

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—June 13, 2019**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 5/18/19 – 6/7/19**

**5. Approval of the Minutes –May 23, 2019**

**6. New Business**

**A. ORDINANCES**

**B. RESOLUTIONS**

**C. MOTIONS**

1. Motion to Approve Payment #3 (Final) to Insituform Technologies, LLC for the 2018 Sanitary Sewer System Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$9,532.50 along with Change Order #1 decreasing the contract price by \$6,047.00
2. Motion to Approve Payment #10 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$65,092.50
3. Motion to Approve Payment #7 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$14,355.00
4. Motion to Approve Payment #5 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$15,646.73
5. Motion to Approve Salisbury Youth Association's request to hold an SYA Community/Appreciation Day event at Devonshire Park on June 29, 2019

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A &amp; H Sporting Goods</b>							
A & H Sporting Goods	51261	01-452.240	Tee shirts for playground program counselors	05/18/19	340.00	.00	
Total A & H Sporting Goods:					340.00	.00	
<b>AAA-1 Lock Co</b>							
AAA-1 Lock Co	810714	08-429.240	Master padlocks	05/13/19	132.00	.00	
Total AAA-1 Lock Co:					132.00	.00	
<b>American United Life Insurance Co</b>							
American United Life Insur	6012019	01-487.158	2019-June life/disability ins coverage	06/01/19	1,838.63	.00	
American United Life Insur	6012019	08-487.158	2019-June life/disability ins coverage	06/01/19	252.50	.00	
American United Life Insur	6012019	06-487.158	2019-June life/disability ins coverage	06/01/19	252.50	.00	
American United Life Insur	6012019	10-487.158	2019-June life/disability ins coverage	06/01/19	48.77	.00	
Total American United Life Insurance Co:					2,392.40	.00	
<b>American Water Works Assoc</b>							
American Water Works As	7001686483	01-430.420	2019 Membership #00347975-Andreas	04/24/19	228.00	.00	
Total American Water Works Assoc:					228.00	.00	
<b>Asphalt Maintenance Solutions</b>							
Asphalt Maintenance Soluti	4165	01-438.245	Novachip Paving	05/29/19	6,079.50	.00	
Total Asphalt Maintenance Solutions:					6,079.50	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	4302019	01-415.320	2019-May wireless charges for 5 tablets	04/30/19	109.81	109.81	05/22/19
Total AT&T Mobility:					109.81	109.81	
<b>Bank of America</b>							
Bank of America	05092019	01-410.460	Lodging & fuel-Stiles-FBI/LEEDA Conference	05/09/19	802.71	802.71	05/22/19
Bank of America	05092019	01-400.200	Ice/Refreshments/tablecloths for Volunteer Recognition Dinner	05/09/19	233.27	233.27	05/22/19
Bank of America	05092019	01-414.318	1Q19-Permit Fees-DCED/UCC	05/09/19	328.50	328.50	05/22/19
Bank of America	05092019	01-401.420	NIGP Membership-Wilson	05/09/19	356.00	356.00	05/22/19
Total Bank of America:					1,720.48	1,720.48	
<b>Berkheimer Associates</b>							
Berkheimer Associates	5312019	01-403.453	2019-May-LST Comm	05/31/19	2,604.02	.00	
Total Berkheimer Associates:					2,604.02	.00	
<b>Berks County Intermediate Unit</b>							
Berks County Intermediate	00404539	01-403.454	2019 Real estate invoices	05/23/19	3,142.99	.00	
Berks County Intermediate	00404539	03-480.454	2019 Real estate invoices	05/23/19	340.35	.00	
Berks County Intermediate	00404539	04-480.454	2019 Real estate invoices	05/23/19	99.34	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Berks County Intermediate	00404539	01-403.325	2019 Real estate invoices- Postage	05/23/19	946.80	.00	
Total Berks County Intermediate Unit:					4,529.48	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	5172019	08-429.368	1Q2019 Sewer	05/17/19	74,800.63	.00	
Bethlehem, City of	5312019	06-448.363	Fountain-2/20/2019-5/22/2019	05/31/19	24.75	.00	
Total Bethlehem, City of:					74,825.38	.00	
<b>Budget Instant Print</b>							
Budget Instant Print	15431	01-401.342	Letterhead	05/23/19	239.00	.00	
Total Budget Instant Print:					239.00	.00	
<b>Bummer, Frank</b>							
Bummer, Frank	6012019	01-406.172	54 of 60 retirement incentive program	06/01/19	450.00	.00	
Total Bummer, Frank:					450.00	.00	
<b>Casey, Lisa</b>							
Casey, Lisa	6042019	01-406.171	2019 health reimb	06/04/19	250.00	.00	
Total Casey, Lisa:					250.00	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	18230	01-438.245	9.5MM	05/10/19	1,311.20	.00	
Coopersburg Materials	18258	01-438.245	9.5MM/19MM	05/17/19	683.55	.00	
Coopersburg Materials	18293	01-438.245	19MM/9.5MM	05/24/19	1,017.26	.00	
Total Coopersburg Materials:					3,012.01	.00	
<b>Daigle Law Group LLC</b>							
Daigle Law Group LLC	5122019	01-410.220	Policy Development for PLEAC	05/12/19	2,000.00	.00	
Daigle Law Group LLC	5122019	01-404.310	Policy Development for PLEAC	05/12/19	1,800.00	.00	
Total Daigle Law Group LLC:					3,800.00	.00	
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	24604	06-448.325	Postage & Mailing Services for Utility Bills-Apr 2019	05/15/19	600.75	.00	
Dallas Data Systems Inc.	24604	08-429.325	Postage & Mailing Services for Utility Bills-Apr 2019	05/15/19	841.05	.00	
Dallas Data Systems Inc.	24604	10-401.325	Postage & Mailing Services for Utility Bills-Apr 2019	05/15/19	961.20	.00	
Dallas Data Systems Inc.	24604	06-448.342	Postage & Mailing Services for Utility Bills-Apr 2019	05/15/19	288.35	.00	
Dallas Data Systems Inc.	24604	08-429.342	Postage & Mailing Services for Utility Bills-Apr 2019	05/15/19	403.71	.00	
Dallas Data Systems Inc.	24604	10-401.342	Postage & Mailing Services for Utility Bills-Apr 2019	05/15/19	461.38	.00	
Total Dallas Data Systems Inc.:					3,556.44	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	22913	01-408.318	2018-Nov-Plot 886 LLC	01/01/19	130.00	.00	
Davison & McCarthy	23068	01-408.318	2018-Dec-Plot 886 LLC	01/04/19	13.00	.00	
Davison & McCarthy	23073	01-404.318	2018-Dec-3141 Lincoln Ave-Minor Subdivision	01/04/19	143.00	.00	
Davison & McCarthy	23302	01-404.318	2019-Jan-1239 Vortman Ave	02/06/19	520.00	.00	
Davison & McCarthy	23457	01-408.318	2019-Feb-Plot 886 LLC	03/06/19	39.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	23462	01-404.318	2019-Feb-Hosten-1239 Vortman Ave	03/06/19	390.00	.00	
Davison & McCarthy	23467	01-404.318	2019-Feb-415 Mountain Blvd	03/06/19	39.00	.00	
Davison & McCarthy	23640	01-404.318	2019-Mar-Hosten-1239 Vortman Ave	04/05/19	143.00	.00	
Davison & McCarthy	23645	01-404.318	2019-Mar-415 Mountain Blvd	04/05/19	39.00	.00	
Davison & McCarthy	23648	01-404.318	2019-Mar-Plot 886 LLC	04/05/19	156.00	.00	
Davison & McCarthy	23649	01-404.318	2019-Mar-1746 Greenwood Rd Minor Subdivision	04/05/19	65.00	.00	
Davison & McCarthy	23895	01-404.318	2019-May-621 E Lynnwood St Major Subdivision	05/15/19	130.00	.00	
Total Davison & McCarthy:					1,807.00	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	204B139	01-430.320	610-782-5572-June 2019	05/31/19	15.00	.00	
Dispatch Answering Servic	204B139	06-448.320	610-782-5025-June 2019	05/31/19	19.95	.00	
Dispatch Answering Servic	204B139	01-401.320	Answr Service/Pump Stn Alm-June 2019	05/31/19	217.25	.00	
Total Dispatch Answering Service:					252.20	.00	
<b>District Court 31-1-08</b>							
District Court 31-1-08	5312019	01-404.314	File Civil Complaint-544 E Emmaus Ave-Zoning Violation	05/31/19	171.65	171.65	06/03/19
Total District Court 31-1-08:					171.65	171.65	
<b>Durner, Valentine</b>							
Durner, Valentine	6302019	01-451.361	Reimb-Electric usage at Franko Farm- Jan 2019 thru June 2019	06/01/19	180.00	.00	
Total Durner, Valentine:					180.00	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3CN06935	01-437.251	Return battery cores	03/29/19	143.95-	.00	
Eastern Auto Parts Wareho	3CN070198	01-437.251	Return battery cores	04/10/19	63.00-	.00	
Eastern Auto Parts Wareho	3CN073389	01-437.251	Return battery core	06/03/19	27.00-	.00	
Eastern Auto Parts Wareho	3IV433316	01-437.375	Lawn battery for small roller	04/11/19	53.95	.00	
Eastern Auto Parts Wareho	3IV444607	01-437.375	Spark plug-chain saw	05/13/19	3.74	.00	
Eastern Auto Parts Wareho	3IV449795	01-437.251	Starting Fluid	05/28/19	11.79	.00	
Eastern Auto Parts Wareho	3IV450034	01-437.375	oil filter	05/28/19	23.40	.00	
Eastern Auto Parts Wareho	3IV451036	01-437.251	#4-Battery	05/30/19	289.90	.00	
Total Eastern Auto Parts Warehouse:					148.83	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	5202019	03-411.374	#20-11-Radio	05/20/19	110.00	.00	
Ecco Communications LLC	74070	01-415.700	FCC Tower sidearm replacement & antenna	05/28/19	8,973.00	.00	
Ecco Communications LLC	74672	01-410.375	#210-Reprogram radio	05/20/19	75.00	.00	
Total Ecco Communications LLC:					9,158.00	.00	
<b>Faust Hauling Inc.</b>							
Faust Hauling Inc.	067317	06-448.240	Screened topsoil	05/21/19	140.00	.00	
Total Faust Hauling Inc.:					140.00	.00	
<b>Ferguson Waterworks</b>							
Ferguson Waterworks	474351	01-410.700	Drain pipe for Pole Bldg	04/04/19	169.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Ferguson Waterworks:					169.00	.00	
<b>Fields, Jonathan</b>							
Fields, Jonathan	5302019	91-248000	Escrow Release-Little John Lane	05/30/19	1,000.00	.00	
Total Fields, Jonathan:					1,000.00	.00	
<b>First Regional Compost Authority</b>							
First Regional Compost Au	2019-180	10-427.303	Grass collection-180 yds-5/7-5/29/19	06/01/19	600.00	.00	
Total First Regional Compost Authority:					600.00	.00	
<b>Five Star International</b>							
Five Star International	05P187907	01-437.251	#1 & #4-sleeve/bushing/bearing/relay	06/03/19	390.01	.00	
Five Star International	05P188440	01-437.251	#4-Pump Assembly	05/29/19	905.04	.00	
Five Star International	05P188858	01-437.251	Returned-Core	06/03/19	199.50-	.00	
Five Star International	05P189095	01-437.251	Return-Bearing cone	06/05/19	118.40-	.00	
Total Five Star International:					977.15	.00	
<b>G C Electric Company Inc.</b>							
G C Electric Company Inc.	62144	01-409.373	Ran feed for License plate reader by Kidspace	05/09/19	180.86	.00	
Total G C Electric Company Inc.:					180.86	.00	
<b>GreatAmerica Financial Svcs</b>							
GreatAmerica Financial Sv	24838588	01-407.261	Datto Siris 3-PD document storage-June 2019	05/21/19	279.20	279.20	06/05/19
GreatAmerica Financial Sv	24838588	06-448.261	Datto Siris 3-PD document storage-June 2019	05/21/19	139.60	139.60	06/05/19
GreatAmerica Financial Sv	24838588	08-429.261	Datto Siris 3-PD document storage-June 2019	05/21/19	139.60	139.60	06/05/19
GreatAmerica Financial Sv	24838588	10-407.261	Datto Siris 3-PD document storage-June 2019	05/21/19	139.60	139.60	06/05/19
Total GreatAmerica Financial Svcs:					698.00	698.00	
<b>Greater LV Chamber of Commerce</b>							
Greater LV Chamber of Co	273913	01-401.421	Energy & Environmental Sustainability Summit-Mgr	05/01/19	25.00	.00	
Greater LV Chamber of Co	274112	01-401.421	Energy & Environmental Sustainability Summit-Nicolo	05/01/19	25.00	.00	
Total Greater LV Chamber of Commerce:					50.00	.00	
<b>Groundhog Lawn &amp; Landscape</b>							
Groundhog Lawn & Landsc	06012019	01-413.317	1404-Fretz Ave-Mow/Trimmed hedges/removed trash	06/01/19	150.00	.00	
Groundhog Lawn & Landsc	06012019	01-413.317	1220 Van Vetchen-Mow & Trim	06/01/19	150.00	.00	
Groundhog Lawn & Landsc	5292019	01-413.317	1229 Marlow-Mow & Trim	05/29/19	150.00	.00	
Groundhog Lawn & Landsc	5292019	01-413.317	2918 Edgemont-Mow & Trim	05/29/19	200.00	.00	
Groundhog Lawn & Landsc	5292019	01-413.317	1745 Lehigh Ave-Mow & Trim	05/29/19	200.00	.00	
Groundhog Lawn & Landsc	5292019	01-413.317	609 E Montgomery-Removed Pool/picked up trash/tree removal/trimmed weeds	05/29/19	1,500.00	.00	
Total Groundhog Lawn & Landscape:					2,350.00	.00	
<b>Hamilton Park Athletic Assoc</b>							
Hamilton Park Athletic Ass	5292019	01-465.540	2019 Contribution	05/29/19	1,000.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hamilton Park Athletic Assoc:					1,000.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	14221	01-451.240	Paint & hose nozzles	06/04/19	119.87	.00	
Home Depot Credit Service	49476	01-409.240	Faucet-Franko Farms	05/29/19	78.00	.00	
Home Depot Credit Service	49476	01-409.240	Thermometer for Magistrate Bldg	05/29/19	11.74	.00	
Home Depot Credit Service	86591	01-451.240	P trap/Round-up/ground clear	05/29/19	115.59	.00	
Total Home Depot Credit Services:					325.20	.00	
<b>Hunter Keystone Peterbilt LP</b>							
Hunter Keystone Peterbilt	R202006618:01	03-411.374	#20-21-Inspection	05/20/19	687.09	.00	
Total Hunter Keystone Peterbilt LP:					687.09	.00	
<b>Hydra-Numatic Sales Co.</b>							
Hydra-Numatic Sales Co.	54824	08-429.315	Lift station #3 repair	05/20/19	542.65	.00	
Total Hydra-Numatic Sales Co.:					542.65	.00	
<b>Jerusalem Western Salisbury Union Church</b>							
Jerusalem Western Salisbu	5292019	01-431.303	2019 donation	05/29/19	2,400.00	.00	
Total Jerusalem Western Salisbury Union Church:					2,400.00	.00	
<b>Joe's Battery &amp; Tire Service</b>							
Joe's Battery & Tire Servic	5232019	03-411.374	#20-51-Battery	05/23/19	236.00	.00	
Total Joe's Battery & Tire Service:					236.00	.00	
<b>Johnson Controls Fire Protection LP</b>							
Johnson Controls Fire Prot	85842523	03-411.374	ESFC-Alarm repair	05/09/19	561.00	.00	
Total Johnson Controls Fire Protection LP:					561.00	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	5012019	01-401.312	May 2019-Website updates	05/01/19	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	162121	01-408.318	2018-Nov-1239 Vortman Ave Grading Plan	01/01/19	581.00	.00	
Keystone Consulting Engin	162129	01-408.318	2018-Nov-Lot 2A Southbury Park Grading Plan	01/01/19	422.00	.00	
Keystone Consulting Engin	162413	01-408.318	2018-Dec-1239 Vortman Ave Grading Plan	01/09/19	211.00	.00	
Keystone Consulting Engin	162923	01-408.318	2019-Jan-1239 Vortman Ave Grading Plan	02/20/19	819.39	.00	
Keystone Consulting Engin	163729	01-408.318	2019-Jan-2686 S 4th St Land Development	04/11/19	108.50	.00	
Keystone Consulting Engin	163730	01-408.318	2019-Feb-Lot 2A Southbury Park Grading Plan	04/11/19	705.25	.00	
Keystone Consulting Engin	163733	01-408.318	2019-Dec-621 E Lynnwood St Subdivision	04/11/19	105.50	.00	
Keystone Consulting Engin	163735	01-408.318	2019-Mar-1239 Vortman Ave Grading Plan	04/11/19	596.75	.00	
Keystone Consulting Engin	163742	01-408.318	2019-Feb & Apr-Plot 886 LLC	04/11/19	2,252.00	.00	
Keystone Consulting Engin	163745	01-408.318	2019-Mar-1746 Greenwood Rd Minor Subdivision	04/11/19	325.50	.00	
Keystone Consulting Engin	163746	01-408.318	2019-Mar-LVHN Ed Expansion	04/11/19	4,290.63	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Keystone Consulting Engineers:					10,417.52	.00	
<b>King, Gail</b>							
King, Gail	6012019	01-406.172	39 of 60 retirement incentive program	06/01/19	450.00	.00	
Total King, Gail:					450.00	.00	
<b>L V Coalition on Affordable Housing</b>							
L V Coalition on Affordable	5292019	01-465.540	2019 contribution	05/29/19	3,000.00	.00	
Total L V Coalition on Affordable Housing:					3,000.00	.00	
<b>Lawson Products</b>							
Lawson Products	9306726358	01-430.240	Brake cleaner/hand cleaner/drill coolant/pipe tape/post terminal protectors/blade gloves/head gear frame/face shield/drawer/coupling nuts	05/16/19	150.27	.00	
Lawson Products	9306726358	06-448.240	Brake cleaner/hand cleaner/drill coolant/pipe tape/post terminal protectors/blade gloves/head gear frame/face shield/drawer/coupling nuts	05/16/19	150.27	.00	
Lawson Products	9306726358	08-429.240	Brake cleaner/hand cleaner/drill coolant/pipe tape/post terminal protectors/blade gloves/head gear frame/face shield/drawer/coupling nuts	05/16/19	150.27	.00	
Total Lawson Products:					450.81	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	5616	06-448.367	2019-1st quarter reconciliation-water	05/16/19	94,633.05	.00	
Lehigh County Authority	5617	06-448.367	2019-Apr water	05/16/19	93,727.67	.00	
Total Lehigh County Authority:					188,360.72	.00	
<b>Lehigh County District Attorney</b>							
Lehigh County District Attor	5292019	01-465.540	2019 Contribution-Support of Child Abuse Investigator	05/29/19	1,000.00	.00	
Total Lehigh County District Attorney:					1,000.00	.00	
<b>Lehigh County Humane Society</b>							
Lehigh County Humane So	04012019	01-410.317	2Q2019 animal control services	06/01/19	2,500.00	.00	
Total Lehigh County Humane Society:					2,500.00	.00	
<b>Lehigh County Senior Citizens</b>							
Lehigh County Senior Citiz	5292019	01-465.540	2019 contribution	05/29/19	3,000.00	.00	
Total Lehigh County Senior Citizens:					3,000.00	.00	
<b>Lopresti, Noah</b>							
Lopresti, Noah	5222019	01-410.238	Reimb-Tactical Carrier/Pouch	05/22/19	227.85	.00	
Lopresti, Noah	5232019	01-410.238	Reimb-Mic loop/holsters/pouch/tactical combat shirt	05/23/19	186.24	.00	
Total Lopresti, Noah:					414.09	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Luby, Joseph							
Luby, Joseph	6012019	01-406.172	54 of 60 retirement incentive program	06/01/19	450.00	.00	
Total Luby, Joseph:					450.00	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolo	586028	01-407.319	Office 365 subscription	05/21/19	7.98	.00	
LYNX Computer Technolo	586028	06-448.319	Office 365 subscription	05/21/19	4.00	.00	
LYNX Computer Technolo	586028	08-429.319	Office 365 subscription	05/21/19	4.00	.00	
LYNX Computer Technolo	586028	10-407.319	Office 365 subscription	05/21/19	4.00	.00	
Total LYNX Computer Technologies:					19.98	.00	
<b>MailFinance</b>							
MailFinance	N7754843	01-401.375	4/04/2019 thru 7/03/2019 lease	06/02/19	420.00	.00	
Total MailFinance:					420.00	.00	
<b>Martin Stone Quarries Inc.</b>							
Martin Stone Quarries Inc.	204032	01-451.371	#57	05/06/19	93.27	.00	
Martin Stone Quarries Inc.	204197	01-451.371	#57	05/13/19	95.22	.00	
Martin Stone Quarries Inc.	204359	01-451.371	#57/R-4 RIP RAP	05/20/19	1,462.20	.00	
Total Martin Stone Quarries Inc.:					1,650.69	.00	
<b>Metzler Scholarship, Richard C</b>							
Metzler Scholarship, Richa	5292019	01-465.540	Donation:scholarship fund-2019	05/29/19	100.00	.00	
Total Metzler Scholarship, Richard C:					100.00	.00	
<b>Mid-Atlantic Fire &amp; Air Corp.</b>							
Mid-Atlantic Fire & Air Corp	67682	01-410.375	Calibration QRAE3 gas detectors	05/17/19	136.00	.00	
Total Mid-Atlantic Fire & Air Corp.:					136.00	.00	
<b>Miller Municipal Supply LLC</b>							
Miller Municipal Supply LL	133082	01-433.246	New signs for Drop-off centers & cypress	05/28/19	46.90	.00	
Miller Municipal Supply LL	133082	01-431.303	New signs for Drop-off centers & cypress	05/28/19	438.60	.00	
Total Miller Municipal Supply LLC:					485.50	.00	
<b>Monarch Precast Concrete Corp</b>							
Monarch Precast Concrete	0381308	01-436.370	Stockbox & bike grate-Storm Sewer	05/16/19	820.00	.00	
Total Monarch Precast Concrete Corp:					820.00	.00	
<b>Montage Enterprises</b>							
Montage Enterprises	70024	01-437.375	Cotter pins for tractor	05/13/19	259.76	.00	
Total Montage Enterprises:					259.76	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	35735	01-410.251	#221-inspection/repair connection on right turn signal	04/30/19	129.10	.00	
Motors Plus Inc.	35737	01-410.251	#205-oil change/top off fluids	04/30/19	105.45	.00	
Motors Plus Inc.	35750	01-410.251	#205-rear brakes	05/03/19	174.38	.00	
Motors Plus Inc.	35784	01-410.251	#216-High carbon rotors	05/10/19	650.56	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Motors Plus Inc.	35786	01-410.251	#202-oil change/top off fluids	05/10/19	105.45	.00	
Motors Plus Inc.	35791	01-410.251	#218-Inspection/rear brakes	05/13/19	242.58	.00	
Motors Plus Inc.	35800	01-410.251	#206-Exhaust manifold/rear brakes/oil change/top off fluids/inspection	05/16/19	864.61	.00	
Motors Plus Inc.	35813	01-410.251	#223-Oil change/top off fluids/inspection	05/17/19	173.65	.00	
Motors Plus Inc.	35821	01-410.251	#220-Check & Advise on Electrical draw on system/flash light	05/21/19	672.00	.00	
Total Motors Plus Inc.:					3,117.78	.00	
<b>Moyer, Roger J.</b>							
Moyer, Roger J.	6012019	01-406.172	39 of 60 retirement incentive program	06/01/19	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
<b>MP Outfitters</b>							
MP Outfitters	33561-5	01-410.238	Undervest/patch/name tag/alterations-Whitehead	05/30/19	151.72	.00	
MP Outfitters	35904	01-410.251	#208-Inspection/Oil change/Top off fluids	06/06/19	177.89	.00	
Total MP Outfitters:					329.61	.00	
<b>Mr. John Inc.</b>							
Mr. John Inc.	5583065	01-451.315	1 unit:Franko farm-4/24/19-5/21/19	05/22/19	137.00	.00	
Mr. John Inc.	5583066	01-451.315	Laubach Park-04/24/19-05/02/19	05/22/19	46.61	.00	
Mr. John Inc.	5583067	01-451.315	Lindberg Park-4/24/19-5/21/2019	05/22/19	157.91	.00	
Total Mr. John Inc.:					341.52	.00	
<b>National Assoc of School Resrc Offc</b>							
National Assoc of School R	MEM ID#51939	01-410.420	2019-Nothstein-NASRO membership	05/28/19	40.00	.00	
Total National Assoc of School Resrc Offc:					40.00	.00	
<b>NFPA</b>							
NFPA	4022019	03-412.421	2 year membership-WSFD	04/02/19	315.00	.00	
Total NFPA:					315.00	.00	
<b>Nothstein, Richard B.</b>							
Nothstein, Richard B.	5232019	01-410.421	Reimb-2019-SRO Conference	05/23/19	500.00	.00	
Total Nothstein, Richard B.:					500.00	.00	
<b>ODB Company</b>							
ODB Company	21925	01-437.375	main broom/gutter broom/rubber runner/shoe runner	01/09/19	1,034.96	.00	
ODB Company	21925	01-437.375	refund-tax	01/09/19	82.29-	.00	
Total ODB Company:					952.67	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	06012019	01-487.156	2019 July coverage	06/01/19	87,778.41	.00	
PA Municipal Health Ins Co	06012019	06-487.156	2019 July coverage	06/01/19	8,376.52	.00	
PA Municipal Health Ins Co	06012019	08-487.156	2019 July coverage	06/01/19	8,376.52	.00	
PA Municipal Health Ins Co	06012019	10-487.156	2019 July coverage	06/01/19	1,849.87	.00	
Total PA Municipal Health Ins Coop:					106,381.32	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PAPCO</b>							
PAPCO	2697807	01-401.231	Unleaded Gasoline	05/15/19	10.70	.00	
PAPCO	2697807	01-410.231	Unleaded Gasoline	05/15/19	781.60	.00	
PAPCO	2697807	01-430.231	Unleaded Gasoline	05/15/19	813.04	.00	
PAPCO	2697807	06-448.231	Unleaded Gasoline	05/15/19	138.23	.00	
PAPCO	2697807	08-429.231	Unleaded Gasoline	05/15/19	138.23	.00	
PAPCO	2697807	03-413.231	Unleaded Gasoline	05/15/19	127.83	.00	
PAPCO	2697812	01-401.231	Diesel	05/15/19	5.67	.00	
PAPCO	2697812	01-410.231	Diesel	05/15/19	413.56	.00	
PAPCO	2697812	01-430.231	Diesel	05/15/19	430.21	.00	
PAPCO	2697812	06-448.231	Diesel	05/15/19	73.14	.00	
PAPCO	2697812	08-429.231	Diesel	05/15/19	73.14	.00	
PAPCO	2697812	03-413.231	Diesel	05/15/19	67.64	.00	
PAPCO	2707145	01-401.231	Unleaded Gasoline	05/29/19	13.41	.00	
PAPCO	2707145	01-410.231	Unleaded Gasoline	05/29/19	978.83	.00	
PAPCO	2707145	01-430.231	Unleaded Gasoline	05/29/19	1,018.21	.00	
PAPCO	2707145	06-448.231	Unleaded Gasoline	05/29/19	173.11	.00	
