

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
August 23, 2018  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci noted that an Executive Session will be held after the meeting to discuss a real-estate matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Kevin Soberick, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

## **NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending July 30, 2018 and the list of Bills Payable for the period 8/4/2018-8/17/2018, broken down as follows:**

\$167,853.19 = GENERAL  
\$5,765.10 = FIRE  
\$7.73 = LIBRARY  
\$12,482.02 = WATER  
\$170,540.61 = SEWER  
\$2,536.06 = REFUSE & RECYCLING  
\$11,158.60 = HIGHWAY AID  
\$0.00 \_\_\_\_\_ = SUBDIVISION & ESCROW  
**\$970,343.31 = GRAND TOTAL ALL FUNDS**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

## **MINUTES**

### **August 9, 2018**

Commissioner Martucci declared the Minutes of August 9, 2018 accepted as presented.

## **NEW BUSINESS**

## **ORDINANCES**

None.

## **RESOLUTIONS**

None.

## **MOTIONS**

### **Motion to Approve Payment #7 (Final) to In Line Services, LLC for the 2017 Water Meter Replacement Project in the amount of \$20,988.80**

Ms. Bonaskiewich stated that this represents the total and complete payment for the project. She noted that there will be no retainage held and the project will move into the maintenance phase.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve Payment #7 (Final) to In Line Services, LLC for the 2017 Water Meter Replacement Project, in the amount of \$20,988.80.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

## **PRIVILEGE OF THE FLOOR**

Dr. Philip Tighe of 1920 Nottingham Road was present to express concerns about the deer population in the area of the Lehigh Parkway. Dr. Tighe alleged that herds of up to 700 deer inhabit the neighborhood, and they are looking for cooperation from the Township, with the City of Allentown, to reduce the population. He noted that he spoke with the U.S. Department of Agriculture, Division of Wildlife Services, and they are capable of reducing the number of deer if contacted to do so by the local government.

Ms. Bonaskiewich stated that she also has contacted both the PA Game Commission and the USDA and she believes that the population control would have to take place in the Parkway, which is within the borders of the City of Allentown. She noted that she can write a letter to the City on the residents' behalf and include a petition from the residents. Ms. Bonaskiewich also commented that she will follow-up with the USDA to look at the process as well as the cost of the eradication.

Several residents in the audience expressed concerns about the road condition of Lehigh Parkway North from S. 24<sup>th</sup> Street to Overhill Road. Mr. Andreas stated that it will be addressed in budget discussions because it is going to require more work than the typical overlay. He noted that the

concrete base needs to be removed and it is extremely costly to do so. Mr. Andreas commented that he will explore a short-term remedy but will also look towards project work to improve the condition for a long period of time.

Mr. Fred Wert of 1855 Nottingham Road expressed concerns about landscapers blowing leaves into the street, allowing only one lane open for traffic. A resident in the audience responded that his leaves only get picked up if they are in the street. Mr. Andreas stated that the leaves are supposed to be along the cart-way, not in the cart-way. He noted that a self-contained unit will address hazards in the street as well as high volume.

Ms. Bonaskiewich stated that Ms. Sopka has followed up with potential nominees for the EAC, but she will put the information on the website as well.

### **ADJOURNMENT**

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:54 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 23, 2018.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL