

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 27, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore – EXCUSED
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works – EXCUSED
James Levenier, Highway Supervisor, Department of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Genny Baillie, Recreation Director
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending May 31, 2019 and the list of Bills Payable for the period 6/8/2019-6/21/2019, broken down as follows:

\$374,104.03 = GENERAL
\$719.08 = FIRE
\$0 = LIBRARY
\$83,633.03 = WATER
\$10,281.59 = SEWER
\$145.00 = REFUSE & RECYCLING
\$10,915.58 = HIGHWAY AID
\$1,080.44 = SUBDIVISION & ESCROW
\$480,878.75 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MINUTES

June 13, 2019

Commissioner Martucci declared the Minutes of June 13, 2019 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Accepting the Retirement of Mr. Allen W. Stiles.

Ms. Bonaskiewich commented that Chief Stiles has served the Township for 25 years and will be missed.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to accept the retirement of Mr. Allen W. Stiles.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

The Board presented Chief Stiles with a plaque and thanked him for his years of dedicated service.

Resolution Authorizing Transfer of Firearm to Mr. Allen W. Stiles.

Ms. Bonaskiewich commented that they will be doing the firearm transfer on Chief Stiles' last day, which is July 12.

Motion by Commissioner Conn, seconded by Commissioner Brinton, to authorize the transfer of firearm to Mr. Allen W. Stiles.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

Resolution Appointing Sgt. Kevin Soberick as Acting Police Chief.

Ms. Bonaskiewich stated that in order to have a smooth transition of duties, the Resolution will officially appoint Sgt. Kevin Soberick as Acting Police Chief, effective July 12, 2019.

Motion by Commissioner Brinton, seconded by Commissioner Conn, to appoint Sgt. Kevin Soberick as Acting Police Chief, effective July 12, 2019.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MOTIONS

Motion to Approve entering into a MOU for School Resource Officer.

Ms. Bonaskiewich commented that the School District has proposed to revise the existing Memo of Understanding because there are now two School Resource Officers.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve entering into a MOU for School Resource Officer.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

Motion to Enter into Agreement to Transfer Ownership of K9 Rocket to Officer Jason Laky.

Ms. Bonaskiewich stated that Officer Laky's K9, Rocket, will be retired and Officer Laky has requested that he become Rocket's owner.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve entering into an agreement to transfer ownership of K9 Rocket to Officer Jason Laky.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Commissioner Ackerman brought forth a concern from a resident regarding the maintenance of swimming pools. Mr. Nicolo stated that the Township does have an Ordinance regarding that issue and Commissioner Ackerman noted that she will have the complainant follow-up with him.

Chief Stiles presented a plaque to Officer Jason Laky for “exemplary service in the development, implementation and operation of the K9 program from 2003-2019.” The Board thanked Officer Laky for his service.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:16 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 27, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL