

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
June 10, 2021  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Conn asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Conn called the meeting to order at 7:00 p.m.

Commissioner Conn turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President – EXCUSED  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Heather Lipkin  
Alok Patnaik

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Acting Director of Public Works  
Kevin Soberick, Chief of Police  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the period 5/22/21-6/4/21, broken down as follows:**

\$75,633.28 = GENERAL  
\$1,058.35 = FIRE  
\$0 = LIBRARY  
\$202,607.93 = WATER  
\$206,484.43 = SEWER  
\$138,378.30 = REFUSE & RECYCLING  
\$22,099.73 = HIGHWAY AID FUND  
\$3,508.14 = CAPITAL GENERAL FUND  
\$4,164.13 = CAPITAL SEWER FUND  
\$54.50 = CASH ALLOCATIONS  
**\$653,988.79 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**MINUTES**

**May 27, 2021**

Commissioner Patnaik noted a typographical error on Page 2. Commissioner Conn declared the Minutes from May 27, 2021 accepted with the correction.

**NEW BUSINESS**

**Presentation of FBI Leadership Trilogy Award to Detective Casey.**

Chief Soberick stated that Detective Casey is receiving the FBI Leadership Tribology Award because of the extensive amount of time he invested in completing supervisory leadership training. Detective Casey thanked Chief Soberick and the Board for their continued support.

**ORDINANCES**

**None.**

**RESOLUTIONS**

**Resolution to appoint James Levernier as Township Public Works Director, effective June 1, 2021.**

Ms. Bonaskiewich stated that Mr. Levernier has been serving as the Township's Acting Public Works Director since the beginning of February, and has already demonstrated his ability to put some of ideas for the department into motion.

**Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to appoint James Levernier as Township Public Works Director, effective June 1, 2021.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**MOTIONS**

**Motion to award bid received from Insituform Technologies, LLC for the 2021 Sanitary Sewer Cured-in-Place Pipe Lining (CIPPL) Project.**

Mr. Tetterer explained that this work is part of the Township's inflow and infiltration (I&I) reduction efforts done in compliance with and at the direction of the EPA and the PA DEP. He noted that it will be a joint project with Coplay-Whitehall Sewer Authority. Mr. Tetterer stated that the Township's portion of the contract is \$221,762.04.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to award the bid received from Insituform Technologies, LLC for the 2021 Cured-in-Place Pipe Lining (CIPPL) Project.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**Motion to Ratify Salisbury Township Police Officers' Association (STPOA) Collective Bargaining Agreement for Years 2021-2024 as per Arbitration Award.**

Ms. Bonaskiewich commented that only three items will be changing with the new CBA.

**Motion by Commissioner Patnaik, seconded by Commissioner Seagreaves, to ratify Salisbury Township Police Officers' Association (STPOA) Collective Bargaining Agreement for Years 2021-2025 as per Arbitration Award.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES

COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**Motion to Authorize Executing a Memorandum of Understanding (MOU) with KidsPeace.**

Ms. Bonaskiewich commented that the MOU was previously discussed in a Workshop session. Chief Soberick noted that this MOU needed as it will help the Police Department in working with KidsPeace going forward.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to authorize the execution of a Memorandum of Understanding (MOU) with KidsPeace.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Joseph Kovatch of 947 E. Lexington Street expressed concerns about the proposed changes to the Tree Ordinance. He commented that he believes the street trees could become an economic burden on residents. Mr. Kovatch also noted his opinion is that the Township should be responsible for trees in the utility easement or the Township should require the utility companies to do the maintenance on the trees.

Mr. Nicolo stated that it has always been Township policy that residents are responsible to maintain the trees in their half of a private drive as well as the street trees. He noted that the Ordinance does allow some leeway when replanting the street trees in certain cases. Mr. Nicolo also commented that the Township has no jurisdiction in enforcing utility companies to come out and do tree work.

Commissioner Seagreaves thanked Mr. Nicolo and Mr. Levernier for the work done on Byfield Street. He also commented on the aerial explosives and mortars that residents are detonating and asked for consideration with setting off explosive devices.

Commissioner Patnaik asked for an update on missing street signs. Mr. Levernier noted that he will follow-up on the matter.

Mr. Tettermer announced that smoke testing will be conducted beginning in late June on the Eastern side of the Township.

Ms. Baillie provided the Board with an update regarding recreation activities for the summer. She stated that there will be two movie nights at Franko Park, a Salisbury Community Night at the Iron Pigs on July 20<sup>th</sup> and the AM Radio Tribute Band will be performing at Franko Park on September 5<sup>th</sup>.

Chief Soberick stated that the Police Department received appreciations from Upper Macungie Police Department for their assistance with an active shooting event on Route 100 on April 21<sup>st</sup>.

**ADJOURNMENT**

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:40 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 10, 2021.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL