

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—December 13, 2018**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Periods 11/17/18 – 12/7/18**

**5. Approval of the Minutes –November 20, 2018**

**6. New Business**

**A. MOTIONS**

1. CONDITIONAL USE HEARING – Jehovah’s Witness Kingdom Hall
2. Public Comment on & Motion to Approve the 2019 Budget

**B. ORDINANCES**

1. Ordinance to Set/Reaffirm Tax Rates for the Year 2019 and Approve Budget Appropriations

**C. RESOLUTIONS**

1. Resolution to Increase the Water & Sewer Billing Rates eff 01/01/19
2. Resolution to Increase the Refuse Billing Rate to \$68.00 per unit per quarter eff 01/01/19
3. Resolution to Set the Police Pension Contribution for the Year 2019

**D. MOTIONS (continued)**

3. Motion to Approve Payment #1 to John G. Membrino Construction, Inc. for Lindberg Park Phase 3 Contracted Work in the amount of \$12,600.00
4. Motion to Approve Payment #4 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$36,225.00
5. Motion to Approve Payment #5 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$94,290.30
6. Motion to Approve Change Orders #3 for both Lindberg Park Phase 3 and Phase 4 Contracted Work

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop – No items for discussion at this time*

*\*Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Allentown Public Library</b>							
Allentown Public Library	11302018	04-200202	Fall 2017/Inst #1	11/30/18	40,779.50	.00	
Allentown Public Library	11302018	04-456.305	Fall 2018/Inst #1	11/30/18	40,779.50	.00	
Total Allentown Public Library:					81,559.00	.00	
<b>American United Life Insurance Co</b>							
American United Life Insur	11172018	01-487.158	2018-Dec-life/disability ins coverage	11/17/18	1,778.12	.00	
American United Life Insur	11172018	06-487.158	2018-Dec-life/disability ins coverage	11/17/18	219.41	.00	
American United Life Insur	11172018	08-487.158	2018-Dec-life/disability ins coverage	11/17/18	219.41	.00	
American United Life Insur	11172018	10-487.158	2018-Dec-life/disability ins coverage	11/17/18	42.99	.00	
Total American United Life Insurance Co:					2,259.93	.00	
<b>Amici Jr, Louis</b>							
Amici Jr, Louis	12032018	01-430.192	2018 clothing/boot allowance	12/03/18	250.00	.00	
Total Amici Jr, Louis:					250.00	.00	
<b>Bank of America</b>							
Bank of America	11092018	01-401.421	PAPPA Conference Lodging-Wilson	11/09/18	458.70	458.70	11/27/18
Bank of America	11092018	01-409.240	Parts for HVAC system-Police Bldg	11/09/18	259.63	259.63	11/27/18
Total Bank of America:					718.33	718.33	
<b>Beck, Charles</b>							
Beck, Charles	11132018	01-414.220	Planning Commission Mtg-11/13/2018	11/13/18	30.00	.00	
Total Beck, Charles:					30.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	11302018	01-403.453	2018-Nov-LST Comm	11/30/18	2,260.23	.00	
Total Berkheimer Associates:					2,260.23	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	11102018	06-448.368	2018-Oct-4 resale customers	11/10/18	374.21	.00	
Bethlehem, City of	11102018	06-448.363	2018-Oct-Hydrant rental	11/10/18	880.00	.00	
Bethlehem, City of	11132018	08-429.368	3Q2018 Sewer	11/13/18	52,138.07	.00	
Bethlehem, City of	11232018	06-448.363	Fountain-8/20/18-11/15/2018	11/23/18	24.75	.00	
Total Bethlehem, City of:					53,417.03	.00	
<b>Brown, James P.</b>							
Brown, James P.	11132018	01-414.220	Planning Commission Mtg-11/13/2018	11/13/18	25.00	.00	
Total Brown, James P.:					25.00	.00	
<b>Bummer, Frank</b>							
Bummer, Frank	12012018	01-406.172	48 of 60 retirement incentive program	12/01/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Carlin CPA, Robert T							
Carlin CPA, Robert T	11122018	03-411.240	Preparation of 2017 Form 990	11/12/18	1,180.00	.00	
Total Carlin CPA, Robert T:					1,180.00	.00	
<b>D &amp; A Emergency Equipment Inc</b>							
D & A Emergency Equipme	24956	01-410.238	Flashlight-Reavis	11/14/18	115.00	.00	
Total D & A Emergency Equipment Inc:					115.00	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	21115	01-404.310	2017-Nov-Liens-2017	01/01/18	624.00	.00	
Davison & McCarthy	22583	01-404.318	2018-Sept-Samuel M Gentile Minor Subdivision	10/04/18	332.50	.00	
Davison & McCarthy	22585	01-404.318	2018-Sept-Emmaus Overlook Reservoir Demolition	10/04/18	351.00	.00	
Davison & McCarthy	22586	01-404.318	2018-Sept-LVHN-Emergency Dept Expansion	10/04/18	182.00	.00	
Davison & McCarthy	22756	01-404.318	2018-Oct-Didra/Salisbury Township lot consolidation	11/05/18	91.00	.00	
Total Davison & McCarthy:					1,580.50	.00	
<b>Diefenderfer, Orlando</b>							
Diefenderfer, Orlando	59045	01-401.375	Updated names on phone system-Police bldg	11/16/18	124.33	.00	
Total Diefenderfer, Orlando:					124.33	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	204B133	06-448.320	610-782-5025-Dec 2018	11/30/18	19.95	.00	
Dispatch Answering Servic	204B133	01-430.320	610-782-5572-Dec 2018	11/30/18	15.00	.00	
Dispatch Answering Servic	204B133	01-401.320	Answr Service/Pump Stn Alrm-Dec 2018	11/30/18	269.00	.00	
Total Dispatch Answering Service:					303.95	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV381753	01-430.240	antifreeze	11/20/18	17.97	.00	
Eastern Auto Parts Wareho	3IV382588	01-437.251	#14-Sealed Beams	11/21/18	8.35	.00	
Eastern Auto Parts Wareho	3IV385998	01-437.251	#15-brake pads	12/03/18	70.49	.00	
Total Eastern Auto Parts Warehouse:					96.81	.00	
<b>Eastern Salisbury Fire Co.</b>							
Eastern Salisbury Fire Co.	12062018	01-465.500	2018 Incentive Program-2nd pymt-PO#24957	12/06/18	9,000.00	.00	
Eastern Salisbury Fire Co.	12062018	03-411.240	Pens/file folders/copy paper/certificate paper	12/06/18	414.61	.00	
Eastern Salisbury Fire Co.	12062018	03-411.240	Ipad brackets/Otter box	12/06/18	92.68	.00	
Eastern Salisbury Fire Co.	12062018	03-411.260	Cut-off saw/generators	12/06/18	2,704.89	.00	
Eastern Salisbury Fire Co.	12062018	03-411.374	Fuel mix/#20-41 Lights	12/06/18	158.02	.00	
Eastern Salisbury Fire Co.	12062018	03-411.374	#20-52-bracket	12/06/18	92.68	.00	
Total Eastern Salisbury Fire Co.:					12,462.88	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	73555	01-410.260	Portable radio-Casey	11/15/18	643.00	.00	
Ecco Communications LLC	73630	01-410.375	#207-Charge guard	11/14/18	165.00	.00	
Ecco Communications LLC	73649	01-437.375	#22-Flashlight battery	11/16/18	27.00	.00	
Ecco Communications LLC	73658	01-410.241	#215-Antenna	11/19/18	14.00	.00	
Ecco Communications LLC	73677	01-410.375	Reprogrammed 2 radios	11/21/18	30.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Ecco Communications LLC:					879.00	.00	
<b>Emmaus, Borough of</b>							
Emmaus, Borough of	3418	08-429.532	3Q2018 sewer	11/20/18	4,027.07	.00	
Total Emmaus, Borough of:					4,027.07	.00	
<b>FBI/LEEDA</b>							
FBI/LEEDA	300019360	01-410.420	2019 Membership-Sabo	11/07/18	50.00	.00	
FBI/LEEDA	300019361	01-410.420	2019 Membership-Patten	11/07/18	50.00	.00	
FBI/LEEDA	300019362	01-410.420	2019 Membership-Stiles	11/07/18	50.00	.00	
FBI/LEEDA	300019385	01-410.420	2019 Membership-Soberick	11/07/18	50.00	.00	
Total FBI/LEEDA:					200.00	.00	
<b>Freyling, Janet</b>							
Freyling, Janet	12072018	01-406.171	2018 Health Reimb.	12/07/18	150.00	.00	
Total Freyling, Janet:					150.00	.00	
<b>GreatAmerica Financial Svcs</b>							
GreatAmerica Financial Sv	23749698	01-407.261	Datto Siris 3-PD document storage-Dec 2018	11/20/18	335.04	335.04	11/27/18
GreatAmerica Financial Sv	23749698	06-448.261	Datto Siris 3-PD document storage-Dec 2018	11/20/18	167.52	167.52	11/27/18
GreatAmerica Financial Sv	23749698	08-429.261	Datto Siris 3-PD document storage-Dec 2018	11/20/18	167.52	167.52	11/27/18
GreatAmerica Financial Sv	23749698	10-407.261	Datto Siris 3-PD document storage-Dec 2018	11/20/18	167.52	167.52	11/27/18
Total GreatAmerica Financial Svcs:					837.60	837.60	
<b>Hach Company</b>							
Hach Company	11222961	06-448.240	Chlorine reagent	11/14/18	125.10	.00	
Total Hach Company:					125.10	.00	
<b>Hassick, Richard</b>							
Hassick, Richard	11132018	01-414.220	Planning Commission Mtg-11/13/2018	11/13/18	25.00	.00	
Total Hassick, Richard:					25.00	.00	
<b>Hercik Jr, Robert F.</b>							
Hercik Jr, Robert F.	12052018	01-430.192	2018 Boot/Cloth Allowance	12/05/18	247.02	.00	
Total Hercik Jr, Robert F.:					247.02	.00	
<b>Industrial Communications Co.</b>							
Industrial Communications	44529	01-410.375	Program radios	11/19/18	2,730.00	.00	
Total Industrial Communications Co.:					2,730.00	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	12012018	01-401.312	Nov 2018-Website updates	12/01/18	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	161192	01-408.318	2018-Aug & Sept-Weil St Subdivision	10/11/18	158.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	161193	01-408.318	2018-July-Sept-Emmaus Reservoir Grading Plan	10/11/18	633.00	.00	
Keystone Consulting Engin	161194	01-408.318	2018-Sept-LVHN ED Expansion	10/11/18	2,258.25	.00	
Keystone Consulting Engin	161566	06-448.615	2018-Oct-Paxford Rd Water Main Replacement Project	11/14/18	2,141.90	.00	
Keystone Consulting Engin	161567	06-448.616	2018-Oct-Maumee Ave Water Main Replacement project	11/14/18	2,130.53	.00	
Keystone Consulting Engin	161568	08-429.604	2018-Oct-Riverside Dr & Pump Station Generator Replacement	11/14/18	3,243.54	.00	
Keystone Consulting Engin	161569	06-448.600	2018-Oct-Montgomery St Water Main Replacement-Patomic to Tweed St	11/14/18	2,049.39	.00	
Keystone Consulting Engin	161571	08-429.313	2018-Oct-General Engineering-Sewer Matters	11/14/18	888.64	.00	
Keystone Consulting Engin	161572	06-448.313	2018-Oct-General Engineering-Water Matters	11/14/18	763.88	.00	
Keystone Consulting Engin	161573	08-429.372	2018-Oct-I&I Removal Program	11/14/18	1,530.52	.00	
Keystone Consulting Engin	161574	08-429.607	2018-Oct-Sanitary Sewer CIPP Lining Project 2018	11/14/18	9,181.78	.00	
Keystone Consulting Engin	161582	01-404.318	2018-Oct-3141 Lincoln Ave Lot line Adjustment	11/14/18	527.50	.00	
Total Keystone Consulting Engineers:					25,507.18	.00	
<b>Kijak, Mark</b>							
Kijak, Mark	11132018	01-414.220	Planning Commission Mtg-11/13/18	11/13/18	25.00	.00	
Total Kijak, Mark:					25.00	.00	
<b>King, Gail</b>							
King, Gail	12012018	01-406.172	33 of 60 retirement incentive program	12/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
<b>Klocek, Jessica</b>							
Klocek, Jessica	11132018	01-414.220	Planning Commission Mtg-11/13/18	11/13/18	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
<b>Knox Company, The</b>							
Knox Company, The	1535543	01-411.240	Knox box Decoder	11/05/18	90.00	.00	
Total Knox Company, The:					90.00	.00	
<b>Lawson Products</b>							
Lawson Products	9306279833	01-430.240	Circuit breaker/coupler/nipple/mini bulbs/nitrile gloves/hex cap screws	11/15/18	250.98	.00	
Total Lawson Products:					250.98	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	5266	06-448.367	2018-3rd quarter reconciliation-water	11/27/18	93,469.99	.00	
Lehigh County Authority	5267	06-448.367	2018-Oct water	11/27/18	81,266.69	.00	
Total Lehigh County Authority:					174,736.68	.00	
<b>Lehigh County Law Department</b>							
Lehigh County Law Depart	12032018	01-400.240	File Ord: #12-2018-620 Tax Rate/Budget 2019	12/03/18	20.00	20.00	12/04/18
Total Lehigh County Law Department:					20.00	20.00	
<b>Luby, Joseph</b>							
Luby, Joseph	12012018	01-406.172	48 of 60 retirement incentive program	12/01/18	450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Luby, Joseph:					450.00	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolo	575847	01-407.319	Office 365 subscription	11/21/18	7.98	.00	
LYNX Computer Technolo	575847	06-448.319	Office 365 subscription	11/21/18	4.00	.00	
LYNX Computer Technolo	575847	08-429.319	Office 365 subscription	11/21/18	4.00	.00	
LYNX Computer Technolo	575847	10-407.319	Office 365 subscription	11/21/18	4.00	.00	
Total LYNX Computer Technologies:					19.98	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	11202018	01-430.240	Bolts for snow plows	11/20/18	8.84	.00	
Madle's Hardware	189356	03-411.260	Service of generators/saws/small engines	09/25/18	61.90	.00	
Madle's Hardware	189820	03-411.260	Service of generators/saws/small engines	10/23/18	84.87	.00	
Madle's Hardware	190442	01-409.240	Outlet strip	12/05/18	22.47	.00	
Total Madle's Hardware:					178.08	.00	
<b>MailFinance</b>							
MailFinance	N7458875	01-401.375	10/04/2018 thru 1/03/2019 lease	12/02/18	420.00	.00	
Total MailFinance:					420.00	.00	
<b>Miller Brothers Garage LLC, J. K.</b>							
Miller Brothers Garage LL	47041	03-411.374	#20-52-Inspection	11/02/18	118.49	.00	
Total Miller Brothers Garage LLC, J. K.:					118.49	.00	
<b>Miller, Glenn</b>							
Miller, Glenn	11132018	01-414.220	Planning Commission Mtg-11/13/2018	11/13/18	25.00	.00	
Total Miller, Glenn:					25.00	.00	
<b>MJF Electrical Contracting</b>							
MJF Electrical Contracting	11152018	01-451.601	Lindberg Pk Final Rehab Project-Ph 3 Electrical Contract work thru 11/15/2018	11/15/18	1,800.00	1,800.00	11/21/18
Total MJF Electrical Contracting:					1,800.00	1,800.00	
<b>Morning Call, The</b>							
Morning Call, The	11172018	01-401.420	Subscription renewal-acct#20063974 thru 06/01/2019	11/17/18	342.00	.00	
Total Morning Call, The:					342.00	.00	
<b>Morton Salt Inc</b>							
Morton Salt Inc	5401701298	35-432.245	Bulk ice control	11/16/18	1,322.46	.00	
Morton Salt Inc	5401704035	35-432.245	Bulk ice control	11/20/18	3,845.18	.00	
Total Morton Salt Inc:					5,167.64	.00	
<b>Moyer, Roger J.</b>							
Moyer, Roger J.	12012018	01-406.172	33 of 60 retirement incentive program	12/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>MP Outfitters</b>							
MP Outfitters	10102018	01-410.238	Badge/citations/pants/alterations-Rehatchek	10/10/18	103.94	.00	
MP Outfitters	28328-5	01-411.238	Boots-Griffin	08/22/18	39.99	.00	
MP Outfitters	29053-5	01-410.238	Alterations-Rehatchek	10/03/18	11.98	.00	
MP Outfitters	29453-5	01-411.238	Alterations/reflective lettering-Grow	10/25/18	21.99	.00	
MP Outfitters	29914-5	01-411.238	pants-Griffin	11/19/18	49.99	.00	
MP Outfitters	29993-5	01-410.238	shirts/socks-Frankenfield	11/26/18	103.47	.00	
MP Outfitters	30076-5	01-411.240	Headrest organizers for fire inspector vehicles	11/29/18	59.98	.00	
MP Outfitters	30076-5	01-410.238	Badges	11/29/18	372.00	.00	
Total MP Outfitters:					763.34	.00	
<b>Mr. John Inc.</b>							
Mr. John Inc.	0005485858	01-451.315	Lindberg Park-10/10/18-11/06/2018	11/07/18	133.13	.00	
Mr. John Inc.	0005485859	01-451.315	Laubach Park-10/16/18-11/06/2018	11/07/18	98.21	.00	
Mr. John Inc.	5485860	01-451.315	Franco Park-10/10/18-11/06/2018	11/07/18	125.00	.00	
Total Mr. John Inc.:					356.34	.00	
<b>Mueller Co Inc</b>							
Mueller Co Inc	3902692	06-448.319	1 yr Maintenance Agreement-Water Meter Software-11/22/2018 thru 11/21/2019	10/30/18	1,560.00	.00	
Total Mueller Co Inc:					1,560.00	.00	
<b>NAPA Auto Parts-Emmaus</b>							
NAPA Auto Parts-Emmaus	2100-497473	01-437.375	Locker Room Vent	11/10/18	15.49	.00	
Total NAPA Auto Parts-Emmaus:					15.49	.00	
<b>Nicolo, Alessandro</b>							
Nicolo, Alessandro	12032018	01-406.171	2018 Health Reimb	12/03/18	150.00	.00	
Total Nicolo, Alessandro:					150.00	.00	
<b>PA Turnpike Commission</b>							
PA Turnpike Commission	00012496151	01-401.421	Toll	11/06/18	40.05	40.05	11/30/18
Total PA Turnpike Commission:					40.05	40.05	
<b>Pasco Inc</b>							
Pasco Inc	1083	03-411.374	#20-21-Water gauge	11/06/18	100.00	.00	
Total Pasco Inc:					100.00	.00	
<b>Patten, Ronald C.</b>							
Patten, Ronald C.	11232018	01-410.238	Reimb-Boots	11/23/18	70.00	.00	
Total Patten, Ronald C.:					70.00	.00	
<b>PBL fire Apparatus Services LLC</b>							
PBL fire Apparatus Service	5738	03-411.374	#20-21-Pipe fittings for new water level gauges/batteries	10/26/18	396.32	.00	
PBL fire Apparatus Service	5739	03-411.374	#20-11-LED Cabinet lighting/Deck gun/Pump panel pull handles	10/26/18	744.91	.00	
PBL fire Apparatus Service	5743	03-411.374	#20-12-foot pedals/strobe light/switch pump panel lights	11/03/18	549.59	.00	
PBL fire Apparatus Service	5748	03-411.374	#20-12-foot pedals/strobe light/switch				



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			pump panel lights	11/06/18	1,075.19	.00	
PBL fire Apparatus Service	5749	03-411.374	#20-21-Gauges	11/06/18	1,048.07	.00	
PBL fire Apparatus Service	5751	03-411.374	#20-21-batteries/gauges	11/08/18	2,477.84	.00	
Total PBL fire Apparatus Services LLC:					6,291.92	.00	
<b>PenTeleData</b>							
PenTeleData	B3404870	01-401.320	Acct#3042745-Cable modem rental - Nov 2018	11/24/18	124.95	.00	
PenTeleData	B3409029	03-411.320	Cable-Nov 2018	11/24/18	59.95	.00	
Total PenTeleData:					184.90	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	11132018	03-411.320	82900-03000	11/13/18	518.63	.00	
PPL Electric Utilities	11202018	35-433.362	99940-01007	11/20/18	36.34	.00	
PPL Electric Utilities	11202018	01-451.361	10550-10002	11/20/18	35.89	.00	
PPL Electric Utilities	11202018	35-433.362	05340-01002	11/20/18	36.27	.00	
PPL Electric Utilities	11202018	08-429.361	82960-01000	11/20/18	33.33	.00	
PPL Electric Utilities	11202018	08-429.361	33760-14008	11/20/18	31.46	.00	
PPL Electric Utilities	11202018	35-433.362	53875-61001	11/20/18	35.97	.00	
PPL Electric Utilities	11202018	01-409.361	61089-84001	11/20/18	558.12	.00	
PPL Electric Utilities	11202018	01-409.361	92051-48008	11/20/18	837.19	.00	
PPL Electric Utilities	11202018	01-409.361	70730-17005	11/20/18	639.13	.00	
PPL Electric Utilities	11202018	35-433.362	49130-02001	11/20/18	44.39	.00	
PPL Electric Utilities	11202018	08-429.361	35530-02004	11/20/18	31.10	.00	
PPL Electric Utilities	11262018	35-433.362	89989-11003	11/26/18	35.08	.00	
PPL Electric Utilities	11262018	08-429.361	64170-11008	11/26/18	37.66	.00	
PPL Electric Utilities	11262018	01-451.361	93760-01007	11/26/18	28.20	.00	
PPL Electric Utilities	11262018	08-429.361	20380-10009	11/26/18	30.89	.00	
PPL Electric Utilities	11262018	08-429.361	21780-10003	11/26/18	37.10	.00	
PPL Electric Utilities	11302018	08-429.361	95425-66011	11/30/18	34.33	.00	
PPL Electric Utilities	11302018	08-429.361	49200-35001	11/30/18	40.14	.00	
PPL Electric Utilities	11302018	35-434.361	79000-43000	11/30/18	533.99	.00	
PPL Electric Utilities	11302018	35-434.361	79200-43006	11/30/18	11,025.24	.00	
PPL Electric Utilities	11302018	35-433.362	95790-09009	11/30/18	28.40	.00	
PPL Electric Utilities	11302018	35-433.362	72390-08002	11/30/18	28.40	.00	
PPL Electric Utilities	11302018	08-429.361	39790-24008	11/30/18	378.98	.00	
PPL Electric Utilities	11302018	08-429.361	31590-08002	11/30/18	33.41	.00	
PPL Electric Utilities	12032018	01-451.361	62400-52006	12/03/18	13.35	.00	
PPL Electric Utilities	12032018	08-429.361	98810-20005	12/03/18	209.17	.00	
PPL Electric Utilities	12032018	35-433.362	59610-04003	12/03/18	40.64	.00	
PPL Electric Utilities	12032018	06-448.361	59410-04007	12/03/18	32.30	.00	
PPL Electric Utilities	12032018	35-433.362	58010-04003	12/03/18	38.70	.00	
PPL Electric Utilities	12032018	35-433.362	32810-04003	12/03/18	37.55	.00	
PPL Electric Utilities	12032018	35-433.362	97159-57000	12/03/18	42.08	.00	
PPL Electric Utilities	12032018	35-433.362	96549-22003	12/03/18	37.57	.00	
Total PPL Electric Utilities:					15,561.00	.00	
<b>RCN</b>							
RCN	072673601-00112	01-410.315	2018-Dec-High Speed Internet	11/15/18	158.00	158.00	11/27/18
Total RCN:					158.00	158.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000711209	10-427.300	2018-Nov-service	11/15/18	89,703.92	.00	
Republic Services #282	0282-000711209	10-427.303	2-recycle rolloff @ drop off centers	11/15/18	450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Republic Services #282:					90,153.92	.00	
<b>S.T.P.O.A.</b>							
S.T.P.O.A.	11162018	01-410.315	Reimb-Meals-Snowstorm 11/16/18	11/16/18	113.82	.00	
Total S.T.P.O.A.:					113.82	.00	
<b>Sands Auto Group</b>							
Sands Auto Group	50870	01-437.251	#9-Lever trans/grommet	11/19/18	39.27	.00	
Total Sands Auto Group:					39.27	.00	
<b>Schreiter P.L.S., Richard L.</b>							
Schreiter P.L.S., Richard L.	11132018	01-414.220	Planning Commission Mtg-11/13/2018	11/13/18	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	11012018	01-410.315	Prolog Express -Nov 2018	11/01/18	78.44	.00	
Total Service Electric Cable TV:					78.44	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	10312018	03-411.320	Acct#-0000050426-ESFC-11/2018	10/31/18	85.71	.00	
Service Electric Telephone	10312018	01-403.240	Acct#-0000044158-Minger phone line-11/2018	10/31/18	21.39	.00	
Service Electric Telephone	10312018	01-401.320	Acct#-0000044158-Township phone line-11/2018	10/31/18	549.78	.00	
Total Service Electric Telephone Co:					656.88	.00	
<b>Service Tire Truck Centers</b>							
Service Tire Truck Centers	107800-01	01-410.251	Tires	10/25/18	603.44	.00	
Service Tire Truck Centers	128731-01	01-437.375	#8-Trie repair/O-ring	11/09/18	420.30	.00	
Service Tire Truck Centers	137802-01	01-437.251	#6 & #22-tires	11/20/18	873.44	.00	
Total Service Tire Truck Centers:					1,897.18	.00	
<b>Sodexo Inc &amp; Affiliates</b>							
Sodexo Inc & Affiliates	355423	01-410.315	Refreshments for Arson Training Class-9/12/18	09/14/18	144.90	.00	
Sodexo Inc & Affiliates	355441	01-410.315	Refreshments for Arson Training Class-9/26/18	09/28/18	144.90	.00	
Sodexo Inc & Affiliates	355458	01-410.315	Refreshments for Arson Training Class-10/03/18	10/05/18	144.90	.00	
Total Sodexo Inc & Affiliates:					434.70	.00	
<b>Soriano, Orazio</b>							
Soriano, Orazio	12012018	01-406.172	21 of 36 Retirement Incentive Program	12/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3397638519	01-430.240	Toner/tape/markers	11/30/18	81.68	.00	
Total Staples Advantage:					81.68	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Staples Credit Plan</b>							
Staples Credit Plan	11272018	01-410.240	Calendars/pens/keyboard/DVD-R/voice recorders/air fresheners	11/27/18	416.34	.00	
Total Staples Credit Plan:					416.34	.00	
<b>Starr Uniform Center</b>							
Starr Uniform Center	126862	01-410.238	Uniforms-Reavis & Sabulsky	11/14/18	1,662.45	.00	
Starr Uniform Center	127121	01-410.238	Armor express Dress vest-Whitehead	11/20/18	165.00	.00	
Starr Uniform Center	127217	01-410.238	pants-Renninger	11/26/18	159.98	.00	
Starr Uniform Center	127286	01-410.238	Uniforms-Reavis & Sabulsky	11/29/18	1,153.36	.00	
Total Starr Uniform Center:					3,140.79	.00	
<b>Stauffer Insurance, C. M.</b>							
Stauffer Insurance, C. M.	110091	01-486.354	2017-WC adjusted premium-audit assessment	03/16/18	16,331.94	.00	
Stauffer Insurance, C. M.	110091	06-486.354	2017-WC adjusted premium-audit assessment	03/16/18	1,792.53	.00	
Stauffer Insurance, C. M.	110091	08-486.354	2017-WC adjusted premium-audit assessment	03/16/18	1,792.53	.00	
Total Stauffer Insurance, C. M.:					19,917.00	.00	
<b>Staver Hydraulics Co Inc</b>							
Staver Hydraulics Co Inc	11302018	01-437.251	#2-hose	11/30/18	90.77	.00	
Total Staver Hydraulics Co Inc:					90.77	.00	
<b>Stevens &amp; Lee</b>							
Stevens & Lee	515996	03-411.240	Professional Fees	11/12/18	526.50	.00	
Total Stevens & Lee:					526.50	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	72497	01-401.231	diesel	11/15/18	32.81	.00	
Suburban Propane-2022	72497	01-410.231	diesel	11/15/18	953.98	.00	
Suburban Propane-2022	72497	01-430.231	diesel	11/15/18	986.78	.00	
Suburban Propane-2022	72497	06-448.231	diesel	11/15/18	174.14	.00	
Suburban Propane-2022	72497	08-429.231	diesel	11/15/18	174.14	.00	
Suburban Propane-2022	72497	03-413.231	diesel	11/15/18	201.90	.00	
Suburban Propane-2022	72535	01-401.231	diesel	11/27/18	25.37	.00	
Suburban Propane-2022	72535	01-410.231	diesel	11/27/18	737.75	.00	
Suburban Propane-2022	72535	01-430.231	diesel	11/27/18	763.12	.00	
Suburban Propane-2022	72535	06-448.231	diesel	11/27/18	134.67	.00	
Suburban Propane-2022	72535	08-429.231	diesel	11/27/18	134.67	.00	
Suburban Propane-2022	72535	03-413.231	diesel	11/27/18	156.14	.00	
Suburban Propane-2022	805333	01-401.231	unleaded	11/15/18	29.52	.00	
Suburban Propane-2022	805333	01-410.231	unleaded	11/15/18	858.22	.00	
Suburban Propane-2022	805333	01-430.231	unleaded	11/15/18	887.73	.00	
Suburban Propane-2022	805333	06-448.231	unleaded	11/15/18	156.66	.00	
Suburban Propane-2022	805333	08-429.231	unleaded	11/15/18	156.66	.00	
Suburban Propane-2022	805333	03-413.231	unleaded	11/15/18	181.63	.00	
Suburban Propane-2022	805368	01-401.231	unleaded	11/27/18	25.26	.00	
Suburban Propane-2022	805368	01-410.231	unleaded	11/27/18	734.38	.00	
Suburban Propane-2022	805368	01-430.231	unleaded	11/27/18	759.65	.00	
Suburban Propane-2022	805368	06-448.231	unleaded	11/27/18	134.06	.00	
Suburban Propane-2022	805368	08-429.231	unleaded	11/27/18	134.06	.00	
Suburban Propane-2022	805368	03-413.231	unleaded	11/27/18	155.43	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Suburban Propane-2022:					8,688.73	.00	
<b>Takacs Jr., Dennis V.</b>							
Takacs Jr., Dennis V.	12012018	01-415.139	EMC Deputy - Dec 2018	12/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
<b>Tapler, Jeffrey</b>							
Tapler, Jeffrey	12012018	01-415.139	EMC stipend-Dec 2018	12/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
<b>Times News</b>							
Times News	100448394-110720	01-401.341	Ad: rescheduled BOC mtg	11/08/18	37.96	.00	
Times News	100448799-111420	01-401.341	Ad: Public Notice-2019 Proposed Budget posted	11/15/18	84.04	.00	
Total Times News:					122.00	.00	
<b>Tractor Supply Credit Plan</b>							
Tractor Supply Credit Plan	842617	01-430.240	Racet straps/jigsaw blade/abrasive set/sanding flap disc/nuts/washers/bolts	11/21/18	139.45	.00	
Total Tractor Supply Credit Plan:					139.45	.00	
<b>Trius Inc</b>							
Trius Inc	S1052040	01-437.375	#25-deflector	12/04/18	226.00	.00	
Total Trius Inc:					226.00	.00	
<b>UGI Utilities Inc.</b>							
UGI Utilities Inc.	11162018	01-409.230	411001980555	11/16/18	737.79	737.79	11/27/18
UGI Utilities Inc.	11202018	01-409.230	411001980316	11/20/18	484.87	484.87	11/27/18
UGI Utilities Inc.	11202018	01-409.230	411000866649	11/20/18	387.51	387.51	11/27/18
UGI Utilities Inc.	11202018	01-409.230	411001979581	11/20/18	552.64	552.64	11/27/18
Total UGI Utilities Inc.:					2,162.81	2,162.81	
<b>UPS Store, The</b>							
UPS Store, The	11012018	01-401.325	Return items to Pollard Water	11/01/18	24.20	.00	
Total UPS Store, The:					24.20	.00	
<b>Verizon</b>							
Verizon	11252018	01-401.320	2018-Nov-Mgr/Tablet	11/25/18	10.02	.00	
Verizon	11252018	01-410.320	2018-Nov-Police tablet/air card charges	11/25/18	331.81	.00	
Verizon	11252018	01-411.320	2018-Nov-Fire Inspectors/Tablet	11/25/18	34.31	.00	
Verizon	11252018	01-413.320	2018-Nov-Code Enf Ofcr Tablet	11/25/18	111.81	.00	
Verizon	11252018	03-411.320	2018-Nov-ESFC/Tablet	11/25/18	108.71	.00	
Verizon	11252018	03-412.320	2018-Nov-WSFC/Tablet	11/25/18	171.53	.00	
Verizon	12032018	08-429.320	2018-Nov-868-8310-Cardinal Dr Pump Stn	12/03/18	36.59	.00	
Total Verizon:					804.78	.00	
<b>Warehouse Battery Outlet Inc</b>							
Warehouse Battery Outlet I	406324	06-448.251	#31-Battery	11/21/18	55.92	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Warehouse Battery Outlet I	406324	08-429.251	#31-Battery	11/21/18	55.92	.00	
Total Warehouse Battery Outlet Inc:					111.84	.00	
<b>Waste Management Inc</b>							
Waste Management Inc	M158206	10-427.302	Oct 2018 Recycling Costs	11/15/18	7,195.10	.00	
Total Waste Management Inc:					7,195.10	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	396238	01-437.375	Chainsaw filters	11/20/18	42.64	.00	
Total Whitehall Turf Equipment:					42.64	.00	
<b>Wireless Communications &amp; Elec</b>							
Wireless Communications	S51218100	01-410.215	K-9 MAT	11/19/18	2,670.00	.00	
Total Wireless Communications & Elec:					2,670.00	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	1902507	01-430.240	Safety vests	11/16/18	154.00	.00	
Total Witmer Public Safety Group:					154.00	.00	
<b>Ziegler, Curtis</b>							
Ziegler, Curtis	11232018	01-410.315	Reimb-Tolls to court in Luzerne County	11/23/18	12.50	.00	
Total Ziegler, Curtis:					12.50	.00	
Grand Totals:					542,540.52	5,736.79	

## Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					70,323.25	5,234.23	
<b>Fire Fund</b>							
Total Fire Fund:					13,466.19	.00	
<b>Library Fund</b>							
Total Library Fund:					81,559.00	.00	
<b>Water Fund</b>							
Total Water Fund:					187,677.60	167.52	
<b>Sewer Fund</b>							
Total Sewer Fund:					74,782.69	167.52	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					97,563.53	167.52	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					17,168.26	.00	
Grand Totals:					542,540.52	5,736.79	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
November 20, 2018  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the Workshop to discuss a legal matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police – EXCUSED  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

Commissioner Conn questioned when the Township records the state grants. Mr. Ziegenfus noted that the Township will invoice the state for the amount and, even though the Township will not receive the monies until future years, it will still be recorded in 2018 (the year the work was done).

**Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending October 31, 2018 and the list of Bills Payable for the period 11/3/2018-11/16/2018, broken down as follows:**

\$851,076.10 = GENERAL  
\$2,088.41 = FIRE  
\$0 = LIBRARY  
\$367,669.04 = WATER  
\$247,896.22 = SEWER  
\$1,968.73 = REFUSE & RECYCLING  
\$11,630.75 = HIGHWAY AID  
\$0.00 = SUBDIVISION & ESCROW  
**\$1,482,329.25 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **November 8, 2018**

Commissioner Martucci declared the Minutes of November 8, 2018 accepted as presented.



## NEW BUSINESS

## ORDINANCES

None.

## RESOLUTIONS

None.

## MOTIONS

### Motion to Award the Riverside Drive Pump Station Generator Upgrade Project.

Ms. Bonaskiewich noted that after reviewing the documents and credentials, the Township Engineer is recommending the award of the project to Billitier Electric in the amount of \$43,000.

Mr. Tetterer suggested that the Board award the bid to include the temporary facility amount just in case, which would bring the total to \$44,180. He noted that he does not expect a temporary facility to be needed, but it was part of the bid so it should be included.

**Motion by Commissioner Ackerman, seconded by Commissioner Conn, to award the Riverside Drive Pump Station Generator Upgrade Project to Billitier Electric in the amount of \$44,180.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

## PRIVILEGE OF THE FLOOR

Ms. Wendy Carney of 1821 Box Elder Road was present to express concerns about water run-off issues on her property. She provided the Board with pictures and video of damage to her property as well as neighboring properties. Ms. Carney also provided a map of the storm sewer in the area with path of the water flow. She commented that the storm sewer drains cannot handle the volume of water from recent storms. Ms. Carney requested the Township look into rebuilding the storm drains or re-grading the backyards.

A discussion ensued regarding where the water is originating.

Mr. Andreas noted that constructing a swale to follow the alignment of the existing storm sewer would improve the condition to the extent that it would have the ability to carry the water to the drainage ditch behind Ms. Carney's property. Attorney Ashley noted that the swale would be within the Township's easement; however, there is not a surface easement in place, so the Township would have to get permission from all the property owners for a swale. A discussion ensued regarding the possibility of causing the water to run down Keystone Road to the open gate bridge, but it was said that is not the historic path of the water.

Mr. Andreas suggested that Ms. Carney construct a landscaping berm, three or four feet high, with plantings, to carry the water around the area to minimize the impact. Ms. Carney stated that contractors have suggested berms to raise the land and force the water to the back of the property, but the estimate for the work was \$12,000. She noted that if the water was controlled coming off the street to begin with, the landscaping work would not be unnecessary. Mr. Andreas stated that he has some ideas and will be in contact with Ms. Carney. Commissioner Martucci requested that he keep the Board updated on the issue.

### **ADJOURNMENT**

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:49 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 20, 2018.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**DRAFT**  
**ORDINANCE NO. 12-2018-620**

**AN ORDINANCE OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING AND REAFFIRMING THE RATES OF TAXATION, FIXING THE TAX RATE FOR THE YEAR 2019 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.**

**WHEREAS**, Article XVII, Section 1701 et seq. of the First Class Township Code, P.L. 1955, No. 569, as amended, requires that the Board of Commissioners shall, inter alia, prepare and adopt a budget which shall reflect, as nearly as possible, the estimated revenues and expenditures of the Township for the year for which the budget is prepared; and

**WHEREAS**, the tax levied by the Board of Commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenue that will meet and cover said appropriations; and

**NOW, THEREFORE, BE IT ORDAINED** and enacted, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

SECTION 1: That for the expenses of the Township for the fiscal year 2019 the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the budget form on file in the Township Secretary's Office.

**2019 Adopted Budgets**

**GENERAL FUND**

Revenue .....		\$8,924,070
<b>Current Year</b> .....	\$8,447,141	
<b>Use of Prior Year Reserves</b> .....	476,929	
Expenditures:.....		\$8,924,070
Operating Expenditures:		
General Government .....	\$ 861,470	
Police .....	2,273,930	
Public Safety (Non-Police).....	496,662	
Highways & Public Works .....	1,622,390	
Recreation .....	67,260	
Environmental Advisory.....	1,550	
Insurances & Benefits .....	2,399,776	
Contributions & Miscellaneous .....	61,650	
Interfund Transfers.....	263,750	
Total Operating Expenditures .....		\$8,048,438
Non-Operating Expenditures		
Debt Service .....	183,632	
Capital .....	692,000	
Total Non-Operating Expenditures.....		\$875,632

**FIRE PROTECTION FUND**

Revenue .....		\$ 442,650
Expenditures:.....		\$ 442,650
Operating Expenditures .....	\$279,386	
Non-Operating Expenditures.....	65,751	
Transfers to Reserves.....	97,513	

**LIBRARY FUND**

Revenue .....		\$ 81,660
<b>Current Year</b> .....	\$81,550	
<b>Use of Prior Year Reserves</b> .....	110	
Operating Expenditures.....		\$ 81,660

**WATER FUND**

Revenue .....		<b>\$2,028,799</b>
<b>Current Year</b> .....	<b>\$1,942,760</b>	
<b>Use of Prior Year Reserves</b> .....	<b>86,039</b>	
<b>Expenditures:</b> .....		<b>\$2,028,799</b>
<b>Operating Expenditures</b> .....	<b>\$1,806,460</b>	
<b>Non-Operating Expenditures</b> .....	<b>222,339</b>	

**SEWER FUND**

Revenue .....		<b>\$2,236,981</b>
<b>Current Year</b> .....	<b>\$2,175,100</b>	
<b>Use of Prior Year Reserves</b> .....	<b>61,881</b>	
<b>Expenditures:</b> .....		<b>\$2,236,981</b>
<b>Operating Expenditures</b> .....	<b>\$1,968,000</b>	
<b>Non-Operating Expenditures</b> .....	<b>268,981</b>	

**REFUSE & RECYCLING FUND**

Revenue .....		<b>\$1,428,100</b>
Operating Expenditures.....		<b>\$1,427,653</b>
<b>Transfer to Reserves</b> .....		<b>\$ 447</b>

**HIGHWAY AID FUND**

Revenue .....		<b>\$ 479,538</b>
Operating Expenditures.....		<b>\$ 230,000</b>
Capital Expenditures.....		<b>\$ 80,000</b>
<b>Transfer to Reserves</b> .....		<b>\$ 169,538</b>

Further, in instances where expenditures exceed current year revenues, such expenditures shall be funded from the Fund Balance to cover such expenditures. In instances where current year revenues exceed expenditures, such surplus shall be transferred to Reserve account(s).

An estimate of the specific items making up the amount appropriated to the respective Departments shall be on file in the Office of the Township Manager, 2900 South Pike Avenue, Allentown, Pennsylvania.

SECTION 2: That a tax shall be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2019, as follows:

The rate for general Township purposes, the sum of one and ninety-three hundredths (1.93000) mills on each dollar of assessed valuation, or the sum of nineteen and thirty-one hundredths cents on each one hundred dollars of assessed valuation.

For fire protection purposes, the sum of two hundred and nine thousandths (0.20900) mills on each dollar of assessed valuation, or the sum of two and nine one hundredths cents on each one hundred dollars of assessed valuation.

For library services purposes, the sum of sixty-one thousandths (0.06100) mills on each dollar of assessed valuation, or the sum of sixty-one hundredths cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form, as follows:

	<u>Mills on Each Dollar of Assessed Valuation</u>	<u>Cents on Each \$100 of Assessed Valuation</u>
Tax Rate for General Township Purposes	1.93000 Mills	19.3000 cents
Tax Rate for Fire Protection Purposes	0.20900 Mills	02.0900 cents
Tax Rate for Library Services Purposes	<u>0.06100 Mills</u>	<u>00.6100 cents</u>
	2.20000 Mills	22.0000 cents

A discount of two percent (2%) of the amount of any tax levied on real property under this Ordinance shall be allowed if payment in full is tendered or officially postmarked on or before May 31, 2019 and a penalty equal to ten percent (10%) of the amount of any such tax levied on real property under this Ordinance shall be added to the amount of said tax and shall be payable if payment in full of said tax is not tendered or officially postmarked on or before July 31, 2019.

Whenever the last day of a period during which payment may be made at a discount or with penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of the Commonwealth of Pennsylvania or of the United States, payment shall be considered timely if it is

tendered or officially postmarked by the United States Postal Service on the succeeding secular or business day. The Tax Collector shall not refuse to accept payment tendered or official postmarked by the United States Postal Service in a timely manner pursuant to these guidelines. An official postmark shall include an actual date-stamp applied by the United States Postal Service. This does not include metered mail, “no-postage necessary” mailings, or prepaid, cancelled postage.

SECTION 3: That the tax levy of one percent (1%) presently imposed upon salaries, wages, commissions and other compensation earned by residents of the Township of Salisbury and earned in the Township by non-residents thereof, and the one percent (1%) tax presently levied upon the privilege of transferring or conveying, by deed or other document, any interest in any lands, tenements, or hereditaments in or partly in the Township of Salisbury, be, and they are, hereby enacted and levied, without change, for the year 2019.

SECTION 4: Any Ordinance or part of an Ordinance inconsistent or conflicting with this Ordinance or any part thereof is hereby repealed to the extent of such inconsistency or conflict.

ENACTED into an Ordinance this 13th day of December, 2018.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

By: \_\_\_\_\_  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 12-2018-1616**

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING §102(A) OF CHAPTER 26, PART 1, “WATER”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE WATER RATE and AMENDING SECTIONS 302(1)(A)(1) AND 302(1)(B)(2) OF CHAPTER 18, PART 3, “SEWERS AND SEWAGE DISPOSAL”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE SEWER RATES**

**WHEREAS**, the Township of Salisbury Board of Commissioners wishes to adjust and set the rates for water and sewer services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that §102 of Chapter 26, Part 1, “Water”, of the Code of Ordinances, and Sections 302(1)(a)(1) and 302(1)(b)(2) of Chapter 18, Part 3, “Sewers and Sewage Disposal” of the Code of Ordinances, shall be and the same hereby are amended as follows:

**ARTICLE I.** “**Water**” Chapter 26, Part 1, Section 102(A) shall be amended to read as follows:

**A.** *Schedule of Meter Rates.*

*There shall be a charge of six dollars and thirty cents (\$6.60) for each one thousand (1,000) gallons of water furnished to a consumer effective January 1, 2019. Thereafter, these rates may be amended or revised from time to time by duly enacted Resolution of the Board of Commissioners.*

**ARTICLE II.** “**Sewer**” Chapter 18, Part 1, Section 302(1)(A)(1) shall be amended to read as follows:

**A.** Residential

*(1) Beginning January 1, 2019, there shall be a charge to each private dwelling unit of \$288.00 per annum, payable at the rate of \$72.00 per quarterly billing period. Thereafter, these rates, may be amended, or*



*revised from time to time by duly enacted Resolution of the Board of Commissioners.*

**ARTICLE III.** “Sewer” Chapter 18, Part 1, Section 302(1)(B)(2) shall be amended to read as follows:

*(2) Beginning January 1, 2019, all owners of nonresidential improved properties connected to the sewer system shall pay sewer rentals or charges, except as hereinafter noted, at the rate of \$316.80 per annum, payable at the rate of \$79.20 per quarterly billing period per unit or at a rate set from time to time by duly enacted Resolution by the Board of Commissioners, on the basis of equivalent dwelling units determined or computed as follows:*

[Remainder of this Section to remain as adopted]

**APPROVED and ADOPTED** this 13th day of December, 2018.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

By: \_\_\_\_\_  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 12-2018-1617**

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING THE BILLING RATE FOR MUNICIPAL SOLID WASTE AND RECYCLING COLLECTION SERVICES**

**WHEREAS**, pursuant to Section 302(3) of Chapter 20, Part 3 of the Salisbury Township Code of Ordinances entitled “Municipal Solid Waste Collection Charges,” the amount to be paid by the owner or occupant of each residential establishment for the quarterly collection period shall be established by a fee schedule; and

**WHEREAS**, the Board of Commissioners may amend, revise and set refuse and recycling rates from time to time by a duly enacted Resolution of the Board; an

**WHEREAS**, the Assistant Township Manager and Township Manager have proposed billing rates for both refuse and recycling collection services that reflect the current contract in place with Republic Service.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the following billing rates for refuse and recycling collection services shall be effective January 1, 2019:

*The Net 15 amount, at \$272 per annum, shall be payable at the rate of \$68 per quarter effective January 1, 2019.*

**DULY ADOPTED** this 13th day of December, 2018 by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

By: \_\_\_\_\_  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 12-2018-1618**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2019 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND**

**WHEREAS**, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

**WHEREAS**, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2017 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2019, which includes a total financial requirement to the Police Pension Plan in the amount of \$435,442; and

**WHEREAS**, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to three and four one hundredths (3.04%) percent of their annual compensation during the year 2019; and

**WHEREAS**, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2019 to three and four one hundredths percent (3.04%) of a member's compensation.

**NOW, THEREFORE, BE IT RESOLVED** that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of three and four one hundredths percent (3.04%) of compensation for and during the year 2019.

**APPROVED AND ADOPTED** this 13th day of December, 2018 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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Cathy Bonaskiewich  
Township Secretary

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Robert Martucci, Jr., President  
Board of Commissioners