

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 27, 2021
REGULAR MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held in a hybrid setting using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that there will be an Executive Session following the Workshop regarding legal matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Acting Director of Public Works
Kevin Soberick, Chief of Police – EXCUSED
Kerry Rabold, Planning and Zoning Officer
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for May 27, 2021. She noted that the meeting is being held in a hybrid setting using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior

to the vote and all public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve the unaudited Financial Report for the period ending April 30, 2021, and list of Bills Payable for the period 5/8/21-5/21/21, broken down as follows:

\$71,890.73 = GENERAL
\$1,196.15 = FIRE
\$43,000 = LIBRARY
\$4,890.28 = WATER
\$58,053.59 = SEWER
\$3,257.15 = REFUSE & RECYCLING
\$11,349.97 = HIGHWAY AID FUND
\$44.00 = CAPITAL GENERAL FUND
\$39.00 = CASH ALLOCATIONS
\$193,720.87 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

May 13, 2021

Commissioner Brinton declared the Minutes from May 13, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Authorize the Exoneration of Delinquent Taxes for a Parcel Located on Chestnut Hill Road.

Commissioner Brinton explained that Mr. Mark Southard is requesting an exoneration for all outstanding delinquent taxes for a parcel along Chestnut Hill Road. She noted that the current Lehigh County assessment records list the property as having an “unknown owner”, which makes it impossible to collect any taxes whatsoever on the property.

Commissioner Brinton commented that Mr. Southard conducted extensive research on the property and was able to locate the proper heirs from whom he could seek purchase. She stated that since Mr. Southard has assisted in bringing this property back on the tax rolls, he is requesting that all delinquent County, Township and School District Real Estate Taxes be exonerated. Both Lehigh County and the School District have indicated that they are willing to approve the request. Commissioner Brinton noted that the total amount of delinquent Township Real Estate Taxes is approximately \$2,000.

Mr. Ziegenfus noted that the School District is requesting Mr. Southard sign a document that states he is agreeing to pay the taxes at the assessed value of the property, which is around \$81,000, so the Township plans to follow suit with that procedure.

Motion by Commissioner Seagreaves, seconded by Commissioner Patnaik, to authorize the exoneration of delinquent taxes for a parcel located on Chestnut Hill Road.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Lehigh County Executive Phil Armstrong was present to provide the Board with an update on various County items. He commented that as the Director of Inner-Governmental Affairs, he was recently able to pitch specific things for Lehigh County to the White House. Mr. Armstrong also noted that he meets once a month with the Secretary of Transportation to discuss infrastructure, road repair, etc.

Mr. Levernier stated that he hopes to have the 2021 paving schedule on the website by the next meeting. He also commented that he would like to have a three-year schedule on the website within the next couple of months.

Mr. Levernier noted that the Township was awarded a Grant from DEP 902 in the amount of \$274,000 to be used for new leaf equipment. Ms. Bonaskiewich stated that the Grant covers 90% of the equipment cost and the Township must pay 10%.

Mrs. Bonaskiewich announced that the Recreation Committee is working on events for the summer that include movie nights, a live band concert and a Salisbury Night at the Iron Pigs. She commented that more details will be coming soon.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Seagreaves. The time was 7:17 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on May 27, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL