

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 25, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss personnel matters, without the presence of the Township Manager.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director - EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve the Financial Report for the period ending July 31st, 2016 and the list of Bills Payable for the period 8/6/2016-8/19/2016, broken down as follows:

\$538,852.28 = GENERAL
\$7,880.61 = FIRE
\$0 = LIBRARY
\$49,154.18 = WATER
\$47,770.15 = SEWER
\$280.79 = REFUSE & RECYCLING
\$13,579.96 = HIGHWAY AID
\$6,490.00 = SUBDIVISION ESCROW FUND
\$664,007.97 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

August 11, 2016

Commissioner Seagreaves noted that Ms. Bonaskiewich was excused. Commissioner Brown commented that the date of WSFD's Community Day should read September 10th, 2016. Commissioner Brown accepted the Minutes of August 11th, 2016 with corrections.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to consider the Bid received on August 10, 2016 for the Sanitary Sewer Rehabilitation Cured-In-Place Pipe Lining (CIPPL).

Mr. Soriano noted that this is a cooperative project with surrounding municipalities and is part of the Infiltration and Inflow Program that was imposed by the EPA. Mr. Soriano explained that the Bid Specs were prepared to include four separate Contracts for each of the participating municipalities: Contracts A, B, C, D, with Salisbury assigned Contract C. The award of the bid work was based on the cumulative costs for each Contract. Mr. Soriano stated that from the tabulation, it appears that Fast Pipe Lining East, Inc., has submitted the total lowest Bid in the amount of \$548,525.50. He commented that this low bid makes sense for all of the three (3) other municipalities, except for the Township's Contract C. Fast Lining Piping East's cost for the Township of \$121,752.50 was not the lowest bid because Allstate Power Vac submitted a bid in the amount of \$104,950.65. Mr. Soriano stated that the Engineer explained that Salisbury was the only municipality that required/requested a unit price for a 12" Main Line CIPPL in both bids, while the other municipalities only required an 8" Main Line CIPPL.

Mr. Soriano discussed the options the Township has with the contract; however, the contract with Fast Lining Pipe East is still within the budgetary means so he is recommending the Board accept the bid. Mr. Tettemer noted that even though the process was unorthodox, the bottom line price of \$121,752.50 is a very good price for the work that is being requested.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to accept the bid from Fast Pipe Lining East in the amount of \$121,752.50 for work associated with the Sanitary Sewer Rehabilitation Cured-In-Place Pipe Lining (CIPPL) project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to consider the acceptance of the Bid for the Kline Avenue Storm Sewer Project.

Mr. Soriano stated that the lowest bid was submitted by Joao & Bradley in the amount of \$168,940.00. He noted that the 2016 Budget appropriated \$200,000 towards this work so the bid is within the budgeted amount.

Mr. Tettemer explained that two inlets will be installed at the top of Kline Avenue to capture the water, then an 18-inch pipe will take the water down to the bottom of the hill. He stated that the project will be taking at least two-thirds of the water out of the area. Mr. Tettemer commented that the Township does have an easement through one of the downstream properties, but for the most part, the work stays within the right of way of Kline Avenue.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to award the Bid for the Kline Avenue Storm Sewer Project to Joao & Bradley Construction in the amount of \$168,940.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

St. Thomas More Church – Request for Use of Police for Traffic Safety.

Mr. Ken Lupole from St. Thomas More Church stated that on August 27th, they will be celebrating their 50th Anniversary with an expected attendance of 1500 people. He commented that he met with Chief Stiles and two sergeants to discuss emergency plans and operations. Mr. Lupole stated that Chief Stiles recommended having a Salisbury command post on site as well as a uniformed officer. Mr. Lupole detailed the parking plans.

Commissioner Martucci inquired if the requested officer will be paid overtime wages. Chief Stiles replied yes, and noted that it would be a good opportunity for the Police Department to get involved with community events.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to accept the request from St. Thomas More Church to use a Police Officer for Traffic Safety at the 50th Anniversary Celebration on August 27th, 2016.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano announced that the Labor Attorney will be arriving at 8:00 p.m. to discuss the contract negotiations in an Executive Session.

Ms. Dorothy Kratzer of 1501 Lehigh Avenue expressed concerns about landscaping and a parking area on the proposed Laubach Park Master Site Plan. Commissioner Martucci commented that they need more parking because they are anticipating more activity at the park.

Ms. Janet Keim of 11 West Pine Street expressed concerns about the about the wet areas at Laubach Park and the cutting of trees that is shown on the Laubach Park Master Site Plan.

Commissioner Brinton explained that the tree cutting has been done by PPL in their right-of-way. She noted that everything has been done to protect the environment, to remove nonindigenous plants, and to bring back natural things. Commissioner Brinton commented that the relocation of the pavilion closer to the road is to help curb the vandalism. She stated that she will look into the residents' concerns.

Commissioner Martucci commented that it appears what Ms. Keim is looking at on the plan is the removing of underbrush. He also noted that one of the first steps is to get an engineering study done on the water that comes down from E. Susquehanna and across the park.

Ms. Keim stated that she attended a Public Hearing at Lehigh County Authority regarding how LCA is addressing the sewer overflows along the western interceptor. She urged the Board to invite LCA to make a presentation on the plan they are proposing. Mr. Tetteimer noted that Township's part is a little different because what Ms. Keim is referring to is the Western-Lehigh Partnership issue and the Township is a separate signatory to that agreement. He stated that there are ongoing meetings where LCA is updating the signatories as to what is going on, but the costs have not been worked out yet, and there are certain expenses that the Western-Lehigh Partnership is going to be paying that are separate from what the Township pays.

Commissioner Martucci requested an update regarding water pressure for fire hydrants in the Public Road area of the Township. Mr. Tetteimer stated that generally, it is Bethlehem's system, but if the Township wanted to spend additional money to help alleviate the issue, Bethlehem would need to approve it.

Sergeant Sabo, the Township's Fire Marshall, stated that the box alarms have been changed for any response in the first ward. He explained that whenever there is a fire in the area affected by

the Bethlehem hydrants, there are two tankers on call – one from Lower Milford and one from Lower Saucon – bringing an extra 3,000 gallons of water on initial dispatch.

Mr. Soriano suggested meeting with the city of Bethlehem to work together to achieve a long-term solution because the system needs to be upgraded. He noted that he will reach out to the City.

Chief Stiles stated that the VIA Marathon will take place on Sunday, September 11th, 2016. He noted that officers will provide traffic control, beginning at 5:30 a.m. He stated that the route goes from Salisbury to Easton, with over 2,000 runners.

Chief Stiles announced that SYA is holding a car show on September 11th, 2016 at the Salisbury Township Middle school. The Police Department will have K9 demonstrations and have equipment and vehicles on display.

Chief Stiles stated that the Police Department experienced a sewer backup and the ground floor sustained significant damage. He stated that they are working out of a portion of the first floor and the second floor until the repairs are completed. Chief Stiles thanked Mr. Andreas and the Public Works Department for their help.

Commissioner Brown noted that the Board will adjourn into an Executive Session, reconvene for the Workshop and then adjourn into the second Executive Session.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:15 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 25, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL