

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 13, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager/Finance Director
John Andreas, Director of Public Works - EXCUSED
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 6/17/2017-7/7/2017, broken down as follows:

\$174,984.51 = GENERAL
\$6,632.69 = FIRE
\$0 = LIBRARY
\$100,189.30 = WATER
\$29,299.98 = SEWER
\$89,648.31 = REFUSE & RECYCLING
\$13,516.69 = HIGHWAY AID
\$6,700.00 = SUBDIVISION & ESCROW
\$420,967.48 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

June 22, 2017

Commissioner Brown declared the Minutes of June 22, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Ms. Bonaskiewich turned the proceedings over to Attorney Ashley.

Shade Tree Appeal Hearing – 2801 Andrea Drive

Mr. Nicolo stated that he sent an enforcement notice to 2801 Andrea Drive on January 17, 2017 because he noticed one street tree was taken down without a permit and was not replaced.

Mr. Claude Bradshaw of 4301 Ascott Circle was present to testify on behalf of his mother-in-law, Janice Kulikowski, who resides at 2801 Andrea Drive. He noted that there is a tree in close proximity to where the Township is requesting a tree be planted and he provided pictures to the Board.

Commissioner Brinton discussed an old letter from the Township that Mr. Bradshaw provided stating that a street tree had to be removed at one time because it was impairing the view of the stop sign, but she noted that tree is not the one in discussion. Mr. Bradshaw stated that they were given a location to replant a tree by Mr. Nicolo, but he felt it would have once again impaired the view of the stop sign. Mr. Nicolo stated that he visited the site and gave them various locations to replant, including planting a tree on Miller Street instead of Andrea Drive.

Commissioner Ackerman inquired about utilities in the area. Mr. Bradshaw stated that water and sewer come in from Andrea Drive and overhead electrical lines are on Miller Street.

Motion by commissioner Martucci, seconded by Commissioner Brown, to grant the appeal requested by Ms. Janice Kulikowski of 2801 Andrea Drive.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Shade Tree Appeal Hearing – 2808 Andrea Drive

Mr. Nicolo stated that he sent an enforcement notice on January 17, 2017 to 2808 Andrea Drive because he noticed one street tree was taken down without a permit and was not replaced.

Ms. Spurgeon Tretter was present to testify. She stated that she had planned to replant the tree after receiving the enforcement notice; however, she found underground gas utilities in the area. Ms. Tretter submitted pictures of the area showing a tree stump, sewer and gas lines and an existing tree in the front yard. Mr. Nicolo explained that he cannot take the existing tree into consideration because the Ordinance states the tree needs to be at the curb line and the existing tree in the front yard could be taken down at any time without a permit.

A discussion ensued about revising the Shade Tree Ordinance.

Motion by Commissioner Brown, seconded by Commissioner Martucci, to grant the appeal requested by Ms. Spurgeon Tretter of 2808 Andrea Drive, with the stipulation that if the dogwood tree is removed from the front yard, a street tree must be replanted.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Shade Tree Appeal Hearing – 1810 Piccadilly Circle

Mr. Nicolo stated that he issued an enforcement notice on January 17, 2017 to 1810 Piccadilly Circle detailing requirements to replace a street tree.

Attorney Ashley noted that no one was present to testify on behalf of the applicant so there has been no evidence given to justify the granting of the appeal.

Motion by Commissioner Brown, seconded Commissioner Brinton, to deny the appeal of Ms. Kathy Bertram of 1810 Piccadilly Circle.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to accept the audited Financials for the Fiscal Year-Ending 12/31/16.

Ms. Bonaskiewich stated that during the Workshop on June 22, 2017, the audited Financials for the fiscal year-ending 12/31/2016 were reviewed by Township Auditor, Todd Bushta. She commented that the Financials were available for viewing online and for walk-in requests.

Motion by Commissioner Seagreaves, seconded by Commissioner Martucci, to accept the 2016 Audited Financials.

Roll Call:

COMMISSIONER ACKERMAN – ABSTAINED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0-1.

PRIVILEGE OF THE FLOOR

Mr. Jim Mertz was present to address the Board on behalf of his wife at 2110 W Mosser Street to express various concerns about a neighbor at 2120 W Mosser Street. Ms. Sopka stated that she and Mr. Nicolo will follow up with his concerns.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:59 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 13, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL