

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 14, 2017
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 11/18/17 – 12/8/17

5. Approval of the Minutes –November 21, 2017

6. New Business

A. ORDINANCES - none

B. RESOLUTIONS

1. Resolution to Submit Application to PennDOT for additional signage on Broadway

C. MOTIONS

1. Motion to Approve Change Order No. 1 to Decrease the Contract Price for the Cardinal Drive Sewer Force Main Replacement Project (Project “D”) by \$7,500
2. Motion to Authorize Payment No. 2 to Michael F. Ronca & Sons for the Water Main (Edgemont, Meadowbrook & Bellair) and Sewer Force Main (Cardinal) Replacement Projects in the amount of \$279,692.45
3. Motion to Authorize Payment No. 3 to In Line Services, Inc. for the Water Meter Replacement Project in the amount of \$132,987.65
4. Motion to Authorize Payment No. 8 (Final) to Charlie Nansteel Tree & Excavation, LLC for the Lindberg Park Phase 2 Secondary Pathways & Groundcover Restoration Project in the amount of \$33,125.97

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- * *Workshop to follow Regular Meeting*
- * *Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Altemos/Atlantic Fuels							
Altemos/Atlantic Fuels	11202017	01-401.231	ACCT# 3644657 Oil-Black River Rd-11/20/2017	11/20/17	298.83	.00	
Total Altemos/Atlantic Fuels:					298.83	.00	
Bethlehem, City of							
Bethlehem, City of	11102017	08-429.368	3Q2017 Sewer	11/10/17	40,965.63	.00	
Bethlehem, City of	11102017	06-448.363	2017-Oct-Hydrant rental	11/10/17	880.00	.00	
Bethlehem, City of	11102017	06-448.368	2017-Oct-4 resale customers	11/10/17	317.22	.00	
Bethlehem, City of	11242017	06-448.368	Fountain-8/15/17-11/21/17	11/24/17	24.75	.00	
Total Bethlehem, City of:					42,187.60	.00	
Bonaskiewich, Cathy							
Bonaskiewich, Cathy	11202017	01-401.421	Mileage to DCNR Fall grant Workshop & GFOA-PA east seminar	11/20/17	100.80	.00	
Bonaskiewich, Cathy	11202017	01-401.315	Mileage to TCC mtg in South Whitehall Twp	11/20/17	9.20	.00	
Total Bonaskiewich, Cathy:					110.00	.00	
Bummer, Frank							
Bummer, Frank	12012017	01-406.172	36 of 60 retirement incentive program	12/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC	136112	01-409.373	Annex bldg: District court office-Replaced zone valve	11/15/17	420.00	.00	
Burkholders Heating & AC	136464	01-409.373	Faulty low limit switch bypass	11/20/17	183.75	.00	
Total Burkholders Heating & AC Inc:					603.75	.00	
Coopersburg Materials							
Coopersburg Materials	Q16887	01-438.245	19MM/9.5MM	11/15/17	11,199.09	.00	
Total Coopersburg Materials:					11,199.09	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24068	01-407.319	On-Site Meter changeout services 6/30-10/17/17 & Onsite training 10/17/17	11/09/17	2,316.38	.00	
Total Dallas Data Systems Inc.:					2,316.38	.00	
Davison & McCarthy							
Davison & McCarthy	11022017	01-414.310	2017-Oct-Vanessa Holding Co vs Zoning Hearing Board	11/02/17	182.00	.00	
Davison & McCarthy	20814	01-414.310	2017-Oct-Medical Marijuana Zoning Amendment	11/02/17	130.00	.00	
Total Davison & McCarthy:					312.00	.00	
DeFiore Jr, Richard							
DeFiore Jr, Richard	11212017	01-430.192	2017 Clothing Allowance	11/21/17	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DeFiore Jr, Richard	11222017	01-406.171	2017 Health Reimbursement	11/22/17	150.00	.00	
Total DeFiore Jr, Richard:					400.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3CN036455	01-437.251	Returned Core	10/20/17	70.00-	.00	
Eastern Auto Parts Wareho	3CN036509	01-437.251	Returned Seal	10/20/17	47.82-	.00	
Eastern Auto Parts Wareho	3IV243639	01-437.251	#7-Battery	11/13/17	262.90	.00	
Eastern Auto Parts Wareho	3IV246550	01-437.251	Air filters for dump trucks	11/21/17	71.43	.00	
Eastern Auto Parts Wareho	3IV248960	01-437.251	#17-brake pads/oil/air filter	11/29/17	61.64	.00	
Eastern Auto Parts Wareho	3IV251160	01-437.375	Oil Filter-Chipper	12/05/17	10.44	.00	
Eastern Auto Parts Wareho	3IV251160	01-437.251	#5-Oil/Air filter	12/05/17	49.10	.00	
Eastern Auto Parts Wareho	3IV251163	01-437.251	#7-Oil Filter	12/05/17	42.95	.00	
Eastern Auto Parts Wareho	3IV251163	01-437.375	Air filter-chipper	12/05/17	71.21	.00	
Total Eastern Auto Parts Warehouse:					451.85	.00	
Eastern Propane							
Eastern Propane	1213626	01-430.240	#7 propane	11/29/17	107.65	.00	
Total Eastern Propane:					107.65	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	10302017	03-411.240	3 desktop computers	10/30/17	4,217.73	.00	
Total Eastern Salisbury Fire Co.:					4,217.73	.00	
Ecco Communications LLC							
Ecco Communications LLC	71244	01-410.260	#206,202,207,223,205,210,219- Thermal printers	11/28/17	7,230.00	.00	
Ecco Communications LLC	71459	01-410.260	#216-Radio	11/15/17	1,227.75	.00	
Ecco Communications LLC	71477	01-437.375	Antenna & Strobe bulb for backhoe	11/15/17	91.00	.00	
Ecco Communications LLC	71477	01-430.240	Belt clip	11/15/17	18.00	.00	
Ecco Communications LLC	71504	03-412.374	#31-31-Radio reprogramming	11/16/17	150.00	.00	
Ecco Communications LLC	71511	03-412.374	#31-11-Headset cord kit/microphone protector/repair headsets	11/17/17	350.35	.00	
Ecco Communications LLC	71563	01-411.240	Microphone on EMA vehicle	11/28/17	94.00	.00	
Total Ecco Communications LLC:					9,161.10	.00	
Emmaus, Borough of							
Emmaus, Borough of	2742	08-429.532	3Q2017 sewer	11/15/17	2,532.79	.00	
Total Emmaus, Borough of:					2,532.79	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	17-1069	01-430.240	5 yds topsoil	11/30/17	140.00	.00	
Total Faust Hauling Inc.:					140.00	.00	
Ferguson Waterworks							
Ferguson Waterworks	041720	06-448.611	Hot Rod Mobile software suite & street machine w/cables	08/18/17	13,375.00	.00	
Ferguson Waterworks	0428435	06-448.240	Curb & valve boxes/bases/valve box lids	10/16/17	2,205.70	.00	
Total Ferguson Waterworks:					15,580.70	.00	
Five star International LLC							
Five star International LLC	05P147245	01-437.251	#14-water pump	11/17/17	250.76	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Five star International LLC	05P147339	01-430.240	1 gal Anti-freeze	11/20/17	91.14	.00	
Total Five star International LLC:					341.90	.00	
Frankenfield III, Budd							
Frankenfield III, Budd	11212017	01-410.131	Heart/Lung-11/5	11/21/17	469.44	469.44	11/21/17
Total Frankenfield III, Budd:					469.44	469.44	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1062522-1	01-430.260	Cutting & grinding wheel	11/22/17	28.77	.00	
Total G & S Fastening Systems Inc.:					28.77	.00	
Gilmore & Associates Inc							
Gilmore & Associates Inc	169413	01-451.313	Laubach Park-Hydrology Study-Survey Work thru 12/03/2017	12/06/17	772.00	.00	
Total Gilmore & Associates Inc:					772.00	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	21667705	01-407.261	Datto Siris 3-PD document storage-Nov 2017	11/20/17	279.20	.00	
GreatAmerica Financial Sv	21667705	06-448.261	Datto Siris 3-PD document storage-Nov 2017	11/20/17	139.60	.00	
GreatAmerica Financial Sv	21667705	08-429.261	Datto Siris 3-PD document storage-Nov 2017	11/20/17	139.60	.00	
GreatAmerica Financial Sv	21667705	10-407.261	Datto Siris 3-PD document storage-Nov 2017	11/20/17	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	689858	01-437.251	#9-Steel Sheet	11/20/17	273.25	.00	
Hale Trailer Brake & Wheel	698745	01-437.251	#25-Steel sheet	12/01/17	252.00	.00	
Total Hale Trailer Brake & Wheel Inc:					525.25	.00	
Home Depot Credit Services							
Home Depot Credit Service	30508	01-461.240	Eagle Scout proj materials--EAC kiosk @ Munic bldg	11/10/17	7.57	7.57	11/22/17
Home Depot Credit Service	3970136	01-461.240	Eagle Scout proj materials--EAC kiosk @ Munic bldg	11/06/17	23.04	23.04	11/22/17
Home Depot Credit Service	42836	01-409.240	Shut off valve for District ct bathroom	12/07/17	36.48	.00	
Home Depot Credit Service	46514	06-448.260	Screw drivers/smoke detector/hammer/keys	11/17/17	30.39	.00	
Home Depot Credit Service	46514	08-429.260	Screw drivers/smoke detector/hammer/keys	11/17/17	30.39	.00	
Total Home Depot Credit Services:					127.87	30.61	
In Line Services Inc							
In Line Services Inc	11022017	06-448.611	Pmt #2--2017 Wtr Mtr Replacement Proj thru 10/26/17	11/02/17	108,573.60	108,573.60	11/21/17
Total In Line Services Inc:					108,573.60	108,573.60	
Insituform Technologies LLC							
Insituform Technologies LL	11012017	08-429.607	2017 Sanitary Sewer System Rehabilitation Project Main CIPP lining thru 8/18/17	11/01/17	93,732.41	93,732.41	11/21/17

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Insituform Technologies LLC:					93,732.41	93,732.41	
J & J Spill Service & Supplies							
J & J Spill Service & Suppli	11212017	01-409.373	Clean out separator tank	11/21/17	1,010.17	.00	
J & J Spill Service & Suppli	11212017	06-448.373	Clean out separator tank	11/21/17	1,010.17	.00	
J & J Spill Service & Suppli	11212017	08-429.373	Clean out separator tank	11/21/17	1,010.16	.00	
Total J & J Spill Service & Supplies:					3,030.50	.00	
Keith's Mobile Lock & Door Ser							
Keith's Mobile Lock & Door	11302017	06-448.373	Lock repair & re-key	11/30/17	123.00	.00	
Total Keith's Mobile Lock & Door Ser:					123.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	122017	01-401.312	Nov 2017-Website updates	12/01/17	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	11072017	08-429.603	2017-Oct-Cardinal Dr Pump Station Force Main Replacement	11/07/17	4,180.13	.00	
Keystone Consulting Engin	156203	08-429.313	2017-Oct-General Engineering-Sewer Matters	11/07/17	725.50	.00	
Keystone Consulting Engin	156204	06-448.313	2017-Sept & Oct-General Engineering -Water Matters	11/07/17	591.62	.00	
Keystone Consulting Engin	156204	06-448.608	2017-Oct-Edgemont Dr Water Main Replacement Ph2	11/07/17	5,117.06	.00	
Keystone Consulting Engin	156207	06-448.612	2017-Sept-Meadowbrook Circle North Water Main Replacement	11/07/17	6,056.00	.00	
Keystone Consulting Engin	156208	08-429.372	2017-Oct-I&I Removal Program	11/07/17	3,821.39	.00	
Keystone Consulting Engin	156209	06-448.614	2017-Oct-Bellair Dr Water Main Replacement	11/07/17	3,684.00	.00	
Keystone Consulting Engin	156212	08-429.607	2017-Oct-Sanitary Sewer CIPP Lining Project 2017	11/07/17	1,214.25	.00	
Keystone Consulting Engin	156213	08-429.607	2017-Oct-Sanitary Sewer CIPP Lining Project 2016	11/07/17	405.00	.00	
Keystone Consulting Engin	156217	06-448.613	2017-Oct-Meadowbrook Circle South Water Main Replacement	11/07/17	3,060.00	.00	
Total Keystone Consulting Engineers:					28,854.95	.00	
King, Gail							
King, Gail	12012017	01-406.172	21 of 60 retirement incentive program	12/01/17	450.00	.00	
Total King, Gail:					450.00	.00	
Kovatch Ford							
Kovatch Ford	92364	01-410.700	2017 Ford Inceptor Utility vehicle-Police Grant	10/21/17	41,029.91	.00	
Total Kovatch Ford:					41,029.91	.00	
Lawson Products							
Lawson Products	9305386084	01-430.240	Drill bits/gloves/nuts/bolts/duct tape/prep disc	11/14/17	179.18	.00	
Total Lawson Products:					179.18	.00	
Lehigh County Authority							
Lehigh County Authority	4451	08-429.367	3Q17 Sewer	11/09/17	126,682.41	.00	
Lehigh County Authority	4514	06-448.367	2017-Oct water	12/01/17	66,999.67	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Lehigh County Authority:					193,682.08	.00	
Luby, Joseph							
Luby, Joseph	12012017	01-406.172	36 of 60 retirement incentive program	12/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	0121121	01-407.319	50 hrs Block Time	11/22/17	1,250.00	.00	
LYNX Computer Technolo	0121121	06-448.319	50 hrs Block Time	11/22/17	1,250.00	.00	
LYNX Computer Technolo	0121121	08-429.319	50 hrs Block Time	11/22/17	1,250.00	.00	
LYNX Computer Technolo	0121121	10-407.319	50 hrs Block Time	11/22/17	1,250.00	.00	
Total LYNX Computer Technologies:					5,000.00	.00	
Madle's Hardware							
Madle's Hardware	184083	01-461.240	Keys for kiosk	11/20/17	10.47	.00	
Madle's Hardware	83069	01-409.240	Lubricant	11/28/17	2.29	.00	
Total Madle's Hardware:					12.76	.00	
MailFinance							
MailFinance	N6879916	01-401.375	10/04/2017 thru 1/03/2018 lease	12/02/17	420.00	.00	
Total MailFinance:					420.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	33225	06-448.251	#30-inspection	07/31/17	34.12	.00	
Motors Plus Inc.	33225	08-429.251	#30-inspection	07/31/17	34.13	.00	
Motors Plus Inc.	33256	01-437.251	#10-Inspection	08/07/17	68.25	.00	
Motors Plus Inc.	33365	01-437.251	#21-Vehicle check	09/13/17	21.00	.00	
Motors Plus Inc.	33573	01-410.251	#205-Coolant bottle	11/07/17	213.33	.00	
Motors Plus Inc.	33578	01-410.251	#205-Oil change/top off fluids/Front strut arms	11/17/17	607.32	.00	
Motors Plus Inc.	33601	01-415.260	#221-Inspection/Emissions/Front brake hoses	11/15/17	352.55	.00	
Motors Plus Inc.	33630	01-410.251	#210-Oil change/top off fluids/mount & balance tires/tire pressure sensor	11/20/17	280.45	.00	
Total Motors Plus Inc.:					1,611.15	.00	
Moyer, Roger J.							
Moyer, Roger J.	12012017	01-406.172	21 of 60 retirement incentive program	12/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	23259-5	01-410.238	Hat badge/gloves-Whitehead	11/13/17	67.97	.00	
MP Outfitters	23261-5	01-410.238	Alterations-Whitehead	11/13/17	16.00	.00	
MP Outfitters	23353-5	01-410.238	Gloves-Soberick	11/20/17	29.99	.00	
MP Outfitters	23357-5	01-410.238	Rain jacket-Laky	11/20/17	75.99	.00	
MP Outfitters	23403-5	01-411.238	Jacket/patch/reflector-Thomas	11/24/17	289.99	.00	
MP Outfitters	23465-5	01-410.238	Paddle-Laky	11/28/17	47.99	.00	
MP Outfitters	23494-5	01-410.238	Jacket-Palansky	11/29/17	149.99	.00	
MP Outfitters	23524-5	01-410.238	Chain-Harrison	11/30/17	34.99	.00	
MP Outfitters	23526-5	01-410.238	Hoodie/pull knife-Laky	11/30/17	43.98	.00	
MP Outfitters	23553-5	01-410.238	pants/Polos/T-shirts/alterations-Casey	12/04/17	296.93	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MP Outfitters:					1,053.82	.00	
Myles Jr, Robert L.							
Myles Jr, Robert L.	12082017	01-430.192	2017 Clothing allowance	12/08/17	250.00	.00	
Total Myles Jr, Robert L.:					250.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6730040	01-438.245	coldpatch	11/08/17	248.24	.00	
Total New Enterprise Stone & Lime Co Inc:					248.24	.00	
O.R.E.							
O.R.E.	402560-1	01-430.315	Chipper Rental	07/07/17	740.00	.00	
Total O.R.E.:					740.00	.00	
ODB Company							
ODB Company	0111128-N	01-437.375	dirt shoe assembly & washers for street sweeper	10/31/17	445.61	.00	
ODB Company	0111348-IN	01-430.260	bolt for leaf machine	11/02/17	125.65	.00	
ODB Company	0112206-IN	01-437.375	metal hose	11/16/17	360.88	.00	
Total ODB Company:					932.14	.00	
Patriot Workwear							
Patriot Workwear	23812	01-411.238	Tactical embroidered polos	11/20/17	612.00	.00	
Total Patriot Workwear:					612.00	.00	
PenTeleData							
PenTeleData	B3131556	01-401.320	Acct#3042745-Cable modem rental - Dec 2017	11/24/17	124.95	.00	
PenTeleData	B3131594	03-411.320	Cable-Nov 2017	11/24/17	59.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	11172017	01-409.361	61089-84001	11/17/17	626.47	.00	
PPL Electric Utilities	11172017	01-409.361	92051-48008	11/17/17	841.23	.00	
PPL Electric Utilities	11172017	01-409.361	70730-17005	11/17/17	732.61	.00	
PPL Electric Utilities	11172017	35-433.362	05340-01002	11/17/17	35.15	.00	
PPL Electric Utilities	11172017	35-433.362	99940-01007	11/17/17	35.07	.00	
PPL Electric Utilities	11172017	35-433.362	53875-61001	11/17/17	34.68	.00	
PPL Electric Utilities	11172017	35-433.362	49130-02001	11/17/17	42.48	.00	
PPL Electric Utilities	11172017	08-429.361	35530-02004	11/17/17	28.57	.00	
PPL Electric Utilities	11172017	01-451.361	94340-19001	11/17/17	108.72	.00	
PPL Electric Utilities	11172017	08-429.361	82960-01000	11/17/17	30.70	.00	
PPL Electric Utilities	11172017	01-451.361	93760-01007	11/17/17	27.07	.00	
PPL Electric Utilities	11172017	01-451.361	10550-10002	11/17/17	38.65	.00	
PPL Electric Utilities	11292017	08-429.361	64170-11008	11/29/17	33.19	.00	
PPL Electric Utilities	11292017	01-451.361	63580-10005	11/29/17	26.83	.00	
PPL Electric Utilities	11292017	35-433.362	89989-11003	11/29/17	33.94	.00	
PPL Electric Utilities	11292017	08-429.361	21780-10003	11/29/17	34.54	.00	
PPL Electric Utilities	11292017	08-429.361	20380-10009	11/29/17	29.05	.00	
PPL Electric Utilities	11292017	08-429.361	33760-14008	11/29/17	29.55	.00	
PPL Electric Utilities	11292017	08-429.361	49200-35001	11/29/17	38.40	.00	
PPL Electric Utilities	11292017	35-433.362	95790-09009	11/29/17	26.96	.00	

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PPL Electric Utilities	11292017	35-433.362	72390-08002	11/29/17	26.96	.00	
PPL Electric Utilities	11292017	08-429.361	39790-24008	11/29/17	287.60	.00	
PPL Electric Utilities	11292017	08-429.361	31590-08002	11/29/17	31.08	.00	
PPL Electric Utilities	11292017	35-434.361	79000-43000	11/29/17	735.50	.00	
PPL Electric Utilities	11292017	35-434.361	79200-43006	11/29/17	14,664.57	.00	
PPL Electric Utilities	11292017	08-429.361	95425-66011	11/29/17	32.22	.00	
PPL Electric Utilities	11292017	01-451.361	62400-52006	11/29/17	15.87	.00	
PPL Electric Utilities	12042017	35-433.362	58010-04003	12/04/17	37.58	.00	
PPL Electric Utilities	12042017	35-433.362	97159-57000	12/04/17	41.08	.00	
PPL Electric Utilities	12042017	35-433.362	96549-22003	12/04/17	36.40	.00	
PPL Electric Utilities	12042017	35-433.362	32810-04003	12/04/17	36.42	.00	
PPL Electric Utilities	12042017	08-429.361	98810-20005	12/04/17	83.03	.00	
PPL Electric Utilities	12042017	35-433.362	59610-04003	12/04/17	40.06	.00	
PPL Electric Utilities	12042017	06-448.361	59410-04007	12/04/17	30.13	.00	
Total PPL Electric Utilities:					18,932.36	.00	
Quik Stitch Embroidery							
Quik Stitch Embroidery	08204	01-411.238	Knit hats with logo	12/05/17	435.00	.00	
Total Quik Stitch Embroidery:					435.00	.00	
RCN							
RCN	11152017	01-410.315	2017-Dec-High Speed Internet	11/15/17	158.00	158.00	12/01/17
Total RCN:					158.00	158.00	
Rehm Sr., Timothy J.							
Rehm Sr., Timothy J.	11182017	01-430.192	2017 Boot/clothing allowance	11/18/17	250.00	.00	
Total Rehm Sr., Timothy J.:					250.00	.00	
Reliable Sign and Striping							
Reliable Sign and Striping	4562	01-433.246	Street sign-Fire lane	11/07/17	29.25	.00	
Reliable Sign and Striping	4704	01-433.246	Street sign-Bump	11/07/17	258.00	.00	
Reliable Sign and Striping	4797	01-433.246	Street signs-Cypress/Paoli/Byfield/Left curve/Right curve/15mph	11/14/17	479.70	.00	
Reliable Sign and Striping	4814	01-433.246	Street sign-Right curve/15 mph	11/20/17	93.50	.00	
Total Reliable Sign and Striping:					860.45	.00	
Republic Services #282							
Republic Services #282	0282-000659789	10-427.300	2017-Nov-service	11/15/17	87,119.17	.00	
Republic Services #282	0282-000659789	10-427.303	2-recycle rolloff @ drop off centers	11/15/17	450.00	.00	
Total Republic Services #282:					87,569.17	.00	
Robbins, Matthew							
Robbins, Matthew	11302017	01-430.192	2017 Clothing Allowance	11/30/17	78.39	.00	
Total Robbins, Matthew:					78.39	.00	
Service Electric Telephone Co							
Service Electric Telephone	11152017	01-403.240	Acct#-0000044158-Minger phone line-11/2017	11/15/17	21.09	.00	
Service Electric Telephone	11152017	01-401.320	Acct#-0000044158-Township phone line-11/2017	11/15/17	557.04	.00	
Service Electric Telephone	11152017	03-411.320	Acct#-0000050426-ESFC-11/2017	11/15/17	84.45	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Telephone Co:					662.58	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	X11684.01	01-410.251	4 tires for stock	09/28/17	404.48	.00	
Service Tire Truck Centers	X53302-01	01-410.251	8-Michelin tires for stock	11/13/17	1,224.00	.00	
Service Tire Truck Centers	X68514-01	06-448.251	#33-tires	11/11/17	338.70	.00	
Service Tire Truck Centers	X68514-01	08-429.251	#33-tires	11/11/17	338.70	.00	
Total Service Tire Truck Centers:					2,305.88	.00	
Soriano, Randy							
Soriano, Randy	12012017	01-406.172	9 of 36 Retirement Incentive Program	12/01/17	760.00	.00	
Total Soriano, Randy:					760.00	.00	
Staples Advantage							
Staples Advantage	3360795179	01-409.240	C-fold & Hardwound towels	11/28/17	161.34	.00	
Staples Advantage	3360795179	01-430.240	Lysol spray & Hand sanitizer	11/28/17	150.37	.00	
Total Staples Advantage:					311.71	.00	
Staples Credit Plan							
Staples Credit Plan	11272017	01-410.260	Projector & mount	11/27/17	754.98	.00	
Staples Credit Plan	11272017	01-410.240	Calendars/plastic spoons	11/27/17	117.38	.00	
Staples Credit Plan	11272017	01-402.240	W-2's/1099's/hand soap/keyboard/mouse pad/AA batteries/adding machine tape	11/27/17	277.43	.00	
Total Staples Credit Plan:					1,149.79	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	107168	01-486.354	2016-WC adjusted premium-audit assessment	04/28/17	6,778.94	.00	
Stauffer Insurance, C. M.	107168	06-486.354	2016-WC adjusted premium-audit assessment	04/28/17	744.03	.00	
Stauffer Insurance, C. M.	107168	08-486.354	2016-WC adjusted premium-audit assessment	04/28/17	744.03	.00	
Total Stauffer Insurance, C. M.:					8,267.00	.00	
Stoeckel, Joshua							
Stoeckel, Joshua	11212017	91-248000	Escrow Release-Stoeckel Lot consolidation	11/21/17	1,000.00	.00	
Total Stoeckel, Joshua:					1,000.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	200398	01-401.240	Copy paper	12/05/17	142.90	.00	
Stotz/Fatzinger Office Sup	200471	01-401.240	batteries	12/05/17	24.09	.00	
Total Stotz/Fatzinger Office Supply:					166.99	.00	
Suburban Propane-2022							
Suburban Propane-2022	606139	01-401.231	unleaded	11/14/17	30.70	.00	
Suburban Propane-2022	606139	01-410.231	unleaded	11/14/17	892.54	.00	
Suburban Propane-2022	606139	01-430.231	unleaded	11/14/17	923.25	.00	
Suburban Propane-2022	606139	06-448.231	unleaded	11/14/17	162.92	.00	
Suburban Propane-2022	606139	08-429.231	unleaded	11/14/17	162.92	.00	
Suburban Propane-2022	606139	03-413.231	unleaded	11/14/17	188.90	.00	
Suburban Propane-2022	606180	01-401.231	unleaded	11/28/17	29.38	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	606180	01-410.231	unleaded	11/28/17	854.29	.00	
Suburban Propane-2022	606180	01-430.231	unleaded	11/28/17	883.68	.00	
Suburban Propane-2022	606180	06-448.231	unleaded	11/28/17	155.94	.00	
Suburban Propane-2022	606180	08-429.231	unleaded	11/28/17	155.94	.00	
Suburban Propane-2022	606180	03-413.231	unleaded	11/28/17	180.80	.00	
Suburban Propane-2022	804211	01-401.231	diesel	11/14/17	24.14	.00	
Suburban Propane-2022	804211	01-410.231	diesel	11/14/17	701.93	.00	
Suburban Propane-2022	804211	01-430.231	diesel	11/14/17	726.07	.00	
Suburban Propane-2022	804211	06-448.231	diesel	11/14/17	128.13	.00	
Suburban Propane-2022	804211	08-429.231	diesel	11/14/17	128.13	.00	
Suburban Propane-2022	804211	03-413.231	diesel	11/14/17	148.56	.00	
Suburban Propane-2022	804276	01-401.231	diesel	11/28/17	34.02	.00	
Suburban Propane-2022	804276	01-410.231	diesel	11/28/17	989.33	.00	
Suburban Propane-2022	804276	01-430.231	diesel	11/28/17	1,023.36	.00	
Suburban Propane-2022	804276	06-448.231	diesel	11/28/17	180.59	.00	
Suburban Propane-2022	804276	08-429.231	diesel	11/28/17	180.59	.00	
Suburban Propane-2022	804276	03-413.231	diesel	11/28/17	209.38	.00	
Total Suburban Propane-2022:					9,095.49	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	12012017	01-415.139	EMC Deputy - Dec 2017	12/01/17	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	12012017	01-415.139	EMC stipend-Dec 2017	12/01/17	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	10002467	01-401.341	Ad: Rescheduled BOC Mtg	11/16/17	34.10	.00	
Times News	100423918-112220	01-401.341	Ad:Public Notice: 2018 Proposed Buget posted	11/23/17	81.70	.00	
Total Times News:					115.80	.00	
U.S. Postal Service							
U.S. Postal Service	11282017	01-401.325	Refill Postage Meter	11/28/17	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	11162017	01-409.230	411000866649	11/16/17	48.08	48.08	12/01/17
UGI Utilities Inc.	11162017	01-409.230	411001980316	11/16/17	647.68	647.68	12/01/17
UGI Utilities Inc.	11162017	01-409.230	411001980555	11/16/17	782.51	782.51	12/01/17
UGI Utilities Inc.	11162017	01-409.230	411001979581	11/16/17	491.07	491.07	12/01/17
Total UGI Utilities Inc.:					1,969.34	1,969.34	
Verizon							
Verizon	11252017	08-429.320	2017-Nov-868-8310-Cardinal Dr Pump Stn	11/25/17	35.17	.00	
Verizon	112520172	01-452.320	2017-Nov-Rec Dir	11/25/17	54.89	.00	
Verizon	112520172	06-448.320	2017-Nov-Water Dept	11/25/17	66.09	.00	
Verizon	112520172	01-402.320	2017-Nov-Finance Director	11/25/17	45.11-	.00	
Verizon	112520172	01-410.320	2017-Nov-Police	11/25/17	291.52	.00	
Verizon	112520172	01-414.320	2017-Nov-P/Z Officer	11/25/17	54.89	.00	
Verizon	112520172	01-413.320	2017-Nov-Code Enf Ofcr	11/25/17	54.89	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Verizon	112520172	01-415.320	2017-Nov-Tapler	11/25/17	828.05	.00	
Verizon	112520172	01-430.320	2017-Nov-DPW	11/25/17	140.50	.00	
Verizon	112520172	01-410.320	2017-Nov-Police tablet/air card charges	11/25/17	331.80	.00	
Verizon	112520172	01-411.320	2017-Nov-Fire Inspectors/Tablet	11/25/17	34.31	.00	
Verizon	112520172	03-411.320	2017-Nov-ESFC/Tablet	11/25/17	68.61	.00	
Verizon	112520172	03-412.320	2017-Nov-WSFC/Tablet	11/25/17	171.53	.00	
Verizon	112520172	01-401.320	2017-Nov Mgr	11/25/17	335.32-	.00	
Total Verizon:					1,751.82	.00	
Waste Management Inc							
Waste Management Inc	M140085	10-427.302	Oct 2016 Recycling Costs	11/15/17	5,634.37	.00	
Total Waste Management Inc:					5,634.37	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	11132017	03-412.260	Fire equipment & tools	11/13/17	58.54	.00	
Total Western Salisbury Fire Company:					58.54	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	373325	03-412.374	Chain sharpened	11/15/17	14.50	.00	
Total Whitehall Turf Equipment:					14.50	.00	
Grand Totals:					717,673.85	204,933.40	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					105,944.93	2,627.39	
Fire Fund							
Total Fire Fund:					5,903.30	.00	
Water Fund							
Total Water Fund:					215,278.43	108,573.60	
Sewer Fund							
Total Sewer Fund:					279,127.20	93,732.41	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					94,593.14	.00	
Highway Aid Fund							
Total Highway Aid Fund:					15,826.85	.00	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					717,673.85	204,933.40	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 21, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the unaudited Financial Report for the period ending October 31, 2017 and the list of Bills Payable for the period 11/4/2017-11/17/2017, broken down as follows:

\$236,456.36 = GENERAL
\$3,788.31 = FIRE
\$0 = LIBRARY
\$235,076.42 = WATER
\$15,408.56 = SEWER
\$1,261.03 = REFUSE & RECYCLING
\$195.12 = HIGHWAY AID
\$267,924.73 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

November 9, 2017

Commissioner Brown declared the Minutes of November 9, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to enter into a Lease Agreement with Mrs. Valentine Durner.

Ms. Bonaskiewich explained that the Lease Agreement is a timely renewal with some amendments. She noted that the term will be a length of 18 months, running from December 1st, 2017 through May 31st, 2019, but will then continue on a yearly basis.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to enter into a Lease Agreement with Mrs. Valentine Durner.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to Approve Memorandum of Understanding (MOU) between the Township and Salisbury School District for the use of a School Resource Officer.

Ms. Bonaskiewich stated that the Township and the School District have been engaged in the School Resource Officer program for several years, and the MOU is up for bi-annual renewal.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the Memorandum of Understanding (MOU) between the Township and Salisbury School District for the use of a School Resource Officer.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to Advertise the Public Inspection Period for the Proposed 2018 Budget.

Mr. Ziegenfus provided the Board with a brief summary of the proposed 2018 Budget. He noted that Budget discussions will continue until the final vote at the Board meeting on December 28th, 2017.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to advertise the Public Inspection Period for the proposed 2018 Budget.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Brown thanked the Department of Public Works for their efforts with the leaf collection process.

Ms. Cynthia Sopka announced that the kiosk at the Municipal stormwater basin has been completed by Eagle Scout candidate, Mr. Ryan Sinko. She provided the Board with pictures and noted that bat houses were also constructed.

Mr. Ziegenfus stated that the Township put out a RFP for audit services and has received five proposals. He noted that they will be conducting interviews and expects to have a decision by the first Board meeting in January.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:13 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 21, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

RESOLUTION NO. 12-2017-1581

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO AUTHORIZE SUBMISSION OF AN APPLICATION FOR TRAFFIC SIGNAL APPROVAL TO PENNDOT.

BE IT RESOLVED, authority of the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania (MUNICIPALITY) and it is hereby resolved by authority of the same, that the Township Manager of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

APPROVED AND ADOPTED this 14th day of December, 2017 at a regular public meeting.

ATTEST:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

James A. Brown
President, Board of Commissioners

I, Cathy Bonaskiewich, Secretary of the Salisbury Township Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Commissioners, held the 14th day of December, 2017.

Date

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
December 14, 2017
7:30 p.m.
(approximate time)

Topics of discussion:

- 2018 Proposed Budget