

**SALISBURY TOWNSHIP
RECREATION ADVISORY COMMITTEE
MEETING MINUTES
January 19, 2015**

A regularly scheduled meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, PA 18103. The meeting was brought to order at 7:37PM. Committee members in attendance: Frank Adamcik, Mark Wilson, Frank McCullough, and Patrick Jacoby. Staff members in attendance: Genny Baillie, Township Recreation Director and Randy Soriano, Township Manager.

Annual Reorganization:

On motion by Mr. Adamcik, and seconded by Mr. McCullough, the Recreation Committee approved the following slate of officers for 2015: Mr. Wilson as Chairman, Mr. Adamcik as Vice-Chairman and Mr. Jacoby as Secretary.

Approval of November 2014 Minutes:

On motion by Mr. McCullough, seconded by Mr. Adamcik, the Recreation Committee approved the November 17, 2014, meeting minutes as submitted. All in favor.

Advisor Reports & Updates:

Mark Wilson: Mark will be sending a letter to the Board of Commissioners defining the RAC's motions to move forward with the various projects discussed throughout the meeting. (See below for motion details)

Frank Adamcik: No Report

Frank McCullough: 1. The Port-O-Let, discussed in November, is still at Lindberg Park. 2. There was a fallen tree at Lindberg Park that has since been cleared out. 3. The pitching guard, or L-screen, was left on the field at Lindberg Park and the ground around it is sinking. Coaches will be contacted and the L-screen should be removed by public works.

Patrick Jacoby: No Report

Staff Reports & Updates:

Genny Baillie:

Lindberg Park tentatively scheduled for March 28th at 10:00am. She will contact the Salisbury High School Key Club to see when their egg hunt is scheduled. Flyers advertising the egg hunt, as well as waiver forms, will be printed. Also, at the end of the month, Mrs. Baillie will be printing an ad for summer park counselor interviews.

Randy Soriano:

Mr. Soriano invited Joanne Conley from the Urban Research Development Corporation (URDC) to the meeting to present updates on the status of the Lindberg Park Master Design. Her reports can be found in the sections below.

Old Business:

Lindberg Park Phase 1 & 11 Updates:

- NPDS permit, submitted in June, approved in December. Can now revise specs and begin to bid out the work
- Due date for bids will be March 6th, Meeting of the Board consider bids on March 12th.
- Hoping to start construction in early March with 100 days for company to complete.
- Estimated total cost is over \$450,000 and money is in place.

Lindberg Park Phase 2 Updates:

- Received developing grant from DCNR for Phase 2, access pathways, for \$180,000.
- Want to move quickly so not to have two development projects outstanding at the same time.
- Urban Research has submitted the Professional Service Agreement to start process, may require permit
- Motion to support the planning and documentation by URDC for Phase 2 of the master plan of Lindberg Park made by Mr. Adamcik, seconded by Mr. Wilson, and approved unanimously by the RAC.

New Business:**Laubach Park Updates:**

- Received Master Site Plan Preparation and will start process like Lindberg Park plan
- Requested waiver from DCNR and have gotten the 'OK'
- Looking to 10-12 person committee consisting of residents, LVHN & St. Luke's, Bethlehem, etc.
- Motion recommending the retention of URDC for the preparation of the master plan for Laubach Park made by Mr. Adamcik, seconded by Mr. Jacoby, and approved unanimously by the RAC.

Lindberg Park Phase 3:

- DCNR grants available for Projects slated for Phase 3 including Pavilion and restroom construction, Playground construction, and accessibility of Parking Area to the park.
- Restrooms to be separate from pavilions
- Safety path to be built from access point of playground and around playground equipment.
- Motion to approve Phase 3 concept as proposed for Lindberg Park made by Mr. Adamcik, seconded by Mr. Wilson, and approved unanimously by the RAC.

2015 Community Event Planning: The committee agreed to start planning a Township Community Day for 2016 of a bigger scale including, but not limited to the inclusion of the following ideas: appoint a larger planning committee, fundraising efforts, and review of the township's 250th Anniversary celebration event held in 2003 for organizational ideas.

Adjournment:

The motion to adjourn was made by Mr. Adamcik, seconded by Mr. McCullough, and approved unanimously by the committee at 9:00PM.

Next Meeting:

The next regular Recreation Advisory Committee Meeting is scheduled to be held on Monday, March 17, 2015, 7:30PM, at the Salisbury Township Municipal Building.

Respectfully submitted,

Patrick Jacoby

Secretary, Recreation Advisory Committee