

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—September 11, 2014
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable – *period 8/23/2014 – 9/5/2014***
- 5. Approval of the Minutes – *August 28, 2014***
- 6. New Business**
 - A. ORDINANCES**

None.
 - B. RESOLUTIONS**
 - C. MOTIONS**
 1. 2014 Sanitary Sewerage Flow Monitoring & Data Logging Services- Review of Bids- Bid Opening –September 8, 2014.
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
American United Life Insur	09012014	2014-Sept life/disability ins coverage	01-487.158	09/01/14	1,645.72	.00	
Total American United Life Insurance Co:					1,645.72	.00	
Berkheimer Associates	117	2014-Aug-LST Comm	01-403.453	08/29/14	2,158.32	.00	
Total Berkheimer Associates:					2,158.32	.00	
Choice Marketing Inc	SAL-20140837	2015 Ambulance Fund Drive postage	01-365.600	08/12/14	1,406.00	.00	
Total Choice Marketing Inc:					1,406.00	.00	
Davison & McCarthy	13748	2014 July-Amendment to Zoning Ordinance	01-404.310	08/07/14	825.00	.00	
Davison & McCarthy	13752	2014 July-Harford vs ZHB	01-404.310	08/07/14	224.10	.00	
Davison & McCarthy	13553	Reimb inv:Legacy Place	01-404.318	07/02/14	405.50	.00	
Davison & McCarthy	13483	Reimb inv:Legacy Place	01-404.318	06/04/14	305.50	.00	
Davison & McCarthy	13801	2014-July-Lien satisfactions	01-404.310	08/26/14	726.00	.00	
Davison & McCarthy	13799	2014 July-Liens	01-404.310	08/15/14	656.70	.00	
Davison & McCarthy	13751	2014 July-Sheriff's Sales	01-404.310	08/07/14	22.00	.00	
Davison & McCarthy	13747	2014 July-General Matters	01-404.310	08/07/14	1,155.00	.00	
Davison & McCarthy	13750	2014-July-Planning Comm	01-414.310	08/07/14	253.00	.00	
Total Davison & McCarthy:					4,572.80	.00	
Dual Temp Company Inc	08282014-13	Payment #13-Police renovations	01-409.600	04/30/14	13,004.71	.00	
Dual Temp Company Inc	08282014-14A	Pmt #14 partial payment for police renovation	01-409.600	04/30/14	9,950.71	.00	
Total Dual Temp Company Inc:					22,955.42	.00	
Ecco Communications LLC	64641	Police-repair microphone	01-410.375	08/21/14	180.45	.00	
Total Ecco Communications LLC:					180.45	.00	
Hunsberger, Tami	08192014	reimb for permit not needed	01-362.410	08/19/14	354.00	.00	
Total Hunsberger, Tami:					354.00	.00	
Keystone Consulting Engin	139665	Reimb inv:Brown	01-408.318	06/12/14	47.25	.00	
Keystone Consulting Engin	139233	Reimb inv:Legacy Place	01-408.318	05/13/14	4,509.53	.00	
Keystone Consulting Engin	139666	Reimb inv:Legacy Place	01-408.318	06/12/14	619.75	.00	
Keystone Consulting Engin	139954	Reimb inv:Legacy Place	01-408.318	07/03/14	859.50	.00	
Total Keystone Consulting Engineers:					6,036.03	.00	
Klimowicz, Brian G.	09012014	32 of 60 health reimb	01-406.171	09/01/14	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
L C Extn Special Account	08262014	Contribution-2014-earth day seminar	01-461.421	08/26/14	100.00	.00	
Total L C Extn Special Account:					100.00	.00	
Losagio, Bryan	09042014	2014 Health Reimb	01-406.171	09/04/14	454.32	.00	
Total Losagio, Bryan:					454.32	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Monarch Precast Concrete	0366612-IN	Bike grate	01-436.370	08/07/14	360.00	.00	
Monarch Precast Concrete	0366450-IN	exchanged catch basins/bike grates	01-436.370	07/22/14	100.00-	.00	
Total Monarch Precast Concrete Corp:					260.00	.00	
Mr. John Inc.	0004792830	1 unit:Franko farm-7/23-8/19/2014	01-452.240	08/20/14	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
Overhead Door Company,	C14.883	Service 2 doors	01-409.373	08/18/14	252.00	.00	
Total Overhead Door Company, The:					252.00	.00	
PA Municipal Retirement S	09012014	Non-Uniformed 2014 MMO	01-487.160	09/01/14	216,744.00	.00	
Total PA Municipal Retirement System:					216,744.00	.00	
PenTeleData	B2278446	Acct#3042745-Cable modem rental -2014-Sept	01-401.320	08/24/14	124.95	.00	
Total PenTeleData:					124.95	.00	
Petty Cash	08252014	police-tolls for warrant service	01-410.315	08/25/14	9.90	.00	
Petty Cash	08252014	Rec program-rope tub/totes/keys	01-452.240	08/25/14	27.72	.00	
Petty Cash	08252014	endorsement fee on mailing	01-401.325	08/25/14	25.29	.00	
Petty Cash	08252014	mileage to mail utility bills & seminar	01-401.315	08/25/14	20.56	.00	
Petty Cash	08252014	mileage to LCA mtg/Stotz&Fatzinger expo/PMRS mtg	01-401.315	08/25/14	66.86	.00	
Total Petty Cash:					150.33	.00	
PNC Bank	09012014	Police-2014 MMO	01-487.160	09/01/14	295,573.00	.00	
Total PNC Bank:					295,573.00	.00	
PPL Electric Utilities	08212014	94340-19001-Aug 2014	01-451.361	08/21/14	71.05	.00	
PPL Electric Utilities	08212014	61089-84001-Aug 2014	01-409.361	08/21/14	568.54	.00	
PPL Electric Utilities	08252014	10550-10002-Aug 2014	01-451.361	08/25/14	26.91	.00	
PPL Electric Utilities	08262014	93760-01007-Aug 2014	01-451.361	08/26/14	20.07	.00	
PPL Electric Utilities	08212014	92051-48008-Aug 2014	01-409.361	08/21/14	1,168.42	.00	
PPL Electric Utilities	08212014	70730-17005-Aug 2014	01-409.361	08/21/14	1,339.53	.00	
Total PPL Electric Utilities:					3,194.52	.00	
Ray Allen Professional K-9	308671	supplies for K-9 truck	01-410.215	08/19/14	1,149.69	.00	
Total Ray Allen Professional K-9 Equipment:					1,149.69	.00	
Safariland LLC	114-108874	Police-NARC pouch	01-410.260	08/20/14	122.10	.00	
Total Safariland LLC:					122.10	.00	
Starr Uniform Center	88582	Def Tech Straps	01-410.260	08/14/14	226.50	.00	
Starr Uniform Center	88719	7 armor express ballistic vests	01-410.700	08/20/14	6,595.00	.00	
Starr Uniform Center	88718	replc panels in ballistic vest	01-410.700	08/20/14	2,050.00	.00	
Total Starr Uniform Center:					8,871.50	.00	
Suburban Propane-2755	91013	unleaded	01-410.231	08/19/14	1,748.55	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2755	801000	diesel	01-430.231	08/19/14	1,162.70	.00	
Suburban Propane-2755	91013	unleaded	01-401.231	08/19/14	134.50	.00	
Suburban Propane-2755	91013	unleaded	01-430.231	08/19/14	269.00	.00	
Total Suburban Propane-2755:					3,314.75	.00	
Tapler, Jeffrey	09012014	EMC stipend-Sept 2014	01-415.139	09/01/14	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100333721-08	Ad-Ord amend Municipal Waste	01-401.341	08/21/14	90.00	.00	
Times News	100333720-08	Ad:MS-4 workshop	01-401.341	08/21/14	52.88	.00	
Times News	100333726-082	Ad: Invitation to Bid for Flow Monitoring	01-401.341	08/28/14	253.00	.00	
Total Times News:					395.88	.00	
UGI Utilities Inc.	08202014	504043172815-Aug 2014	01-409.230	08/20/14	597.64	597.64	09/02/14
UGI Utilities Inc.	08202014	504043200901-Aug 2014	01-409.230	08/20/14	67.76	67.76	09/02/14
UGI Utilities Inc.	08202014	504043200800-Aug 2014	01-409.230	08/20/14	183.39	183.39	09/02/14
Total UGI Utilities Inc.:					848.79	848.79	
Verizon	9731005514	8/26-9/25/2014 - Assist Mgr/Finance Dir	01-402.320	08/25/14	36.70	.00	
Verizon	9731005514	8/26-9/25/2014 - Mgr	01-401.320	08/25/14	53.46	.00	
Verizon	9731005514	8/26-9/25/2014 - Police	01-410.320	08/25/14	395.64	.00	
Verizon	9731005514	8/26-9/25/2014 - Code Enf Ofcr	01-413.320	08/25/14	53.46	.00	
Verizon	9731005514	8/26-9/25/2014 - P/Z Officer	01-414.320	08/25/14	53.46	.00	
Verizon	9731005514	8/26-9/25/2014 - Tapler	01-415.320	08/25/14	36.70	.00	
Verizon	9731005514	8/26-9/25/2014 - DPW	01-430.320	08/25/14	72.18	.00	
Verizon	9731005514	8/26-9/25/2014 - Rec Dir	01-452.320	08/25/14	36.70	.00	
Verizon	9731005515	2014-Aug- Police tablet/air card charges	01-410.320	08/25/14	477.20	.00	
Verizon	9731005515	2014-Aug- Mgr tablet/air card charges	01-401.320	08/25/14	43.38	.00	
Total Verizon:					1,258.88	.00	
Warehouse Battery Outlet I	267313	flashlight/batteries	01-410.260	08/22/14	124.25	.00	
Warehouse Battery Outlet I	266557	batteries	01-410.375	08/13/14	86.85	.00	
Warehouse Battery Outlet I	267314	flashlight	01-410.260	08/22/14	80.00	.00	
Warehouse Battery Outlet I	267313	flashlight for fire inspector	01-411.240	08/22/14	124.95	.00	
Total Warehouse Battery Outlet Inc:					416.05	.00	
Total General Fund:					573,164.50	848.79	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
PenTeleData	B2283841	ESFC-Cable-Sept 2014	03-411.320	08/24/14	59.95	.00	
Total PenTeleData:					59.95	.00	
Suburban Propane-2755	91013	unleaded	03-413.231	08/19/14	269.00	.00	
Suburban Propane-2755	801000	diesel	03-413.231	08/19/14	645.94	.00	
Total Suburban Propane-2755:					914.94	.00	
UGI Utilities Inc.	08202014	502022721012-ESFC-Aug 2014	03-411.320	08/20/14	34.18	34.18	09/02/14
Total UGI Utilities Inc.:					34.18	34.18	
Upper Macungie Township	FF1-14003	WSFC-Fire Fighter I class	03-412.421	08/14/14	100.00	.00	
Total Upper Macungie Township:					100.00	.00	
Total Fire Fund:					1,109.07	34.18	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
American United Life Insur	09012014	2014-Sept life/disability ins coverage	06-487.158	09/01/14	133.95	.00	
Total American United Life Insurance Co:					133.95	.00	
Bethlehem, City of	08192014	Fountain-5/16-8/19/2014	06-448.368	08/19/14	24.00	.00	
Total Bethlehem, City of:					24.00	.00	
Lehigh County Authority	2583	2014-July water	06-448.367	08/28/14	70,617.34	.00	
Lehigh County Authority	2582	2Q2014 water reconciliation	06-448.367	08/28/14	75,806.32	.00	
Total Lehigh County Authority:					146,423.66	.00	
PA Municipal Retirement S	09012014	Non-Uniformed 2014 MMO	06-487.160	09/01/14	23,789.00	.00	
Total PA Municipal Retirement System:					23,789.00	.00	
Suburban Propane-2755	91013	unleaded	06-448.231	08/19/14	134.50	.00	
Suburban Propane-2755	801000	diesel	06-448.231	08/19/14	172.25	.00	
Total Suburban Propane-2755:					306.75	.00	
Verizon	9731005514	8/26-9/25/2014 - Water Dept	06-448.320	08/25/14	18.72	.00	
Total Verizon:					18.72	.00	
Total Water Fund:					170,696.08	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
American United Life Insur	09012014	2014-Sept life/disability ins coverage	08-487.158	09/01/14	133.95	.00	
Total American United Life Insurance Co:					133.95	.00	
Bethlehem, City of	3330000054-2	2014 annual capital charge-50% 2nd pymt	08-429.535	08/26/14	8,627.00	.00	
Total Bethlehem, City of:					8,627.00	.00	
Emmaus, Borough of	08222014	2Q2014 sewer	08-429.532	08/22/14	2,326.25	.00	
Total Emmaus, Borough of:					2,326.25	.00	
PA Municipal Retirement S	09012014	Non-Uniformed 2014 MMO	08-487.160	09/01/14	23,789.00	.00	
Total PA Municipal Retirement System:					23,789.00	.00	
PPL Electric Utilities	08262014	82960-01000-Aug 2014	08-429.361	08/26/14	17.03	.00	
PPL Electric Utilities	08222014	35530-02004-Aug 2014	08-429.361	08/22/14	16.47	.00	
Total PPL Electric Utilities:					33.50	.00	
Suburban Propane-2755	91013	unleaded	08-429.231	08/19/14	134.50	.00	
Suburban Propane-2755	801000	diesel	08-429.231	08/19/14	172.25	.00	
Total Suburban Propane-2755:					306.75	.00	
Verizon	08252014	2014-Aug 868-8310-Cardinal Dr Pump Stn	08-429.320	08/25/14	32.27	.00	
Total Verizon:					32.27	.00	
Total Sewer Fund:					35,248.72	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	08222014	53875-61001-Aug 2014	35-433.362	08/22/14	25.16	.00	
PPL Electric Utilities	08222014	05340-01002-Aug 2014	35-433.362	08/22/14	25.58	.00	
PPL Electric Utilities	08222014	99940-01007-Aug 2014	35-433.362	08/22/14	25.16	.00	
PPL Electric Utilities	08212014	49130-02001-Aug 2014	35-433.362	08/21/14	25.37	.00	
Total PPL Electric Utilities:					101.27	.00	
Total Highway Aid Fund:					101.27	.00	
Grand Totals:					780,319.64	882.97	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 28, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President - EXCUSED
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning - EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF BILLS PAYABLE

Mr. Soriano presented the unaudited financial report and list of bills payable.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the unaudited Financial Report ending July 31, 2014 and the list of Bills Payable for the periods 8/9/2014-8/22/2014, broken down as follows:

\$52,617.75= GENERAL
\$3,168.39 = FIRE
\$0 = LIBRARY
\$17,374.63= WATER
\$236,059.21= SEWER
\$127,146.67= REFUSE & RECYCLING
\$70.52= HIGHWAY AID
\$0 = SUBDIVISION & ESCROW
\$1,332.96= REFUND
\$436,437.17= GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – ABSENT

The Motion passed by 4-0.

MINUTES

August 14, 2014

Commissioner Brinton declared the August 14, 2014 Regular Meeting Minutes of the Board of Commissioners approved with changes noted by Commissioner Martucci in regards to page 16, paragraph where he inquired about repairs at Franko, the repairs he referred to were for the split rail fence at the road, not to the gazebo.

Motion by Commissioner Martucci to approve the August 14, 2014 minutes with corrections, Seconded by Commissioner Ackerman.

NEW BUSINESS

None.

ORDINANCES

ORDINANCE NO. 08-2014-589

AN ORDINANCE AMENDING CH. 20 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES, IN ITS ENTIRETY, REGULATING THE COLLECTION, REMOVAL, TRANSPORTATION AND DISPOSAL OF MUNICIPAL WASTE GENERATED FROM SINGLE-FAMILY DWELLINGS, DWELLING UNITS, GROUP HOMES, MULTIPLE-FAMILY DWELLINGS AND COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL ESTABLISHMENTS; PROVIDING REGULATIONS FOR THE HANDLING AND DISPOSAL OF BOTH SOLID WASTE AND RECYCLABLES; ESTABLISHING THE FEES FOR SAID SERVICES; SETTING DUTIES AND RESPONSIBILITY WITH REGARD TO THE RECYCLING PROGRAM; SETTING FORTH PROVISIONS FOR ENFORCEMENT; ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL OR REFUSE TO COMPLY WITH THE REQUIRMENTS OR PROVISIONS OF THIS ORDINANCE.

Mr. Soriano states that we need to input a definition for the option of using larger containers that require the use of special equipment/trucks that use an automated system to lift them. By adding this definition it does not mean that is what we are going with but it needs to be in the Ordinance so the Township can solicit bids that showing the cost differential between the manual and automated systems.

Section 103 deals with storage collection as opposed to municipal waste, concert is the same as in the prior ordinance in that it provides latitude in storage of containers, should we choose to go with other methods of collection. It exempts commercial/industrial and multi-residential units from municipal collection. However, carrier is still required to pick up garbage from commercial/residential

and multi-residential units from their current locations by method of containers or dumpsters.

Under the first part it tightens up the language and definitions that are applicable to the Township and today's standards. This will now give us the ability to formulate the bid specs and instructions for bidders.

Part 2 is the recycling portion and additional language was added specific to legislation on CDRA recycling which allows televisions and computer accessories to be recycled instead of landfilled.

Commissioner Ackerman inquired if this will be included in the new provider's contract?

Mr. Soriano stated that we could ask for a dollar amount to see how much it would add to the base contract cost. However, he added that in the last contract, even though we bid on single stream recycling, there was no definition to include those items to be recycled. In the new contract we will need to include a definition of what needs to be included in single stream recycling, but noted that due to certain regulations there are still items that cannot be processed.

Part 3 relates to the Municipal Waste Collection Charges. Ms. Bonaskiewich, Director of Finance, reported that we need to make billing changes to eliminate billing problems that have occurred due to the current software which is unable to accurately calculate the discount period and due to that, the Financial Reports are slightly off. This problem has proven to be very time consuming.

Commissioner Brinton asked if there needs to be some mention in the ordinance to address larger items that do not fit into a trash can.

Mr. Soriano stated that it will be approved by the Commissioners via a Resolution therefore it will become part of the Ordinance.

Commissioner Brinton would like to know if we go with an automated system what would the charges be for larger items?

Mr. Soriano stated that we are going to ask for bids several different ways;

- Prime Bid – once a week, twice a week
- Alternate Bid 1 – one time per week, manual
- Alternate Bid 2 – two times per week, automated

All together there will be seven possibilities.

Commissioner Brinton states that since we are only addressing refuse at this time the Ordinance does not need many changes except to remove the part about 15 days and add (inaudible?)

Ms. Bonaskiewich stated that we would like to implement these changes by January 1, 2015.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves to accept Ordinance 08-2014-589.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – ABSENT

The motion passed by 4-0.

RESOLUTIONS

None.

MOTIONS

Motion to repair retaining wall at rear of 535 East Emmaus Avenue.

Mr. Soriano asked Township Engineer, David Tettemer, who went out to inspect the wall to get quotes for the work he feels is necessary. Mr. Soriano initially thought this could be done in house but due to the scope of work required it will be necessary to bid the project out. We received two bids as follows;

1. Kuss Brothers of South Whitehall Township \$5,120.00
2. PA Lawn and Landscape of Orefield, PA \$13,785.45

The necessary work requires installation of a gabient basket to stabilize the retaining wall. Mr. Tettemer recommends going with Kuss Brothers but we first need to do a budget transfer so Mr. Soriano asked the Commissioners to approve authorization to transfer \$6,000 from the Unappropriated Fund Balance Surplus Fund to the General Fund, line item 01-43600 Storm Sewer Capital.

Mr. Soriano noted that the Township did the initial work based on a DEP Grant and that the Agreement was for 10 years and required yearly inspections. It has been nine years since that Agreement has been in place and fortunately only minor repairs are necessary.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to transfer \$6000 from the unappropriated fund balance surplus contingency fund to the general fund, line item 01-436600 and to approve the bid submitted by Kuss Brothers to repair retaining wall at 535 E. Emmaus Avenue according to our contract.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – ABSENT

The Motion passed by 4-0.

PROCLAMATION

This Proclamation hereby claims September as Pain Awareness Month, asking all citizens of Salisbury Township to observe this by learning how to improve their quality of life or of fellow citizens who suffer from pain.

Commissioner Brinton asked if we are also going to be approving the signs and ribbons that Mr. Phillips would like to place around town?

Mr. Soriano stated that it will be difficult to implement the effectiveness of this Proclamation but that the staff will work hand-in-hand with Mr. Phillips. There are no objections to the blue ribbons and signs but it will depend on where he wants to place them.

Commissioner Ackerman inquired if the Township was going to put something in the newspaper announcing September as Pain Awareness Month? She stated that it would be helpful to provide the information letting people know who they can reach out to for help.

Mr. Ashley stated that after approval of the Proclamation that should be the extent of the Townships involvement and Mr. Phillips should proceed from there.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the Proclamation that claims September as Pain Awareness Month.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – ABSENT

The Motion passed by 4-0.

ANNOUNCEMENTS

Mr. Soriano stated that he is working on municipal waste bids and will be done in a few weeks however, because we want to realign contract to begin January 1, 2015 it means that we must extend the current Waste Management contract to cover this interim period, which they have agreed to do. Greenstar, the company that processes our recyclables is now owned by Waste Management, they now keep part of the profit from picking up and hauling our recyclables. In our new contract we could ask for companies to give us bids based upon keeping all of the profit and that may lower the costs of some of the bids we receive.

PRIVILEGE OF THE FLOOR

Ms. Jan Keim of 11 W. Pine Street stated that she has previously attended meeting to discuss problems with the Little Lehigh. She saw the MS4 listed on the agenda and wanted the Township to note the serious problems that the sewer overflow has caused. She stated that this has been a problem since the 1970's and began when the Lehigh County Authority hooked their western interceptor to Allentown's line @ Keck's Ridge. With recent increased rainfall it adds even more to a pipe that has already long exceeded its capacity, according to the DEP. Increased development in recent years has made the problem worse and it now overflows into the Allentown Park System. When this occurs they must scrub walls in the Robin Hood section and line the playing fields due to human waste, to make it that kids can play on them. This has occurred several times over the last ten years, so it is more of an issue than a once-and-done occurrence. However, Ms. Keim states that the biggest pollutant to the stream is siltation. It is so bad that beginning in the mid 1990's the City of Allentown could no longer take water out of the Little Lehigh Creek. When the City knows a heavy rain is forecast they fill up the reservoir and go back to taping the pipe at Crystal Spring, which is a short distance from the water intake and they close off the intakes from the Little Lehigh because they cannot stop the silt from entering the system. Ms. Keim provided the Commissioners with a letter from the DEP from 2000-2001 which shows the DEP paid \$40 million dollars for a sediment study of the Lehigh which stated the problems stemmed from an upstream development. Ms. Keim stated that no matter how many engineering reviews there are stating that there is no runoff, there in fact is a tremendous amount and if you have ever seen the chocolate brown water in the stream after a storm that the siltation is the cause. This same report shows that the same thing happens in Trout Creek and that the results of latest study from 2012 show that $\frac{3}{4}$ of the streams in the Little Lehigh Watershed are so polluted that it is now being designated as having a non-recreational

status and that its belinquished, which means that it should have no human contact. She feels this information should be made public but won't be for fear of public outcry.

Mr. Ashley asked Ms. Keim if she was saying that all of the sediment was from development and doesn't she believe that some comes from farms?

Ms. Keim responded by stating that there are hardly any farms left surrounding the Little Lehigh anymore and that when you did have more farmland you didn't have this siltation issue.

Mr. Ashley stated that he doesn't agree with that and believes that houses being built and grass/yards being planted should have helped.

Ms. Keim stated that riparian buffers help but that this information is not her opinion, it is coming directly from DEP reports and states that this problem occurs all year long, even in the winter.

Commissioner Ackerman asked Ms. Keim if she feels it is important for the Township to comply with the MS4?

Ms. Keim responded yes, that the MS4 requirements are only a start but that every little bit helps. She reminded the Board that when we talk about water resources keep in mind, they are finite resources that cannot be replaced and that the Township should be fighting hard to protect the resources it has.

Mr. Lance Hawk of 1290 Vermont Avenue attended to discuss a water discharge problem that his whole block experiences. He said the issue has gotten so bad that many residents in his neighborhood cannot use their back yards anymore. Mr. Hawk stated that he has contacted the Township previously with no results, resolutions or suggestions and that he hired a Geologist to come in and look at the problem and the Geologist also contact the Township and just got shuffled around. Mr. Hawk stated the problem begins at E. Susquehanna, goes under the old Allentown Drywall building and then comes down to Vermont Avenue to Lehigh and Concord and floods that area pretty bad. Mr. Hawk showed the Board several photos showing the areas he is talking about, the brown water that is discharged, a sinkhole that has opened up and a red algae type substance that comes out of this pipe. Mr. Hawk states that one of his neighboring properties doesn't exist anymore because the whole thing flooded and that is where the sinkhole opened up. He has spent thousands of dollars to add drainage to his property but that this has not alleviated the problems.

Mr. Soriano suggested that maybe the brown water is coming from a construction site upstream. He believes there is a logging project going on directly above.

Mr. Ashley stated that the state ran those pipes because Susquehanna Street is a state road and Mr. Andreas, the Township's Public Works Supervisor agreed.

Commissioner Brinton asked if, in light of that, the Township could even address this issue?

Mr. Soriano stated that there is not much the Township can do because there is no storm sewer located in that area and that this is more of an issue between property owners.

Mr. Andreas stated that property owners could decide to get together collectively and install a pipe but it would be the owners responsibility and also at the owners expense. He suggested that the property owners check the deeds of surrounding properties and see what agreements or easements are attached.

Chief Stiles reported to the Commissioners that the Police Department did receive its Casino Grant of \$130,305 for the traffic safety project and showed Commissioners an outline of how the money is going to be used.

Chief Stiles told Commissioners that there was a fire on Andrea Avenue the morning of the meeting and that Township officers and several fire departments responded. He also stated that the Department recently assisted the FBI, the multi-county task force and the Lehigh County drug task force to serve an arrest warrant at 1313 Byfield Street which turned up a significant amount of drugs. Because of this the Salisbury High School and Truman schools were placed on lockdown for obvious safety concerns.

Mr. Soriano stated that he and Genny Ballie, the Township Parks and Recreation director recently met with Salisbury School Officials to discuss the High School tennis team using the Township tennis courts located at Lindberg Park and that they have reached a tentative agreement.

ADJOURNMENT

Commissioner made a Motion to adjourn the Meeting, seconded by Commissioner Ackerman. The time was 8:41 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 28, 2014.

Approved and certified on this date:

Randy Soriano

August 28, 2014
Date

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
September 11, 2014
7:30 p.m.
(approximate time)

Topic of discussion:

- DRAFT- Municipal Solid Waste & Recycling Bid Document and Technical Specification.
- Minimum Municipal Obligation (MMO)-2015
- Review of LCCD Proposed Agreement
- Attorney Ashley - Review of Proposed Ordinance-Reimbursement of costs for volunteer fire departments.