

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
September 28, 2017  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President – EXCUSED  
Debra Brinton, President Pro-Tempore – EXCUSED  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending August 31, 2017 and the list of Bills Payable for the period 9/9/2017-9/22/2017, broken down as follows:**

\$186,192.55 = GENERAL  
\$5,327.37 = FIRE  
\$0 = LIBRARY  
\$522,957.62 = WATER  
\$58,172.26 = SEWER  
\$0 = REFUSE & RECYCLING  
\$0 = HIGHWAY AID  
\$1,000 = SUBDIVISION & ESCROW  
**\$773,649.80 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – EXCUSED  
COMMISSIONER BRINTON – EXCUSED  
COMMISSIONER BROWN – YES

**The Motion passed by 3-0.**

**MINUTES**

**September 14, 2017**

Commissioner Brown declared the Minutes of September 14, 2017 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

**None.**

## **RESOLUTIONS**

None.

## **MOTIONS**

### **Motion to Certify the 2018 Minimum Municipal Obligation (MMO) for both Police and Non-Uniformed Pension Plans.**

**Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to certify the 2018 Minimum Municipal Obligation (MMO) for both Police and Non-Uniformed Pension Plans.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – EXCUSED  
COMMISSIONER BRINTON – EXCUSED  
COMMISSIONER BROWN – YES

**The Motion passed by 3-0.**

### **Motion to set the annual Trick-or-Treat Night for the last Friday of October from 6:00 p.m. – 8:00 p.m.**

Ms. Bonaskiewich explained that instead of the Board taking formal action every year, this Motion would set the Trick-or-Treat Night for the last Friday of October from 6:00 p.m. – 8:00 p.m. going forward. She noted that if there is any deviation, a Motion would come at that point.

**Motion by Commissioner Brown, seconded by Commissioner Ackerman, to set the annual Trick-or-Treat Night for the last Friday of October from 6:00 p.m. – 8:00 p.m.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – EXCUSED  
COMMISSIONER BRINTON – EXCUSED  
COMMISSIONER BROWN – YES

**The Motion passed by 3-0.**

Commissioner Brown thanked the Police Department for their on-going efforts during Trick-or-Treat Night.

**Motion to accept the resignation of Police Officer Geoffrey Hebel.**

Chief Stiles stated that Officer Hebel resigned from the Police Department on Friday, September 22, 2017 after serving the residents of the Township for nine years. He noted that Office Hebel will receive an Honorable Discharge and the Department wishes him luck in his future endeavors.

**Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to accept the resignation of Police Officer Geoffrey Hebel.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – EXCUSED  
COMMISSIONER BRINTON – EXCUSED  
COMMISSIONER BROWN – YES

**The Motion passed by 3-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Robert Agonis of 1189 Meadowbrook Circle West stated that UGI is considering the installation of natural gas in the Meadowbrook area of the Township.

Mr. Agonis noted that he had his water meter replaced and everything went well. He suggested the Township remind the public to schedule their appointments with the contractor, In-Line Services.

Commissioner Ackerman thanked Western Salisbury Fire Department for a successful Community Day on September 23, 2017.

Commissioner Ackerman thanked Genny Baillie for her efforts with the Park Playground Program.

Chief Stiles reminded the Board that the Police Department is holding another Coffee with a Cop event on October 4, 2017 from 9:00 a.m. – 11:00 a.m. at the Lehigh Valley Hospital in the main cafeteria.

**ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Seagreaves. The time was 7:13 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 28, 2017.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL