

**SALISBURY TOWNSHIP  
RESIDENTIAL MUNICIPAL SOLID WASTE COLLECTION, DISPOSAL & RECYCLING SVCS  
BID DOCUMENT – QUESTIONS & RESPONSES**

**Updated: 11/13/20**

**Q1) IF UTILIZING A SUBCONTRACTOR FOR E-WASTE/HHW COLLECTION SERVICES, WILL THE SUBCONTRACTOR'S CREDENTIALS AND PERMITS BE ACCEPTABLE UNDER SECTION (2) OF PAGE 23?**

RESPONSE: If you intend to use a subcontractor for E-Waste/HHW collection services, then we must have the identity, credentials, experience, permits and all other applicable information for the subcontractor, as required under Section 3.4.4(2) of the bid specifications.

**Q2) HAS THE CURRENT CONTRACTOR BEEN SUBJECT TO ANY FINES FOR SERVICE VIOLATIONS?**

RESPONSE: The current contractor has not been fined for service violations over the term of their current contract. The charging of fines, however, is at the discretion of the Township and the Township reserves the right to do so as necessary under the terms of a new contract.

**Q3) IN WHAT YEAR WAS THE CURRENT CONTRACT SIGNED?**

RESPONSE: The current contract went into effect March 1, 2015.

**Q4) UNDER # 5.7.1.1 OF THE BID SPECIFICATIONS IT STATES THAT COPIES OF INSURANCE POLICIES ARE REQUIRED AFTER THE BID AWARD. OUR POLICIES COVER ALL OF OUR OPERATIONS AND WOULD BE HEAVILY REDACTED TO REMOVE PROPRIETARY INFORMATION.**

RESPONSE: Section 5.7.1.1 indicates that you must supply evidence in the form of copies of one or more either “binders” or policies, acceptable to the Township and the Township’s insurance advisor that the insurance as specified below are in full force and effect. It does not require a copy of your insurance policy, but does require either binders or policies. Therefore, because we have an insurance advisor, they will review what you submit, but please note that you have to supply the information required.

**Q5) Under 5.7.1.3 Additional insured status is not available on Workers Compensation.**

RESPONSE: Correct, we are not looking for “additional insured” status on the Workers’ Compensation Insurance. For Workers’ Comp, we simply need the Contractor’s proof of said insurance coverage.

**Q6) Under 5.7.1.4 Primary and Non-Contributory is not available on the Workers Compensation.**

RESPONSE: Under Section 5.7.1.4, it states that the insurance will be provided on a primary, non-contribution basis with a Waiver of Subrogation in favor of Salisbury Township. What we are looking for in this case is that the Township has to neither contribute towards any claim and any claim of subrogation against the Township is waived.

**Q7) Under 5.7.2.1 The sample certificate included does not state which type or limits are required.**

RESPONSE: An updated sample Certificate of Insurance **was included in Addendum No. 1.**

**Q8) 5.7.4 The coverages and limits are not specified in the bid specifications.**

RESPONSE: Section 5.7.4 requires the same policies to be in affect if they are renewed for each of the subsequent years that you have the contract. An updated sample Certificate of Insurance **was included in Addendum No. 1.**

**Q9) Will the Performance Bond include a decreasing rider?**

RESPONSE: Yes. As per Section 5.8.1, the amount of the Performance Security shall be the sum of the prices for all years remaining in the original term of the contract.

**Q10) Must all options and alternates be bid?**

RESPONSE: We require bids for the Prime Bids (Price sheets on Pgs. 57 & 58), Prime Bids-Option A (Pgs. 59 & 60), and Prime Bids-Option B (Pgs. 61 & 62) for the collection (etc.) of MSW and Recycling. While we are interested in exploring the possibility of front-door E-Waste and HHW pick-up for residents and would welcome bids (Pg. 63) on providing the additional, optional service, it is not required to be bid on. Clarification of the language contained in Sections 3.4.4(1) and 3.4.4(2) **was included in Addendum No. 1.**

**Q11) Will the Township award separate contracts to different haulers for MSW and Recycling?**

RESPONSE: We prefer to award one contract to one hauler for all services to be provided.

**Q12) Under 4.3.3.1 on page 34 of the bid specifications it states that the hauler must provide (2) 30 Cu. Yd. roll off containers for the drop off centers. It then states on page 35 (b) that containers shall not exceed 4 feet above the ground. Does this mean that 20 cu. Yd. roll off containers are required?**

RESPONSE: Either sized roll off containers are acceptable for use, but a 20 Cubic Yard container, (not to exceed 4 feet off the ground) is preferred, simply for ease of use by residents. Clarification of the language contained in Section 4.3.3.1 **was included in Addendum No. 1.**

**Q13) On page 34 of the specifications, Christmas Tree Collection. If the twice per week option is awarded will Christmas trees be collected on both pickup days?**

RESPONSE: As stated in Section 4.2.5 on Page 34 of the specifications, the schedule for the collection of Christmas trees throughout the month of January shall be designated by the Contractor.

**Q14) On page 61 the proposal sheet states MSW collection twice per week but bulk is collected on the 2nd collection day. Is this just a typo?**

RESPONSE: Yes, that is a typo on Page 61 of the price sheets.

PLEASE NOTE: All price sheets on pages 59 through 62 (MSW & Recycling Prime Bid-Options A & B) have been amended accordingly to allow for the “Contractor’s proposed” schedule and routes for collection, since we are seeking an alternate Monday-Friday schedule under both options. Option A is for twice per week MSW and once per week Recycling collection; Option B is for once per week collection for both MSW and Recycling. **These amended price sheets (only) on pages #59-62 were included in Addendum No. 1.**

**Q15) Grass Disposal Pricing Discrepancy between Info on Page 34 and Page 55?**

RESPONSE: As noted on the “Notes for Options Price Sheet” on Page 55, the cost for drop-off center grass collection, transport and delivery shall be included in the amount bid for Recycling Services. The verbiage under Section 4.3.3.1 shall be amended to reflect the same and **was included in Addendum No. 1.**

**Q16) E-Waste and HHW Price Sheets?**

RESPONSE: If bidding on the Additional Bid Item/Option 1 for the Electronic and Household Hazardous Waste Collection, Processing & Disposal, it is expected that you provide a fixed price-per-household cost for the collection of said items.

**Q17) Are tires and auto parts expected to be included under MSW collection?**

RESPONSE: No, those items shall not be included in the bid document. References to such under Section 3.1.4 and 3.4.3.c shall be removed and **was included in Addendum No. 1.**

**Q18) Is there any historical information regarding contamination levels of recycled items?**

RESPONSE: We have compiled additional information provided by our current recycling facility, along with 2020 MSW tonnage and 2020 grass disposal cubic yards. **This info was included in Addendum No. 1.**

**Q19) If we would like to provide information regarding our company's specific E-Waste and Household Hazardous Waste program, do we need to provide seven (7) original copies of that additional info?**

RESPONSE: Since that information related to your company's specific program is in *addition* to what is required as per the bid specifications, we will accept one (1) original hard-copy to be included with your bid submission plus one (1) electronic copy emailed to me directly at [cbonaskiewich@salisburytownship.org](mailto:cbonaskiewich@salisburytownship.org).

**Q20) Are you looking to award a 3-year or a 5-year contract?**

RESPONSE: As per Section 5.3 of the bid specifications, initially, the Township may elect to award either a three-year OR a five-year contract. Beyond that, the contract shall automatically be extended for up to five (5) successive additional one-year Contract Years, at the Bid prices for the last Contract Year (Contract Year No. 3 or No. 5 depending on the initial term hereof), unless either party notifies the other party in writing, not less than sixty (60) days prior to the expiration of the initial term or any successive extended Contract Year, of that party's intentions to terminate this Contract.

**Q21) Is the bid due date still November 19<sup>th</sup> or will the Township consider extending the bid deadline?**

RESPONSE: Presently, the bid due date remains 10am on Thursday, November 19, 2020.