

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 11, 2021
REGULAR MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held in a hybrid setting using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator - EXCUSED
Paul Ziegenfus, Finance Director
James Levernier, Acting Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Planning and Zoning Officer
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for March 11, 2021. She noted that the meeting is being held in a hybrid setting using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has

been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve the unaudited Financial Report for the period ending January 31, 2021, and list of Bills Payable for the periods 2/20/21-3/5/21, broken down as follows:

\$77,079.01 = GENERAL
\$5,881.86 = FIRE
\$0 = LIBRARY
\$197,138.92= WATER
\$18,944.05 = SEWER
\$116,155.40 = REFUSE & RECYCLING
\$7,538.99 = HIGHWAY AID
\$29,414.06 = CAPITAL GENERAL
\$8,870.16 = CAPITAL SEWER
\$461,022.45 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

February 25, 2021

Commissioner Brinton declared the Minutes from February 25, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Designate an Agent Authorized to Act on Behalf of Salisbury Township for COVID-19 Disaster Funding.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to designate Township Manager, Cathy Bonaskiewich as an agent to act on behalf of Salisbury Township for COVID-19 Disaster Funding.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Appoint a 4th Ward Representative on the Planning Commission.

Commissioner Conn appointed Mr. Frank Frankenfield to fill an unexpired term through 1/1/22.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to appoint Mr. Frank Frankenfield as a 4th Ward Representative on the Planning Commission.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton stated that the Board is in receipt of information from SYA that goes back to January 7, 2021, and even though the Board is not going to be approving their request at this time, it will be in the official record so that when it is discussed again, it will not have to be reproduced. Commissioner Brinton thanked SYA for their work.

A member of the press inquired where the SYA document can be accessed. Ms. Bonaskiewich noted that it will not be posted on the website, but it is a Township document so it would be available via a Right-to-Know request.

Mr. Patnaik noted that he received concerns from residents that some of the street signs are fading. Mr. Levernier replied that there are quite a few around the Township that are almost completely white, but the order has been placed for new ones and they will be replaced in the coming weeks.

Chief Soberick noted that the Police Department is working with the Treatment Trends organization twice a week to do ride-alongs and follow-up reports as co-responders to calls dealing

with family mental health and addiction issues. He commented that this is a need being called for in policing and the officers have found it useful.

Ms. Bonaskiewich noted that the District Judge's lease is up June 30, 2021 and the Township will not renew it due to spacing and security concerns. She commented that Lehigh County has requested a 90-day extension since the landlord for the Judge's new space cannot guarantee availability by July 1, 2021, so the Township has agreed to extend the lease for 90 days, as necessary.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:15 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 11, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL