

**Salisbury Township
Environmental Advisory Committee
Meeting Minutes
August 17, 2016**

A Public Meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania. The meeting was brought to order at 7:00 P.M. Committee members in attendance: Kreg Ulery, Rodney Conn, Jane Benning, Mary Anne Stinner, Karen El Chaar (excused), Commissioner Joanne Ackerman BOC liaison, and Cynthia Sopka, Secretary to the EAC and Task Force members Robert Agonis and Katherine Velekei (excused).

Mr. Ulery called the meeting to order at 7:00 P.M. Mrs. Sopka announced that all sessions of the Salisbury Township Environmental Advisory Council (STEAC) regular meetings are electronically recorded as required by the By-laws and for the purpose of taking the Minutes.

Approval of the Minutes

On motion of Karen El Chaar, seconded by Rodney Conn, the Environmental Advisory Committee approved the July 20, 2016 meeting minutes as submitted. All in favor.

Report of officers and committees (including BOC, PC, Manager and /or Planning/Zoning):

Ms. Sopka stated that there were no July meetings scheduled for Zoning or Planning and the Board of Commissioners meet the 2nd and 4th Thursday of the month at 7:00 p.m.

Old Business

None

New Business

The EAC will continue to have the opportunity for the public to discuss **storm water issues (MS4)**. Ms. Sopka stated that this will be listed as new business each month as well as provide a format to allow residents to voice their concerns or impacts from storm water issues as well as provide a venue to document their complaints or concerns. Please contact Mr. Nicolo, MS4 Coordinator, with any questions or concerns at 610-797-4000.

Ms. Sopka has been researching and identifying sources on the **Low Impact Development (LID)** in accordance to the requirement provided by Pennsylvania Department of Environmental Protection (PADEP).

Ms. Sopka stated that per Mr. Nicolo, MS4 Coordinator, the information he received at his last MS4 meeting which included the attendance of the PA DEP, LID implementation and placement into our SALDO will be required for new development and re-development initiatives. Ms. Sopka has been working on the LID implementation and is incorporating stormwater criteria. She will have the township engineer review the stormwater criteria for clarification.

Once the research is complete, work will then occur to incorporate it into our SALDO and Ordinances as required.

Mr. Agonis has resubmitted the guidance to end **illegal dumping** in the Township. It was again recommended to utilize a power point presentation that would be brief and concise for the benefit of the Board of Commissioners. The content of the presentation would include illegal dumping in the township. He stated that there are communities that do not have trash removal; that Salisbury Township does not have a dumping Ordinance; there is little/no enforcement of the existing nominal \$300 littering fine, and many electronic recyclables and hazardous waste items require a recycling fee.

Mr. Agonis stated that he would like Ms. ElChaar to review the proposed presentation and clarify/update any information necessary. He also stated he would like each EAC member to review the document and sign.

Ms. Sopka indicated the **Salisbury Township Stormwater basin retrofit** has a deadline of December 2016. The work to date that has been performed is the removal of Japanese Knotweed, follow up removal of the Japanese knotweed with herbicide, fence removed, diseased trees removed, grading of site and relocation of large stones for the sitting area, the creation of an ADA accessibility pathway from the parking lot to seating area. A memo was prepared and submitted to the Township Manager to assist in addressing outstanding items relative to retrofit basin.

Ms. Sopka met with the Township's Department of Public Works (DPW) and gave them a guideline of various work that would need their assistance because this work requires the use of heavy equipment. She stated that DPW did a phenomenal job. They excavated a large portion of the basin, created the water path, fence/pole removals and additional invasive plants. They saved a large portion of the cattails.

Ms. Sopka would like to get information out to the community via website. Ms. Ackerman suggested put this information on FaceBook. Mr. Ulery stated the Township website should be key. Ms. Sopka stated that this is the year to focus on the township basin and get it completed. Have the community join in, e.g. the girl scouts and boy scouts, volunteers.

Keep PA Beautiful is accepting applications for community improvements mini-grants. It is a 25/25 grant, meaning 25 grants will be awarded in 25 days to groups across the state. The grants are \$1,000 for community improvement projects. This is to be considered for 2017. The link for the grant: <http://www.keeppabeautiful.org/GrantsAward/25in25.aspx>

Tree vitalization was discussed. Ms. Sopka stated that she believes some tree planting grants are around \$25,000 but the coordination with the township would be required for financial assistance. This grant is a 25 percent, 25 cash/25 matching. This grant is to be considered.

Riparian Buffer was discussed. Ms. Sopka stated that this grant would be beneficial with the school district. This grant is a 50 percent, 50 cash/50 matching. This grant is to be considered.

The public meeting for the **Laubach/Franko Master Site Plan** was held Monday, August 15, 2016. It was an open house set up between 6:00 – 7:30p.m. Ms. Sopka showed some posters of the site plan proposal. The first item to be done is the approval of the plan, next the hydrology study of Laubach Park. The pond was discussed. The football field was discussed and Ms. Sopka stated that the one football field is a wetland that had dirt and grass put on top.

Announcements

Public Comments

Adjournment

On motion by Mrs. Benning, seconded by Mrs. Stinner, the EAC meeting was adjourned. All in favor.