PAPCO	2707145	08-429.231	Unleaded Gasoline	05/29/19	173.11	.00	
PAPCO	2707145	03-413.231	Unleaded Gasoline	05/29/19	160.09	.00	
PAPCO	2707207	01-401.231	Diesel	05/29/19	8.04	.00	
PAPCO	2707207	01-410.231	Diesel	05/29/19	586.77	.00	
PAPCO	2707207	01-430.231	Diesel	05/29/19	610.37	.00	
PAPCO	2707207	06-448.231	Diesel	05/29/19	103.77	.00	
PAPCO	2707207	08-429.231	Diesel	05/29/19	103.77	.00	
PAPCO	2707207	03-413.231	Diesel	05/29/19	95.97	.00	
Total PAPCO:					7,098.44	.00	
<b>PenTeleData</b>							
PenTeleData	B3508272	01-401.320	Acct#3042745-Cable modem rental - May 2019	05/24/19	124.95	.00	
PenTeleData	B3511868	03-411.320	Cable-May 2019	05/24/19	59.95	.00	
Total PenTeleData:					184.90	.00	
<b>Playpower LT Farmington</b>							
Playpower LT Farmington	1400232655	01-451.240	Swing chain for park	05/22/19	181.00	.00	
Total Playpower LT Farmington:					181.00	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	5172019	03-411.320	82900-03000	05/17/19	500.30	.00	
PPL Electric Utilities	5172019	01-409.361	61089-84001	05/17/19	463.17	.00	
PPL Electric Utilities	5172019	01-409.361	92051-48008	05/17/19	833.11	.00	
PPL Electric Utilities	5172019	01-409.361	70730-17005	05/17/19	774.16	.00	
PPL Electric Utilities	5172019	35-433.362	49130-02001	05/17/19	43.11	.00	
PPL Electric Utilities	5172019	08-429.361	35530-02004	05/17/19	28.59	.00	
PPL Electric Utilities	5172019	35-433.362	05340-01002	05/17/19	36.42	.00	
PPL Electric Utilities	5172019	35-433.362	99940-01007	05/17/19	36.49	.00	
PPL Electric Utilities	5172019	35-433.362	53875-61001	05/17/19	36.35	.00	
PPL Electric Utilities	5232019	08-429.361	82960-01000	05/23/19	29.98	.00	
PPL Electric Utilities	5232019	08-429.361	35760-14008	05/23/19	28.91	.00	
PPL Electric Utilities	5232019	01-451.361	93760-01007	05/23/19	28.15	.00	
PPL Electric Utilities	5232019	01-451.361	10550-10002	05/23/19	34.65	.00	
PPL Electric Utilities	5282019	08-429.361	20380-10009	05/28/19	28.46	.00	
PPL Electric Utilities	5282019	08-429.361	64170-11008	05/28/19	27.58	.00	
PPL Electric Utilities	5282019	08-429.361	21780-10003	05/28/19	29.10	.00	
PPL Electric Utilities	5282019	35-433.362	89989-11003	05/28/19	34.72	.00	
PPL Electric Utilities	5312019	35-433.362	95790-09009	05/31/19	27.77	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	5312019	08-429.361	95425-66011	05/31/19	29.10	.00	
PPL Electric Utilities	5312019	35-433.362	72390-08002	05/31/19	27.71	.00	
PPL Electric Utilities	5312019	08-429.361	49200-35001	05/31/19	34.31	.00	
PPL Electric Utilities	5312019	08-429.361	39790-24008	05/31/19	226.40	.00	
PPL Electric Utilities	5312019	08-429.361	31590-08002	05/31/19	29.79	.00	
PPL Electric Utilities	6032019	08-429.361	98810-20005	06/03/19	105.28	.00	
PPL Electric Utilities	6032019	35-433.362	59610-04003	06/03/19	40.28	.00	
PPL Electric Utilities	6032019	06-448.361	59410-04007	06/03/19	30.35	.00	
PPL Electric Utilities	6032019	35-433.362	58010-04003	06/03/19	38.45	.00	
PPL Electric Utilities	6032019	35-433.362	32810-04003	06/03/19	36.62	.00	
PPL Electric Utilities	6032019	35-433.362	97159-57000	06/03/19	41.41	.00	
PPL Electric Utilities	6032019	35-433.362	96549-22003	06/03/19	36.92	.00	
<b>Total PPL Electric Utilities:</b>					<b>3,697.64</b>	<b>.00</b>	
<b>Print-O-Stat Inc.</b>							
Print-O-Stat Inc.	A0107148	01-436.240	MS4 Plan Maps	05/22/19	99.20	.00	
Print-O-Stat Inc.	A0107227	01-401.343	Copies for Right-to-Know	05/30/19	89.20	.00	
<b>Total Print-O-Stat Inc.:</b>					<b>188.40</b>	<b>.00</b>	
<b>PSATS</b>							
PSATS	49384-Y1L4	01-401.421	Providing Excellent Customer Service course-Nicolo	05/31/19	35.00	.00	
<b>Total PSATS:</b>					<b>35.00</b>	<b>.00</b>	
<b>RCN</b>							
RCN	5152019	01-410.315	2019-June-High Speed Internet	05/15/19	158.00	158.00	05/22/19
<b>Total RCN:</b>					<b>158.00</b>	<b>158.00</b>	
<b>Republic Services #282</b>							
Republic Services #282	0282-000734914	10-427.300	2019-May-service	05/15/19	92,366.34	.00	
Republic Services #282	0282-000734914	10-427.303	3-recycle rolloff @ drop off centers	05/15/19	675.00	.00	
<b>Total Republic Services #282:</b>					<b>93,041.34</b>	<b>.00</b>	
<b>Salisbury Youth Association</b>							
Salisbury Youth Associatio	5292019	01-465.540	2019 Contribution	05/29/19	1,000.00	.00	
<b>Total Salisbury Youth Association:</b>					<b>1,000.00</b>	<b>.00</b>	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	5152019	01-403.240	Acct#-0000044158-Minger phone line-5/2019	05/15/19	21.22	.00	
Service Electric Telephone	5152019	01-401.320	Acct#-0000044158-Township phone line-5/2019	05/15/19	542.31	.00	
Service Electric Telephone	5152019	03-411.320	Acct#-0000050426-ESFC-5/2019	05/15/19	84.88	.00	
<b>Total Service Electric Telephone Co:</b>					<b>648.41</b>	<b>.00</b>	
<b>Silberman, Emily</b>							
Silberman, Emily	6052019	01-406.315	Reimb-Clearances	06/05/19	58.85	.00	
<b>Total Silberman, Emily:</b>					<b>58.85</b>	<b>.00</b>	
<b>Sopka, Cynthia</b>							
Sopka, Cynthia	4092019	01-414.315	mileage to various mtgs/parking	04/09/19	147.05	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Sopka, Cynthia:					147.05	.00	
<b>Soriano, Orazio</b>							
Soriano, Orazio	6012019	01-406.172	27 of 36 Retirement Incentive Program	06/01/19	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3413808500	01-409.240	Odor eliminator/paper towels/hand sanitizer/glass cleaner/disinfecting spray	05/14/19	369.88	.00	
Staples Advantage	3413808500	01-401.240	post-it notes/manilla envelopes	05/14/19	19.91	.00	
Total Staples Advantage:					389.79	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	5282019	01-410.240	Speakers for desktop	05/28/19	55.64	.00	
Staples Credit Plan	5282019	01-410.240	Toner/Paper	05/28/19	129.96	.00	
Staples Credit Plan	5282019	01-436.240	Stationary-MS4 project	05/28/19	10.98	.00	
Staples Credit Plan	5282019	01-401.240	Toner	05/28/19	108.99	.00	
Total Staples Credit Plan:					305.57	.00	
<b>Staver Hydraulics Co Inc</b>							
Staver Hydraulics Co Inc	P-32347-0	01-437.251	#12-fitting/elbow	05/17/19	12.53	.00	
Total Staver Hydraulics Co Inc:					12.53	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Sup	233375	01-402.240	paper clips/staples	06/03/19	29.02	.00	
Total Stotz/Fatzinger Office Supply:					29.02	.00	
<b>Stout Jr, Dale</b>							
Stout Jr, Dale	5282019	01-430.192	2019 Clothing allowance	05/28/19	275.00	.00	
Total Stout Jr, Dale:					275.00	.00	
<b>Sweeper Services LLC</b>							
Sweeper Services LLC	19091	01-437.375	Wheel cylinder seals	05/28/19	285.23	.00	
Total Sweeper Services LLC:					285.23	.00	
<b>Takacs Jr., Dennis V.</b>							
Takacs Jr., Dennis V.	6012019	01-415.149	EMC Deputy - June 2019	06/01/19	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
<b>Tapler, Jeffrey</b>							
Tapler, Jeffrey	6012019	01-415.139	EMC stipend-June 2019	06/01/19	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
<b>Tavarez, Nardo</b>							
Tavarez, Nardo	5222019	10-491.000	Refund-Sewer & Refuse charges from conversion of home from 2 units to 1 unit	05/22/19	605.00	.00	
Tavarez, Nardo	5222019	08-491.000	Refund-Sewer & Refuse charges from				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			conversion of home from 2 units to 1 unit	05/22/19	495.00	.00	
Total Tavarez, Nardo:					1,100.00	.00	
<b>Times News</b>							
Times News	100459319-050820	01-401.341	Ad: 5/16/19-Conditional Use Hearing	05/16/19	137.90	.00	
Times News	100460303-051520	01-401.341	Ad: 5/23/19-Non-Uniform Pension Plan Changes-2019 Ordinance	05/16/19	181.10	.00	
Total Times News:					319.00	.00	
<b>Torco Supply Co.</b>							
Torco Supply Co.	19040006	01-430.240	2019-Annual lease	04/30/19	72.00	.00	
Total Torco Supply Co.:					72.00	.00	
<b>Tractor Supply Credit Plan</b>							
Tractor Supply Credit Plan	897875	01-430.240	Grinding wheel/eye bolt/coupling	05/24/19	30.76	.00	
Total Tractor Supply Credit Plan:					30.76	.00	
<b>U.S. Postal Service</b>							
U.S. Postal Service	652019	01-401.325	2019-Annual drinking water quality report	06/05/19	723.45	723.45	06/05/19
Total U.S. Postal Service:					723.45	723.45	
<b>UGI Utilities Inc.</b>							
UGI Utilities Inc.	5212019	01-409.230	411001979581	05/21/19	542.86	542.86	05/29/19
UGI Utilities Inc.	5212019	01-409.230	411000866649	05/21/19	64.91	64.91	05/29/19
UGI Utilities Inc.	5212019	01-409.230	411001980316	05/21/19	158.49	158.49	05/29/19
UGI Utilities Inc.	5232019	01-409.230	411001980555	05/23/19	325.19	325.19	05/29/19
Total UGI Utilities Inc.:					1,091.45	1,091.45	
<b>Upper Saucon Township</b>							
Upper Saucon Township	190523	10-431.303	Compost site expenses	05/23/19	94.52	.00	
Total Upper Saucon Township:					94.52	.00	
<b>Urban Research &amp; Development</b>							
Urban Research & Develop	3479 LP	01-451.312	LindPk MSP Ph3 & Ph4-Apr 2019-Construction drawings/specifications/bid docs/construction observation/grant admin	05/15/19	1,981.50	.00	
Total Urban Research & Development:					1,981.50	.00	
<b>Verizon</b>							
Verizon	5242019	08-429.320	2019-May-868-8310-Cardinal Dr Pump Stn	05/24/19	37.12	.00	
Verizon	5252019	01-410.320	2019-May-Mgr/Tablet	05/25/19	10.02	.00	
Verizon	5252019	01-452.320	2019-May-Rec Dir Tablet	05/25/19	10.02	.00	
Verizon	5252019	01-411.320	2019-May-Fire Inspectors/Tablet	05/25/19	34.31	.00	
Verizon	5252019	01-410.320	2019-May-Police tablet/air card charges	05/25/19	366.18	.00	
Verizon	5252019	01-413.320	2019-May-Code Enf Ofcr Tablet	05/25/19	10.02	.00	
Verizon	5252019	03-411.320	2019-May-ESFC/Tablet	05/25/19	108.69	.00	
Verizon	5252019	03-412.320	2019-May-WSFC/Tablet	05/25/19	181.55	.00	
Verizon	5252019	01-401.320	2019-May-Mgr	05/25/19	154.95	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Verizon	5252019	01-402.320	2019-May-Finance Director	05/25/19	204.95	.00	
Verizon	5252019	01-409.320	2019-May-Facility Maintenance	05/25/19	154.95	.00	
Verizon	5252019	01-410.320	2019-May-Police	05/25/19	1,551.77	.00	
Verizon	5252019	01-413.320	2019-May-Code Enf Ofcr	05/25/19	204.95	.00	
Verizon	5252019	01-414.320	2019-May-P/Z Officer	05/25/19	154.95	.00	
Verizon	5252019	01-415.320	2019-May-Tapler	05/25/19	78.03	.00	
Verizon	5252019	01-430.320	2019-May-DPW	05/25/19	240.55	.00	
Verizon	5252019	01-452.320	2019-May-Rec Dir	05/25/19	54.96	.00	
Verizon	5252019	06-448.320	2019-May-Water Dept	05/25/19	216.07	.00	
Total Verizon:					3,774.04	.00	
<b>Waste Management Inc</b>							
Waste Management Inc	M167876	10-427.302	Apr 2019 Recycling Costs	05/15/19	10,799.60	.00	
Total Waste Management Inc:					10,799.60	.00	
<b>Whitehead Jr, Charles</b>							
Whitehead Jr, Charles	5292019	01-410.421	reimb-Inspection Mechanic Training	05/29/19	121.15	.00	
Total Whitehead Jr, Charles:					121.15	.00	
<b>Wireless Communications &amp; Elec</b>							
Wireless Communications	S51219028	01-410.700	2-MDT Package & Car camera systems for police cars	06/04/19	10,736.02	.00	
Total Wireless Communications & Elec:					10,736.02	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	5092019	01-410.242	Vickers combat slings	05/09/19	226.74	.00	
Total Witmer Public Safety Group:					226.74	.00	
<b>YCG, Inc</b>							
YCG, Inc	223072	01-410.251	Cables for Speedo 2WD & 4WD	04/30/19	1,562.50	.00	
Total YCG, Inc:					1,562.50	.00	
<b>Zimmerman, Donald C.</b>							
Zimmerman, Donald C.	6032019	01-406.171	2019 Health Reimb	06/03/19	100.00	.00	
Total Zimmerman, Donald C.:					100.00	.00	
Grand Totals:					595,968.35	4,672.84	

Report Criteria:  
 Detail report.  
 Invoice detail records above \$0 included.  
 Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					195,838.26	4,254.04	
<b>Fire Fund</b>							
Total Fire Fund:					3,636.34	.00	
<b>Library Fund</b>							
Total Library Fund:					99.34	.00	
<b>Water Fund</b>							
Total Water Fund:					199,092.08	139.60	
<b>Sewer Fund</b>							
Total Sewer Fund:					87,260.80	139.60	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					108,605.28	139.60	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					436.25	.00	
<b>Subdivision Escrow Fund</b>							
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					595,968.35	4,672.84	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
May 23, 2019  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the Workshop regarding a legal matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.



All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

Commissioner Conn inquired about an invoice from Document Systems Ltd. for a letter opener. Ms. Bonaskiewich explained that it is a machine that opens letters and the invoice represents the annual maintenance contract.

**Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending April 30, 2019 and the list of Bills Payable for the period 5/4/2019-5/17/2019, broken down as follows:**

\$485,712.89 = GENERAL  
\$1,276.94 = FIRE  
\$0 = LIBRARY  
\$40,670.21 = WATER  
\$42,383.63 = SEWER  
\$2,158.28 = REFUSE & RECYCLING  
\$11,237.92 = HIGHWAY AID  
\$0 \_\_\_\_\_ = SUBDIVISION & ESCROW  
**\$583,439.87 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **May 9, 2019**

Commissioner Martucci declared the Minutes of May 9, 2019 accepted as presented.

### **NEW BUSINESS**

### **CONDITIONAL USE HEARING**

#### **South Mall Food Truck Events.**

Ms. Bonaskiewich turned the proceedings over to Attorney John Ashley, Township Solicitor.

Attorney Ashley stated that the Conditional Use Hearing is being held at the request of the South Mall, Metro Commercial Management, to obtain permission for food truck events in the mall parking lot, located at 3300 Lehigh Street.

Ms. Rachel Berosh, assistant manager for Metro Commercial, testified that they are requesting permission to hold "Food Truck Thursdays" from 4:00 p.m. – 8:00 p.m. in the front parking lot of the South Mall. The event would take place each Thursday from the beginning of May until September 26, 2019. Ms. Berosh noted that there are typically 15-20 food trucks each week, and all are certified by the Board of Health and inspected. She commented that the trucks leave the parking lot by 9:00 p.m. She stated that she has spoken with the Township Fire Inspectors regarding how to keep the event safe and commented that there is one security guard and two maintenance personnel on hand during the event.

Commissioner Martucci asked Chief Stiles if there were any problems with the event last year. Chief Stiles responded that there were no problems at the South Mall having to do with the food trucks in 2018.

**Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the Conditional Use request by the South Mall (Metro Commercial Management) to operate food truck events on Thursdays from 4:00 p.m. – 8:00 p.m. beginning May 2019 and running until September 26, 2019.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

**ORDINANCES**

**Ordinance to Approve Amendments to the Current Non-Uniformed Defined Benefit Pension Plan and Establish a New Defined Contribution Pension Plan for New Full-Time Non-Uniformed Employees.**

Ms. Bonaskiewich reminded the Board that at the meeting of April 25, 2019, they voted to approve the Collective Bargaining Agreement with the Township's Public Works' Association, contingent on the newly revised and added pension documents. The Ordinance will amend the current PMRS Defined Benefit Pension Plan, closes it as of May 31, 2019 and establishes a new Defined Contribution Pension Plan for all new full-time non-uniformed employees hired on or after June 1, 2019.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to adopt Ordinance No. 05-2019-622, approving amendments to the current non-uniformed Defined Benefit Pension Plan and establish a new Defined Contribution Pension Plan for new full-time non-uniformed employees.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

### **RESOLUTIONS**

#### **Resolution to Approve Myron Haydt's request for a SALDO Waiver for 2217 North Melrose Lane, re: maximum driveway slope.**

Mr. Tetterer stated that the developer is requesting relief from SALDO Section 22-1011.6, regarding maximum driveway slopes for the property located at 2217 North Melrose Lane (Southbury Park Development). Mr. Tetterer explained that the SALDO allows for a maximum slope of 10%, but because of construction issues that occurred, the developer cannot meet that requirement.

Mr. Myron Haydt, developer of Southbury Park, commented that they encountered bedrock during construction are unable to dig down into the ground. He noted that while they are asking for the maximum slope of 15%, he believes it will actually be between 10-13%. Mr. Tetterer explained that they are proposing a 6% slope coming off the edge of the road for 15 feet, and then there will be a transition slope.

Mr. Mark Sessanta, property owner, commented that he is agreeable to what the developer is proposing. Mr. Tetterer noted that because of the location of the property, he does not have any engineering objections to the waiver request.

Commissioner Brinton inquired as to why it is necessary to have an Ordinance specifying a 10% slope. Mr. Tetterer stated that there is a conflict between the SALDO and the Zoning Ordinance because Zoning actually allows 15%. He noted that reason why there is a 10% slope in the SALDO is because it is needed for the design portion of development so the Township can make sure that something reasonable can be built there.

**Motion by Commissioner Brinton, seconded by Commissioner Conn, to approve Myron Haydt's request for a SALDO Waiver for 2217 North Melrose Lane with regard to maximum driveway slope.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

## **MOTIONS**

### **Motion – Discussion regarding Lafayette College Meyner Center’s Proposal for Police Chief Recruitment Services.**

Ms. Bonaskiewich noted that Mr. David Woglom, associate director of the Meyner Center at Lafayette College, had previously met with herself and Commissioners Brinton and Martucci to provide an overview of the services that the Meyner Center offers. She commented that she wanted to afford the Board the same opportunity so Mr. Woglom is in attendance to discuss his proposal to assist in the recruitment of a new Police Chief.

Mr. David Woglom stated that the Meyner Center offers services, training and programs to municipal government. He provided the Board with his background in municipal government and the Meyner Center and noted that the most common project he does is recruitment.

Commissioner Conn inquired about the sizes of the municipalities that Mr. Woglom has previously recruited for in the position of Chief of Police. Mr. Woglom stated that he has worked with smaller departments than Salisbury, like Penn Argyl, and larger departments like Chambersburg and Upper Dublin, with around 40-50 officers, respectively.

Commissioner Conn asked about the timeframe. Mr. Woglom replied that he believes the best recruitment is done in as brief of a period of time as scheduling permits. He noted that the first step is the logistics meeting and if that is day one of the process, it will take, depending on scheduling, 3-4 months before there is a new Chief.

Commissioner Seagreaves inquired about the success rates of Mr. Woglom’s recruitment. He replied that there were very few who have not worked out.

Chief noted that he has attended numerous trainings at the Meyner Center and he believes they will be able to guide the Board accordingly.

**Motion by Commissioner Conn, seconded by Commissioner Brinton, to obtain Lafayette college Meyner Center’s recruitment services for Police Chief, as follows: (1) Meyner Center’s services at \$95/hour (with the total cost not to exceed \$6,000); advertising with the PA Chiefs of Police Association (\$500); engaging a panel of Police Chiefs in the interview process (\$2,000); and conducting candidate background investigations (approximately \$3,000).**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

### **PRESENTATION**

#### **Presentation by Ms. Mary Erdman regarding Fair Districts PA Legislation.**

Ms. Bonaskiewich noted that she was contacted by Township resident Ms. Francis Derhammer regarding the possibility of having a Fair Districts PA representative address the Board concerning their request for the passage of a resolution in support of legislation “that will create a non-partisan, independent redistricting committee”.

Ms. Mary Erdman was present to address the Board. She provided the Board with a history of gerrymandering in the state as well as in the Lehigh Valley. A discussion ensued regarding a future action by the Board.

### **PRIVILEGE OF THE FLOOR**

Ms. Cathy Dawson, one of the residents brought the Fairness Proposal to the Board, inquired as to what the next steps would be in order for the Board to take action in support of the Fair Districts’ legislation. Commissioner Martucci noted that a Workshop will be held at the next meeting to discuss the matter and to see if the Board wants to proceed with a resolution. If so, the resolution would be put on the agenda for the meeting on June 27, 2019.

Commissioner Conn provided an update from Ms. Adele Clemmer regarding the landscaping along the berm at LVHN.

Commissioner Brinton stated that she received a phone call from a resident who expressed concerns about the Township’s trash hauler, Republic Services. She inquired if the Township gets reimbursed for the times that the hauler misses scheduled pickups. Ms. Bonaskiewich stated that unfortunately there is no clause in the current contract that gives any remedy for that kind of missed service. She noted that when the Township goes out to bid for a new hauler, that issue will play into a company being the “lowest responsible bidder” because there have been ongoing, chronic, issues with picking up the trash/recycling on scheduled days. Ms. Bonaskiewich commented that the contract with Republic Services is up in February and the Township will be getting the information out to bid within the next two to three months.

Commissioner Seagreaves inquired if language can be added to the next contract regarding compensation for chronic issues. Ms. Bonaskiewich stated that yes, it can be included and it was included with the previous hauler, Waste Management. She noted that there is nothing included in the document about specific days and routes – that information was supplied to Republic Services after the contract was initiated. Ms. Bonaskiewich noted that she will follow-up with the resident who reached out to Commissioner Brinton.

Commissioner Seagreaves thanked the Police and Fire Departments for their assistance with an incident at LVHN the previous night.

Commissioner Martucci thanked Mr. Nicolo and Mr. Andreas for handling an issue for Mrs. Heckman on Lehigh Avenue.

Chief Stiles provided updates on various community events he attended in the Township.

**ADJOURNMENT**

Commissioner Ackerman made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 8:24 pm.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on May 23, 2019.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**June 13, 2019**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Consideration of a proposed Resolution in support of Fair Districts PA Legislation
- School Resource Officer Memo of Understanding
- Lehigh County Crash Reconstruction Task Force MOU