

MEMO TO: ALL PROSPECTIVE BIDDERS
FROM: CATHY BONASKIEWICH
SUBJECT: ADDENDUM NO 1
DATE: NOVEMBER 10, 2020
NAME: ADDENDUM NO. 1, NOVEMBER 10, 2020

The following additions/revisions/clarifications are made to and will become part of the “Contract Documents for Residential Municipal Solid Waste (MSW) Collection, Disposal, and Recycling Services in Salisbury Township”. Sections noted below are revised accordingly.

Section 3.1.4 Bulk Waste (Pg. 14)

Furniture and other waste materials with weights or volumes greater than those limits allowed for bins or containers, as the case may be. Bulk Waste may include construction refuse and demolition refuse (as defined herein); and “White Goods” (e.g. stoves, washing machines, dryers, etc.), and metal bulk items (e.g. water tanks).

Bulk Wastes shall not include “Freon Appliances” as defined in Section 3.1.17 which are to be handled under Section 4.2.4-Freon Appliances.

Section 3.4.2 Days and Routes of Collection (Pg. 20)

- (a) The Contractor’s collection schedule and routes shall conform to the collection schedule and routes reflected on the attached route map. The Contractor may, as part of its bid, propose a different schedule and routes for collection of MSW and recyclables subject to that approval of the Township, which won’t be unreasonably withheld.

Section 3.4.3 Bulk Waste and Construction Refuse (Pg. 21)

(a) Bulk Waste shall be collected on the collection day according to the number of collections the Township will accept. If two (2) collections per week shall be chosen, the Bulk Waste shall be picked up on the second collection of the week. Bulk Waste shall be limited to a maximum of one (1) Bulk Item per residential dwelling per week. Residents will be encouraged to contact the Contractor when such items are to be left out for pick-up.

(b) Bulk items should be of a size and weight that may be reasonably lifted by two (2) persons.

(c) Construction Refuse consisting of a maximum of one (1) container or bundle from any residential dwelling unit shall also be collected on regular collection days.

(d) Contractor may, but need not, collect any Bulk Waste or Construction Refuse item which exceeds these size and weight limits, or does not comply with the requirements. If Contractor does not collect the item(s), the details shall be reported to the Township per Section 5.1-Compliance with Law and Monitoring/Reporting of Non-Compliance. However, if Contractor does collect the item, Contractor shall not be entitled to any additional payment.

(e) The Contractor shall not collect and dispose of any items specifically mentioned in the Covered Device Act (CDA), except as outlined in Section 3.4.4.- Electronic Waste and Household Hazardous Waste Collection, Processing and Disposal (Additional Bid Item-Option 1), in the event that this service is awarded as part of the successful bid accepted by the Township.

Section 3.4.4 Electronic-Waste and Household Hazardous Waste Collection, Processing and Disposal (Additional Bid Item-Option 1) (Pgs. 21 & 23)

- (1) If the Township chooses this option to provide Electronic-Waste and Household Hazardous Waste Collection, Processing and Disposal to residents, then the Contractor, either through its own equipment and personnel or through a qualified subcontractor, shall provide to Residential Establishments front door pickup of Electronic Waste and Household Hazardous Waste collection, processing and disposal service (collectively “E-HHW Service”) during the term of the Contract and any extensions thereto. The purpose of the E-HHW Service is to provide a safe, convenient, efficient and cost-effective method for residents to dispose of Acceptable HHW and E-Waste Materials as defined herein that are otherwise difficult to dispose of and which are being stockpiled in residents’ homes. The Contractor’s E-HHW Service shall include the following mandatory components: *[Note: Listed items a-m remain unchanged.]*
- (2) If the Contractor chooses to bid on the E-Waste/HHW service option, the Contractor’s bid must include the following information; failure to provide same shall render Contractor’s bid nonresponsive: *[Note: Listed items a-f remain unchanged.]*

Section 4.2.1 Items to Be Recycled (Pgs. 31 & 32)

4.2.1.1 The Contractor shall collect the following items curbside:

- (a) Paper
 - (i) Newspaper and inserts
 - (ii) Magazines and catalogs
 - (iii) Junk mail, envelopes, file folders (NO shredded paper)

(iv) Office white, colored and computer paper (staples and paper clips ok)

(v) Corrugated cardboard boxes

(vi) Cereal, tissue, gift boxes, etc. (remove liners)

(vii) Paper bags (NO plastic bags)

(viii) Phone books

(b) Containers

(i) Aluminum cans (beer and soda)

(ii) Glass bottles and jars (food and drink only)

(iii) Metal food cans and lids (tin/steel)

(iv) Wax-coated boxes or cartons (milk and juice)

(v) Plastic bottles, jars, tubs and containers labeled #1-7 (soda, water, milk, juice, liquor, shampoo, detergent, condiments, salad dressing, yogurt, margarine, pet food, etc.)

(c) Unacceptable Materials

(i) Plastic bags, plastic wrap

(ii) Plastic cups and items without a recycling logo

(iii) Styrofoam, packing peanuts, bubble wrap

(iv) Aluminum foil, foil plates or pans

(v) Pizza boxes

(vi) Shredded paper

(vii) Tissues, paper towels, napkins, books

(viii) Toys, electronics, batteries

(ix) Metal pots and pans, small appliances

(x) Ceramics, dishes, coffee cups, drinking glasses

(xi) Glass cook/bake ware (Pyrex, Vision Ware, etc.)

(xii) Window glass, mirrors, light bulbs

- (xiii) Metallic or coated paper
- (xiv) Food waste, yard waste, diapers, garbage
- (xv) Hangers, electrical cords, garden hoses
- (xvi) Medical waste, medicine, syringes, needles
- (xvii) Flammable, hazardous or toxic materials
- (xviii) Propane tanks
- (xix) Aerosol and paint cans
- (xx) Construction materials.

Section 4.3.3 Grass Waste Operations

Section 4.3.3.1 Containers (Pgs. 34 & 35)

The Contractor shall furnish, place, remove, and replace “roll-on/roll off” type containers on the designated pads at the Drop Off Centers, for use to collect, transport and dispose of Grass Waste. The Contractor shall be responsible to transport the containers to a permitted compost facility at Contractor’s cost for transportation only. The Contractor’s cost for providing containers, together with transport and delivery to a permitted compost facility should be included in the amount bid for Recycling Services. The Township shall pay the composting center directly for container grass waste delivered to it by the Contractor for disposal.

- (a) The Contractor will furnish two (2) roll off containers, not to exceed thirty (30) cubic yards, for the Drop-Off Centers. Normally, a minimum of one (1) container will remain at each of the Drop-Off Centers at all times; however, there may be periods during the year that will require additional containers or a lesser number of containers. The Township shall have the right to approve or reject the design, appearance, and placement of the containers if, in the opinion of the Township, they do not conform to the requirements of this Contract, the limitations of the site or the appearance of the Township area.
- (b) The height of the containers shall not exceed six (6) feet above the ground without prior Township approval.

NOTES FOR OPTIONS PRICE SHEET (Pgs. 55 & 56)

These accompanying notes are an integral part of the Price Sheet on the subsequent page.

Note – any item marked with an asterisk (*) is for years four (4) and five (5) which, if the bidder elects to provide an alternate bid for a five-year contract, must be completed. If the bidder only desires to provide a bid for a three-year contract, no price information should be included for any pricing in years marked with an asterisk and bidder shall mark such items as “no bid”.

1. All prices should be annual “lump sum” prices, unless otherwise indicated.
2. “Curbside Programs” are all programs described in Specification Section 4.2 - Recycling, except those described in Specification Section 4.2.6. For pricing purposes, the cost to pick up and transport Grass Containers collected at the Drop Off Centers shall be included.
3. Grass disposal charges are to be addressed in accordance with Specification Section 4.3.3.
4. For calculation purposes (drop off center grass waste operation), these prices shall utilize the current rates charged by the compost facility in making the necessary calculations. Changes in the charges (or any differential between such current charges and charges required to be paid by other composting facilities which Township may, from time to time, designate, shall result in proportionate changes in payments made to Contractor over the course of the contract.
5. See Specification Section 3.0 for description of the MSW Collection and Disposal operation.
6. Basis of award will be the lowest sum of “Total Prices” for 2021-2023 (or 2021-2025 for a five-year contract) inclusive for estimated volumes for the following:
 - a. Curbside Recycling Collection, including grass drop-off center collection, transport and delivery charges
 - b. MSW Collection, including Electronic and Household Hazardous Waste Collection

Each alternate Option selected as the Township may see fit for the benefit of the residents, in the Township’s sole discretion.

7. Miscellaneous Payments:

a. Price for Freon removal, per item:

Contract Year:	2021	2022	2023	2024*	2025*
Price Per Item:	\$_____	\$_____	\$_____	\$_____	\$_____

[The remainder of this page is left intentionally blank.]

(Pgs. 59-62)

**PRICE SHEET FOR BIDS ON
2021-2023 (or 2025) MSW / RECYCLING COLLECTION CONTRACT FOR
SALISBURY TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
(See Notes for Price Sheet which precede this page)**

MSW PRIME BID-Option A: Manual Collection of Municipal Solid Waste (Section 3)

Unlimited MSW curbside collection & disposal twice per week following **Contractor's proposed** schedule and routes.

Once-weekly bulk waste collection on second collection day.

Contractor to use Monday through Friday collection schedule.

MSW collection service following a holiday to be made on the next **proposed** scheduled pick-up day **as per Section 3.4.5.**

Service/Year	2021	2022	2023	Total 3-Year Price	2024*	2025*	Total 5-Year Price
MSW PRIME BID OPTION B	\$	\$	\$		\$	\$	\$

Total Price for three-year bid: _____

Total Price for five-year bid (if five year option is submitted): _____

**THE ACCOMPANYING NOTES ON THE PREVIOUS PAGES ARE AN INTEGRAL PART OF THIS PRICE SHEET. THE SCHEDULES IN SECTION §7
THEREOF MUST BE COMPLETED. IF NO BID IS GIVEN FOR OPTION OR ALTERNATE ITEMS, WRITE "NO BID" IN SPACE PROVIDED.**

**PRICE SHEET FOR BIDS ON
2021-2023 (or 2025) MSW / RECYCLING COLLECTION CONTRACT FOR
SALISBURY TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
(See Notes for Price Sheet which precede this page)**

RECYCLING PRIME BID-Option A: Manual Recyclable Collections, Transportation, Delivery and Marketing (Sect. 4)

Curbside collection & delivery once per week following **Contractor's proposed** schedule and routes.

Contractor to use Monday through Friday collection schedule with Recycling to be on first collection day.

Recycling collection service following a holiday to be made on the next **proposed** scheduled pick-up day **as per Section 3.4.5**.

Ownership and Marketing of Recyclables as per Section 4.1.4.

Service/Year	2021	2022	2023	Total 3-Year Price	2024*	2025*	Total 5-Year Price
RECYCLING PRIME BID OPTION B	\$	\$	\$		\$	\$	\$
MISC-Freon Removal per Item	\$_____	\$_____	\$_____	N/A	\$_____	\$_____	N/A

Total Price for three-year bid: _____

Total Price for five-year bid (if five year option is submitted): _____

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SALISBURY TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
(See Notes for Price Sheet which precede this page)**

MSW PRIME BID-Option B: Manual Collection of Municipal Solid Waste (Section 3)

Unlimited MSW curbside collection & disposal once per week following **Contractor's proposed** schedule and routes.

Once-weekly bulk waste collection on a **Contractor's proposed** collection day.

Contractor to use Monday through Friday collection schedule.

MSW collection service following a holiday to be made on the next **proposed** scheduled pick-up day **as per Section 3.4.5**.

