

**SALISBURY TOWNSHIP  
RECREATION ADVISORY COMMITTEE  
MEETING MINUTES  
September 19, 2016**

A regularly scheduled meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, PA 18103. The meeting was brought to order at 7:35PM. Committee members in attendance: Frank McCullough, Frank Adamcik, Mark Wilson, and Patrick Jacoby. Staff members in attendance: Genny Baillie, Township Recreation Director.

**Approval of May 2016 Minutes:**

On motion by Mr. McCullough, seconded by Mr. Adamcik, the Recreation Committee approved the July 18, 2016, meeting minutes as submitted. All in favor.

**Advisor Reports & Updates:**

Frank McCullough: No Report.

Patrick Jacoby: No report.

Frank Adamcik: No Report.

Mark Wilson: No Report.

**Staff Reports & Updates:**

Genny Baillie: Mrs. Baillie presented her annual Summer Playground Program report for the 2016, which has been attached below. Some of the major points included the following:

- Overall registration and attendance numbers increased from the previous year.
- Laubach Counselor Kim Ringhoffer was promoted to the open Head Counselor position on the east side.
- An MS4 Storm water and runoff presentation was added to Playground Day.
- Movie night featured the popular film "Zootopia," which was well-attended on the west side, but not on the east. Due to increased prices, an alternative to movie night may need to be investigated.

**New Business:**

Lindberg Signs for Bicycle and Dog use on Perimeter Trail:

Bicycles - Based on the experience with the perimeter trail through the first year and hearing the feedback from residents, the RAC discussed the current situation regarding whether to allow the riding of bicycles on the perimeter trail at Lindberg Park. The discussion focused on the safety of residents and the size of the trail not being a width expected to accommodate walkers and bikers simultaneously. By a 3-1 vote, the RAC recommends bicycles not to be permitted at this time on the perimeter trail at Lindberg Park.

Dogs - The RAC also discussed the question of allowing leashed dogs be walked on the perimeter trail. The main concern was the possibility of residents disregarding signs banning

unleashed dogs in the part and also any dogs inside of the fenced area on the interior trails. By a 3-1 vote, the RAC recommends leashed dogs to be permitted at this time on the perimeter trail at Lindberg Park.

**Adjournment:**

The motion to adjourn was made by Mr. McCullough, seconded by Mr. Adamcik, and approved unanimously by the committee at 8:45PM.

**Next Meeting:**

The next regular Recreation Advisory Committee Meeting is scheduled to be held on Monday, November 14, 2016, 7:30PM, at the Salisbury Township Municipal Building.

Respectfully submitted,  
Patrick Jacoby  
Secretary, Recreation Advisory Committee

## 2016 Summer Playground Report

	<b>Registration</b>	<b>Average Daily Attendance</b>
<b>Green Acres</b>	81	20-25
<b>Lindberg</b>	48	15-20
<b>Devonshire</b>	21	8-12
<b>Laubach</b>	98	25-35

**Soccer Clinic:** Patrick Jacoby was our soccer clinic instructor this year and did a great job. The clinics were well attended at both locations.

**Arts and Crafts:** Patrick Jacoby and Kim Ringhoffer were the Arts and Crafts instructors. Arts and Crafts remains one the favorite events in the program and is always well attended.

### **Special Programs**

**Movie Nights:** This year we showed the newly released “Zootopia” movie. The attendance at the Green Acres showing was good this year with about 45 people in attendance. However the attendance at Laubach remained low again with about 12. The cost of showing the movie continues to rise. This year it was \$520 to show “Zootopia” at both locations. It may be time to re-evaluate if movie night is worth the expense for the attendance.

**Park Day:** Park Day was held at Lindberg Park and was a lot of fun. This year’s attendance was about 90 children. Bus service was provided from Laubach, and Devonshire Parks. There were relay races, field events, capture the flag and water games. Ribbons and candy prizes were awarded and the day concluded with hot dogs, soda, chips, and "goody bags".

This year we also added an MS4 educational demonstration. It was coordinated with Caitlin Heffner a Watershed Specialist with Lehigh County Conservation District. The program was well received by the children. A representative from the Salisbury Press attended and we enjoyed some great press with a nice article and pictures of the event. As in the past the public works employees were invited for lunch as our way of thanking them for all the assistance and hard work.

**Allentown Public Library Book Van:** This was the sixth year for the program however I have not yet received the end of season report from Joan Kneiss. I will share the information when it is available.

## **Staff**

This season's staff performed very well. Patrick Jacoby returned as Head Counselor and Kim Ringhoffer was promoted to a Head Counselor. Having two Head Counselor was a great asset to the safety and supervision of the program as they were better able to cover both the east and west side of the Township more effectively. The staff worked well together and put together some great activities for the children. Some highlights were Rita's nights, water days, tee shirt tie-dying and Playground Day.

## **Comments**

We had approximately 250 registered participants with 17 counselors and 2 Head Counselors. I had a lot of positive feedback from parents about our staff and program.

In closing, I would like to thank Frank McCullough once again for all the time and energy he continues to give to the Summer Playground Program. The children and counselors look forward to seeing him every day in the parks. He continues to be a huge asset to the program and his volunteerism is to be commended! I also want to acknowledge the Public Works Department for all the assistance they give to the counselors and children in the program. We are so appreciative of all they do!

Genny Baillie

Recreation Director