

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—May 10, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 4/21/18 – 5/4/18

5. Approval of the Minutes –April 26, 2018

6. New Business

A. ORDINANCES - none

B. RESOLUTIONS

1. Resolution to conditionally approve the Roche Painting Land Development Plan

C. MOTIONS

1. Motion to Award the Lindberg Park Phase 3&4 General Contracting & Plumbing bids received April 25, 2018
2. Motion to Authorize Kirk, Summa & Co., LLP to re-Audit Township's 2016 Financials

D. DISCUSSION

Discussion with Mr. Duane Hagelgans of Duane Hagelgans Consulting re: conducting the Emergency Services Comprehensive Review

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

** Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Allied Control Services							
Allied Control Services	311658	08-429.373	Sewer meter chart recorder	04/06/18	1,985.00	.00	
Allied Control Services	311667	08-429.317	Sewer meter calibrations	04/10/18	1,973.40	.00	
Total Allied Control Services:					3,958.40	.00	
American United Life Insurance Co							
American United Life Insur	04172018	08-487.158	2018-May life/disability ins coverage	04/17/18	155.21	.00	
American United Life Insur	04172018	01-487.158	2018-May life/disability ins coverage	04/17/18	1,906.90	.00	
American United Life Insur	04172018	06-487.158	2018-May life/disability ins coverage	04/17/18	155.21	.00	
Total American United Life Insurance Co:					2,217.32	.00	
Atlantic Tactical							
Atlantic Tactical	SI-80623594	01-410.242	Def-Tec 12 ga. drag stabilized rounds	04/24/18	267.50	.00	
Total Atlantic Tactical:					267.50	.00	
Automotive Lift Specialist Inc							
Automotive Lift Specialist I	9584	01-409.373	Repair lift in garage	04/02/18	125.00	.00	
Total Automotive Lift Specialist Inc:					125.00	.00	
Bank of America							
Bank of America	0409201801	01-410.241	Thermal printer paper for e-tickets	04/09/18	120.74	120.74	04/27/18
Total Bank of America:					120.74	120.74	
Berkheimer Associates							
Berkheimer Associates	04302018	01-403.453	2018-Apr-LST Comm	04/30/18	269.79	.00	
Total Berkheimer Associates:					269.79	.00	
Berks County Intermediate Unit							
Berks County Intermediate	00092004	01-403.325	2018 real estate invoices- Postage	04/17/18	2,147.13	.00	
Berks County Intermediate	00092004	01-403.454	2018 real estate invoices	04/17/18	3,073.79	.00	
Berks County Intermediate	00092004	03-480.454	2018 real estate invoices	04/17/18	332.86	.00	
Berks County Intermediate	00092004	04-480.454	2018 real estate invoices	04/17/18	97.15	.00	
Total Berks County Intermediate Unit:					5,650.93	.00	
Bummer, Frank							
Bummer, Frank	05012018	01-406.172	41 of 60 retirement incentive program	05/01/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Canns-Bilco Distributors Inc.							
Canns-Bilco Distributors In	721949	01-451.375	Spring & Valve Stem	04/25/18	7.23	.00	
Total Canns-Bilco Distributors Inc.:					7.23	.00	
Casey, Christopher							
Casey, Christopher	04272018	01-410.421	Reimb-Lunch/tolls/mileage for training class	04/27/18	101.91	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Casey, Christopher	05012018	01-406.171	2018-health reimbursement	05/01/18	150.00	.00	
Total Casey, Christopher:					251.91	.00	
Casey, Lisa							
Casey, Lisa	05012018	01-406.171	2018 health reimb	05/01/18	150.00	.00	
Total Casey, Lisa:					150.00	.00	
Davison & McCarthy							
Davison & McCarthy	21682	01-408.318	2018-Mar-Roche Painting Land Development	04/04/18	117.00	.00	
Davison & McCarthy	21684	01-404.318	2018-Mar-415 Mountain Blvd-Minor subdivision	04/04/18	858.00	.00	
Davison & McCarthy	21765	01-404.318	2018-Apr-Russell-Lindberg Minor Subdivision Plan	04/26/18	130.00	.00	
Total Davison & McCarthy:					1,105.00	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B126	01-430.320	610-782-5572-Apr 2018	04/30/18	15.00	.00	
Dispatch Answering Servic	000204B126	06-448.320	610-782-5025-Apr 2018	04/30/18	19.95	.00	
Dispatch Answering Servic	000204B126	01-401.320	Answr Service/Pump Stn Alm-Apr 2018	04/30/18	244.25	.00	
Total Dispatch Answering Service:					279.20	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV298773	01-451.375	Air filters for mowers	04/23/18	41.31	.00	
Eastern Auto Parts Wareho	3IV298775	01-451.375	Air filters for mowers	04/23/18	22.94	.00	
Eastern Auto Parts Wareho	3IV299495	01-451.240	oil for mower	04/24/18	62.58	.00	
Eastern Auto Parts Wareho	3IV299496	01-451.240	oil for mower	04/24/18	8.36	.00	
Eastern Auto Parts Wareho	3IV299546	01-451.240	oil for mower	04/24/18	25.08	.00	
Eastern Auto Parts Wareho	3IV299561	01-451.240	oil for mower	04/24/18	41.80	.00	
Eastern Auto Parts Wareho	3IV299939	08-429.251	#30-Alternator	04/25/18	183.74	.00	
Eastern Auto Parts Wareho	3IV299939	06-448.251	#30-Alternator	04/25/18	183.74	.00	
Eastern Auto Parts Wareho	3IV300417	01-437.375	oil filter	04/26/18	7.36	.00	
Eastern Auto Parts Wareho	3IV300420	01-451.375	Battery for Toro	04/26/18	96.95	.00	
Eastern Auto Parts Wareho	3IV300420	01-451.375	Battery for Toro	04/26/18	54.00	.00	
Total Eastern Auto Parts Warehouse:					619.86	.00	
Ecco Communications LLC							
Ecco Communications LLC	72488	01-410.700	#212-Radio	04/25/18	841.05	.00	
Total Ecco Communications LLC:					841.05	.00	
Emergency Systems Service Co							
Emergency Systems Servi	214011	08-429.373	lift station #3-replaced low coolant sensor	04/05/18	583.84	.00	
Total Emergency Systems Service Co:					583.84	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	18-162	01-430.240	5 yds topsoil	04/15/18	140.00	.00	
Total Faust Hauling Inc.:					140.00	.00	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1065645-2	01-430.240	Breakaway nuts	04/12/18	81.60	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total G & S Fastening Systems Inc.:					81.60	.00	
Gebhardts							
Gebhardts	716204	01-400.240	Nameplates-Kijak, Klocek, Herman & Counsel	02/19/18	65.12	.00	
Total Gebhardts:					65.12	.00	
General Code							
General Code	PG000014974	01-401.315	Supplement project	04/27/18	2,931.62	.00	
Total General Code:					2,931.62	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	22519121	08-429.261	Datto Siris 3-PD document storage-May 2018	04/20/18	139.60	.00	
GreatAmerica Financial Sv	22519121	10-407.261	Datto Siris 3-PD document storage-May 2018	04/20/18	139.60	.00	
GreatAmerica Financial Sv	22519121	01-407.261	Datto Siris 3-PD document storage-May 2018	04/20/18	279.20	.00	
GreatAmerica Financial Sv	22519121	06-448.261	Datto Siris 3-PD document storage-May 2018	04/20/18	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
HACC							
HACC	S1236831	01-410.421	Crime Scene Photography class-4/11-4/13/18	02/15/18	200.00	.00	
HACC	S1236833	01-410.421	Death investigation class-Casey	02/15/18	200.00	.00	
Total HACC:					400.00	.00	
Hall, Michael A.							
Hall, Michael A.	608	03-411.421	ESFC-4 hrs of Firehouse software training	04/17/18	475.00	.00	
Total Hall, Michael A.:					475.00	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	04092018	01-451.240	straw & grass seed	04/09/18	295.49	.00	
Total Herbein's Garden Center Inc.:					295.49	.00	
Home Depot Credit Services							
Home Depot Credit Service	63969	01-430.240	Mailbox post/numbers/paint	04/03/18	106.28	106.28	04/27/18
Home Depot Credit Service	77376	06-448.240	Pipe insulation	04/26/18	17.58	.00	
Home Depot Credit Service	84718	01-430.260	Laser level	04/10/18	503.86	503.86	04/27/18
Total Home Depot Credit Services:					627.72	610.14	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	R202003060:01	01-410.251	#212/5992 Inspection & service	04/27/18	828.27	.00	
Total Hunter Keystone Peterbilt LP:					828.27	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	05012018	01-401.312	Apr 2018-Website updates	05/01/18	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engineers							
Keystone Consulting Engin	157733	01-408.318	2018-Jan & Feb-87 Chestnuthill Ave Grading Plan	02/21/18	527.50	.00	
Keystone Consulting Engin	158147	01-408.318	2018-Feb-2686 S 4th St Land Development	03/14/18	1,002.25	.00	
Keystone Consulting Engin	158422	06-448.611	2018-Jan-Mar-Upgrade existing water service meters	04/12/18	211.00	.00	
Keystone Consulting Engin	158423	01-408.318	2018-Kistler Subdivision	04/12/18	474.75	.00	
Keystone Consulting Engin	158424	06-448.315	2018-Mar-Paxford Rd Water Main Replacement	04/12/18	1,593.27	.00	
Keystone Consulting Engin	158425	06-448.616	2018-Mar-Maumee Water Main Replacement	04/12/18	1,570.01	.00	
Keystone Consulting Engin	158428	06-448.600	2018-Mar-Montgomery St Water Main Replacement-Patomic to Tweed St	04/12/18	1,410.89	.00	
Keystone Consulting Engin	158431	08-429.313	2018-Jan-Mar-General Engineering-Sewer Matters	04/12/18	2,851.51	.00	
Keystone Consulting Engin	158432	06-448.313	2018-Jan-Mar-Water Matters	04/12/18	1,951.75	.00	
Keystone Consulting Engin	158433	08-429.372	2018-Feb-Mar-I&I Removal Program	04/12/18	5,404.99	.00	
Keystone Consulting Engin	158435	08-429.607	2018-Mar-Sanitary Sewer CIPP Lining Project for 2018	04/12/18	1,441.78	.00	
Total Keystone Consulting Engineers:					18,439.70	.00	
King, Gail							
King, Gail	05012018	01-406.172	26 of 60 retirement incentive program	05/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
Kovatch Ford							
Kovatch Ford	94242	01-410.250	#205-Upfitting	04/25/18	8,732.27	.00	
Total Kovatch Ford:					8,732.27	.00	
Lehigh County Authority							
Lehigh County Authority	4822	08-429.310	1st Qtr 2018-Legal Expenses for signatory overcharge case	04/20/18	1,889.16	.00	
Total Lehigh County Authority:					1,889.16	.00	
Lehigh Valley Safety Supply Co							
Lehigh Valley Safety Suppl	653639	01-430.192	boots-Levernier	04/26/18	149.95	.00	
Total Lehigh Valley Safety Supply Co:					149.95	.00	
Luby, Joseph							
Luby, Joseph	05012018	01-406.172	41 of 60 retirement incentive program	05/01/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	563797	01-407.319	Office 365 subscription	04/23/18	7.98	.00	
LYNX Computer Technolo	563797	06-448.319	Office 365 subscription	04/23/18	4.00	.00	
LYNX Computer Technolo	563797	08-429.319	Office 365 subscription	04/23/18	4.00	.00	
LYNX Computer Technolo	563797	10-407.319	Office 365 subscription	04/23/18	4.00	.00	
Total LYNX Computer Technologies:					19.98	.00	
Macungie Fire Dept Relief Association							
Macungie Fire Dept Relief	100	01-410.210	Scott Air Packs, masks & cylinders	04/05/18	500.00	.00	
Total Macungie Fire Dept Relief Association:					500.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Madle's Hardware							
Madle's Hardware	185933/1	01-430.260	Wheelbarrow	03/20/18	144.99	.00	
Madle's Hardware	186679/1	01-409.240	Solar salt for water softener-Police Bldg	05/02/18	377.37	.00	
Total Madle's Hardware:					522.36	.00	
Mark Andy Print Products							
Mark Andy Print Products	105331	01-401.375	Power board conversion on folding machine	04/16/18	759.95	.00	
Total Mark Andy Print Products:					759.95	.00	
Martin Stone Quarries Inc.							
Martin Stone Quarries Inc.	196526	01-451.371	Infield mix	04/16/18	149.18	.00	
Total Martin Stone Quarries Inc.:					149.18	.00	
Moyer, Roger J.							
Moyer, Roger J.	05012018	01-406.172	26 of 60 retirement incentive program	05/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	26062-5	01-410.238	Detachable key ring holder-Soberick	04/16/18	10.99	.00	
MP Outfitters	26236-5	01-410.238	Patches/alterations-Kress	04/25/18	11.98	.00	
Total MP Outfitters:					22.97	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	04262018	01-410.421	Reimb-Airfare for NASRO national safety conference	04/26/18	279.50	.00	
Total Nothstein, Richard B.:					279.50	.00	
PA Chiefs of Police Association							
PA Chiefs of Police Associ	1645	01-406.315	Police Physical Performance testing on 4/15/18	04/23/18	2,781.27	.00	
Total PA Chiefs of Police Association:					2,781.27	.00	
Patriot Workwear							
Patriot Workwear	24733	01-410.238	Polos with embroidered Logo	04/24/18	114.00	.00	
Total Patriot Workwear:					114.00	.00	
PenTeleData							
PenTeleData	B3246625	03-411.320	Cable-Apr 2018	04/24/18	59.95	.00	
PenTeleData	B3246823	01-401.320	Acct#3042745-Cable modem rental - Apr 2018	04/24/18	124.95	.00	
Total PenTeleData:					184.90	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P71536	08-429.375	Gas operated cylinder	04/20/18	68.78	.00	
Plasterer Equipment Co In	P71536	01-437.375	Saki rollers	04/20/18	93.09	.00	
Plasterer Equipment Co In	P71536	06-448.375	Gas operated cylinder	04/20/18	68.79	.00	
Total Plasterer Equipment Co Inc.:					230.66	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities							
PPL Electric Utilities	04202018	35-433.362	49130-02001	04/20/18	44.68	.00	
PPL Electric Utilities	04202018	08-429.361	35530-02004	04/20/18	32.45	.00	
PPL Electric Utilities	04202018	01-409.361	61089-84001	04/20/18	754.37	.00	
PPL Electric Utilities	04202018	01-409.361	92051-48008	04/20/18	934.65	.00	
PPL Electric Utilities	04202018	01-409.361	70730-17005	04/20/18	727.84	.00	
PPL Electric Utilities	04232018	35-433.362	05340-01002	04/23/18	36.69	.00	
PPL Electric Utilities	04232018	35-433.362	99940-01007	04/23/18	36.69	.00	
PPL Electric Utilities	04232018	35-433.362	53875-61001	04/23/18	36.37	.00	
PPL Electric Utilities	04242018	01-451.361	93760-01007	04/24/18	28.39	.00	
PPL Electric Utilities	04242018	08-429.361	82960-01000	04/24/18	33.48	.00	
PPL Electric Utilities	04242018	08-429.361	33760-14008	04/24/18	32.11	.00	
PPL Electric Utilities	04242018	01-451.361	10550-10002	04/24/18	35.36	.00	
PPL Electric Utilities	04262018	01-451.361	63580-10005	04/26/18	32.87	.00	
PPL Electric Utilities	04262018	08-429.361	64170-11008	04/26/18	37.59	.00	
PPL Electric Utilities	04262018	35-433.362	89989-11003	04/26/18	36.16	.00	
PPL Electric Utilities	04262018	35-434.361	79200-43006	04/26/18	12,344.34	.00	
PPL Electric Utilities	04262018	08-429.361	21780-10003	04/26/18	37.86	.00	
PPL Electric Utilities	04262018	08-429.361	20380-10009	04/26/18	31.48	.00	
PPL Electric Utilities	04262018	35-434.361	79000-43000	04/26/18	603.72	.00	
PPL Electric Utilities	04302018	35-433.362	95790-09009	04/30/18	28.66	.00	
PPL Electric Utilities	04302018	35-433.362	72390-08002	04/30/18	28.66	.00	
PPL Electric Utilities	04302018	08-429.361	39790-24008	04/30/18	366.06	.00	
PPL Electric Utilities	04302018	08-429.361	31590-08002	04/30/18	32.86	.00	
PPL Electric Utilities	04302018	01-451.361	62400-52006	04/30/18	30.01	.00	
Total PPL Electric Utilities:					16,343.35	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	A0101994	06-448.240	Blue & Black marking paint	04/09/18	229.80	.00	
Print-O-Stat Inc.	A0101994	08-429.240	Blue & Black marking paint	04/09/18	229.80	.00	
Total Print-O-Stat Inc.:					459.60	.00	
Protect Alarms							
Protect Alarms	10140	01-401.375	6/1/2018-5/31/2019-Fire service inspection-ESFC	04/23/18	325.00	.00	
Total Protect Alarms:					325.00	.00	
RCN							
RCN	04162018	01-410.315	2018-May -High Speed Internet	04/16/18	158.00	158.00	04/27/18
Total RCN:					158.00	158.00	
Reliable Sign and Striping							
Reliable Sign and Striping	106	01-433.246	Street signs-Wistar st/No Outlet/School Crossing/Stop Signs/posts	03/23/18	413.95	.00	
Total Reliable Sign and Striping:					413.95	.00	
Republic Services #282							
Republic Services #282	0282-000681992	10-427.300	2018-Apr-service	04/15/18	89,703.92	.00	
Total Republic Services #282:					89,703.92	.00	
Rindock, Ronald							
Rindock, Ronald	04252018	01-430.192	2018 boot/clothing allowance	04/25/18	244.74	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Rindock, Ronald:					244.74	.00	
Sabo, Donald							
Sabo, Donald	05012018	01-410.187	Reimb -Criminal Justice Organization & Administration Course	05/01/18	217.50	.00	
Total Sabo, Donald:					217.50	.00	
Signal Service Inc.							
Signal Service Inc.	27652	01-433.362	Center signal yellow LED module-Cedar Crest & I78	04/12/18	150.00	.00	
Total Signal Service Inc.:					150.00	.00	
Sopka, Cynthia							
Sopka, Cynthia	04302018	01-414.315	Jan-Apr 2018 mileage/parking	04/30/18	139.86	.00	
Total Sopka, Cynthia:					139.86	.00	
Soriano, Orazio							
Soriano, Orazio	05012018	01-406.172	14 of 36 Retirement Incentive Program	05/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
South Whitehall Township Authority							
South Whitehall Township	11994	06-448.369	1Q2018 water/Acct#289	04/11/18	1,740.00	.00	
Total South Whitehall Township Authority:					1,740.00	.00	
Staples Advantage							
Staples Advantage	3375676223	01-401.240	Stylus for Ipad	04/21/18	18.73	.00	
Total Staples Advantage:					18.73	.00	
Staples Credit Plan							
Staples Credit Plan	04272018	01-414.240	Copies of Plow Code Enforcement	04/27/18	16.03	.00	
Staples Credit Plan	04272018	01-402.240	Envelopes	04/27/18	154.95	.00	
Total Staples Credit Plan:					170.98	.00	
Starr Uniform Center							
Starr Uniform Center	122015	01-410.238	pants/turtleneck-Patten	04/06/18	203.50	.00	
Total Starr Uniform Center:					203.50	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	04132018	01-437.251	#1-Fittings	04/13/18	5.58	.00	
Staver Hydraulics Co Inc	P-04428-0	01-437.251	#1-Hose	04/09/18	216.22	.00	
Staver Hydraulics Co Inc	P-04435-0	01-437.251	#1-Fittings	04/09/18	62.58	.00	
Total Staver Hydraulics Co Inc:					284.38	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	209710	01-402.240	Stamps	04/26/18	61.74	.00	
Stotz/Fatzinger Office Sup	209710	01-402.240	Binder clips/tape/rubber bands	04/26/18	56.63	.00	

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Total Stotz/Fatzinger Office Supply:					118.37	.00	
Suburban Propane-2022							
Suburban Propane-2022	606612	01-401.231	unleaded	04/12/18	41.60	.00	
Suburban Propane-2022	606612	01-410.231	unleaded	04/12/18	1,209.59	.00	
Suburban Propane-2022	606612	01-430.231	unleaded	04/12/18	1,251.20	.00	
Suburban Propane-2022	606612	06-448.231	unleaded	04/12/18	220.80	.00	
Suburban Propane-2022	606612	08-429.231	unleaded	04/12/18	220.80	.00	
Suburban Propane-2022	606612	03-413.231	unleaded	04/12/18	256.00	.00	
Suburban Propane-2022	606649	01-401.231	unleaded	04/24/18	30.21	.00	
Suburban Propane-2022	606649	01-410.231	unleaded	04/24/18	878.36	.00	
Suburban Propane-2022	606649	01-430.231	unleaded	04/24/18	908.55	.00	
Suburban Propane-2022	606649	06-448.231	unleaded	04/24/18	160.34	.00	
Suburban Propane-2022	606649	08-429.231	unleaded	04/24/18	160.34	.00	
Suburban Propane-2022	606649	03-413.231	unleaded	04/24/18	185.90	.00	
Suburban Propane-2022	804791	01-401.231	diesel	04/12/18	35.45	.00	
Suburban Propane-2022	804791	01-410.231	diesel	04/12/18	1,030.71	.00	
Suburban Propane-2022	804791	01-430.231	diesel	04/12/18	1,066.14	.00	
Suburban Propane-2022	804791	06-448.231	diesel	04/12/18	188.15	.00	
Suburban Propane-2022	804791	08-429.231	diesel	04/12/18	188.15	.00	
Suburban Propane-2022	804791	03-413.231	diesel	04/12/18	218.14	.00	
Suburban Propane-2022	804839	01-401.231	diesel	04/24/18	28.23	.00	
Suburban Propane-2022	804839	01-410.231	diesel	04/24/18	820.73	.00	
Suburban Propane-2022	804839	01-430.231	diesel	04/24/18	848.94	.00	
Suburban Propane-2022	804839	06-448.231	diesel	04/24/18	149.82	.00	
Suburban Propane-2022	804839	08-429.231	diesel	04/24/18	149.82	.00	
Suburban Propane-2022	804839	03-413.231	diesel	04/24/18	173.70	.00	
Total Suburban Propane-2022:					10,421.67	.00	
SVSPORTS-Allentown							
SVSPORTS-Allentown	1000177242	01-451.260	Tennis court nets & straps	04/20/18	618.41	.00	
Total SVSPORTS-Allentown:					618.41	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	05012018	01-415.139	EMC Deputy - May 2018	05/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	05012018	01-415.139	EMC stipend-May 2018	05/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100435634-041820	01-401.341	Ad: 4/26/18-Amend ordinance on fire prevention	04/19/18	98.44	.00	
Total Times News:					98.44	.00	
Tirechain.com							
Tirechain.com	9762	01-430.240	Tire chains	01/18/18	80.35	.00	
Total Tirechain.com:					80.35	.00	
Trans-Fleet Concrete							
Trans-Fleet Concrete	BLOCK91	10-431.303	Concrete blocks for Franko Drop-off	03/29/18	585.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Trans-Fleet Concrete:					585.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	04192018	01-409.230	411000866649	04/19/18	788.47	788.47	05/01/18
UGI Utilities Inc.	04232018	01-409.230	411001979581	04/23/18	803.23	803.23	05/01/18
UGI Utilities Inc.	04232018	01-409.230	411001980316	04/23/18	721.70	721.70	05/01/18
UGI Utilities Inc.	04252018	01-409.230	411001980555	04/25/18	2,189.33	2,189.33	05/01/18
Total UGI Utilities Inc.:					4,502.73	4,502.73	
Verizon							
Verizon	04252018	08-429.320	2018-Apr-868-8310-Cardinal Dr Pump Stn	04/25/18	35.94	.00	
Verizon	042520181	01-452.320	2018-Apr-Rec Dir	04/25/18	54.89	.00	
Verizon	042520181	06-448.320	2018-Apr-Water Dept	04/25/18	66.09	.00	
Verizon	042520181	01-402.320	2018-Apr-Finance Director	04/25/18	54.89	.00	
Verizon	042520181	01-410.320	2018-Apr-Police	04/25/18	481.58	.00	
Verizon	042520181	01-413.320	2018-Apr-Code Enf Ofcr	04/25/18	54.89	.00	
Verizon	042520181	01-414.320	2018-Apr-P/Z Officer	04/25/18	54.89	.00	
Verizon	042520181	01-415.320	2018-Apr-Tapler	04/25/18	78.07	.00	
Verizon	042520181	01-430.320	2018-Apr-DPW	04/25/18	140.50	.00	
Verizon	042520181	01-401.320	2018-Apr-Mgr	04/25/18	109.78	.00	
Verizon	042520182	01-401.320	2018-Apr-Mgr/Tablet	04/25/18	10.02	.00	
Verizon	042520182	01-410.320	2018-Apr-Police tablet/air card charges	04/25/18	331.81	.00	
Verizon	042520182	01-411.320	2018-Apr-Fire Inspectors/Tablet	04/25/18	34.31	.00	
Verizon	042520182	03-411.320	2018-Apr-ESFC/Tablet	04/25/18	98.67	.00	
Verizon	042520182	03-412.320	2018-Apr-WSFC/Tablet	04/25/18	171.53	.00	
Total Verizon:					1,777.86	.00	
Waste Management Inc							
Waste Management Inc	M146708	10-427.302	Mar-2018 Recycling Costs	04/16/18	5,203.05	.00	
Total Waste Management Inc:					5,203.05	.00	
Wegman's Food Market Inc.							
Wegman's Food Market Inc	05012018	01-400.200	Items for employee appreciation luncheon	05/01/18	53.27	.00	
Total Wegman's Food Market Inc.:					53.27	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	379267	01-451.260	Blowers & chainsaw	04/18/18	1,135.92	.00	
Whitehall Turf Equipment	379268	01-451.260	Rope & Oil	04/18/18	149.80	.00	
Whitehall Turf Equipment	379386	06-448.375	Filters for concrete saw	04/19/18	16.32	.00	
Whitehall Turf Equipment	379386	08-429.375	Filters for concrete saw	04/19/18	16.33	.00	
Whitehall Turf Equipment	379823	01-451.375	Fuel Gauge assembly/spark plugs for mowers	04/24/18	54.44	.00	
Whitehall Turf Equipment	379919	01-451.375	Tire for mower	04/25/18	46.85	.00	
Total Whitehall Turf Equipment:					1,419.66	.00	
Whitehead Jr, Charles							
Whitehead Jr, Charles	04062018	01-410.421	Reimb-Lodging for seminar	04/06/18	588.24	.00	
Total Whitehead Jr, Charles:					588.24	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Wireless Communications & Elec							
Wireless Communications	04272018	01-410.260	Antenna & DC power adapters for toughbook computers	04/27/18	235.00	.00	
Wireless Communications	04272018	01-410.261	Antenna & DC power adapters for toughbook computers	04/27/18	259.90	.00	
Total Wireless Communications & Elec:					494.90	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	1851703	01-411.240	Tubular Webbing	04/16/18	367.00	.00	
Total Witmer Public Safety Group:					367.00	.00	
YIS/Cowden Group Inc							
YIS/Cowden Group Inc	220082	01-410.375	Calibration/stopwatches & ENRADD	01/24/18	1,152.00	.00	
YIS/Cowden Group Inc	220627	01-410.375	Calibration/stopwatches	04/26/18	1,335.00	.00	
Total YIS/Cowden Group Inc:					2,487.00	.00	
Grand Totals:					200,189.23	5,391.61	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					60,905.60	5,391.61	
Fire Fund							
Total Fire Fund:					1,971.75	.00	
Library Fund							
Total Library Fund:					97.15	.00	
Water Fund							
Total Water Fund:					10,097.11	.00	
Sewer Fund							
Total Sewer Fund:					18,286.08	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					95,635.57	.00	
Highway Aid Fund							
Total Highway Aid Fund:					13,195.97	.00	
Grand Totals:					200,189.23	5,391.61	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 26, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending March 31, 2018 and the list of Bills Payable for the period 4/7/2018-4/20/2018, broken down as follows:

\$160,065.82 = GENERAL
\$15,806.64 = FIRE
\$11,589.00 = WATER
\$11,322.55 = SEWER
\$556.78 = REFUSE & RECYCLING
\$13,735.06 = HIGHWAY AID
\$213,075.85 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

April 12, 2018

Commissioner Martucci declared the Minutes of April 12, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

Amending the current Burn Ordinance.

Ms. Bonaskiewich stated that the intent of the amendment was to clear up language that could have impacted the Township's recycling efforts. She noted that any reference to any materials

that the Township currently promotes as recyclable, such as paper or cardboard, had to be removed.

Motion by Commissioner Conn, seconded by Commissioner Brinton, to adopt Ordinance No. 04-2018-616, amending the current Burn Ordinance.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

RESOLUTIONS

None.

MOTIONS

Motion to Award the Bid for the Water Main Replacement Project for Paxford Road, Maumee Avenue and Montgomery Street.

Ms. Bonaskiewich stated that a bid opening was held on April 16th and the Engineer has had time to review the paperwork and bring forth a recommendation.

Mr. Tetterer commented that the lowest responsible bidder was Barrasso Excavation of Oley, PA for \$818,437. He noted that he has reviewed their references and financials and is recommending the award.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to award the bid for the Water Main Replacement Project for Paxford Road, Maumee Avenue and Montgomery Street to Barrasso Excavation of Oley, PA.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Accept the Proposal received on April 20, 2018 for an Emergency Services Comprehensive Review.

Ms. Bonaskiewich stated that a bid opening was held on April 20th, and the lowest responsible bidder was Duane Hagelgans Consulting of Lancaster, PA for \$45,000. She noted that their credentials include a variety of experience and background in emergency services, including police and fire services.

Mr. Robert Agonis of Meadowbrook Circle W inquired about a timeframe for completion. Ms. Bonaskiewich stated that it is a multi-month process, beginning in May. A report is expected by the end of the year, but the actual deadline is January 2019.

Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to accept the proposal from Duane Hagelgans Consulting of Lancaster, PA for an Emergency Services Comprehensive Review.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. John Kelly, a member of the Board of Trustees for Western Salisbury Fire Department, requested a referendum concerning the topic of their Swain Station expansion be placed on the November election ballot in order to solicit input from the residents regarding the financial commitment from the Township. Commissioner Martucci noted that the Board would like to consider the results from the Emergency Services Comprehensive Review before making a financial commitment. He commented that while the requested commitment for year one (2018) was not supported, the Board has not denied the entire project.

Mr. Joseph Sagat of 515 Erney Street was present to address the Board in regards to the fire wood restrictions proposed in the Property Maintenance Code Ordinance Revision. Commissioner Martucci commented that there are still some changes to be made to the Ordinance before it is completed.

Mr. Sagat also expressed concerns about a neighbor feeding feral cats. Mr. Nicolo noted that Mr. Mike Sinko, Animal Control Officer, is aware of the situation and has sent a notice to the resident and has provided traps to Mr. Sagat. Mr. Sagat commented that he has cats in the traps on the weekends when there is no ACO on duty. Chief Stiles commented that he should call the non-emergency police number and an officer will contact Mr. Sinko.

Ms. Sopka announced that the EAC, Penn State Extension and Lehigh County had a successful meeting about the spotted lantern fly. She noted that over 50 people attended the meeting.

ADJOURNMENT

Commissioner Seagreaves made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:42 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 26, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

