

**SALISBURY TOWNSHIP  
RECREATION ADVISORY COMMITTEE  
MEETING MINUTES  
March 16, 2015**

A regularly scheduled meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, PA 18103. The meeting was brought to order at 7:35PM. Committee members in attendance: Frank Adamcik, Mark Wilson, Frank McCullough, and Patrick Jacoby. Staff members in attendance: Genny Baillie, Township Recreation Director and Randy Soriano, Township Manager.

**Approval of January 2015 Minutes:**

On motion by Mr. McCullough, seconded by Mr. Adamcik, the Recreation Committee approved the January 19, 2015, meeting minutes as submitted. All in favor.

**Advisor Reports & Updates:**

Mark Wilson: The pitching guard, or L-screen, is still on the field at Lindberg park and should be moved when the snow clears.

Frank Adamcik: Frank reconfirmed the location of the shed being placed at Devonshire Park would be put on the old basketball court at the end of the parking lot and this would be emailed to Randy.

Frank McCullough: No Report

Patrick Jacoby: No Report

**Staff Reports & Updates:**

Genny Baillie:

At the end of the month, Mrs. Baillie will be scheduling interviews for open summer park counselor positions.

Randy Soriano:

Phase 1 Perimeter Trail Lindberg Park Update:

- Bid opened on March 9<sup>th</sup>, 3 total bids, Miller Brothers won with a base bid of \$497,702, with an alternate of \$18,252 for a total of \$510,271.
- Total available funds: Green Future Fund - \$166K, DCNR - \$177K, Township Reserved – \$150K, Donation - \$35K, Total - \$528K (Miller Brothers bid is within the budget)
- County Green Future Fund Grant agreement expires March 15, 2015. Plan is to submit bill to manufacturer for the direct purchase of Flexi-Pave before deadline. Regardless of the County's policy, a request for extension of the March 15 deadline will also be submitted.
- Break ground around the start of June and should only take a few weeks with good weather.

Phase 2 Intrapark Trail Update:

- State allocated \$180K
- Urban Research is now in the process of getting contract documents to review and put out to bid around fall of this year.

Phase 3 Restroom, Pavilion, & Playground Update:

- Submit for State DCNR Funding under the C2P2 Grant Program and Lehigh County CDBG funds by the April 16<sup>th</sup> deadline and hope they see that Phases 1&2 being completed on schedule.
- Costs: Demolition of existing pavilion – \$12K, Construction of new 18,000sq/ft Pavilion - \$168, 250, Construction of 400sq/ft restroom building – \$81K and additional cost for interactive inclusive play system. Total cost approximately \$567,000.

- Will request all ADA costs associated with Phase 3 to LC Department of Economic Development for CDB grant to cover 5K, due April 26<sup>th</sup>.
- Funds: Donation - \$35K(Township will include 50% match), Ask state to fund half.
- Total: \$567K

Laubach Master Plan Update:

- In the process of surveying the park, \$9K-\$10K
- Received \$260,700, half of the total cost
- Need to submit the Certificate of Title to prove Salisbury is the owner
- After those steps, next plan of action is to create committee and meet every month for planning.

Traffic Calming on Lindberg Avenue Update:

- No more legal actions needed, next step is to post the new 25mph signs.

**Old Business:**

Easter Egg Hunt Preparations: Egg Hunt is scheduled for Saturday, March 28<sup>th</sup> at 10:00am. Those attending to help with the event should report to Lindberg park at 9:00am. There are only small toys in the eggs this year. No candy, so they could be used the following year if this year's event was to be rained out. Final call will be made on Friday March 27<sup>th</sup>, so that the schools can make announcements if the event is canceled.

**New Business:**

2016 Community Event Planning: The committee agreed the next step to planning the 2016 event would be to contact the EAC, if interested, and schedule a joint meeting to discuss the next stages of planning for the event.

**Adjournment:**

The motion to adjourn was made by Mr. McCullough, seconded by Mr. Adamcik, and approved unanimously by the committee at 8:30PM.

**Next Meeting:**

The next regular Recreation Advisory Committee Meeting is scheduled to be held on Monday, May 18, 2015, 7:30PM, at the Salisbury Township Municipal Building.

Respectfully submitted,

Patrick Jacoby

Secretary, Recreation Advisory Committee