Service/Year	2021	2022	2023	Total 3-Year Price	2024*	2025*	Total 5-Year Price
MSW PRIME BID OPTION B	\$	\$	\$		\$	\$	\$

Total Price for three-year bid: _____

Total Price for five-year bid (if five year option is submitted): _____

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**PRICE SHEET FOR BIDS ON
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SALISBURY TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
(See Notes for Price Sheet which precede this page)**

RECYCLING PRIME BID-Option B: Manual Recyclable Collections, Transportation, Delivery and Marketing (Sect. 4)

Curbside collection & delivery once per week following **Contractor's proposed** schedule and routes.

Contractor to use Monday through Friday collection schedule with Recycling to be on **Contractor's proposed** collection day.

Recycling collection service following a holiday to be made on the next **proposed** scheduled pick-up day **as per Section 3.4.5**.

Ownership and Marketing of Recyclables as per Section 4.1.4.

Service/Year	2021	2022	2023	Total 3-Year Price	2024*	2025*	Total 5-Year Price
RECYCLING PRIME BID OPTION B	\$ _____	\$ _____	\$ _____		\$ _____	\$ _____	\$ _____
MISC-Freon Removal per Item	\$ _____	\$ _____	\$ _____	N/A	\$ _____	\$ _____	N/A

Total Price for three-year bid: _____

Total Price for five-year bid (if five year option is submitted): _____

THE ACCOMPANYING NOTES ON THE PREVIOUS PAGES ARE AN INTEGRAL PART OF THIS PRICE SHEET. THE SCHEDULES IN SECTION §7 THEREOF MUST BE COMPLETED. IF NO BID IS GIVEN FOR OPTION OR ALTERNATE ITEMS, WRITE "NO BID" IN SPACE PROVIDED.

**SALISBURY TOWNSHIP
TONNAGE REPORT
ADDITIONAL INFORMATION REQUESTED**

	2017	2018	2019	2020 (YTD)	
MSW (tons)	4874.56	5131.12	5010.14	5,242.70	(As of 10/31/20)
Single Stream (tons) Tonnage	1304.81	1259.35	1139.04		
Average Contamination Levels		13%	22%	31%	(As of 11/04/20)
Grass Waste-Drop Off Pulls:					
Cubic Yards Transported	420	420	420	200	(As of 09/15/20)
No. of Loads Transported	21	21	21	10	(As of 09/15/20)
Freon Decals Sold	71	70	81		



ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED	
POLICY NUMBER See First Page		EFFECTIVE DATE:	
CARRIER See First Page	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.
 Stop gap coverage for ND, WA and WY is covered under policy no. _____ and stop gap coverage for OH is covered under policy no. WCU _____ as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

_____ and its subsidiaries are registered non-subscribers to the Texas Workers Compensation Act. _____ has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (_____) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability coverage form. The General Liability policy does not contain an endorsement excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.

The Excess Liability policy is follow form over the General Liability, Automobile Liability and Employer's Liability policies shown on this certificate.

Insurer Affording Pollution Coverage - _____ Policy No. _____
 Applicable to Contractors Pollution Liability Coverage Parts Only
 \$10,000,000 Damage Limit for Each Occurrence, Claim, or Pollution Condition
 \$10,000,000 Claims Expense Limit for Each Claim
 \$10,000,000 General Aggregate Limit
 \$10,000,000 Claims Expense Aggregate Limit

Applicable to Professional Liability Coverage Parts Only:
 \$10,000,000 Damages Limit for Each Occurrence, Wrongful Act, or Claim
 \$10,000,000 Claims Expense Limit for Each Claim
 \$10,000,000 General Aggregate Limit
 \$10,000,000 Claims Expense Aggregate Limit

Additional Insured includes: Township of Salisbury, and all of its elected and appointed officials, employees, agents, representatives, engineers, and solicitors with respect to contract known as "Residential Municipal Solid Waste (MSW) and Recycling Collection and Disposal Services", when required by written contract.