

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 8, 2021
REGULAR MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held in a hybrid setting using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Acting Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Planning and Zoning Officer
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for April 8, 2021. She noted that the meeting is being held in a hybrid setting using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has

been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Commissioner Lipkin inquired about a Penn Power Group invoice from September 2020. Mr. Ziegenfus replied that there was a question with the invoice so the Township held off on disbursing payment until an answer was received.

Motion by Commissioner Lipkin, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending February 28, 2021, and list of Bills Payable for the periods 3/6/21-3/19/21 and 3/20/21-4/2/21, broken down as follows:

3/6/21 – 3/19/21:

\$172,542.33 = GENERAL
\$1,569.24 = FIRE
\$0 = LIBRARY
\$25,174.05 = WATER
\$10,599.29 = SEWER
\$1,582.74 = REFUSE & RECYCLING
\$11,538.73 = HIGHWAY AID
\$931.52 = CAPITAL GENERAL
\$223,937.90 = GRAND TOTAL ALL FUNDS

3/20/21 – 4/2/21:

\$38,138.99 = GENERAL
\$1,897.87 = FIRE
\$80,346.98 = WATER
\$4,164.78 = SEWER
\$137,206.23 = REFUSE & RECYCLING
\$151.52 = HIGHWAY AID FUND
\$9,961.98 = CAPITAL GENERAL FUND
\$12,228.02 = CAPITAL SEWER FUND
\$145.50 = CASH ALLOCATIONS
\$284,241.87 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

March 11, 2021

Commissioner Brinton declared the Minutes from March 11, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Authorize the Township Manager to Execute CDBG Grant Application and to pledge a 10% Match Commitment from Township Funds for the 2022 Sanitary Sewer Rehab Project.

Mr. Tetterer clarified that this is part of the sewer lining project that the Township has done for the past ten years. He stated that the Township will put in a request for \$140,000, but will probably not receive the entire amount.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 04-2021-1708, authorizing the Township Manager to execute a CDBG Grant Application and to pledge a 10% match commitment from the Township funds for the 2022 Sanitary Sewer Rehab Project.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Authorize the Execution of Termination of Restrictive Covenant Agreement for the property at 2660 West Rock Road.

Attorney Ashley stated that this is a situation where the property owner had some logging done on their property and they entered into a restrictive covenant with the Township, which is a requirement. He commented that it has gotten to the point where they are selling the property to the Girl Scouts and the property has regenerated in the way it is supposed to.

Ms. Rabold explained that when a property owner applies for a tree harvesting permit under the current Zoning Ordinance, they are required to enter into a restrictive covenant that says their reforestation plan must be complete before they are allowed to do anything with the property. She commented that the reforestation plan for 2660 West Rock Road was submitted with the logging

permit approximately ten years ago and it was said they would let the property sit for one year to regenerate itself. Ms. Rabold noted that since Township never released the restrictive covenant, there is a clouded title, which means nothing can be done with the property. Since the property owners have met their obligation, the Township is releasing the restrictive covenant so the property can be sold free and clear.

Ms. Jacqueline Straley of 3110 Dogwood Road questioned if releasing the property owner from any type of covenant allows them to sell it to whomever they want for whatever they want. Ms. Rabold replied that yes, they can do anything with the property that would be approved in that zoning district and follows all Township regulations.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to authorize the execution of the termination of a Restrictive Covenant Agreement for the property at 2660 West Rock Road.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commission Patnaik brought forth a concern from residents regarding a hedge blocking the line-of-sight at Lehigh Parkway North and South 24th Street. He also inquired about a time frame for road repairs on Lehigh Parkway North. Mr. Levernier responded that he will talk to Allentown regarding the hedge as that is in their jurisdiction. He also commented that he is hoping Lehigh Parkway North will be repaved this year.

Commissioner Brinton brought forth a concern about a road condition caused by the snow plow at Cypress and Wayne Avenues. Mr. Levernier noted that he will check the area.

Mr. Ziegenfus commented that the Township is currently refinancing a bond issuance for a lower interest rate, and in the process, he is looking at upcoming projects to see if they can be addressed with bond financing at the lower interest rate. He noted that he will have more information at the next Board meeting.

Chief Soberick stated that the Police Department joined the Neighbors by Ring app in an effort to connect with residents. He noted that the app allows residents to share photos, videos and information related to local crime and safety with the Police Department.

Mr. Levernier announced that he intends to add a paving schedule for 2021 to the Township website. He also noted that the 2022-2023 paving schedule will also be posted so residents know the Department's plan for the future.

Ms. Bonaskiewich commented that she is in receipt of a special request for a food truck at Lindberg Park to coincide with a pavilion reservation. She noted that the request is normally something brought before the Board; however, she would like it to be handled in-house going forward.

Ms. Bonaskiewich stated that the Township received a notification from Berkheimer regarding extending the tax deadline to May 17, 2021 in order to coincide with the Federal and State tax deadlines. She commented that a notice will be posted on the Township website once Berkheimer's request has been approved by the State.

Ms. Bonaskiewich noted that the renewal of the Franko Farmhouse lease will be on the Agenda at the next Board meeting on April 22nd.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:24 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 8, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL