

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
(Revised) Regular Meeting Agenda—November 12, 2015
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable – *period 10/17/2015-11/6/2015***
- 5. Approval of the Minutes –*October 22, 2015***
- 6. New Business**
 - A. ORDINANCES - *none***
 - B. RESOLUTIONS - *none***
 - C. MOTIONS**
 1. Request for Payment #1 to Insituform in the amount of \$191,383.85 for the 2015 Sanitary Sewer Rehab – Cured in Place Project
 2. Request for Final/Payment #6 to Sewer Specialty Services Co., Inc. in the amount of \$4,721.89 for the 2013 Closed Circuit TV Inspection and Pressure Grouting of Sanitary Sewer Pipes Project
 3. Request of Mr. Friedolf Smits to remove utility billing delinquent balance of \$53.57
 4. Request of Salisbury Township School District for the closure of S. Dauphin Street to facilitate their annual scholastic bonfire on November 19, 2015 between 5:30 p.m. – 6:30 p.m.
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Allentown Equipment Corp	58043	#11-inspection/weld cracks in muffler/repair wiring	01-437.251	10/23/15	206.00	.00	
Total Allentown Equipment Corp:					206.00	.00	
American United Life Insur	10172015	2015-Nov life/disability ins coverage	01-487.158	10/17/15	1,707.70	.00	
Total American United Life Insurance Co:					1,707.70	.00	
Amici Jr, Louis	10182015	2015 cloth/boot allowance	01-430.192	10/18/15	200.00	.00	
Total Amici Jr, Louis:					200.00	.00	
Anda Car Wash	09302015	2015-Sept-Police car washes	01-410.315	09/30/15	107.00	.00	
Total Anda Car Wash:					107.00	.00	
ASL Mechanical	8570	DPW-no heat in lunchroom	01-409.373	10/27/15	210.00	.00	
Total ASL Mechanical:					210.00	.00	
Bank of America	10092015	#6484-police-22 earmuffs	01-410.260	10/09/15	932.80	932.80	10/28/15
Bank of America	10092015	Acct 9042-pump for roller	01-437.375	10/09/15	115.19	115.19	10/28/15
Bank of America	10092015	Acct 9042-flowers-Soriano	01-400.200	10/09/15	113.16	113.16	10/28/15
Total Bank of America:					1,161.15	1,161.15	
Belzner, Robin	11042015	cancelled park reservation	01-367.500	11/04/15	25.00	.00	
Total Belzner, Robin:					25.00	.00	
Berkheimer Associates	10312015	2015-Oct-LST Comm	01-403.453	10/31/15	131.92	.00	
Total Berkheimer Associates:					131.92	.00	
Brosious Jr, Richard	11012015	11 of 60 retirement incentive program	01-406.172	11/01/15	450.00	.00	
Total Brosious Jr, Richard:					450.00	.00	
Bummer, Frank	11012015	11 of 60 retirement incentive program	01-406.172	11/01/15	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC	98603	No heat in garage	01-409.373	10/27/15	955.00	.00	
Total Burkholders Heating & AC Inc:					955.00	.00	
Choice Marketing Inc	20151180	2016 Ambulance Subscription mailings	01-365.600	10/15/15	2,486.13	.00	
Total Choice Marketing Inc:					2,486.13	.00	
Coopersburg Materials	Q14861	SP19/9.5	01-438.245	10/11/15	10,425.74	.00	
Total Coopersburg Materials:					10,425.74	.00	
Dallas Data Systems Inc.	23446	Caselle Human Resource Module	01-407.261	10/15/15	1,620.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Dallas Data Systems Inc.:					1,620.00	.00	
Davison & McCarthy	15805	Reimb inv: Mertz	01-404.318	09/02/15	360.00	.00	
Davison & McCarthy	15809	Reimb inv: Dunkin Donut	01-404.318	09/02/15	48.00	.00	
Davison & McCarthy	16021	2015 Sept-traffic enforcement agreemt w/LVHN	01-404.310	10/05/15	12.00	.00	
Davison & McCarthy	16033	Reimb inv: Mertz	01-404.318	10/05/15	24.00	.00	
Total Davison & McCarthy:					444.00	.00	
DCED	10202015	2Q2015 Permit Fees	01-414.318	10/20/15	544.00	.00	
DCED	10202015	1Q2015 Permit Fees	01-414.318	10/20/15	308.00	.00	
DCED	10202015	3Q2015 Permit Fees	01-414.318	10/20/15	504.00	.00	
Total DCED:					1,356.00	.00	
DeFiore Jr, Richard	11022015	2015 Clothing Allowance	01-430.192	11/02/15	200.00	.00	
Total DeFiore Jr, Richard:					200.00	.00	
Dispatch Answering Servic	204B95	Answr Service/Pump Stn Alm-12 of 12 for 2015	01-401.320	10/31/15	227.00	.00	
Dispatch Answering Servic	204B95	610-782-5572-12 of 12 for 2015	01-430.320	10/31/15	15.00	.00	
Total Dispatch Answering Service:					242.00	.00	
District Court 31-1-08	10202015	Addtn'l fee due-File 3 Civil Complaints-Rader Ave/Cardinal Drive	01-404.314	10/20/15	29.00	29.00	10/20/15
District Court 31-1-08	11052015	Constable service to serve hearing notice to 1762 Broadway	01-404.314	11/05/15	79.50	79.50	11/05/15
Total District Court 31-1-08:					108.50	108.50	
Eastern Auto Parts Wareho	3-635260	filters	01-437.251	10/29/15	24.88	.00	
Total Eastern Auto Parts Warehouse:					24.88	.00	
Eastern Industries Inc.	6187389	9.5MM	01-438.245	09/24/15	8,461.20	.00	
Eastern Industries Inc.	6190458	9.5MM	01-438.245	09/28/15	9,521.82	.00	
Eastern Industries Inc.	6191432	9.5MM	01-438.245	09/29/15	8,438.76	.00	
Eastern Industries Inc.	6193257	9.5MM	01-438.245	10/01/15	130.02	.00	
Eastern Industries Inc.	6195298	9.5MM	01-438.245	10/05/15	198.00	.00	
Eastern Industries Inc.	6196594	19MM	01-438.245	10/06/15	286.93	.00	
Eastern Industries Inc.	6200680	9.5MM	01-438.245	10/11/15	428.34	.00	
Eastern Industries Inc.	6202455	9.5MM	01-438.245	10/13/15	461.34	.00	
Eastern Industries Inc.	6202456	9.5MM	01-438.245	10/13/15	198.66	.00	
Eastern Industries Inc.	6204096	9.5MM	01-438.245	10/14/15	790.02	.00	
Eastern Industries Inc.	6205012	9.5MM	01-438.245	10/15/15	397.98	.00	
Eastern Industries Inc.	6205063	2A	01-438.245	10/15/15	411.82	.00	
Eastern Industries Inc.	6207541	9.5MM	01-438.245	10/17/15	68.64	.00	
Eastern Industries Inc.	6211297	9.5MM	01-438.245	10/21/15	263.34	.00	
Eastern Industries Inc.	6212884	9.5MM	01-438.245	10/22/15	198.00	.00	
Eastern Industries Inc.	6215264	2A	01-438.245	10/26/15	307.85	.00	
Total Eastern Industries Inc.:					30,562.72	.00	
Ecco Communications LLC	67012	QRS-3 radios & charger	01-410.210	10/16/15	1,360.00	.00	
Ecco Communications LLC	67066	EmC-radio/remote/battery	01-415.260	10/29/15	710.20	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Ecco Communications LLC:					2,070.20	.00	
Evident Inc	99206A	crime scene chalk/narco pouches/swab kits	01-410.241	10/08/15	749.00	.00	
Total Evident Inc:					749.00	.00	
Facchiano Iron Works Inc.	24291	flat cut for leaf machine	01-437.375	10/05/15	13.20	.00	
Total Facchiano Iron Works Inc.:					13.20	.00	
G & S Fastening Systems I	1022478-01	Bolts/nuts/washers needed to put up signs	01-433.246	10/15/15	251.82	.00	
Total G & S Fastening Systems Inc.:					251.82	.00	
G C Electric Company Inc.	50997	Repair lights @ Munic Bldg parking lot	01-409.373	09/24/15	1,256.15	.00	
Total G C Electric Company Inc.:					1,256.15	.00	
Groundhog Lawn & Landsc	11042015	24th & Lehigh Parkway	01-413.317	11/04/15	500.00	.00	
Total Groundhog Lawn & Landscape:					500.00	.00	
HACC	S0668038	Police-Entrance Oral Board/Written Exam/Agility testing	01-406.315	10/21/15	1,800.00	.00	
Total HACC:					1,800.00	.00	
Hauser's Truck Service	409835	tow dump truck back to DPW bldg	01-437.251	10/15/15	350.00	.00	
Total Hauser's Truck Service:					350.00	.00	
Home Depot Credit Service	10122015	Siphon pumps	01-430.260	10/12/15	29.94	29.94	10/23/15
Home Depot Credit Service	10232015	fasteners/electrical switch	01-409.373	10/23/15	10.23	.00	
Home Depot Credit Service	10232015	plywood/yellow paint	01-430.240	10/23/15	245.21	.00	
Home Depot Credit Service	10232015	leaf rakes	01-430.260	10/23/15	167.52	.00	
Home Depot Credit Service	10232015	cabinet locks/anchor/hooks-Annex Bldg	01-409.373	10/23/15	28.83	.00	
Home Depot Credit Service	10232015	plywood	01-430.240	10/23/15	60.36	.00	
Home Depot Credit Service	10232015	screws/brushes/scraps/paint	01-451.240	10/23/15	127.62	.00	
Home Depot Credit Service	10262015	shelves/brackets/fasteners for police department	01-409.373	10/26/15	66.04	.00	
Total Home Depot Credit Services:					735.75	29.94	
J F Graphix LLC	JFG15031	numbers/letters for fire inspectors	01-411.240	10/07/15	33.15	.00	
Total J F Graphix LLC:					33.15	.00	
Johnson, Kevin	11032015	shop towels	01-410.242	11/03/15	38.97	.00	
Total Johnson, Kevin:					38.97	.00	
Judd, William A.	10222015	2015 Boot/clothing allowance	01-430.192	10/22/15	200.00	.00	
Total Judd, William A.:					200.00	.00	
Keycodes Inspection Agen	12731	Commercial inspections-Oct 2015	01-413.306	11/03/15	1,500.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Keycodes Inspection Agency:					1,500.00	.00	
Keystone Consulting Engin	145561	Reimb inv: Mertz	01-408.318	09/09/15	189.00	.00	
Keystone Consulting Engin	145567	Reimb inv: Dunkin Donuts	01-408.318	09/09/15	567.00	.00	
Keystone Consulting Engin	145843	2015-July-Maumee Avenue storm sewer	01-446.605	10/06/15	207.50	.00	
Keystone Consulting Engin	145848	Reimb inv: Mertz	01-408.318	10/06/15	189.00	.00	
Total Keystone Consulting Engineers:					1,152.50	.00	
King, Gail	09282015	2015 Healthcare Reimb	01-406.171	09/28/15	150.00	.00	
Total King, Gail:					150.00	.00	
Klimowicz, Brian G.	11012015	46 of 60 health reimb	01-406.171	11/01/15	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kutz Inc., E. M.	11348	lights for trucks	01-437.251	10/06/15	64.81	.00	
Total Kutz Inc., E. M.:					64.81	.00	
L C Conservation District	10262015	Nicolo/Andreas-MS4 workshop	01-436.315	10/26/15	40.00	40.00	10/26/15
Total L C Conservation District:					40.00	40.00	
Laible, Raymond	10122015	2015 Boot/Clothing Allowance	01-430.192	10/12/15	175.50	.00	
Total Laible, Raymond:					175.50	.00	
Laky, Jason	10232015	leashes & leads	01-410.215	10/23/15	212.00	.00	
Laky, Jason	10232015	K-9 conference-hotel & airfare	01-410.215	10/23/15	1,068.22	.00	
Total Laky, Jason:					1,280.22	.00	
Lawson Products	9303602054	bolts/nuts/cable ties/wire	01-430.240	10/05/15	161.53	.00	
Total Lawson Products:					161.53	.00	
Losagio, Bryan	10252015	shirts	01-410.238	10/25/15	107.97	.00	
Total Losagio, Bryan:					107.97	.00	
Lowe and Moyer Garage In	252370	brakes for #2	01-437.251	10/30/15	69.52	.00	
Total Lowe and Moyer Garage Inc.:					69.52	.00	
Luby, Joseph	11012015	11 of 60 retirement incentive program	01-406.172	11/01/15	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Madle's Hardware	10232015	washers/bolts/rubber sponges/nuts	01-430.240	10/23/15	56.34	.00	
Madle's Hardware	11042015	cat trap	01-410.243	11/04/15	49.99	.00	
Total Madle's Hardware:					106.33	.00	
Motors Plus Inc.	31014	#210-oil change/top off fluids	01-410.251	10/22/15	176.68	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Motors Plus Inc.	31017	#218-battery/oil change/top off fluid levels	01-410.251	10/22/15	515.49	.00	
Motors Plus Inc.	31021	#212-inspection	01-410.251	10/22/15	68.25	.00	
Motors Plus Inc.	31026	#204-oil change/top off fluid levels	01-410.251	10/23/15	116.68	.00	
Motors Plus Inc.	31028	#203-oil change/top off fluids	01-410.251	10/23/15	121.32	.00	
Motors Plus Inc.	31034	#214-oil change/top off fluids	01-410.251	10/26/15	265.68	.00	
Total Motors Plus Inc.:					1,264.10	.00	
Moyer, Roger J.	10252015	2015 Clothing Allowance	01-430.192	10/25/15	200.00	.00	
Moyer, Roger J.	10282015	2015 Health reimb	01-406.171	10/28/15	150.00	.00	
Total Moyer, Roger J.:					350.00	.00	
MP Outfitters	9051-5	liner belt/rain jacket	01-410.238	10/09/15	59.98	.00	
MP Outfitters	9078-5	returned liner belt	01-410.238	10/12/15	20.99-	.00	
MP Outfitters	9397-5	boots/turtlenecks/socks	01-410.238	10/26/15	238.96	.00	
MP Outfitters	9427-5	pants	01-410.238	10/27/15	99.98	.00	
MP Outfitters	9437-5	belt	01-410.238	10/28/15	17.99	.00	
MP Outfitters	9565-5	replcmnt of issued light	01-410.260	11/02/15	132.99	.00	
Total MP Outfitters:					528.91	.00	
Municipal Capital Corp	3275191015	9 of 12 lease pymts for copiers-Prin	01-471.350	10/19/15	1,470.47	.00	
Municipal Capital Corp	3275191015	9 of 12 lease pymts for copiers-Interest	01-472.350	10/19/15	74.61	.00	
Total Municipal Capital Corp:					1,545.08	.00	
ODB Company	0079335-IN	hose/housing/liner set for leaf machine	01-437.375	09/22/15	2,584.01	.00	
ODB Company	0080028-IN	spare liner set for leaf machine	01-437.375	10/06/15	850.00	.00	
Total ODB Company:					3,434.01	.00	
Overhead Door Company,	C15.933	Service door #3 & 4	01-409.373	09/30/15	982.00	.00	
Total Overhead Door Company, The:					982.00	.00	
PA One Call System Inc.	657481	2015-Sept-Voice/Fax messages	01-401.320	09/30/15	259.00	.00	
Total PA One Call System Inc.:					259.00	.00	
PenTeleData	B2578750	Acct#3042745-Cable modem rental -2015-Oct	01-401.320	10/24/15	124.95	.00	
Total PenTeleData:					124.95	.00	
PPL Electric Utilities	10212015	10550-10002-Oct 2015	01-451.361	10/21/15	27.52	.00	
PPL Electric Utilities	10212015	92051-48008-Oct 2015	01-409.361	10/21/15	840.72	.00	
PPL Electric Utilities	10212015	70730-17005-Oct 2015	01-409.361	10/21/15	1,331.75	.00	
PPL Electric Utilities	10212015	61089-84001-Oct 2015	01-409.361	10/21/15	493.91	.00	
PPL Electric Utilities	10212015	94340-19001-Oct 2015	01-451.361	10/21/15	88.31	.00	
PPL Electric Utilities	10272015	93760-01007-Oct 2015	01-451.361	10/27/15	20.38	.00	
PPL Electric Utilities	10282015	63580-10005-Oct 2015	01-451.361	10/28/15	21.97	.00	
Total PPL Electric Utilities:					2,824.56	.00	
Protect Alarms	1946	Basic monitoring fee/PW bldg-11/7/2015-11/06/2016	01-401.375	11/05/15	228.00	.00	
Protect Alarms	2127	fire service inspection-DPW bldg	01-401.375	10/21/15	285.00	.00	

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Total Protect Alarms:					513.00	.00	
Rehm Sr., Timothy J.	10312015	2015 Boot/clothing allowance	01-430.192	10/31/15	200.00	.00	
Total Rehm Sr., Timothy J.:					200.00	.00	
Reliable Sign and Striping	2922	Speed timing zone/street sign	01-433.246	10/21/15	282.95	.00	
Total Reliable Sign and Striping:					282.95	.00	
Service Electric Cable TV	10072015	Prolog Express - Oct 2015	01-410.315	10/07/15	74.99	.00	
Total Service Electric Cable TV:					74.99	.00	
Service Electric Telephone	10152015	Acct#-0000044158-Minger phone line-10/2015	01-403.240	10/15/15	19.23	.00	
Service Electric Telephone	10152015	Acct#-0000044158-Township phone line-10/2015	01-401.320	10/15/15	535.53	.00	
Total Service Electric Telephone Co:					554.76	.00	
Signal Service Inc.	16476	CC & Lincoln-lines down due to accident-ins reimb on 10/19/2015	01-433.362	09/09/15	6,563.85	.00	
Total Signal Service Inc.:					6,563.85	.00	
Sopka, Cynthia	10272015	reimb for mums for Munic Bldg	01-409.373	10/27/15	33.73	.00	
Total Sopka, Cynthia:					33.73	.00	
Staples Advantage	3280904207	Police-USB's	01-410.240	10/14/15	234.36	.00	
Staples Advantage	3281099653	Police-ink cartridge/battery	01-410.240	10/16/15	203.57	.00	
Staples Advantage	3282272520	Police-ink cartridges/envelopes/zipfolio	01-410.240	10/30/15	86.15	.00	
Staples Advantage	3282526641	waste can liners/c-fold towels/air freshener	01-409.240	10/31/15	106.68	.00	
Total Staples Advantage:					630.76	.00	
Staples Credit Plan	10282015	Inv#1426458681-pens	01-410.240	10/28/15	5.00	.00	
Staples Credit Plan	10282015	Inv# 70632 - bultn board-MS4	01-436.315	10/28/15	34.99	.00	
Staples Credit Plan	10282015	Inv 1426092161-pens	01-410.240	10/28/15	25.95	.00	
Staples Credit Plan	10282015	Inv#1427550931-toner	01-410.240	10/28/15	90.99	.00	
Staples Credit Plan	10282015	Inv#27445-thumb tacks/lam oversized sheet-MS4	01-436.315	10/28/15	16.79	.00	
Total Staples Credit Plan:					173.72	.00	
Starr Uniform Center	99850	belt	01-410.238	10/13/15	31.00	.00	
Total Starr Uniform Center:					31.00	.00	
Stiles, Allen	10192015	boots	01-410.238	10/19/15	79.99	.00	
Total Stiles, Allen:					79.99	.00	
Stotz/Fatzinger Office Sup	146686.1	finance office-wall calender refill/2 desk calenders	01-402.240	10/15/15	52.21	.00	
Stotz/Fatzinger Office Sup	147964	copy paper/post it notes/scotch tape/file storage boxes	01-401.240	10/16/15	236.31	.00	
Stotz/Fatzinger Office Sup	149049	finance office-scissors/staples/adding mach tapes	01-402.240	10/30/15	68.97	.00	
Stotz/Fatzinger Office Sup	149060	toilet paper	01-409.240	10/30/15	90.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Stotz/Fatzinger Office Supply:					447.49	.00	
Stoudt Jr, Dale	02282015	2015 Clothing allowance	01-430.192	02/28/15	198.76	.00	
Total Stoudt Jr, Dale:					198.76	.00	
Stratix Systems Inc	138163	Mailprotector-Oct 2015	01-407.261	10/19/15	36.40	.00	
Total Stratix Systems Inc:					36.40	.00	
Suburban Propane-2022	802291	diesel	01-430.231	10/20/15	449.80	.00	
Suburban Propane-2022	802291	diesel	01-410.231	10/20/15	433.64	.00	
Suburban Propane-2022	802291	diesel	01-401.231	10/20/15	14.88	.00	
Suburban Propane-2022	902819	unleaded	01-410.231	10/20/15	738.19	.00	
Suburban Propane-2022	902819	unleaded	01-401.231	10/20/15	25.34	.00	
Suburban Propane-2022	902819	unleaded	01-430.231	10/20/15	765.71	.00	
Total Suburban Propane-2022:					2,427.56	.00	
Tapler, Jeffrey	11012015	EMC stipend-Nov 2015	01-415.139	11/01/15	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Technology Reflections Inc	2978	Firehouse Solutions Package-9/22/2015-9/21/2016	01-410.315	09/23/15	1,234.40	.00	
Total Technology Reflections Inc:					1,234.40	.00	
Times News	100366209-10	Ad:Environmental Advisory Committee Mtg-10/21/2015	01-461.341	10/15/15	28.30	.00	
Total Times News:					28.30	.00	
Traffic Planning & Design I	TPD3546	Lindberg/Flexer Bike Lanes Plan-thru 10/08/2015	01-451.312	10/20/15	2,502.70	.00	
Total Traffic Planning & Design Inc:					2,502.70	.00	
Treskot, Kristen	11052015	2015 health reimb	01-406.171	11/05/15	150.00	.00	
Total Treskot, Kristen:					150.00	.00	
U.S. Postal Service	11032015	Refill Postage Meter	01-401.325	11/03/15	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.	10202015	504043172815-Oct 2015	01-409.230	10/20/15	512.08	512.08	10/28/15
UGI Utilities Inc.	10202015	504043200800-Oct 2015	01-409.230	10/20/15	101.08	101.08	10/28/15
UGI Utilities Inc.	10202015	504043200901-Oct 2015	01-409.230	10/20/15	84.69	84.69	10/28/15
Total UGI Utilities Inc.:					697.85	697.85	
UPS Store, The	11012015	Police-returned shirts to Starr Uniform	01-401.325	11/01/15	9.03	.00	
Total UPS Store, The:					9.03	.00	
USDA- APHIS	3001798345	2015-Goose Mgmt-July thru Sept	01-451.371	10/05/15	305.66	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total USDA- APHIS:					305.66	.00	
Verizon	97545666947	2015-Oct - Code Enf Ofcr	01-413.320	10/25/15	54.64	.00	
Verizon	97545666947	2015- Oct - DPW	01-430.320	10/25/15	101.89	.00	
Verizon	97545666947	2015-Oct - Assist Mgr/Finance Dir	01-402.320	10/25/15	54.64	.00	
Verizon	97545666947	2015-Oct - Fire Inspectors	01-411.320	10/25/15	19.40	.00	
Verizon	97545666947	2015- Oct - Tapler	01-415.320	10/25/15	78.07	.00	
Verizon	97545666947	2015-Oct - P/Z Officer	01-414.320	10/25/15	54.64	.00	
Verizon	97545666947	2015 Oct - Police	01-410.320	10/25/15	386.04	.00	
Verizon	97545666947	2015-Oct - Mgr	01-401.320	10/25/15	54.64	.00	
Verizon	97545666947	2015- Oct - Rec Dir	01-452.320	10/25/15	54.64	.00	
Verizon	9754566948	2015-Oct- Mgr tablet/air card charges	01-401.320	10/25/15	43.38	.00	
Verizon	9754566948	2015-Oct-Police tablet/air card charges	01-410.320	10/25/15	477.20	.00	
Total Verizon:					1,379.18	.00	
Wilson, Shemaine	10262015	Wilson-mileage to Right-to-Know Seminar	01-401.421	10/26/15	13.69	.00	
Total Wilson, Shemaine:					13.69	.00	
Witmer Public Safety Grou	1649351	ammo for MERT training	01-410.220	10/12/15	2,813.89	.00	
Witmer Public Safety Grou	1649353	ammo	01-410.242	10/09/15	2,413.89	.00	
Witmer Public Safety Grou	1649945	20" barrel Mossberg/shotgun stock	01-410.260	10/21/15	545.58	.00	
Total Witmer Public Safety Group:					5,773.36	.00	
Total General Fund:					103,486.10	2,037.44	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
D & A Emergency Equipme	22955	ESFC- 20-21 - install light bars	03-411.700	10/26/15	13,944.00	.00	
Total D & A Emergency Equipment Inc:					13,944.00	.00	
MES-Pennsylvania	00678335	ESFC-Hurst rescue tool maintenance	03-411.374	10/15/15	3,024.00	.00	
Total MES-Pennsylvania:					3,024.00	.00	
Motors Plus Inc.	30987	WSFD-31-01 - replc rear struts	03-412.374	10/13/15	686.35	.00	
Total Motors Plus Inc.:					686.35	.00	
NFPA	6542000Y	WSFC-fire prevention material	03-412.240	09/29/15	1,088.00	.00	
NFPA	6542000Y	ESFC-fire prevention material	03-411.240	09/29/15	464.10	.00	
Total NFPA:					1,552.10	.00	
PBL fire Apparatus Service	4855	WSFC-#31-11 - repair siren	03-412.374	10/12/15	349.50	.00	
PBL fire Apparatus Service	4856	WSFC-#31-12-Air Horn Repair	03-412.374	10/12/15	151.25	.00	
PBL fire Apparatus Service	4869	WSFC-#31-11 - replace siren speaker	03-412.374	10/26/15	1,080.00	.00	
Total PBL fire Apparatus Services LLC:					1,580.75	.00	
PenTeleData	B2575790	ESFC-Cable-Oct 2015	03-411.320	10/24/15	59.95	.00	
Total PenTeleData:					59.95	.00	
Service Electric Telephone	10152015	Acct#-0000050426-ESFC-10/2015	03-411.320	10/15/15	77.61	.00	
Total Service Electric Telephone Co:					77.61	.00	
Suburban Propane-2022	802291	diesel	03-413.231	10/20/15	97.58	.00	
Suburban Propane-2022	902819	unleaded	03-413.231	10/20/15	166.09	.00	
Total Suburban Propane-2022:					263.67	.00	
UGI Utilities Inc.	10202015	502022721012-ESFC-Oct 2015	03-411.320	10/20/15	41.13	41.13	10/28/15
Total UGI Utilities Inc.:					41.13	41.13	
Univest Capital	10699021015	ESFC-Dell-power edge - 1 of 61	03-411.240	09/30/15	244.61	.00	
Univest Capital	10699191015	ESFC-Dell-power edge - 2 of 61	03-411.240	10/16/15	264.34	.00	
Total Univest Capital:					508.95	.00	
Total Fire Fund:					21,738.51	41.13	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	10052015	2015-Aug THM/HA5 water analysis	06-448.316	10/05/15	400.00	.00	
A-B-E Laboratory	10052015	2015-Sept water analysis	06-448.316	10/05/15	230.00	.00	
Total A-B-E Laboratory:					630.00	.00	
American United Life Insur	10172015	2015-Nov life/disability ins coverage	06-487.158	10/17/15	139.00	.00	
Total American United Life Insurance Co:					139.00	.00	
Dallas Data Systems Inc.	23446	Caselle Human Resource Module	06-448.261	10/15/15	810.00	.00	
Total Dallas Data Systems Inc.:					810.00	.00	
Dispatch Answering Servic	204B95	610-782-5025-12 of 12 for 2015	06-448.320	10/31/15	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Eastern Auto Parts Wareho	3-634143	w&s - oil	06-448.251	10/28/15	16.74	.00	
Total Eastern Auto Parts Warehouse:					16.74	.00	
Ferguson Waterworks	0365020	Valve box parts	06-448.240	10/13/15	2,487.50	.00	
Ferguson Waterworks	CM028988	returned three valve seat ring	06-448.240	10/28/15	975.00-	.00	
Total Ferguson Waterworks:					1,512.50	.00	
Keystone Consulting Engin	145845	2015-Sept- Edgemont Dr wtrline replcmnt	06-448.608	10/06/15	155.00	.00	
Keystone Consulting Engin	145847	Apr thru Sept 2015-Filbert St water main extension	06-448.313	10/03/15	1,039.50	.00	
Total Keystone Consulting Engineers:					1,194.50	.00	
Kutz Inc., E. M.	11348	lights for trucks	06-448.251	10/06/15	64.81	.00	
Total Kutz Inc., E. M.:					64.81	.00	
Motors Plus Inc.	30970	#32-replace transmission	06-448.251	10/09/15	1,699.44	.00	
Total Motors Plus Inc.:					1,699.44	.00	
Plasterer Equipment Co In	P43081	backing plate for air compressor	06-448.375	10/07/15	142.79	.00	
Total Plasterer Equipment Co Inc.:					142.79	.00	
Print-O-Stat Inc.	A0090260	Blue/orange/green paint	06-448.240	10/07/15	429.67	.00	
Total Print-O-Stat Inc.:					429.67	.00	
SkillWorks Inc	11259	registrtion fee and manual for "Valves Operation & Maintenance"	06-448.421	10/01/15	100.50	.00	
Total SkillWorks Inc:					100.50	.00	
South Whitehall Township	6297	3Q2015 water/Acct#289	06-448.369	10/28/15	1,965.00	.00	
Total South Whitehall Township Authority:					1,965.00	.00	
Stratix Systems Inc	138163	Mailprotector-Oct 2015	06-448.261	10/19/15	18.20	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Stratix Systems Inc:					18.20	.00	
Suburban Propane-2022	802291	diesel	06-448.231	10/20/15	83.49	.00	
Suburban Propane-2022	902819	unleaded	06-448.231	10/20/15	142.13	.00	
Total Suburban Propane-2022:					225.62	.00	
UPS Store, The	11012015	Mailed meter to Hach Co	06-448.325	11/01/15	23.80	.00	
UPS Store, The	11012015	credit from previous mailing to Hach	06-448.325	11/01/15	.77-	.00	
Total UPS Store, The:					23.03	.00	
Verizon	97545666947	2015- Oct - Water Dept	06-448.320	10/25/15	47.25	.00	
Total Verizon:					47.25	.00	
Witmer Public Safety Grou	1642775	repair sign for w&s dept	06-448.375	09/14/15	20.00	.00	
Total Witmer Public Safety Group:					20.00	.00	
Total Water Fund:					9,059.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
American United Life Insur	10172015	2015-Nov life/disability ins coverage	08-487.158	10/17/15	139.00	.00	
Total American United Life Insurance Co:					139.00	.00	
Dallas Data Systems Inc.	23446	Caselle Human Resource Module	08-429.261	10/15/15	810.00	.00	
Total Dallas Data Systems Inc.:					810.00	.00	
Eastern Auto Parts Wareho	3-634143	w&s - oil	08-429.251	10/28/15	16.74	.00	
Total Eastern Auto Parts Warehouse:					16.74	.00	
Graphic Controls LLC	MA2806	chart pens-sewer deptmnt	08-429.240	10/06/15	830.55	.00	
Total Graphic Controls LLC:					830.55	.00	
Hach Company	9606035	sewer meter repair@ sewer station	08-429.373	10/02/15	1,551.28	.00	
Total Hach Company:					1,551.28	.00	
Home Depot Credit Service	10122015	concrete & pallet fee	08-429.240	10/12/15	178.80	178.80	10/23/15
Home Depot Credit Service	10122015	credit for pallet fee	08-429.240	10/12/15	15.00-	15.00-	10/23/15
Total Home Depot Credit Services:					163.80	163.80	
Insituform Technologies LL	10232015	2015 Santry Swr Sytm Rehab Proj CIPPL	08-429.372	10/23/15	191,383.85	.00	
Total Insituform Technologies LLC:					191,383.85	.00	
Kutz Inc., E. M.	11348	lights for trucks	08-429.251	10/06/15	64.81	.00	
Total Kutz Inc., E. M.:					64.81	.00	
Lehigh County Authority	10212015	3Q15 - O&M	08-429.367	10/21/15	32,470.40	.00	
Lehigh County Authority	10212015	3Q15 - Usage	08-429.530	10/21/15	3,336.29	.00	
Lehigh County Authority	10212015	3Q15 - Debt Service	08-429.534	10/21/15	33,951.66	.00	
Total Lehigh County Authority:					69,758.35	.00	
Motors Plus Inc.	30970	#32-replace transmission	08-429.251	10/09/15	1,699.44	.00	
Total Motors Plus Inc.:					1,699.44	.00	
Plasterer Equipment Co In	P43081	backing plate for air compressor	08-429.375	10/07/15	142.79	.00	
Total Plasterer Equipment Co Inc.:					142.79	.00	
PPL Electric Utilities	10212015	35530-02004-Oct 2015	08-429.361	10/21/15	17.62	.00	
PPL Electric Utilities	10272015	64170-11008-Oct 2015	08-429.361	10/27/15	18.34	.00	
PPL Electric Utilities	10272015	82960-01000-Oct 2015	08-429.361	10/27/15	19.73	.00	
PPL Electric Utilities	10272015	33760-14008-Oct 2015	08-429.361	10/27/15	18.75	.00	
PPL Electric Utilities	10282015	21780-10003-Oct 2015	08-429.361	10/28/15	22.15	.00	
PPL Electric Utilities	10282015	31590-08002-Oct 2015	08-429.361	10/28/15	19.67	.00	
PPL Electric Utilities	10282015	39790-24008-Oct 2015	08-429.361	10/28/15	192.13	.00	
PPL Electric Utilities	10282015	20380-10009-Oct 2015	08-429.361	10/28/15	18.43	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total PPL Electric Utilities:					326.82	.00	
Print-O-Stat Inc.	A0090260	Blue/orange/green paint	08-429.240	10/07/15	429.68	.00	
Total Print-O-Stat Inc.:					429.68	.00	
Sewer Specialty Services	10272015	Final Pmt/#6-2015 CCTV inspection/testing/grouting	08-429.372	10/27/15	4,721.89	.00	
Total Sewer Specialty Services Co Inc:					4,721.89	.00	
SkillWorks Inc	11259	registrtion fee and manual for "Valves Operation & Maintenance"	08-429.421	10/01/15	100.50	.00	
Total SkillWorks Inc:					100.50	.00	
Stratix Systems Inc	138163	Mailprotector-Oct 2015	08-429.261	10/19/15	18.20	.00	
Total Stratix Systems Inc:					18.20	.00	
Suburban Propane-2022	802291	diesel	08-429.231	10/20/15	83.49	.00	
Suburban Propane-2022	902819	unleaded	08-429.231	10/20/15	142.13	.00	
Total Suburban Propane-2022:					225.62	.00	
Verizon	10252015	2015-Oct- 868-8310-Cardinal Dr Pump Stn	08-429.320	10/25/15	34.32	.00	
Total Verizon:					34.32	.00	
Witmer Public Safety Grou	1642775	repair sign for w&s dept	08-429.375	09/14/15	20.00	.00	
Total Witmer Public Safety Group:					20.00	.00	
Total Sewer Fund:					272,437.64	163.80	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Dallas Data Systems Inc.	23446	Caselle Human Resource Module	10-407.261	10/15/15	810.00	.00	
Total Dallas Data Systems Inc.:					810.00	.00	
Middle Smithfld Materials I	24484	Grass Disposal - Sept 2015	10-427.303	10/01/15	240.00	.00	
Total Middle Smithfld Materials Inc:					240.00	.00	
Republic Services #282	0282-0005401	2015-Oct service	10-427.300	10/15/15	83,773.50	.00	
Republic Services #282	0282-0005401	4-recycle rolloff @ drop off centers	10-427.303	10/15/15	900.00	.00	
Total Republic Services #282:					84,673.50	.00	
Stratix Systems Inc	138163	Mailprotector-Oct 2015	10-407.261	10/19/15	18.20	.00	
Total Stratix Systems Inc:					18.20	.00	
Total Refuse & Recycling Fund:					85,741.70	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	10212015	49130-02001-Oct 2015	35-433.362	10/21/15	25.46	.00	
PPL Electric Utilities	10212015	05340-01002-Oct 2015	35-433.362	10/21/15	26.77	.00	
PPL Electric Utilities	10212015	53875-61001-Oct 2015	35-433.362	10/21/15	26.07	.00	
PPL Electric Utilities	10212015	99940-01007-Oct 2015	35-433.362	10/21/15	26.33	.00	
PPL Electric Utilities	10272015	89989-11003-Oct 2015	35-433.362	10/27/15	24.88	.00	
PPL Electric Utilities	10282015	95790-09009-Oct 2015	35-433.362	10/28/15	17.33	.00	
PPL Electric Utilities	10282015	72390-08002-Oct 2015	35-433.362	10/28/15	17.41	.00	
Total PPL Electric Utilities:					164.25	.00	
Total Highway Aid Fund:					164.25	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Haydt, Myron	10192015	Release escrow Southbury Park Resub	91-248000	10/19/15	1,000.00	.00	
Total Haydt, Myron:					1,000.00	.00	
Kijak, Mark & Michele	10192015	refund escrow deposit	91-248000	10/19/15	1,000.00	.00	
Total Kijak, Mark & Michele:					1,000.00	.00	
Total Subdivision Escrow Fund:					2,000.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Brannon, Carol	11042015	refund overpymt of utility invoice	99-107000	11/04/15	350.00	.00	
Total Brannon, Carol:					350.00	.00	
Total :					350.00	.00	
Grand Totals:					494,977.20	2,242.37	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 22, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown stated that an Executive Session will be held prior to the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND THE LIST OF BILLS PAYABLE

Ms. Bonaskiewich presented the unaudited Financial Report and the list of Bills Payable.

Commissioner Brinton inquired as to the meaning of “HRA Employee Reimbursement”. Ms. Bonaskiewich stated that it is a Health Reimbursement Account to which every employee is entitled to \$150 per year towards out-of-pocket medical expenses. Commissioner Brinton questioned why only a certain amount was budgeted. Ms. Bonaskiewich replied that not all employees take advantage of the program. She noted that the Police Officers have a cumulative balance, and this year, one officer made a “larger-than-normal request” against their HRA, which bumped up the amount.

Commissioner Ackerman inquired about an invoice for \$3,276 from Davison & McCarthy entitled, “September Liens”. Ms. Bonaskiewich commented that it represents all the liens that utility billing has to file/satisfy. She noted that there are currently at least 20 liens on properties in the Township, and the lien fee is added onto the customer’s account.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending September 30, 2015 and the list of Bills Payable for the period 10/3/15-10/16/2015, broken down as follows:

\$128,865.81 = GENERAL
\$3,576.74 = FIRE
\$177.23 = LIBRARY
\$12,544.88 = WATER
\$9,365.63 = SEWER
\$980.46 = REFUSE & RECYCLING
\$12,983.77 = HIGHWAY AID
\$168,494.52 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

October 8, 2015

Commissioner Brown declared the Minutes of October 8, 2015 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to revise the Township's Official Sewage Facilities Plan (Act 537 Plan) for the Minor Subdivision Plan of Joseph D. Young.

Ms. Bonaskiewich explained that as with any new development in the Township, the planning module for the Joseph D. Young Subdivision must be reviewed for conformity with the Township's Act 537 Plan. She noted that the project has been deemed to be consistent with the Township's Plan, so the Resolution must be passed acknowledging the change.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt the Resolution revising the Township's Official Sewage Facilities Plan (Act 537 Plan) for the Minor Subdivision Plan of Joseph D. Young.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Motion to renew Employment and Lease Agreements for Mr. Charles Durner, Jr.

Ms. Bonaskiewich stated that Mr. Durner has expressed interest in continuing both his employment and lease agreements for the upcoming year of November 1, 2015 through October 31, 2016.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to renew the Employment and Lease Agreements for Mr. Charles Durner, Jr.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Robert Agonis of 1189 Meadowbrook Circle W inquired about work being done at 2870 Meadowbrook Circle W. Attorney Ashley stated that the bank has ownership of the property and they are doing maintenance work on the house.

Commissioner Martucci stated that he received complaints about motorists traveling on Park Avenue trying to beat the traffic on East Emmaus Avenue. Chief Stiles stated that an officer can spend time in the area monitoring the speed of traffic.

Commissioner Martucci expressed concerns about a house with junk on the property near the East Emmaus Avenue Market. Ms. Sopka stated that she will look into the matter.

Commissioner Brinton commended Mr. Nicolo and Mr. Tetteimer for their presentation about MS4 to the Environmental Advisory Council.

Commissioner Seagreaves thanked the participants at the Eastern Salisbury Community Day.

Commissioner Ackerman expressed concerns about motorists speeding through the intersection at South Ott Street and Green Acres Drive. She inquired about painting a white line at the stop sign to make the sign more noticeable.

Chief Stiles stated that the Police Department has started their training for naloxone, the treatment for heroin overdose.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:20 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 22, 2015.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
November 12, 2015
7:30 p.m.
(approximate time)

Topics of discussion:

1. Franko Park Master Site Plan (MSP)
2. EPA Order Extension
3. 2016 Proposed Budget Revised Meeting Schedule