

**RESOLUTION NO. 01-2018-1596**

**BY THE BOARD OF COMMISSIONERS OF THE  
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,  
PENNSYLVANIA, APPOINTING THE PRIMARY  
TOWNSHIP BUILDING CODE OFFICIAL FOR THE  
TOWNSHIP OF SALISBURY**

**WHEREAS**, the Board of Commissioners desires to appoint CodeMaster Inspection Services, Inc., with offices located at 1209 Hausman Road, Suite B, Allentown, PA 18104 as the Primary Township Building Code Official for the Township of Salisbury; and

**WHEREAS**, it is the feeling of the Commissioners that the services which the Township Primary Building Code Official is to render shall be enumerated to the maximum extent possible.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that CodeMaster Inspection Services, Inc. be appointed to the office of Primary Township Building Code Official for the Township of Salisbury; term to expire on January 1, 2020 or until a successor has been appointed; and

**BE IT FURTHER RESOLVED** that the Primary Township Building Code Official be paid compensation on an hourly basis, as outlined in the attached Fee Schedule, or upon such other basis as may be agreed upon between the Township Primary Building Code Official and the Board of Commissioners, for all work performed, including, but not limited to, building plan review and inspection services. The Primary Township Building Code Official shall prepare estimates of all such work undertaken on behalf of the Township and shall furnish the Board of Commissioners and Township Manager with reports, information or estimates of any building plan review and inspection work when required and/or in response to questions by any of them in their official capacity.

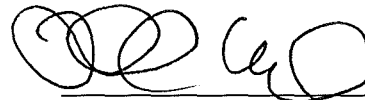
**AND BE IT FURTHER RESOLVED** that said Township Primary Building Code Official shall be authorized to designate other Primary Building Code Officials who are engaged with the Primary Township Building Code Official's firm to render services

required by the Township, provided, however, that the Primary Township Building Code Official shall be responsible for any and all services rendered by the Primary Township Building Code Official or anyone designated by the Primary Township Building Code Official.

**AND BE IT FURTHER RESOLVED** that the Primary Township Building Code Official shall not accept any commissions from outside "clients" requiring the processing of building plan review and inspection work by Salisbury Township and/or any Salisbury Township boards or commissions without the prior approval of the Board of Commissioners as documented in the Minutes of the Board of Commissioners and/or written letter of approval of the Township Manager as authorized by the Board of Commissioners.


**APPROVED AND ADOPTED** this 2<sup>nd</sup> day of January, 2018 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)



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President, Board of Commissioners

ATTESTED:

  
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Township Secretary