

**SALISBURY TOWNSHIP
RECREATION ADVISORY COMMITTEE
MEETING MINUTES
May 18, 2015**

A regularly scheduled meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, PA 18103. The meeting was brought to order at 7:40PM. Committee members in attendance: Frank Adamcik, Mark Wilson, and Patrick Jacoby. Staff members in attendance: Genny Baillie, Township Recreation Director.

Approval of March 2015 Minutes:

On motion by Mr. Adamcik, seconded by Mr. Wilson, the Recreation Committee approved the March 16, 2015, meeting minutes as submitted. All in favor.

Advisor Reports & Updates:

Mark Wilson: The new speed limit signs have been put up and are very visible. One more could be added, going eastbound, right by the playground.

Frank Adamcik: Laubach Park was cleaned up nicely for the season. The basketball net was fixed as well.

Patrick Jacoby: No Report

Staff Reports & Updates:

Genny Baillie:

- Mrs. Baillie reported that they had just held their annual park counselors meeting to get their papers signed. There are 14 returning counselors and 4 new for a total of 18 counselors for this year's program.
- Each counselor, as well as some township employees, now needs to have FBI clearances in addition to the PA Child Abuse clearance.

Randy Soriano(submitted via email):

- The Township and URDC were able to meet the April 16, 2015 Grant submission deadline for Phase 3 of the Lindberg Park Master Site Development Plan. Hopefully DCNR will fund this important Phase to rehabilitate/construct new ADA restrooms and a new ADA Pavilion. We will find out by late November if we are successful and able to continue our momentum. Requested 50% (\$242,345) of the total cost estimated to be \$484,690
- Phase 1 the Perimeter Trail - The County of Lehigh Board held the first reading of an Ordinance last week to approve our request to extend the Green Future Grant deadline to September 15, 2015. Our Contractor, Miller Bros mobilized last week and based on their construction schedule we should see a substantial completion of the trail by late July, 2015. So along with the \$160,000 from the GFF and the other \$177,000 from DCNR and our 50% match(\$173,000), the \$510,000 project should be finished way before the Sept 15 2015 deadline.
- Phase 2 of the Lindberg Park Master Site Plan is underway with the preparation for another NPDES permit from DEP. We met with the LCCD two weeks ago and we hope that this time we can avoid major delays. So it is anticipated that by early fall we could be finishing the contract Bid Docs and Specs and bid out the work. We have until December 31 2017 to spend the DCNR Grant money. (\$180,000). By June 1 the Township must submit to DCNR items required by their check list- Certification of Title, Initial Payment Request, Purchasing Requirement Certification, etc.
- Laubach Master Site Plan – KCE has finished the Park Survey and that along with the Certification of Title will be submitted to DCNR. Also a list of the Key Study Committee will be submitted. Meeting are scheduled to start sometime in June. DCNR has funded this Plan by allocating 50%(\$20,400) of the \$40,800 cost to prepare the Plan.

Old Business:

Easter Egg Hunt Recap: This year's egg hunt went as scheduled with no weather cancellations. The committee tried a new format for the event, as requested by the participants. Each age group was run on its own in succession from youngest to oldest, rather than all four hunts happening simultaneously. This was met with mixed reviews. While the parents requesting this change were able to watch all of their children participating, there was also cheating by the participants by jumping into all four hunts, regardless of age. The committee discussed the pros and cons and will reevaluate the process next January to decide on which format to use. Overall the event was well attended again this year, and the committee will look to run the event again in 2016.

New Business:

2016 Community Event Planning: The committee agreed the next step to planning the 2016 event would be to contact the Salisbury Press to put something in the paper to gather interest in being a volunteer on the planning committee from the public. Something will be written up and planned to be passed after the July RAC meeting.

Adjournment:

The motion to adjourn was made by Mr. Adamcik, seconded by Mr. Jacoby, and approved unanimously by the committee at 8:49PM.

Next Meeting:

The next regular Recreation Advisory Committee Meeting is scheduled to be held on Monday, July 20, 2015, 7:30PM, at the Salisbury Township Municipal Building.

Respectfully submitted,

Patrick Jacoby

Secretary, Recreation Advisory Committee