

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—February 9, 2017**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 1/21/17 – 2/3/17**

**5. Approval of the Minutes –January 26, 2017**

**6. New Business**

**A. ORDINANCES**

1. Police Pension Plan Ordinance Revision

**B. RESOLUTIONS - none**

**C. MOTIONS**

1. Motion to extend the tenant deadline to vacate Franko Farm premises as per Section 2(h) of the Lease Agreement with the Durners.

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to follow Regular Meeting*

*\*Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
All Traffic Solutions	01012017	Traffic Equip Svc Renewal - 2017	01-410.375	01/01/17	1,500.00	.00	
Total All Traffic Solutions:					1,500.00	.00	
Altemos/Atlantic Fuels	7781	ACCT# 3644657 Oil-Black River Rd-1/26/2017	01-409.230	01/26/17	408.42	.00	
Total Altemos/Atlantic Fuels:					408.42	.00	
American United Life Insur	01172017	2017-Feb life/disability ins coverage	01-487.158	01/17/17	1,776.18	.00	
Total American United Life Insurance Co:					1,776.18	.00	
Bucks County Community	28195	2017 training membership program-police	01-411.421	01/31/17	600.00	.00	
Bucks County Community	28195	2017 training membership program-police	01-410.210	01/31/17	600.00	.00	
Total Bucks County Community College:					1,200.00	.00	
Bummer, Frank	02012017	26 of 60 retirement incentive program	01-406.172	02/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC	119704	Permit fees for ductless A/C unit installation June 2015	01-491.000	12/16/16	350.00	.00	
Burkholders Heating & AC	121135	Judge's Office: Valve stem assembly	01-409.373	01/19/17	299.00	.00	
Total Burkholders Heating & AC Inc:					649.00	.00	
Combined Systems Inc	01312017	Combined Tactical Systems Program	01-410.421	01/31/17	300.00	.00	
Total Combined Systems Inc:					300.00	.00	
Davison & McCarthy	18758	2016-Nov-General Matters	01-404.310	12/07/16	1,245.24	.00	
Davison & McCarthy	18760	2016-Nov-LVHN Traffic Enforcement Agreement	01-404.310	12/07/16	72.00	.00	
Davison & McCarthy	18761	2016-Nov-Board of Commissioners	01-404.310	12/07/16	600.00	.00	
Davison & McCarthy	18763	2016-Nov-2015 Satisfactions	01-404.310	12/07/16	264.00	.00	
Davison & McCarthy	18765	2016-Nov-Lindberg Park Trail	01-404.310	12/07/16	48.00	.00	
Davison & McCarthy	18766	2016-Nov- Nippert Timber Harvesting Restrictive Covenant Agreement	01-404.310	12/07/16	255.51	.00	
Davison & McCarthy	18767	2016-Nov-2015 Satisfactions Zoning Amendments	01-404.310	12/07/16	168.00	.00	
Davison & McCarthy	18768	2016-Nov-Liens	01-404.310	12/07/16	234.40	.00	
Davison & McCarthy	18769	2016-Nov-2016 Satisfactions	01-404.310	12/07/16	216.00	.00	
Davison & McCarthy	18772	2016-Nov-Fox Run Subdivision	01-436.315	12/07/16	48.00	.00	
Total Davison & McCarthy:					3,151.15	.00	
Dickert, Ralph	27231	2017-Clothing Allowance	01-430.192	01/06/17	100.00	.00	
Total Dickert, Ralph:					100.00	.00	
Diefenderfer, Orlando	54170	Annex Bldg-Set-up of new squad room phones & computers	01-401.375	01/23/17	361.68	.00	
Total Diefenderfer, Orlando:					361.68	.00	
Dimmich Dinkelacker & An	28986	Civil Svc: General file 11/16	01-404.314	01/25/17	361.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Dimmich Dinkelacker & Anewalt PC:					361.50	.00	
Dispatch Answering Serv	000204B111	610-782-5572-Feb 2017	01-430.320	01/31/17	15.00	.00	
Dispatch Answering Serv	000204B111	Answr Service/Pump Stn Alrm-Feb-2017	01-401.320	01/31/17	260.00	.00	
Total Dispatch Answering Service:					275.00	.00	
Ecco Communications LLC	69810	Repair to Radio handset	01-410.375	01/23/17	77.00	.00	
Ecco Communications LLC	69863	#213-Reprogrammed mobile radio	01-410.251	01/27/17	15.00	.00	
Total Ecco Communications LLC:					92.00	.00	
Flowers by George	26338	Flowers-Charles Durner	01-401.315	01/26/17	81.75	.00	
Total Flowers by George:					81.75	.00	
Fred Pryor Seminars	313312	Payroll Law Training-Olsson	01-402.421	02/02/17	149.00	.00	
Total Fred Pryor Seminars:					149.00	.00	
Fromm Electric Supply Cor	51115377	Police sign spot light	01-409.240	01/12/17	78.52	.00	
Total Fromm Electric Supply Corp:					78.52	.00	
G C Electric Company Inc.	54990	Relamped 2 poles at Munic bldg & 1 pole at Annex bldg	01-409.373	12/15/16	405.95	.00	
Total G C Electric Company Inc.:					405.95	.00	
Home Depot Credit Service	15723	Milwaukee hammer drill	01-430.260	01/09/17	159.00	159.00	01/31/17
Home Depot Credit Service	15723	Screw hooks	01-430.240	01/09/17	11.77	11.77	01/31/17
Home Depot Credit Service	15723	Wooden Furniture Dolly	01-430.260	01/09/17	19.97	19.97	01/31/17
Home Depot Credit Service	30567	Return-150 ft Cable	01-410.240	01/19/17	39.97	.00	
Home Depot Credit Service	31896	Returned 3 sheets of plywood	01-430.240	01/20/17	56.25	.00	
Home Depot Credit Service	39012	Screw hooks/tarp	01-430.240	01/16/17	57.76	.00	
Home Depot Credit Service	42633	Police fax line	01-410.240	01/19/17	34.97	.00	
Home Depot Credit Service	44279	plywood/palm sander/sand paper/paint rollers	01-430.240	01/18/17	218.13	.00	
Home Depot Credit Service	48874	2x4/screw bits/screws/washers	01-430.240	01/20/17	44.46	.00	
Home Depot Credit Service	51132	Police-lines/cables/cords/putty/glass cleaner/rollers for squad room	01-410.240	01/19/17	221.10	.00	
Home Depot Credit Service	60820	Police-dry erase paint/ rollers for squad room update	01-410.240	01/25/17	109.80	.00	
Total Home Depot Credit Services:					780.74	190.74	
Johnson, Kevin	01202017	reimb for firearm supplies	01-410.242	01/20/17	568.62	.00	
Total Johnson, Kevin:					568.62	.00	
Kessler Freedman Inc.	02012017	Jan 2017-Website updates	01-401.312	02/01/17	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Ketch-All Company	01062017	Dog snares ACO assist	01-410.243	01/06/17	339.00	.00	
Total Ketch-All Company:					339.00	.00	
Keystone Consulting Engin	152231	2016-July thru Dec-MS4 Program	01-436.315	01/18/17	8,493.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Keystone Consulting Engin	152233	2016-Dec-Drainage issue- Public Road	01-436.601	01/18/17	932.00	.00	
Keystone Consulting Engin	152238	2016-Oct & Nov-Emmaus Ave grading plan	01-436.315	01/18/17	110.50	.00	
Total Keystone Consulting Engineers:					9,535.50	.00	
King, Gail	02012017	11 of 60 retirement incentive program	01-406.172	02/01/17	450.00	.00	
Total King, Gail:					450.00	.00	
Kutz Inc., E. M.	16079	#25-Quick release pin	01-437.251	08/08/16	104.00	.00	
Total Kutz Inc., E. M.:					104.00	.00	
Lehigh County Law Depart	02012017	File Ord: 2017-Police Pension Amendment	01-400.240	02/01/17	20.00	20.00	02/02/17
Total Lehigh County Law Department:					20.00	20.00	
Luby, Joseph	02012017	26 of 60 retirement incentive program	01-406.172	02/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Madle's Hardware	178760	Police-Rollers for squad room update	01-410.240	01/26/17	15.47	.00	
Total Madle's Hardware:					15.47	.00	
Messick's	WK63557	Repair mower	01-437.375	12/14/16	255.64	.00	
Total Messick's:					255.64	.00	
Motors Plus Inc.	32489	#203-headlight/front brakes/front & rear hub bearing assemblies/driver side rear steering knuckle	01-410.251	01/11/17	2,088.61	.00	
Motors Plus Inc.	32510	#204-front & rear brakes	01-410.251	01/16/17	427.66	.00	
Motors Plus Inc.	32511	#209-Oil Change/top off fluids/lube chassis	01-410.251	01/10/17	112.23	.00	
Motors Plus Inc.	32528	#205-Oil change/top off fluids/lube chassis	01-410.251	01/13/17	112.23	.00	
Motors Plus Inc.	32535	#208-upper radiator hose housing/oil change/top off fluids	01-410.251	01/19/17	456.31	.00	
Total Motors Plus Inc.:					3,197.04	.00	
Moyer, Roger J.	02012017	11 of 60 retirement incentive payment	01-406.172	02/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	18044-5	Magnetic badge-Sabo	01-410.238	01/20/17	26.99	.00	
MP Outfitters	18067-5	Name tag/patch/alterations-Whitehead	01-410.238	01/23/17	71.96	.00	
MP Outfitters	18068-5	Name tag/patch/alterations/clip-Losagio	01-410.238	01/23/17	53.93	.00	
MP Outfitters	18069-5	Name tag/patch/alterations-Frankenfield	01-410.238	01/23/17	99.93	.00	
MP Outfitters	18071-5	Name tag/patch/alterations-Casey	01-410.238	01/23/17	123.80	.00	
MP Outfitters	18083-5	Boots-Laky	01-410.238	01/23/17	134.99	.00	
MP Outfitters	18092-5	patch/alterations-Whitehead	01-410.238	01/24/17	47.92	.00	
MP Outfitters	18110-5	pants/gloves-Casey	01-410.238	01/25/17	39.57	.00	
Total MP Outfitters:					599.09	.00	
PA Crime Prevention Offic	01252017	General Membership Meeting-Stiles & Casey	01-410.421	01/25/17	40.00	40.00	02/01/17
PA Crime Prevention Offic	02022017	PA Crime Prevention Active Membership-Stiles & Casey	01-410.420	02/02/17	50.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total PA Crime Prevention Officers' Assoc:					90.00	40.00	
PA Municipal Retirement S	02012017	Robbins/Grow/Hval-New Members	01-406.315	02/01/17	60.00	.00	
Total PA Municipal Retirement System:					60.00	.00	
Patten, Ronald C.	01312017	reimb for ammo	01-410.242	01/31/17	190.00	.00	
Patten, Ronald C.	01312017	Reimb for active shooter bags	01-410.260	01/31/17	135.68	.00	
Total Patten, Ronald C.:					325.68	.00	
PENNBC	01012017	2017-Nicolo membership	01-413.420	01/01/17	85.00	.00	
Total PENNBC:					85.00	.00	
PenTeleData	B2906309	Acct#3042745-Cable modem rental -2017-Feb	01-401.320	01/24/17	126.95	.00	
Total PenTeleData:					126.95	.00	
PPL Electric Utilities	01232017	92051-48008	01-409.361	01/23/17	1,059.77	.00	
PPL Electric Utilities	01232017	61089-84001	01-409.361	01/23/17	828.26	.00	
PPL Electric Utilities	01232017	70730-17005	01-409.361	01/23/17	962.55	.00	
PPL Electric Utilities	01232017	94340-19001	01-451.361	01/23/17	137.11	.00	
PPL Electric Utilities	01272017	93760-01007	01-451.361	01/27/17	23.82	.00	
PPL Electric Utilities	01272017	10550-10002	01-451.361	01/27/17	35.65	.00	
PPL Electric Utilities	01302017	63580-10005	01-451.361	01/30/17	23.95	.00	
Total PPL Electric Utilities:					3,071.11	.00	
Progressive K-9 Academy	01012017	2017-K-9 Handler School	01-410.215	01/01/17	1,066.64	.00	
Total Progressive K-9 Academy LLC:					1,066.64	.00	
Sands Auto Group	34689	#205-Repair A/C	01-410.251	07/14/16	210.14	.00	
Total Sands Auto Group:					210.14	.00	
Selex ES	22970	Mobile Licence plate reader	01-410.700	01/25/17	17,935.00	.00	
Selex ES	22999M	Warranties on fixed & mobile license plate reader systems	01-410.319	01/30/17	5,180.00	.00	
Total Selex ES:					23,115.00	.00	
Service Electric Cable TV	01312017	Prolog Express -Jan 2017	01-410.315	01/31/17	77.45	.00	
Total Service Electric Cable TV:					77.45	.00	
Simplex/Grinnell	79148826	Maint contract:2017-Time Clock	01-437.375	01/03/17	315.17	.00	
Total Simplex/Grinnell:					315.17	.00	
Staples Advantage	3327599327	Toner/printhead/clock	01-430.240	01/20/17	111.86	.00	
Total Staples Advantage:					111.86	.00	
Stotz/Fatzinger Office Sup	179501	packaging tape/3-ring binders/bookends/staples/rubberbands	01-414.240	01/13/17	155.90	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Stotz/Fatzinger Office Sup	179937	W-2's/1099's	01-402.240	01/19/17	175.50	.00	
Stotz/Fatzinger Office Sup	180097	paper/binder clips/file folders/sheet protectors/hanging file folders/pens/envelopes/sharpiers/tape/correction tape/typewriter ribbon/sticky notes/pencils	01-410.240	01/23/17	317.08	.00	
Stotz/Fatzinger Office Sup	8288CM	Returned-Envelopes	01-402.240	01/06/17	269.55-	.00	
Total Stotz/Fatzinger Office Supply:					378.93	.00	
Suburban Propane-2022	605113	unleaded	01-401.231	01/20/17	25.38	.00	
Suburban Propane-2022	605113	unleaded	01-410.231	01/20/17	738.09	.00	
Suburban Propane-2022	605113	unleaded	01-430.231	01/20/17	763.47	.00	
Suburban Propane-2022	803495	generator fuel	01-409.232	01/13/17	591.07	.00	
Suburban Propane-2022	803523	diesel	01-401.231	01/20/17	15.48	.00	
Suburban Propane-2022	803523	diesel	01-410.231	01/20/17	450.20	.00	
Suburban Propane-2022	803523	diesel	01-430.231	01/20/17	465.68	.00	
Total Suburban Propane-2022:					3,049.37	.00	
Takacs Jr., Dennis V.	02012017	EMC Deputy - Feb 2017	01-415.149	02/01/17	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey	02012017	EMC stipend-Feb 2017	01-415.139	02/01/17	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	I00400718-011	Ad:EAC Mtg 1/18/17	01-461.341	01/19/17	32.70	.00	
Times News	I00401551-012	Ad: 2/9/17 -Amend ordinance for collective bargaining agreement-redefine "Compensation"	01-401.341	01/26/17	91.50	.00	
Total Times News:					124.20	.00	
UGI Utilities Inc.	01202017	504043200800	01-409.230	01/20/17	1,217.04	1,217.04	02/01/17
UGI Utilities Inc.	01202017	504043172815	01-409.230	01/20/17	1,157.52	1,157.52	02/01/17
UGI Utilities Inc.	01202017	504043200901	01-409.230	01/20/17	2,771.65	2,771.65	02/01/17
Total UGI Utilities Inc.:					5,146.21	5,146.21	
USI Insurance Services	2029631	Tax collector's bond-2017	01-403.353	01/17/17	398.00	.00	
Total USI Insurance Services:					398.00	.00	
V.E. Ralph & Son Inc	332065	Sani-cloth AF3 Large wipes	01-410.240	01/13/17	32.57	.00	
Total V.E. Ralph & Son Inc:					32.57	.00	
Van Meter & Associates In	01312017	First Line Supervision course-Casey/Losagio/Whitehead/Frankenfield	01-410.421	01/31/17	540.00	.00	
Total Van Meter & Associates Inc:					540.00	.00	
Verizon	01252017	2017-Jan- Mgr	01-401.320	01/25/17	164.01	.00	
Verizon	01252017	2017-Jan-Police	01-410.320	01/25/17	386.28	.00	
Verizon	01252017	2017-Jan-Fire Inspectors	01-411.320	01/25/17	19.42	.00	
Verizon	01252017	2017-Jan-Code Enf Ofcr	01-413.320	01/25/17	54.67	.00	
Verizon	01252017	2017-Jan-P/Z Officer	01-414.320	01/25/17	54.67	.00	
Verizon	01252017	2017-Jan-Tapler	01-415.320	01/25/17	78.07	.00	
Verizon	01252017	2017-Jan-DPW	01-430.320	01/25/17	142.02	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Verizon	01252017	2017-Jan-Rec Dir	01-452.320	01/25/17	54.67	.00	
Verizon	0125201702	2017-Jan-Mgr tablet/air card charges	01-401.320	01/25/17	34.31	.00	
Verizon	0125201702	2017-Jan-Police tablet/air card charges	01-410.320	01/25/17	311.77	.00	
Verizon	0125201702	2017-Jan-Fire Inspectors/Tablet	01-411.320	01/25/17	34.31	.00	
Total Verizon:					1,334.20	.00	
Witmer Public Safety Grou	1725334	Flares	01-410.241	01/24/17	999.90	.00	
Witmer Public Safety Grou	1725334	Bolt cutters/K-coats/3' hook chisel end/hydrant wrenches/extinguishers	01-410.260	01/24/17	632.04	.00	
Total Witmer Public Safety Group:					1,631.94	.00	
YIS/Cowden Group Inc	216815	2017-Prepay Calibration Agreement	01-410.375	01/17/17	1,046.25	.00	
Total YIS/Cowden Group Inc:					1,046.25	.00	
Zulic, Brian	01252017	Hotel expenses-training	01-410.421	01/25/17	214.43	.00	
Total Zulic, Brian:					214.43	.00	
Total General Fund:					71,129.68	5,396.95	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
Bucks County Community	28195	2017 training membership program-police	03-411.421	01/31/17	1,400.00	.00	
Bucks County Community	28195	2017 training membership program-police	03-412.421	01/31/17	1,400.00	.00	
Total Bucks County Community College:					2,800.00	.00	
FIREHOUSE Software	1331086	FH Cloud annual contract-ESFC	03-411.240	12/16/16	1,799.00	.00	
Total FIREHOUSE Software:					1,799.00	.00	
McNeil & Company Inc.	9487121	WSFCO-Commercial Pkg-2017	03-412.350	01/13/17	9,042.00	.00	
McNeil & Company Inc.	9488121	WSFCO-Inland marine-2017	03-412.350	01/13/17	8,771.00	.00	
Total McNeil & Company Inc.:					17,813.00	.00	
PenTeleData	B2904706	Cable-Feb 2017	03-411.320	01/24/17	61.95	.00	
Total PenTeleData:					61.95	.00	
Suburban Propane-2022	605113	unleaded	03-413.231	01/20/17	156.21	.00	
Suburban Propane-2022	803523	diesel	03-413.231	01/20/17	95.28	.00	
Total Suburban Propane-2022:					251.49	.00	
TruckPro Holding Corporati	197-0007310	Battery	03-411.374	11/18/16	107.03	.00	
TruckPro Holding Corporati	197-0008002	Container of DEF	03-411.374	01/12/17	30.28	.00	
Total TruckPro Holding Corporation:					137.31	.00	
UGI Utilities Inc.	01202017	502022721012-ESFC	03-411.320	01/20/17	1,179.88	1,179.88	02/01/17
Total UGI Utilities Inc.:					1,179.88	1,179.88	
Univest Capital	10699170117	ESFC-Dell-power edge lease- Feb 2017	03-411.240	01/12/17	244.61	.00	
Total Univest Capital:					244.61	.00	
Verizon	0125201702	2017-Jan-ESFC/Tablet	03-411.240	01/25/17	68.61	.00	
Verizon	0125201702	2017-Jan-WSFC/Tablet	03-412.240	01/25/17	527.90	.00	
Total Verizon:					596.51	.00	
Total Fire Fund:					24,883.75	1,179.88	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
American United Life Insur	01172017	2017-Feb life/disability ins coverage	06-487.158	01/17/17	144.57	.00	
Total American United Life Insurance Co:					144.57	.00	
Dispatch Answering Servic	000204B111	610-782-5025-Feb 2017	06-448.320	01/31/17	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Keystone Consulting Engin	152232	2016-Dec-Potomac St waterline replacement	06-448.610	01/18/17	1,344.50	.00	
Keystone Consulting Engin	152239	2016-Dec-Upgrade existing water service meters	06-448.611	01/18/17	2,358.50	.00	
Total Keystone Consulting Engineers:					3,703.00	.00	
South Whitehall Township	9276	4Q2016 water/Acct#289	06-448.369	01/26/17	1,505.00	.00	
Total South Whitehall Township Authority:					1,505.00	.00	
Suburban Propane-2022	605113	unleaded	06-448.231	01/20/17	134.73	.00	
Suburban Propane-2022	803523	diesel	06-448.231	01/20/17	82.18	.00	
Total Suburban Propane-2022:					216.91	.00	
Verizon	01252017	2017-Jan-Water Dept	06-448.320	01/25/17	65.94	.00	
Total Verizon:					65.94	.00	
Total Water Fund:					5,655.37	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
American United Life Insur	01172017	2017-Feb life/disability ins coverage	08-487.158	01/17/17	144.57	.00	
Total American United Life Insurance Co:					144.57	.00	
Davison & McCarthy	18762	2016-Nov-Lindberg Ave sanitary easement	08-429.310	12/07/16	3,335.51	.00	
Davison & McCarthy	18770	2016-Nov-Sewer Overpayments to Allentown	08-429.310	12/07/16	168.00	.00	
Total Davison & McCarthy:					3,503.51	.00	
Home Depot Credit Service	15723	Car wax	08-429.240	01/09/17	41.85	41.85	01/31/17
Total Home Depot Credit Services:					41.85	41.85	
Keystone Consulting Engin	152234	2016-Nov-Trout Creek Sewer Interceptor Replacement	08-429.606	01/18/17	924.00	.00	
Keystone Consulting Engin	152235	2016-Dec-sewer matters	08-429.313	01/18/17	200.00	.00	
Keystone Consulting Engin	152236	2016-Dec-I&I removal program	08-429.372	01/18/17	2,339.89	.00	
Keystone Consulting Engin	152237	2016-Dec-sanitary sewer CIPP lining project	08-429.607	01/18/17	680.69	.00	
Total Keystone Consulting Engineers:					4,144.58	.00	
Lehigh County Authority	4069	4Q2016 Sewer	08-429.530	01/20/17	1,033.85	.00	
Lehigh County Authority	4069	4Q2016 Sewer	08-429.367	01/20/17	149,507.02	.00	
Lehigh County Authority	4069	4Q2016 Sewer	08-429.534	01/20/17	12,832.23	.00	
Total Lehigh County Authority:					163,373.10	.00	
Leitgeb Contracting, Eugen	12152016	Sewer Line Repair-1901 Greenwood Rd	08-429.600	12/15/16	8,690.00	.00	
Total Leitgeb Contracting, Eugene F.:					8,690.00	.00	
PPL Electric Utilities	01232017	35530-02004	08-429.361	01/23/17	28.74	.00	
PPL Electric Utilities	01272017	64170-11008	08-429.361	01/27/17	35.80	.00	
PPL Electric Utilities	01272017	82960-01000	08-429.361	01/27/17	30.02	.00	
PPL Electric Utilities	01272017	33760-14008	08-429.361	01/27/17	28.97	.00	
PPL Electric Utilities	01302017	49200-35001	08-429.361	01/30/17	37.85	.00	
PPL Electric Utilities	01302017	39790-24008	08-429.361	01/30/17	460.50	.00	
PPL Electric Utilities	01302017	31590-08002	08-429.361	01/30/17	29.31	.00	
PPL Electric Utilities	01302017	20380-10009	08-429.361	01/30/17	27.78	.00	
PPL Electric Utilities	01302017	95425-66011	08-429.361	01/30/17	30.79	.00	
Total PPL Electric Utilities:					709.76	.00	
Suburban Propane-2022	605113	unleaded	08-429.231	01/20/17	134.73	.00	
Suburban Propane-2022	803523	diesel	08-429.231	01/20/17	82.18	.00	
Total Suburban Propane-2022:					216.91	.00	
Verizon	0125201701	2017-Jan- 868-8310-Cardinal Dr Pump Stn	08-429.320	01/25/17	34.52	.00	
Total Verizon:					34.52	.00	
Total Sewer Fund:					180,858.80	41.85	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
Republic Services #282	0282-0006121	2017-Jan service	10-427.300	01/15/17	87,119.17	.00	
Total Republic Services #282:					87,119.17	.00	
Waste Management Inc	M129184	Dec 2016 Recycling Costs	10-427.302	01/16/17	1,121.10	.00	
Total Waste Management Inc:					1,121.10	.00	
Total Refuse & Recycling Fund:					88,240.27	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
PPL Electric Utilities	01232017	49130-02001	35-433.362	01/23/17	44.75	.00	
PPL Electric Utilities	01272017	89989-11003	35-433.362	01/27/17	31.80	.00	
PPL Electric Utilities	01272017	05340-01002	35-433.362	01/27/17	32.26	.00	
PPL Electric Utilities	01272017	53875-61001	35-433.362	01/27/17	31.67	.00	
PPL Electric Utilities	01272017	99940-01007	35-433.362	01/27/17	32.19	.00	
PPL Electric Utilities	01302017	79000-43000	35-434.361	01/30/17	680.00	.00	
PPL Electric Utilities	01302017	72390-08002	35-433.362	01/30/17	24.05	.00	
PPL Electric Utilities	01302017	95790-09009	35-433.362	01/30/17	24.12	.00	
PPL Electric Utilities	01302017	79200-43006	35-434.361	01/30/17	13,695.89	.00	
Total PPL Electric Utilities:					14,596.73	.00	
Total Highway Aid Fund:					14,596.73	.00	
Grand Totals:					385,364.60	6,618.68	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
January 26, 2017  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board will hold an Executive Session to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer - EXCUSED  
John Ashley, Esquire, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 1/7/2016-1/20/2017, broken down as follows:**

\$168,725.89 = GENERAL  
\$5,006.75 = FIRE  
\$17.04 = LIBRARY  
\$17,553.75 = WATER  
\$15,821.48 = SEWER  
\$310.63 = REFUSE & RECYCLING  
\$10,167.80 = HIGHWAY AID  
**\$217,603.34** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **January 12, 2017**

Commissioner Brown declared the Minutes of January 12, 2017 accepted as presented.

### **NEW BUSINESS**

**Police Corporal Promotions Ceremony.**

Chief Stiles announced that four Officers will be promoted to the rank of Corporal. He thanked the Board and the managers for their support. District Judge Michael Pochron performed the formal swearing-in ceremony.

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution to adopt the Laubach & Franko Parks Master Site Development Plan.**

Ms. Bonaskiewich announced that Mr. Len Policelli from URDC was present to review the Plans.

Mr. Policelli commented that the plans took two years to create once it was realized that Laubach Park could not be evaluated by itself. He stated that the idea was to take some of the overcrowding in Laubach and shift it to Franko Park. Mr. Policelli thanked the committee members and the staff at the Township for their help in the development of the plans.

Commissioner Brinton inquired if the pathway around Laubach will be conducive to riding bikes, dog walking and people walking with strollers. Mr. Policelli stated the trail is eight feet wide, which is a standard trail width, and DCNR approved. Ms. Bonaskiewich commented that the committee has not addressed the uses of the trail at this point.

Commissioner Brown thanked the committee members and those involved in the planning process.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept Resolution No. 01-2017-1556, adopting the Laubach & Franko Parks Master Site Development.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Resolution to appoint an Auditor to perform the Year-end 2016 Audit.**

Ms. Bonaskiewich commented that the Board must appoint an Auditor annually to perform the year-end audit. She stated that she is in receipt of an engagement letter from Mr. Todd Bushta, CPA expressing interest in providing auditing services for an amount not to exceed \$12,000.

**Motion by Commissioner, seconded by Commissioner, to accept Resolution No. 01-2017-1555, appointing Mr. Todd Bushta, CPA to perform the year-end 2016 Audit.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Resolution to Appoint a Commissioner to serve on the Police Pension Committee.**

Ms. Bonaskiewich stated that Commissioner Brinton has volunteered to serve on the Police Pension Committee.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept Resolution No. 01-2017-1557, appointing Commissioner Debra Brinton to serve on the Police Pension Committee.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MOTIONS**

**Appointments to various Boards and Commissions.**

**1. Environmental Advisory Council (3-year term)**

**a. Second Ward**

Commissioner Seagreaves nominated Mr. Kreg Ulery. Commissioner Brown seconded the Motion.

A roll call vote was taken:



Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Kreg Ulery to the Environmental Advisory Council for a term of three years.

**2. Building Code Board of Appeals (5-year term)**

**a. Second Ward**

Commissioner Seagreaves nominated Mr. Myron Haydt. Commissioner Brown seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Myron Haydt to the Building Code Board of Appeals for a term of five years.

**Motion to approve Payment Application #6 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work, in the amount of \$12,723.30.**

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve Payment Application #6 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work, in the amount of \$12,723.30.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**PRIVILEGE OF THE FLOOR**

Ms. Janet Keim of 11 Pine Street inquired if the stormwater project along Fox Run Drive is completed. Mr. Andreas replied that it is not completed, but the Public Works Department is working on it as the weather permits.

Commissioner Martucci proposed naming the Franko Farm Athletic Fields or the Community Garden Plots after Mr. Charles Durner, Jr. Ms. Bonaskiewich suggested that the Board come to a consensus and discuss it at a future Workshop.

Commissioner Martucci thanked the Police Department for their ongoing community outreach programs.

Chief Stiles stated that the Cops and Kids Program, a reading program at the elementary schools, will begin on February 24<sup>th</sup> at Western Salisbury Elementary and February 27<sup>th</sup> at Harry S. Truman Elementary. He also asked for volunteer readers.

**ADJOURNMENT**

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Acting Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 26, 2017.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 02 -2017- 610

(Duly Adopted February 9, 2017)

AN ORDINANCE AMENDING CHAPTER 1, PART 6(A) OF THE CODE OF ORDINANCES (RELATING TO POLICE PENSION PLAN) TO COMPLY WITH THE COLLECTIVE BARGAINING AGREEMENT WITH THE SALISBURY TOWNSHIP POLICE OFFICERS ASSOCIATION, INCLUDING A REVISION OF THE DEFINITION OF THE TERM “COMPENSATION” TO NOT INCLUDE ANY PAYMENTS MADE FOR THE WAIVER OF HEALTH/MEDICAL COVERAGE.

**WHEREAS**, the Board of Commissioners (“**Board**”) of the Township of Salisbury, Lehigh County (“**Township**”) has established and maintained a Police Pension Plan and Police Pension Fund (the “**Plan**”), a defined benefit pension plan for the full-time police officers of the Township pursuant to Act 600 of 1955 as amended, 53 PA. STAT. ANN. §§ 767-778 (“**Act 600**”). The terms and conditions of the Plan are codified in Chapter 1, Part 6(A) of the Township’s Code of Ordinances, as amended through the date of this Ordinance; and

**WHEREAS**, the Township and the Salisbury Township Police Officers Association (“**Association**”), the collective bargaining representatives of the Township’s police officers, entered into a collective bargaining agreement (“**CBA**”) effective from January 1, 2017 through December 31, 2020; and

**WHEREAS**, the CBA requires a certain amendment to the Plan, and the Board desires to amend the Plan to comply with the CBA; and

**WHEREAS**, prior to the adoption of this Ordinance the Board reviewed a cost estimate of the effect of the changes made herein prepared by the actuarial firm

Beyer-Barber Company in accordance with Section 305 of the Municipal Pension Plan Funding Standard and Recovery Act, 53 PA. STAT. ANN. § 895.305; and

NOW, THEREFORE, be it ORDAINED and ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that Chapter 1, Part 6(A) of the Code of Ordinances (relating to Police Pension Plan) is amended by amending paragraph C of the definition of “Compensation” in § 601 as follows (with additions indicated by double-underlining, and deletions indicated by ~~stricken through~~ type), effective immediately:

**§ 601. Definition of Terms.**

\* \* \*

COMPENSATION —

\* \* \*

- C. Employee Contributions to Health Coverage and Payments for Waivers of Health Coverage. “Compensation” shall also include employee contributions towards employer-provided health/medical coverage in accordance with the provisions of the collective bargaining agreement for the Township’s police officers as in effect from time to time, even if not includible in the Participant’s federal gross income by reason of the application of Internal Revenue Code § 125 (relating to cafeteria plans) or other provisions of the Code. However, “Compensation” shall not include payments made to a Participant for waiving health/medical coverage for himself/herself and/or for his/her spouse or dependents, even though such payments may be includible in the Participant’s income for federal income tax purposes.

\* \* \*

**DULY ORDAINED** and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, this 9th day of February, 2017, in lawful session duly assembled.

**BOARD OF COMMISSIONERS  
TOWNSHIP OF SALISBURY**

---

James A. Brown, President

Attest:

---

**Cathy Bonaskiewich**  
**Assistant Township Secretary**

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**February 9, 2017**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Employee Appreciation Luncheon
- Volunteer Recognition Dinner