

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 12, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 9/23/2017-10/6/2017, broken down as follows:

\$148,185.86 = GENERAL
\$5,430.19 = FIRE
\$0 = LIBRARY
\$87,552.58 = WATER
\$18,615.44 = SEWER
\$89,197.31 = REFUSE & RECYCLING
\$14,614.93 = HIGHWAY AID
\$0 _____ = SUBDIVISION & ESCROW
\$375,535.62 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

September 28, 2017

Commissioner Brinton noted two corrections on page three. Commissioner Brown declared the Minutes of September 28, 2017 accepted with the corrections.

PUBLIC HEARING

Proposed Zoning Ordinance Amendment to include Medical Marijuana Facilities.

Ms. Bonaskiewich explained that the current Zoning Ordinance will be amended to include Medical Marijuana Facilities. She stated that her intent is to place the matter on the next agenda for formal action, but wanted to hold a Public Meeting prior to that in case anyone had comments or concerns.

Ms. Bonaskiewich noted that no one brought forth anything to Board.

The following is transcribed verbatim

Commissioner Ackerman: Has anyone made an application for the Township as of yet?

Ms. Sopka: No. I do know that we did have a meeting also of the Planning Commissioners, in accordance with the Municipal Planning Code, which is following the required protocol for this Amendment and it is a requirement from the State. I do know that there is a facility that will be a dispensary located on, where, oh goodness, where the birds are, Birdmania, that used to be the MP clothing store. I think, where they purchase things for police and the fire department on Emmaus Avenue. I do believe that's being retrofitted to be the dispensary.

Commissioner Brinton: Where? I know where it is. So, one of those buildings in there is going to be...

Ms. Sopka: The brick building that's right on Emmaus Avenue is being retrofitted.

Commissioner Brinton: It used to be a train thing in there then it had the clothing thing.

Commissioner Ackerman: By the Commix Hotel?

Commissioner Brinton: Yes.

Ms. Sopka: A little further up.

Inaudible

Commissioner Brinton: It's where the strip mall is where the Curves is.

Ms. Sopka: Curves is gone from there.

Commissioner Brinton: No, I know.

Inaudible

Ms. Sopka: It's in that old stone building

Commissioner Ackerman: Ok.

Ms. Bonaskiewich: Ok, I see or hear no comments or concerns brought forth, so I think we can conclude the Public Hearing.

Attorney Ashley: Just let the record reflect that this was the time advertised for the Public Hearing. We've opened the floor up to the public and there's been no comments other than a few questions about possible facilities, but nothing about the Ordinance. And therefore, unless anyone has any public comment at this time, we'll close the Public Hearing. See and hear no response.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to authorize Payment No. 1 to Michael F. Ronca & Sons, Inc. for the Water Main (Edgemont, Meadowbrook & Bellair) and the Sewer Force Main (Cardinal) Replacement Projects in the amount of \$209,207.70.

Mr. Tetterer stated that most of the construction is completed and they are in the process of doing the final paving. He noted that the work is going very well so far.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to authorize Payment No. 1 to Michael F. Ronca & Sons, Inc. for the Water Main (Edgemont, Meadowbrook & Bellair) and the Sewer Force Main (Cardinal) Replacement Projects in the amount of \$209,207.70.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Joseph Allen of 218 Mountain Park Road thanked the Commissioners and the Police Department for their efforts. He expressed concerns over the condition of Mountain Park Road and requested the road be paved. Mr. Andreas stated that the Department of Public Works evaluates the roads on a constant basis and Mountain Park Road has been observed. He noted that the rainy summer weather proved challenging for their paving schedule.

Mr. Joshua Wells, Chief of Western Salisbury Fire Department, announced that as part of Fire Prevention Week, the Department presented fire safety programs to over 1200 students. He also updated the Board with their call volume to date.

Commissioner Brinton inquired as to who is responsible for the trash along route 309/78 in Salisbury Township. Chief Stiles stated that PennDOT is responsible. Mr. Andreas commented that he will look into it.

Commissioner Ackerman brought forth a concern from a resident on Buckingham Drive regarding the condition of that road.

Chief Stiles stated that officers met with staff members of the Swain School to discuss safety and security for faculty and students. He noted that they will be performing training with the faculty to prepare them for any emergency situations that may arise.

Chief Stiles announced that the Police Department started a new program entitled, "Lock It or Lose It." He stated that officers will look for open car doors and put a business card inside the car as a reminder to lock the doors. The car is then locked, if possible, upon leaving.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:24 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 12, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL