

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 10, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator – EXCUSED
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending November 30, 2018 and the list of Bills Payable for the periods 12/8/2018-12/21/2018 and 12/22/2018-1/4/2019, broken down as follows:

12/8/2018-12/21/2018

\$189,681.35 = GENERAL
\$958.31 = FIRE
\$0 = LIBRARY
\$67,053.22 = WATER
\$2,810.94 = SEWER
\$2,145.54 = REFUSE & RECYCLING
\$0 = HIGHWAY AID
\$0 = SUBDIVISION & ESCROW
\$262,649.36 = GRAND TOTAL ALL FUNDS

12/22/2018-1/4/2019

\$330,465.60 = GENERAL
\$73,350.01 = FIRE
\$0 = LIBRARY
\$20,990.40 = WATER
\$34,193.56 = SEWER
\$105,211.59 = REFUSE & RECYCLING
\$5,302.82 = HIGHWAY AID
\$0 = SUBDIVISION & ESCROW
\$569,513.98 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

December 13, 2018

Commissioner Martucci declared the Minutes of December 13, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Approve Payment #5 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$35,722.80.

Ms. Bonaskiewich noted that the payment represents footer and foundation work on the restroom building.

Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve Payment #5 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$35,722.80.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Appointments to various Boards and Commissions.

1. Planning Commission (4-year term)

a. Fifth Ward

Commissioner Ackerman nominated Mr. James “Jimmy” Brown. Commissioner Martucci seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. James “Jimmy” Brown to the Planning Commission for a term of four years.

2. Zoning Hearing Board (5-year term)

a. Second Ward

Commissioner Ackerman nominated Mr. Kent Herman. Commissioner Conn seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Kent Herman to the Zoning Hearing Board for a term of five years.

3. Recreation Advisory Committee (5-year term)

a. First Ward

Commissioner Martucci nominated Ms. Kimberly Ringhoffer. Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Ms. Kimberly Ringhoffer to the Recreation Advisory Committee for a term of five years.

b. Third Ward

Commissioner Brinton nominated Mr. Patrick Jacoby. Commissioner Seagreaves seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Patrick Jacoby to the Recreation Advisory Committee for a term of five years.

4. Vacancy Board (1-year term)

a. One member

Commissioner Martucci nominated Mr. Dan Moyer (4th Ward). Commissioner Conn seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Dan Moyer to the Vacancy Board for a term of one year.

5. Building Code Board of Appeals (5-year term)

a. Second Ward

Commissioner Conn nominated Mr. Joseph Klocek. Commissioner Seagreaves seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Joseph Klocek to the Building Code Board of Appeals for a term of five years.

6. Environmental Advisory Council (3-year term)

a. First Ward

Commissioner Martucci nominated Mr. John Barbaz. Commissioner Seagreaves seconded the Motion.

A roll call vote was taken:
Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. John Barbaz to the Environmental Advisory Council for a term of three years.

PRIVILEGE OF THE FLOOR

No comments were heard.

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:10 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 10, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL