300	1,497,525	94.88%
Department: 471							
10-471.350	Principal - Least Pmt	4,600	4,562	99.17%	.00	.00	.00
Total Department: 471:		4,600	4,562	99.17%	.00	.00	.00
Department: 472							
10-472.350	Interest - Lease Pmt	400	413	103.34%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Total Department: 472:		400	413	103.34%	.00	.00	.00
Fees & Misc							
10-480.005	Financial Services Fee	.00	23	.00	.00	.00	.00
10-480.010	Credit Card Transaction Fees	2,000	3,243	162.16%	4,000	2,242	56.05%
Total Fees & Misc:		2,000	3,266	163.31%	4,000	2,242	56.05%
Employee Benefits							
10-487.161	Social Security Tax	1,800	1,887	104.83%	1,600	1,740	108.76%
Total Employee Benefits:		1,800	1,887	104.83%	1,600	1,740	108.76%
Collections							
10-489.317	Collection Agency Services	100	.00	.00	200	.00	.00
Total Collections:		100	.00	.00	200	.00	.00
Prior Year							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Department: 492							
10-492.010	Transfer to General Fund	125,000	125,000	100.00%	182,200	125,000	68.61%
Total Department: 492:		125,000	125,000	100.00%	182,200	125,000	68.61%
Refuse & Recycling Fund Revenue Total:		1,643,600	1,647,513	100.24%	1,689,000	1,661,787	98.39%
Refuse & Recycling Fund Expenditure Total:		1,695,200	1,697,674	100.15%	1,796,200	1,661,617	92.51%
Net Total Refuse & Recycling Fund:		51,600-	50,161-	97.21%	107,200-	170	-0.16%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	164,300	164,343	100.03%	171,400	171,340	99.96%
Total Interfund Transfers:		164,300	164,343	100.03%	171,400	171,340	99.96%
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	99,500	99,503	100.00%	107,900	107,900	100.00%
Total Debt Service - Principal:		99,500	99,503	100.00%	107,900	107,900	100.00%
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	64,300	64,340	100.06%	63,000	62,940	99.90%
Total Debt Service - Interest:		64,300	64,340	100.06%	63,000	62,940	99.90%
Department: 480							
20-480.005	Financial Service Fees	500	500	100.00%	500	500	100.00%
Total Department: 480:		500	500	100.00%	500	500	100.00%
Debt Service Fund Revenue Total:		164,300	164,343	100.03%	171,400	171,340	99.96%
Debt Service Fund Expenditure Total:		164,300	164,343	100.03%	171,400	171,340	99.96%
Net Total Debt Service Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest							
35-341.000	Interest Income	200	61	30.52%	500	140	28.00%
	Total Interest:	200	61	30.52%	500	140	28.00%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	304,300	313,392	102.99%	319,500	318,581	99.71%
35-355.030	Road Turnback	1,100	1,080	98.18%	1,100	1,080	98.18%
	Total State-Shared Revenue:	305,400	314,472	102.97%	320,600	319,661	99.71%
Prior Year Exp							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	70,000	46,908	67.01%	75,000	17,409	23.21%
	Total Snow Removal:	70,000	46,908	67.01%	75,000	17,409	23.21%
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	19,700	25,337	128.61%	19,700	18,978	96.33%
	Total Traffic Control:	19,700	25,337	128.61%	19,700	18,978	96.33%
Street Lighting							
35-434.361	Electric	135,000	147,819	109.50%	145,000	135,373	93.36%
	Total Street Lighting:	135,000	147,819	109.50%	145,000	135,373	93.36%
Streets & Bridges							
35-438.450	Road Program	.00	37,568	.00	278,500	220,432	79.15%
35-438.700	Capital Equipment	.00	.00	.00	26,000	17,008	65.41%
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	.00	37,568	.00	304,500	237,440	77.98%
Department: 471							
35-471.350	Principal - Lease Pmt	21,200	21,219	100.09%	.00	.00	.00
	Total Department: 471:	21,200	21,219	100.09%	.00	.00	.00
Department: 472							
35-472.350	Interest - Lease Pmt	1,500	1,458	97.18%	.00	.00	.00
	Total Department: 472:	1,500	1,458	97.18%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Department: 490							
35-490.740	Transfer to Capital Reserves	15,700	.00	.00	.00	.00	.00
Total Department: 490:		15,700	.00	.00	.00	.00	.00
Highway Aid Fund Revenue Total:		305,600	314,533	102.92%	321,100	319,801	99.60%
Highway Aid Fund Expenditure Total:		263,100	280,308	106.54%	544,200	409,200	75.19%
Net Total Highway Aid Fund:		42,500	34,224	80.53%	223,100-	89,399-	40.07%

Account Number	Account Title	2013-13 Current Year Budget	12/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	12/12 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	11,243,150	12,749,688	113.40%	11,331,100	11,620,198	102.55%
	Total Expenditure:	13,444,908	12,440,712	92.53%	13,463,498	11,565,469	85.90%
	Net Grand Totals:	2,201,758-	308,976	-14.03%	2,132,398-	54,729	-2.57%

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Anda Car Wash	12312013	2013-Dec-Police car washes	01-410.315	12/31/13	96.25	.00	
Total Anda Car Wash:					96.25	.00	
AT&T Mobility	01042014	2014-Jan-wireless charges for 5 tablets	01-415.320	01/04/14	96.06	.00	
Total AT&T Mobility:					96.06	.00	
Bank of America	01092014	Acct 3225-Police-monitors	01-410.260	01/09/14	919.96	.00	
Total Bank of America:					919.96	.00	
Berkheimer Associates	12312013	2013-Dec LST Commission	01-403.453	12/31/13	698.22	.00	
Total Berkheimer Associates:					698.22	.00	
Burkholders Heating & AC	65623	Munic bldg-diagnosed alarms on BMS system	01-409.373	12/31/13	315.00	.00	
Total Burkholders Heating & AC Inc:					315.00	.00	
C & M Gutters & Guards	01022014	Clean gutters-Admin Bldg	01-409.373	01/02/14	395.00	395.00	01/15/14
Total C & M Gutters & Guards:					395.00	395.00	
Cedar Crest Emergicenter	00044864	1/02/2014-drug test	01-406.315	01/06/14	65.00	.00	
Total Cedar Crest Emergicenter:					65.00	.00	
CodeMaster	CDM-014-103	2013-Dec residential inspections	01-413.307	12/31/13	1,019.80	.00	
CodeMaster	CDM-014-103	2013-Dec-Comm Plan Review	01-413.308	12/31/13	1,270.00	.00	
Total CodeMaster:					2,289.80	.00	
Commonwealth of PA	01012014	2014-annual fee to participate in 1033 program	01-410.420	01/01/14	400.00	.00	
Total Commonwealth of PA:					400.00	.00	
Davison & McCarthy	12692	2013-Dec-General Matters	01-404.310	12/31/13	462.00	.00	
Davison & McCarthy	12312013	2013-Dec-Fire Protection Code Ord	01-404.310	12/31/13	22.00	.00	
Davison & McCarthy	12689	2013-Dec-West Bethlehem Ventures LLC	01-404.310	12/31/13	979.00	.00	
Davison & McCarthy	12670	2013-Dec-septic permit	01-404.310	12/31/13	228.00	.00	
Davison & McCarthy	12669	2013-Dec-septic waiver	01-404.310	12/31/13	198.00	.00	
Davison & McCarthy	12693	2013-Dec-Planning Commission	01-414.310	12/31/13	132.00	.00	
Davison & McCarthy	12673	2013-Dec-Bankruptcy	01-404.310	12/31/13	363.00	.00	
Davison & McCarthy	12696	2013-Dec-Liens	01-404.310	12/31/13	2,854.60	.00	
Total Davison & McCarthy:					5,238.60	.00	
DCED	12312013	3Q2013 Permit Fees	01-414.318	12/31/13	668.00	.00	
DCED	12312013	4Q2013 Permit Fees	01-414.318	12/31/13	576.00	.00	
Total DCED:					1,244.00	.00	
Deer Park	04A043648154	2014-Jan-Acct#0436481543-Police	01-409.366	01/04/14	20.97	.00	
Deer Park	04A043648152	2014-Jan-Acct#0436481527-Admin	01-409.366	01/04/14	13.98	.00	
Deer Park	04A043648157	2014-Jan-Acct#0436481576-DPW	01-409.366	01/04/14	11.65	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Deer Park:					46.60	.00	
Dimmich & Dinkelacker PC	01142014	Civil Service-Jan 2014	01-404.314	01/14/14	336.00	.00	
Total Dimmich & Dinkelacker PC:					336.00	.00	
Document Systems Ltd.	B44379C	Strip Meter Tape	01-401.240	01/06/14	30.84	.00	
Total Document Systems Ltd.:					30.84	.00	
Eastern Auto Parts Wareho	3-327109	antifreeze	01-437.251	12/23/13	8.66	.00	
Eastern Auto Parts Wareho	3-331096	wiper blades	01-437.251	01/06/14	89.90	.00	
Eastern Auto Parts Wareho	3-331370	spreader-work light bulbs	01-437.375	01/06/14	59.10	.00	
Total Eastern Auto Parts Warehouse:					157.66	.00	
Eastern Industries Inc.	438732	anti-skid	01-438.245	12/21/13	895.41	.00	
Eastern Industries Inc.	440215	anti-skid	01-438.245	12/26/13	721.81	.00	
Eastern Industries Inc.	440216	anti-skid	01-438.245	12/26/13	372.38	.00	
Eastern Industries Inc.	444093	anti-skid	01-438.245	12/31/13	163.13	.00	
Eastern Industries Inc.	440772	Moisture Adj	01-438.245	12/30/13	23.96-	.00	
Eastern Industries Inc.	440773	Moisture Adj	01-438.245	12/30/13	10.46-	.00	
Eastern Industries Inc.	439910	Moisture Adj	01-438.245	12/26/13	26.56-	.00	
Eastern Industries Inc.	444748	Moisture Adj	01-438.245	12/31/13	3.83-	.00	
Total Eastern Industries Inc.:					2,087.92	.00	
ETK Realty LLC	12312013	refund of 2013 twns property tax-3117 Lehigh St	01-301.100	12/31/13	174.53	.00	
Total ETK Realty LLC:					174.53	.00	
FBI/LEEDA	01012014	2014 Membership-Stiles	01-410.420	01/01/14	50.00	.00	
FBI/LEEDA	38681-14	2014 dues-Soberick	01-410.420	01/01/14	50.00	.00	
FBI/LEEDA	38680-14	2014 dues-Patten	01-410.420	01/01/14	50.00	.00	
FBI/LEEDA	38682-14	2014 dues-Sabo	01-410.420	01/01/14	50.00	.00	
Total FBI/LEEDA:					200.00	.00	
G C Electric Company Inc.	45376	install heaters in DPW locker room	01-409.373	12/31/13	4,788.00	.00	
Total G C Electric Company Inc.:					4,788.00	.00	
Goodman, Jane R	12312013	refund of 2013 township property tax	01-301.100	12/31/13	96.38	.00	
Total Goodman, Jane R:					96.38	.00	
Home Depot Credit Service	12302013	Paint & supplies to paint walls @ munic bldg	01-409.373	12/30/13	18.57	.00	
Home Depot Credit Service	01082014	Paint samples/blinds/paint brush	01-409.373	01/08/14	93.35	.00	
Home Depot Credit Service	01102014	Paint	01-409.373	01/10/14	101.94	.00	
Home Depot Credit Service	01092014	mailbox/duct tape/screws	01-430.240	01/09/14	55.51	.00	
Home Depot Credit Service	01142014	P/Z-staple gun	01-414.260	01/14/14	15.76	.00	
Home Depot Credit Service	01142014	P-Z - cleaning products	01-414.240	01/14/14	27.11	.00	
Total Home Depot Credit Services:					312.24	.00	
Humphrey's Hydraulic Serv	3158	Replc o rings and threads on motor side-plow repair	01-437.375	01/08/14	142.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Humphrey's Hydraulic Service:					142.50	.00	
I.A.C.P.	01012014	Model Policy Center renewal 2014	01-410.420	01/01/14	30.00	.00	
I.A.C.P.	1001087232	Stiles:2014 dues	01-410.420	01/02/14	120.00	.00	
Total I.A.C.P.:					150.00	.00	
Interstate Battery of Allent	80053936	D & AA batteries	01-430.240	01/10/14	31.90	.00	
Total Interstate Battery of Allentwn:					31.90	.00	
Kaman Industrial Technolo	S823220	plow wheels for plow on #4 truck	01-437.375	12/23/13	143.32	.00	
Total Kaman Industrial Technologies:					143.32	.00	
Kessler Freedman Inc.	01012014	2014-redesign website	01-401.312	01/01/14	4,040.00	.00	
Total Kessler Freedman Inc.:					4,040.00	.00	
Keystone Code Consulting	11382	Commercial inspections-Dec 2013	01-413.306	12/31/13	210.00	.00	
Total Keystone Code Consulting:					210.00	.00	
Keystone Consulting Engin	137503	reimb inv:CesaneK Grading Plan	01-408.318	12/17/13	44.83	.00	
Keystone Consulting Engin	137505	reimb inv:Smale	01-408.318	12/17/13	448.35	.00	
Keystone Consulting Engin	137504	reimg inv:Burda	01-408.318	12/17/13	762.19	.00	
Keystone Consulting Engin	137211	reimb inv:Burda	01-408.318	11/21/13	179.34	.00	
Keystone Consulting Engin	137506	reimb inv:1078 Buckingham	01-408.318	12/17/13	448.35	.00	
Keystone Consulting Engin	137496	2013-Nov-Flxr Ave Road Recon	01-439.600	12/17/13	1,397.61	.00	
Total Keystone Consulting Engineers:					3,280.67	.00	
Knerr, David G.	2224	Police issues	01-406.314	12/31/13	587.50	.00	
Total Knerr, David G.:					587.50	.00	
Kutz Inc., E. M.	1272	parts for plows-cutting edge/cylinder/CB assembly	01-437.375	12/18/13	1,198.90	.00	
Kutz Inc., E. M.	1273	parts for plows-blade guide kit/marker kits	01-437.375	12/18/13	193.31	.00	
Kutz Inc., E. M.	1274	two augers for salt spreaders	01-437.375	12/18/13	48.00	.00	
Kutz Inc., E. M.	1308	control box with cables for spreader #25	01-437.375	12/18/13	653.00	.00	
Kutz Inc., E. M.	760	tarps for #2 & #4	01-437.375	12/03/13	249.99	.00	
Kutz Inc., E. M.	759	returned tarps for #2 & # 4	01-437.375	12/03/13	278.60-	.00	
Total Kutz Inc., E. M.:					2,064.60	.00	
Lawrence Jr, Millard	12312013	Refund of 2013 township property tax	01-301.100	12/31/13	3.01	.00	
Total Lawrence Jr, Millard:					3.01	.00	
Lawson Products	9302134984	screws/washers/nuts	01-430.240	12/20/13	128.62	.00	
Total Lawson Products:					128.62	.00	
M. P. Uniform & Supply	87196-1	jacket	01-410.238	01/03/14	289.99	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total M. P. Uniform & Supply:					289.99	.00	
Mahmud, Aziz & Naama	12312013	refund 2013 twns property tax-2910 Lindberg Ave	01-301.100	12/31/13	31.43	.00	
Total Mahmud, Aziz & Naama:					31.43	.00	
Motors Plus Inc.	28648	#210-oil change	01-410.251	01/06/14	121.12	.00	
Motors Plus Inc.	28664	#206-oil change	01-410.251	01/08/14	110.04	.00	
Motors Plus Inc.	28665	#204-oil change	01-410.251	01/08/14	136.91	.00	
Motors Plus Inc.	28637	#209-oil change/mount tire	01-410.251	01/03/14	151.12	.00	
Motors Plus Inc.	28634	#205-oil change	01-410.251	01/03/14	121.12	.00	
Motors Plus Inc.	28645	#214-oil change	01-410.251	01/06/14	117.95	.00	
Total Motors Plus Inc.:					758.26	.00	
Orendach, Barbara	12312013	refund of 2013 township property tax	01-301.100	12/31/13	.85	.00	
Total Orendach, Barbara:					.85	.00	
PA Chapter of the APA	2014-035	Sopka-2014 dues	01-414.420	01/07/14	102.00	.00	
Total PA Chapter of the APA:					102.00	.00	
PA One Call System Inc.	575188	2013-Dec-Voice/Fax messages	01-401.320	12/31/13	225.02	.00	
Total PA One Call System Inc.:					225.02	.00	
PA Police Accreditation Co	01012014	2014 membership	01-410.420	01/01/14	35.00	.00	
Total PA Police Accreditation Coalit:					35.00	.00	
Parton, Rita	12312013	refund of 2013 township property tax	01-301.100	12/31/13	2.76	.00	
Total Parton, Rita:					2.76	.00	
PenTeleData	B2112515	Acct#3042745-Cable modem rental -2014-Jan	01-401.320	01/01/14	124.95	.00	
Total PenTeleData:					124.95	.00	
PPL Electric Utilities	01062014	62400-52006-Jan 2014	01-451.361	01/06/14	19.73	.00	
PPL Electric Utilities	01102014	54060-05002-Jan 2014	01-451.361	01/10/14	16.31	.00	
Total PPL Electric Utilities:					36.04	.00	
Progressive K-9 Academy	01012014	2014-K-9 Handler School	01-410.215	01/01/14	1,600.00	.00	
Total Progressive K-9 Academy LLC:					1,600.00	.00	
Samson, Gary	12312013	refund of 2013 twns property tax-761 E Tioga St	01-301.100	12/31/13	9.94	.00	
Total Samson, Gary:					9.94	.00	
Sarubin, Anne Marie	12312013	refund of 2013 township property tax	01-301.100	12/31/13	21.75	.00	
Total Sarubin, Anne Marie:					21.75	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Service Electric Cable TV	01082014	Prolog Express -Jan 2014	01-410.315	01/08/14	69.95	.00	
Total Service Electric Cable TV:					69.95	.00	
Service Tire Truck Centers	J05584-01	tire for parks trailer	01-451.375	07/09/13	82.00	.00	
Total Service Tire Truck Centers:					82.00	.00	
Shetayh, Eddie & Dima	12312013	refund 2013 twmsp property tax-3101 Lehigh St	01-301.100	12/31/13	29.62	.00	
Total Shetayh, Eddie & Dima:					29.62	.00	
Simplex/Grinnell	76692755	Maint contract:2014	01-437.375	01/01/14	265.00	.00	
Total Simplex/Grinnell:					265.00	.00	
Stanley, G Kevin & Jill E	12312013	2013 twmsp tax refund-2725 S Pike Ave	01-301.100	12/31/13	2.37	.00	
Total Stanley, G Kevin & Jill E:					2.37	.00	
Starr Uniform Center	82651	pants	01-410.238	01/03/14	66.45	.00	
Starr Uniform Center	82650	Shirts/belt/mag pouch	01-410.238	01/03/14	169.45	.00	
Starr Uniform Center	82863	pants	01-410.238	01/13/14	66.45	.00	
Total Starr Uniform Center:					302.35	.00	
Stauffer Insurance, C. M.	63158	2014-public officials/law enforcemnt/employment practices liability	01-486.353	01/01/14	38,983.00	.00	
Total Stauffer Insurance, C. M.:					38,983.00	.00	
Stotz/Fatzinger Office Sup	104100.1	DPW-calendar	01-430.240	01/08/14	17.95	.00	
Stotz/Fatzinger Office Sup	104100	ruled pads/correction tape	01-401.240	01/08/14	11.99	.00	
Stotz/Fatzinger Office Sup	104598	Admin-stamp	01-401.240	01/14/14	7.13	.00	
Stotz/Fatzinger Office Sup	104598	P-Z - cassettes/stamp	01-414.240	01/14/14	21.08	.00	
Stotz/Fatzinger Office Sup	104598	Treasurer-adding mach paper	01-403.240	01/14/14	12.99	.00	
Stotz/Fatzinger Office Sup	104598	Finance-adding mach paper/pens/post-its/moistener fingertip	01-402.240	01/14/14	152.80	.00	
Stotz/Fatzinger Office Sup	104564	End of year forms	01-401.342	01/14/14	127.33	.00	
Total Stotz/Fatzinger Office Supply:					351.27	.00	
Stratix Systems Inc	245783 1	toner	01-402.240	01/03/14	99.00	.00	
Total Stratix Systems Inc:					99.00	.00	
Suburban Propane-2755	90266	unleaded	01-401.231	01/06/14	158.56	.00	
Suburban Propane-2755	90266	unleaded	01-430.231	01/06/14	317.13	.00	
Suburban Propane-2755	90266	unleaded	01-410.231	01/06/14	2,061.35	.00	
Suburban Propane-2755	90266	diesel	01-430.231	01/06/14	2,259.00	.00	
Total Suburban Propane-2755:					4,796.04	.00	
Times News	100315925-01	Ad:mtg schedules for 2014	01-401.341	01/02/14	121.32	.00	
Total Times News:					121.32	.00	
Torco Supply Co.	TS4869	1-75% argon, 25% CO2 refill	01-430.240	11/26/13	37.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Torco Supply Co.:					37.50	.00	
UPS Store, The	11252013	Police-returned item to Starr Uniform	01-401.325	11/25/13	16.18	.00	
Total UPS Store, The:					16.18	.00	
Verizon	01032014	610-433-0563-monitor traffic signals CCB-1/2014	01-410.320	01/03/14	36.40	.00	
Total Verizon:					36.40	.00	
Whitehall Turf Equipment	288130	parts for chainsaw	01-437.375	12/20/13	20.29	.00	
Total Whitehall Turf Equipment:					20.29	.00	
Winarski, Daniel A & Monic	12312013	refund of 2013 township property tax	01-301.100	12/31/13	70.76	.00	
Total Winarski, Daniel A & Monica C:					70.76	.00	
Total General Fund:					79,291.22	395.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Eastern Salisbury Fire Co.	01102014	ESFC-reimb for training books	03-411.421	01/10/14	369.50	.00	
Total Eastern Salisbury Fire Co.:					369.50	.00	
ETK Realty LLC	12312013	refund of 2013 twnsp property tax-3117 Lehigh St	03-301.100	12/31/13	31.62	.00	
Total ETK Realty LLC:					31.62	.00	
Goodman, Jane R	12312013	refund of 2013 township property tax	03-301.100	12/31/13	17.46	.00	
Total Goodman, Jane R:					17.46	.00	
Horn, B. W.	031722	ESFC-extinguishers recharged	03-411.374	01/07/14	106.50	.00	
Total Horn, B. W.:					106.50	.00	
Lawrence Jr, Millard	12312013	Refund of 2013 township property tax	03-301.100	12/31/13	.55	.00	
Total Lawrence Jr, Millard:					.55	.00	
Mahmud, Aziz & Naama	12312013	refund 2013 twnsp property tax-2910 Lindberg Ave	03-301.100	12/31/13	5.69	.00	
Total Mahmud, Aziz & Naama:					5.69	.00	
Miller Brothers LLC, J. K.	24650	ESFC-2001 oil change	03-411.374	12/23/13	114.85	.00	
Total Miller Brothers LLC, J. K.:					114.85	.00	
National Fire Fighter Wildla	00996084	ESFC-manual hose reel	03-411.374	12/18/13	739.00	.00	
Total National Fire Fighter Wildland:					739.00	.00	
Orendach, Barbara	12312013	refund of 2013 township property tax	03-301.100	12/31/13	.15	.00	
Total Orendach, Barbara:					.15	.00	
Parton, Rita	12312013	refund of 2013 township property tax	03-301.100	12/31/13	.50	.00	
Total Parton, Rita:					.50	.00	
PenTeleData	B2117818	ESFC-Cable-Jan 2014	03-411.320	01/01/14	60.07	.00	
Total PenTeleData:					60.07	.00	
Samson, Gary	12312013	refund of 2013 twnsp property tax-761 E Tioga St	03-301.100	12/31/13	1.80	.00	
Total Samson, Gary:					1.80	.00	
Sarubin, Anne Marie	12312013	refund of 2013 township property tax	03-301.100	12/31/13	3.94	.00	
Total Sarubin, Anne Marie:					3.94	.00	
Shetayh, Eddie & Dima	12312013	refund 2013 twnsp property tax-3101 Lehigh St	03-301.100	12/31/13	5.37	.00	
Total Shetayh, Eddie & Dima:					5.37	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Stanley, G Kevin & Jill E	12312013	2013 twnsp tax refund-2725 S Pike Ave	03-301.100	12/31/13	.43	.00	
Total Stanley, G Kevin & Jill E:					.43	.00	
Suburban Propane-2755	90266	unleaded	03-413.231	01/06/14	317.13	.00	
Suburban Propane-2755	90266	diesel	03-413.231	01/06/14	1,255.01	.00	
Total Suburban Propane-2755:					1,572.14	.00	
Winarski, Daniel A & Monic	12312013	refund of 2013 township property tax	03-301.100	12/31/13	12.82	.00	
Total Winarski, Daniel A & Monica C:					12.82	.00	
Total Fire Fund:					3,042.39	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Library Fund							
ETK Realty LLC	12312013	refund of 2013 twnsp property tax-3117 Lehigh St	04-301.100	12/31/13	9.22	.00	
Total ETK Realty LLC:					9.22	.00	
Goodman, Jane R	12312013	refund of 2013 township property tax	04-301.100	12/31/13	5.09	.00	
Total Goodman, Jane R:					5.09	.00	
Lawrence Jr, Millard	12312013	Refund of 2013 township property tax	04-301.100	12/31/13	.16	.00	
Total Lawrence Jr, Millard:					.16	.00	
Mahmud, Aziz & Naama	12312013	refund 2013 twnsp property tax-2910 Lindberg Ave	04-301.100	12/31/13	1.67	.00	
Total Mahmud, Aziz & Naama:					1.67	.00	
Orendach, Barbara	12312013	refund of 2013 township property tax	04-301.100	12/31/13	.05	.00	
Total Orendach, Barbara:					.05	.00	
Parton, Rita	12312013	refund of 2013 township property tax	04-301.100	12/31/13	.15	.00	
Total Parton, Rita:					.15	.00	
Samson, Gary	12312013	refund of 2013 twnsp property tax-761 E Tioga St	04-301.100	12/31/13	.52	.00	
Total Samson, Gary:					.52	.00	
Sarubin, Anne Marie	12312013	refund of 2013 township property tax	04-301.100	12/31/13	1.15	.00	
Total Sarubin, Anne Marie:					1.15	.00	
Shetayh, Eddie & Dima	12312013	refund 2013 twnsp property tax-3101 Lehigh St	04-301.100	12/31/13	1.56	.00	
Total Shetayh, Eddie & Dima:					1.56	.00	
Stanley, G Kevin & Jill E	12312013	2013 twnsp tax refund-2725 S Pike Ave	04-301.100	12/31/13	.13	.00	
Total Stanley, G Kevin & Jill E:					.13	.00	
Winarski, Daniel A & Monic	12312013	refund of 2013 township property tax	04-301.100	12/31/13	3.74	.00	
Total Winarski, Daniel A & Monica C:					3.74	.00	
Total Library Fund:					23.44	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
ABE Car Care Center LLC	275230	#30-exhaust pipe	06-448.251	12/27/13	20.00	.00	
Total ABE Car Care Center LLC:					20.00	.00	
A-B-E Laboratory	12312013	2013-Dec water analysis	06-448.316	12/31/13	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Allentown Equipment Corp	55152	#32-replc rear pads/rotors/axle seals/parking brake shoes	06-448.251	11/21/13	355.96	.00	
Total Allentown Equipment Corp:					355.96	.00	
Bethlehem, City of	12202013	2013 Dec-4 resale customers	06-448.368	12/20/13	363.27	.00	
Bethlehem, City of	12202013	2013-Dec-Hydrant rental-12 of 12	06-448.363	12/20/13	880.00	.00	
Total Bethlehem, City of:					1,243.27	.00	
Eastern Auto Parts Wareho	3-326970	#30-muffler	06-448.251	12/23/13	44.11	.00	
Eastern Auto Parts Wareho	3-327109	antifreeze	06-448.251	12/23/13	8.66	.00	
Total Eastern Auto Parts Warehouse:					52.77	.00	
Ferguson Waterworks	0305045	hydrant parts	06-448.240	10/15/13	3,997.80	.00	
Ferguson Waterworks	CM025064	returned hydrant parts	06-448.240	12/31/13	3,012.00-	.00	
Total Ferguson Waterworks:					985.80	.00	
Grainger	9321242126	w&s-rubber boots	06-448.240	12/17/13	50.64	.00	
Total Grainger:					50.64	.00	
Keystone Consulting Engin	137501	2013-Nov-water matters	06-448.313	12/17/13	4,336.76	.00	
Total Keystone Consulting Engineers:					4,336.76	.00	
Kutz Inc., E. M.	1272	#31 & #33-parts for plows-CB assembly/edges/modules	06-448.375	12/18/13	227.23	.00	
Kutz Inc., E. M.	1273	#33-parts for plows-couplers/connectors	06-448.375	12/18/13	39.14	.00	
Total Kutz Inc., E. M.:					266.37	.00	
Plasterer Equipment Co In	W04171	w&s backhoe-replac ECU and reprogrammed	06-448.375	12/11/13	986.84	.00	
Total Plasterer Equipment Co Inc.:					986.84	.00	
PPL Electric Utilities	01022014	59410-04007-Jan 2014	06-448.361	01/02/14	21.34	.00	
PPL Electric Utilities	01102014	30460-06001-Jan 2014	06-448.361	01/10/14	697.90	.00	
Total PPL Electric Utilities:					719.24	.00	
South Whitehall Township	1958	4Q2013 water/Acct#289	06-448.369	12/31/13	1,905.00	.00	
Total South Whitehall Township Authority:					1,905.00	.00	
Suburban Propane-2755	90266	unleaded	06-448.231	01/06/14	158.56	.00	
Suburban Propane-2755	90266	diesel	06-448.231	01/06/14	334.67	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Suburban Propane-2755:					493.23	.00	
U.S. Postal Service	01032014	2014-January mailing of utility invoices	06-448.325	01/03/14	720.08	720.08	01/06/14
Total U.S. Postal Service:					720.08	720.08	
Verizon	01062014	610-435-4231-Flxr Ave wtr pump stn-1/2014	06-448.320	01/06/14	39.45	.00	
Total Verizon:					39.45	.00	
Total Water Fund:					12,405.41	720.08	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
ABE Car Care Center LLC	275230	#30-exhaust pipe	08-429.251	12/27/13	20.00	.00	
Total ABE Car Care Center LLC:					20.00	.00	
Allentown Equipment Corp	55152	#32-replc rear pads/rotors/axle seals/parking brake shoes	08-429.251	11/21/13	355.96	.00	
Total Allentown Equipment Corp:					355.96	.00	
Eastern Auto Parts Wareho	3-326970	#30-muffler	08-429.251	12/23/13	44.11	.00	
Eastern Auto Parts Wareho	3-327109	antifreeze	08-429.251	12/23/13	8.66	.00	
Total Eastern Auto Parts Warehouse:					52.77	.00	
Fountain Hill, Borough of	2013-04	3 mo Capital Pymnts-4Q2013	08-429.536	12/31/13	600.00	.00	
Fountain Hill, Borough of	2013-04	4Q2013 sewer	08-429.531	12/31/13	207.09	.00	
Total Fountain Hill, Borough of:					807.09	.00	
Grainger	9321242126	w&s-rubber boots	08-429.240	12/17/13	50.64	.00	
Total Grainger:					50.64	.00	
Keystone Consulting Engin	137500	2013-Nov-sewer matters	08-429.313	12/17/13	4,566.21	.00	
Keystone Consulting Engin	137502	2013-Nov-I&I removal program	08-429.372	12/17/13	2,065.72	.00	
Total Keystone Consulting Engineers:					6,631.93	.00	
Kutz Inc., E. M.	1272	#31 & #33-parts for plows-CB assembly/edges/modules	08-429.375	12/18/13	227.24	.00	
Kutz Inc., E. M.	1273	#33-parts for plows-couplers/connectors	08-429.375	12/18/13	39.14	.00	
Total Kutz Inc., E. M.:					266.38	.00	
Plasterer Equipment Co In	W04171	w&s backhoe-replac ECU and reprogrammed	08-429.375	12/11/13	986.84	.00	
Total Plasterer Equipment Co Inc.:					986.84	.00	
PPL Electric Utilities	01062014	47020-14000-Jan 2014	08-429.361	01/06/14	28.37	.00	
PPL Electric Utilities	01022014	49200-35001-Jan 2014	08-429.361	01/02/14	31.75	.00	
PPL Electric Utilities	01022014	98810-20005-Jan 2014	08-429.361	01/02/14	195.56	.00	
PPL Electric Utilities	01092014	42850-08008-Jan 2014	08-429.361	01/09/14	16.31	.00	
PPL Electric Utilities	01092014	32650-08001-Jan 2014	08-429.361	01/09/14	27.78	.00	
PPL Electric Utilities	01092014	15450-07002-Jan 2014	08-429.361	01/09/14	21.83	.00	
PPL Electric Utilities	01092014	08450-07007-Jan 2014	08-429.361	01/09/14	22.76	.00	
PPL Electric Utilities	01102014	56060-06003-Jan 2014	08-429.361	01/10/14	28.20	.00	
Total PPL Electric Utilities:					372.56	.00	
Suburban Propane-2755	90266	unleaded	08-429.231	01/06/14	158.56	.00	
Suburban Propane-2755	90266	diesel	08-429.231	01/06/14	334.67	.00	
Total Suburban Propane-2755:					493.23	.00	
U.S. Postal Service	01032014	2014-January mailing of utility invoices	08-429.325	01/03/14	720.08	720.08	01/06/14

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total U.S. Postal Service:					720.08	720.08	
Verizon	12252013	2013-Dec 868-8310-Cardinal Dr Pump Stn	08-429.320	12/25/13	30.35	.00	
Total Verizon:					30.35	.00	
Total Sewer Fund:					10,787.83	720.08	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
U.S. Postal Service	01032014	2014-January mailing of utility invoices	10-401.325	01/03/14	720.08	720.08	01/06/14
Total U.S. Postal Service:					720.08	720.08	
Total Refuse & Recycling Fund:					720.08	720.08	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
International Salt Company	00446496	Bulk ice control	35-432.245	12/31/13	1,363.30	.00	
Total International Salt Company LLC:					1,363.30	.00	
PPL Electric Utilities	01032014	79000-43000-Jan 2014	35-434.361	01/03/14	607.16	.00	
PPL Electric Utilities	01032014	79200-43006-Jan 2014	35-434.361	01/03/14	11,866.31	.00	
PPL Electric Utilities	01022014	58010-04003-Jan 2014	35-433.362	01/02/14	29.52	.00	
PPL Electric Utilities	01022014	59610-04003-Jan 2014	35-433.362	01/02/14	32.23	.00	
PPL Electric Utilities	01022014	32810-04003-Jan 2014	35-433.362	01/02/14	29.09	.00	
PPL Electric Utilities	01022014	96549-22003-Jan 2014	35-433.362	01/02/14	26.85	.00	
PPL Electric Utilities	01022014	97159-57000-Jan 2014	35-433.362	01/02/14	37.83	.00	
Total PPL Electric Utilities:					12,628.99	.00	
Total Highway Aid Fund:					13,992.29	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Devonhouse Management	01092014	Escrow release	91-248000	01/09/14	2,900.00	.00	
Total Devonhouse Management Inc:					2,900.00	.00	
Dexter F Baker Revocable	01032014	Escrow release	91-248000	01/03/14	1,000.00	.00	
Total Dexter F Baker Revocable Trust:					1,000.00	.00	
Hassick II, Richard	01062014	Escrow release	91-248000	01/06/14	1,000.00	.00	
Total Hassick II, Richard:					1,000.00	.00	
Total Subdivision Escrow Fund:					4,900.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Orcurto, Wayne	01152014	home demolished 11/5/13 - refuse credit	99-107000	01/15/14	27.29	.00	
Total Orcurto, Wayne:					27.29	.00	
Total :					27.29	.00	
Grand Totals:					125,189.95	2,555.24	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
DECEMBER 19, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

LIST OF BILLS PAYABLE

Commissioner Brinton inquired about the sewer charge from City of Allentown. Ms. Bonaskiewich explained that it is a typical amount, but it is slightly higher because their second quarter billing extended through August 7th, 2013 due to the changeover to the LCA.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 11/16/2013-11/27/2013, broken down as follows:

\$29,913.95 = GENERAL
\$1,516.98 = FIRE
\$0 = LIBRARY
\$12,050.01 = WATER
\$451,518.48 = SEWER
\$126,730.67 = REFUSE & RECYCLING
\$97.86 = HIGHWAY AID
\$300.95 = REFUND
\$622,128.90 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Commissioner Ackerman questioned the invoice from Motors Plus, Inc. Chief Stiles stated that a new engine was needed in one of the Dodge Chargers.

Commissioner Ackerman questioned the charge for a replacement light on the water tower at the Lehigh Valley Hospital. Mr. Andreas stated that the Township is in fact responsible for that light even though it was originally put in as part of the hospital plan.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 11/28/2013-12/13/2013, broken down as follows:

\$74,003.17 = GENERAL
\$11,472.29 = FIRE
\$0 = LIBRARY
\$3,473.14 = WATER
\$8,151.53 = SEWER
\$1,248.91 = REFUSE & RECYCLING
\$17,864.60 = HIGHWAY AID
\$116,213.64 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

November 21, 2013

Commissioner Brown declared the November 21, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

Public Comments on proposed 2014 Budget.

No public comments were heard at this time.

MOTIONS

Motion on 2014 Budget.

Mr. Soriano briefly outlined the 2014 Budget. He commented that the tax raise is due in part to a \$230,000 deficit that would have been previously balanced from the fund balance; however, this year, the decision was made to balance the budget with real revenue. Mr. Soriano noted that the total proposed expense for the General Fund is \$6,671,456 and with the tax increase, the revenue will match the expense.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the Budget as presented for 2014.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion – Yeker Farms Escrow Release #9 (\$37,518.13) and Project Closeout.

Mr. Soriano commented that the Engineer has approved the escrow release and recommends closing out the project.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the release of Escrow #9 for Yeker Farms in the amount of \$37,518.13 and closeout the project, as well as authorize the Director of Planning to notify the applicant and release the letter of credit.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

ORDINANCES

2014 Budget and Tax Rate Ordinance.

Mr. Soriano stated that the Ordinance summarizes all the revenues and expenses from all the funds and shows the appropriate tax rates applicable to those funds that rely on Real Estate Tax. He noted that the major change is the tax millage, increased solely for the General Fund from the current 1.15155 to 1.34155, bringing the total tax rate to 1.61103.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Ordinance No. 12-2013-586, the 2014 Budget and Tax Ordinance, as read.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES

COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Fire Prevention and Life Safety Ordinance.

Mr. Soriano stated that the Chief and the Fire Officials have finalized the Ordinance which enables legislation that would allow the Township to implement a Fire Prevention Program in 2014. He commented that the Ordinance also repeals the existing non-enforceable Fire Prevention Code adopted many years ago under the BOCA Code. Mr. Soriano explained that the new one allows the Township to adopt Chapter 7 of the International Property Maintenance Code and incorporate various NFPA Publications to guide the Fire Inspectors who will be hired on a part-time basis to administer and enforce the Program.

Mr. Soriano stated that the Bureau will be under the guidance of the Police Department and will be monitored by the Fire Marshall, Don Sabo, and the Chief of Police. He noted that once approved, the appropriate fees will be enacted by a Resolution and the Program will need to be set up with its own rules and regulations. The Township hopes to have the Program in place within the first few months of 2014.

The Board thanked Chief Stiles, Sergeant Sabo and the Fire Chiefs for their efforts on developing the Ordinance.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Ordinance No. 12-2013-587, the Fire Prevention and Life Safety Ordinance.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution setting the Police Pension Employee Contribution Rate for 2014.

Mr. Soriano stated that per the Auditor General, a Resolution is needed to set the Police Pension Employee Contribution Rate for 2014.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Resolution No. 12-2013-1441, setting the Police Pension Employee Contribution Rate at 2.04% for 2014.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Resolution setting the Non-Uniformed Pension Employee Contribution Rate for 2014.

Mr. Soriano stated that the Rate will be 0% per the Collective Bargaining Agreement. He reminded the Board that 2014 will be a Collective Bargaining year for the Public Works Association so this area will most likely be revisited.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to approve Resolution No. 12-2013-1449, setting the Non-Uniformed Pension Employee Contribution Rate at 0% for 2014, pursuant to the Collective Bargaining Agreement.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Resolution to retroactively eliminate the pension contribution for Non-Uniformed Township Employees for years 2011-2013.

Mr. Soriano commented that even though the Non-Uniformed Contract states there will be no contribution set, the Auditor General opines that a Resolution is needed stating that the Township is eliminating the contribution for those years. He noted that this Resolution will prevent a finding again at the next audit.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Resolution No. 12-2103-1450, retroactively eliminating the pension contribution for Non-Uniformed Township Employees for years 2011-2013.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Resolution authorizing the Tax Collector to process interim billings and refunds and set thresholds.

Mr. Soriano stated that unfortunately, the County no longer provides the Township guidance in terms of interim billings and refund practices, so the Township needs to set its own standards for collecting. Mr. Soriano read the Resolution into the record.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve Resolution No. 12-2013-1448, authorizing the tax collector to process interim billings and refunds and set thresholds.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

ANNOUNCEMENTS

Mr. Soriano stated that the Department of Conservation and Natural Resources has approved the Grant for the Lindberg Park Master Site Plan Phase I in the amount of \$177,000 for the perimeter trail. He reminded the Board that last year, the Township was granted close to \$160,000 from the Lehigh County Green Future Fund. Mr. Soriano stated that 2014 will be the year of construction because the Township only has one year under the Green Future Fund to conclude the project.

Mr. Soriano stated that a Motion is needed for him to be the signatory on for the settlement agreement with the City of Allentown relating to the sewer billing for the years 2009-2013.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to authorize the Township Manager to execute the documents necessary to conclude the settlement agreement with the City of Allentown relating to the sewer billing for the years 2009-2013.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. David Reber of 122 Mountain Park Road expressed concerns about snow removal on his road. Mr. Andreas stated that there was an operational issue during the last storm, along with the timing of it and the type of storm. He explained that the operator who typically runs that route was out and the replacement was not familiar with it, but he will take steps to improve the condition.

A resident of Western Salisbury commended the Public Works Department on their snow removal efforts.

Commissioner Martucci also commended the Public Works Department for the snow removal efforts.

Commissioner Brinton thanked Mr. Andreas for the weekly updates on the leaf collection routes as well as the snow removal efforts.

Commissioner Brinton thanked Officer Losagio for obtaining over \$55,000 in Grant money for the Police Department.

Commissioner Seagreaves thanked the Public Works Department for plowing the Eastern Salisbury Fire Department parking lot and asked if the snow could also be removed in front of the main doors. Mr. Andreas stated that he will follow up on that request.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:10 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 19, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL

DRAFT

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

**MINUTES FROM THE BOARD OF COMMISSIONERS
January 6, 2014
REORGANIZATION MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

OATH OF OFFICE – The Honorable Michael Pochron, District Judge

Commissioner-Elect – James Seagreaves (Ward 2)
Commissioner-Elect – James A. Brown (Ward 4)
Tax Collector-Elect – Linda Minger (At Large)

Members Attending:

James Brown
Robert Martucci, Jr. – EXCUSED
James Seagreaves
Joanne Ackerman
Debra Brinton

Staff Attending:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works – EXCUSED
Allen Stiles, Chief of Police – EXCUSED
Cynthia Sopka, Director of Planning and Zoning – EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, Township Engineer, Keystone Consulting Engineers - EXCUSED

CALL TO ORDER

Following the swearing-in ceremony, Mr. Soriano called the meeting to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE FOLLOWED

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

ELECTION OF OFFICERS

Mr. Soriano noted that the Commissioners should nominate and elect the officers for 2014. He stated that after the election of the President, he will step aside and the new President will preside over the remainder of the meeting

1. President

Commissioner Ackerman made a motion to nominate Commissioner Brinton for President of the Board of Commissioners.

Commissioner Seagreaves made a motion to nominate Commissioner Brown for President of the Board of Commissioners.

Commissioner Brown made a motion to close the nominations for President.

A roll call vote was taken:

Commissioner Ackerman – BRINTON
Commissioner Brown – BROWN
Commissioner Brinton – BRINTON
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – BROWN

As a result of a 2-2 vote, the Board moved onto the office of the Vice-President.

2. Vice-President

Commissioner Ackerman made a motion to nominate Commissioner Brinton for Vice-President of the Board of Commissioners.

Commissioner Seagreaves made a motion to nominate Commissioner Martucci for Vice-President of the Board of Commissioners.

Commissioner Brown moved to close the nominations for Vice-President.

A roll call vote was taken:

Commissioner Ackerman – BRINTON
Commissioner Brown – BRINTON
Commissioner Brinton – BRINTON
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – MARTUCCI

The Board voted 3-1 to approve the nomination of Commissioner Brinton for Vice-President of the Board of Commissioners.

Commissioner Brinton, newly elected Vice-President, assumed her chairmanship and presided over the nominations for the office of President of the Board of Commissioners.

Commissioner Seagreaves made a motion to nominate Commissioner Brown for President of the Board of Commissioners.

Commissioner Ackerman made a motion to close the nominations for President.

A roll call vote was taken:

Commissioner Ackerman – BROWN
Commissioner Brown – BROWN
Commissioner Brinton – BROWN
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – BROWN

The Board voted unanimously to approve the nomination of Commissioner Brown for President of the Board of Commissioners.

Commissioner Brown, newly elected President, assumed his chairmanship and presided over the rest of the nominations.

3. President Pro-Tempore

Commissioner Brown made a motion to nominate Commissioner Martucci for President Pro-Tempore of the Board of Commissioners.

Commissioner Ackerman made a motion to nominate Commissioner Seagreaves for President Pro-Tempore of the Board of Commissioners.

Commissioner Ackerman closed the nominations for President Pro-Tempore.

A roll call vote was taken:

Commissioner Ackerman – SEAGREAVES

Commissioner Brown – MARTUCCI
Commissioner Brinton – SEAGREAVES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – MARTUCCI

As a result of a 2-2 vote, the Board will delay electing the Pro-Tempore until the full Board is present.

APPOINTMENTS – BY RESOLUTION

1. Township Secretary

Commissioner Brinton made a motion to reappoint Mr. Randy Soriano, Township Manager, as Township Secretary. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Mr. Randy Soriano as Township Secretary.

2. Assistant Township Secretary

Commissioner Brinton made a motion to reappoint Ms. Cathy Bonaskiewich, Assistant Township Manager/Finance Director, as Assistant Township Secretary. Commissioner Ackerman seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Ms. Cathy Bonaskiewich as Assistant Township Secretary.

3. Township Treasurer

Commissioner Ackerman made a motion to appoint Ms. Linda Minger as Township Treasurer. Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Ms. Linda Minger as Township Treasurer.

4. Assistant Township Treasurer

Commissioner Brown made a motion to appoint Ms. Cathy Bonaskiewich, Assistant Township Manager/Finance Director, as Assistant Township Treasurer. Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Ms. Cathy Bonaskiewich as Assistant Township Treasurer.

5. Township Solicitor

Mr. Soriano brought forth the reappointment of John Ashley, Esquire of Davison & McCarthy as Township Solicitor.

Commissioner Brown made a motion to approve Resolution No. 01-2014-1456 appointing John Ashley, Esquire for Township Solicitor. The motion was seconded by Commissioner Brinton.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of John Ashley, Esquire as Township Solicitor.

6. Township Engineer

Mr. Soriano brought forth the reappointment of Mr. Dave Tetterer of Keystone Consulting Engineers as Township Engineer.

Commissioner Brinton made a motion to approve Resolution No. 01-2014-1457 appointing Mr. Dave Tetterer of Keystone Consulting Engineers as Township Engineer. The motion was seconded by Commissioner Ackerman.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Mr. Dave Tetterer of Keystone Consulting Engineers as Township Engineer.

7. Alternate Township Engineer

Mr. Soriano commented that in the past, the Township has retained Hanover Engineering Associates to act as Alternate Township Engineer in the event there would be conflicts with the primary Township Engineer.

Commissioner Brown made a motion to approve Resolution No. 01-2014-1458 appointing Hanover Engineering Associates as Alternate Township Engineer. The motion was seconded by Commissioner Ackerman.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Hanover Engineering Associates as Alternate Township Engineer.

8. Sewage Enforcement Officer

Commissioner Ackerman made a motion to approve Resolution No. 01-2014-1459 appointing Mr. Scott Bieber to serve as Primary Sewage Enforcement Officer. The motion was seconded by Commissioner Brinton.

A roll call vote was taken:

Commissioner Ackerman – YES

Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of Mr. Scott Bieber as Primary Sewage Enforcement Officer.

9. Alternate Sewage Enforcement Officers

Commissioner Brown made a motion to approve Resolution No. 01-2014-1459 appointing Hanover Engineering Associates (Jeffrey Huff, Christopher Taylor, and Jacob Schray) to serve as Alternate Sewage Enforcement Officers. The motion was seconded by Commissioner Ackerman.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board voted unanimously to approve the appointment of HEA (Jeffrey Huff, Christopher Taylor, and Jacob Schray) as Alternate Sewage Enforcement Officers.

10. Township Auditor

Mr. Soriano brought forth the reappointment of the Township Auditor for the fiscal year ending 2013. Mr. Soriano noted that the Board of Commissioners allocated \$12,000 for such service in the 2014 Budget. Mr. Soriano commented that this amount was based on an engagement letter proposal submitted by the Township’s current auditor, Todd Bushta, CPA.

Commissioner Brown made a motion to approve Resolution No. 01-204-1460 appointing Todd Bushta as Township Auditor from the Firm of Firm of Gneiding, Blizard & Bushta, LLP - 1275 Glenlivet Drive, Suite 305, Allentown, PA 18106. The motion was seconded by Commissioner Ackerman.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board unanimously approved Mr. Todd Bushta from the Firm of Gneiding, Blizard & Bushta, LLP - 1275 Glenlivet Drive, Suite 305, Allentown, PA 18106 - as Township Auditor for 2014.

APPOINTMENTS – BY MOTION

1. Planning Commission (4 year term)

a. First Ward

Commissioner Brown nominated Mr. Richard Hassick.

b. Fourth Ward

Commissioner Brown nominated Mr. Glenn Miller.

c. Third Ward Alternate Member

Commissioner Seagreaves nominated Dr. William Licht, PhD.

A roll call vote was taken:

Commissioner Ackerman – YES

Commissioner Brown – YES

Commissioner Brinton – YES

Commissioner Martucci – EXCUSED

Commissioner Seagreaves – YES

The Board unanimously approved Mr. Richard Hassick, Mr. Glenn Miller and Dr. William Licht, PhD to the Planning Commission for a term of four years.

2. Zoning Hearing Board (5 year term)

a. Fifth Ward

Commissioner Ackerman nominated Mr. James Kelley.

A roll call vote was taken:

Commissioner Ackerman – YES

Commissioner Brown – YES

Commissioner Brinton – YES

Commissioner Martucci – EXCUSED

Commissioner Seagreaves – YES

The Board unanimously approved Mr. James Kelley to the Zoning Hearing Board for a term of five years.

3. Civil Service Commission (6 year term)

a. First Ward

Commissioner Brown nominated Mr. Archie Hartzell.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board unanimously approved Mr. Archie Hartzell to the Civil Service Commissioner for a term of six years.

4. Vacancy Board (1 year term)

a. First Ward

Commissioner Brown nominated Mr. Dan Moyer.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board unanimously approved Mr. Dan Moyer to the Vacancy Board for a term of one year.

5. Environmental Advisory Council (3 year term)

a. Second Ward

Commissioner Seagreaves nominated Mr. Kreg Ulery.

b. Third Ward

Commissioner Brinton nominated Ms. Jane Benning.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board unanimously approved Mr. Kreg Ulery and Ms. Jane Benning to the Environmental Advisory Committee for terms of three years.

6. Recreation Advisory Committee (5 year term)

a. First Ward

Commissioner Brown nominated Mr. Patrick Jacoby.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – EXCUSED
Commissioner Seagreaves – YES

The Board unanimously approved Mr. Patrick Jacoby to the Recreation Advisory Committee for a term of five years.

NEW BUSINESS

LIST OF BILLS PAYABLES

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 12/14/2013 through 1/3/2014, broken down as follows:

\$345,052.93 = GENERAL
\$54,506.72 = FIRE
\$0 = LIBRARY
\$231,506.22 = WATER
\$33,701.29 = SEWER
\$139,109.70 = REFUSE & RECYCLING
\$34,749.86 = HIGHWAY AID
\$838,682.72 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER BROWN – YES
COMMISSIONER BRINTON – YES
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER SEAGREAVES – YES

The motion passed by 4-0.

RESOLUTIONS

Resolution setting the Tax Collector Bond Amount.

Mr. Soriano introduced the Ordinance to set the Tax Collector's Bond for 2014-2017:

RESOLUTION NO. 01-2014-1461

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING THE BOND AMOUNT FOR THE TOWNSHIP TAX COLLECTOR FOR THE YEARS 2014 THROUGH 2017.

WHEREAS, the person who is to serve as the Collector of certain taxes for the Township of Salisbury ("Township") for years 2014 through 2017 is required to enter into a surety bond, to the Commonwealth for all taxes to be collected by him, pursuant to provisions of Section 4(b) of the "Local Tax Collections Law," the Act of May 25, 1945, P.L. 1050, as amended, 72.P.S. §5511.4.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by same, that for years 2014 through 2017, the Township Tax Collector shall enter into a surety bond in the amount of \$12,170,000.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon adoption.

APPROVED AND ADOPTED in lawful session duly assembled this 6th day of January, 2014.

*TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)*

President, Board of Commissioners

ATTESTED:

*_____
Township Secretary*

Motion by Commissioner Seagreaves, seconded by Commissioner Brinton, to accept Resolution No. 01-2014-1461 setting the Tax Collector Bond amount for 2014 - 2017.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER BROWN – YES
COMMISSIONER BRINTON – YES
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER SEAGREAVES – YES

The motion passed by 4-0.

COURTESY OF THE FLOOR

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:45 p.m.



DEP Code No.
2-39918-094-3

**RESOLUTION FOR PLAN REVISION
FOR NEW LAND DEVELOPMENT**

RESOLUTION OF THE ~~(SUPERVISORS)~~ (COMMISSIONERS) ~~(COUNCILMEN)~~ of Salisbury
(TOWNSHIP) ~~(BOROUGH)~~ ~~(CITY)~~, Lehigh COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Posh Properties has proposed the development of a parcel of land identified as
land developer

Legacy Place, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify).

WHEREAS, Salisbury Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the ~~(Supervisors)~~ (Commissioners) ~~(Councilmen)~~ of the (Township) ~~(Borough)~~ (City) of Salisbury hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, Salisbury
(Signature) Commissioners

Township Board of ~~Supervisors~~ ~~(Borough Council)~~ ~~(City Councilmen)~~, hereby certify that the foregoing is a true copy of the Township ~~(Borough)~~ (City) Resolution # 01-2014-1463, adopted, January 23, 20 14.

Municipal Address:

Salisbury Township
2900 South Pike Avenue
Allentown, PA 18103
Telephone 610-797-4000

Seal of
Governing Body

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
January 23, 2014
7:30 p.m.
(approximate time)

Topics of discussion:

1. DCNR Grant