

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 8, 2021
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works – EXCUSED
Kevin Soberick, Chief of Police
Genny Baillie, Recreation Director
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor – EXCUSED
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 6/19/21-7/2/21, broken down as follows:

\$71,073.34 = GENERAL
\$11,057.81 = FIRE
\$0 = LIBRARY
\$84,628.29 = WATER
\$15,520.67 = SEWER
\$86.79 = REFUSE & RECYCLING
\$5,235.79 = HIGHWAY AID FUND
\$18,320.00 = CAPITAL GENERAL FUND
\$4,549.00 = CAPITAL SEWER FUND
\$210,471.69 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

June 24, 2021

Commissioner Brinton declared the Minutes from June 24, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance to Authorize Issuance of 2021 General Obligation Note in the amount of \$6,546,000.

Present to address the Board were Mr. Chris Gibbons, Salisbury Township Financial Advisor from Concord Public Financial Advisors, LLC, and Attorney Kevin Reed, Bond Counsel, from King, Spry, Herman, Freund & Faul, LLC.

Mr. Gibbons stated that the 2016 Bonds are now able to be refinanced, and since the Township has Capital needs of about \$1.45 million, it makes sense to borrow for both requirements at one time. He noted that it will allow the Township to only have one set of issuance cost and, as a result, it will save around \$40,000. Mr. Gibbons commented that the refinancing will not extend the term on the existing debt, and both the general fund and water fund portion of the loan have a term of 15 years. He stated that after receiving several bids, the best option is through Neffs National Bank at the rate of 1.75% with a term of 15 years.

Ms. Bonaskiewich questioned when the closing would take place. Attorney Reed stated that is scheduled for August 17, 2021. He explained that the Bond must get approval locally at this level and also from the state, specifically the Department of Community and Economic Development.

Attorney Reed noted that there is a specific law and that is why Bond Counsel is needed to make sure everything is filed appropriately and timely.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Ordinance No. 07-2021-640, authorizing the issuance of 2021 General Obligation Note in the amount of \$6,546,000.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to Amend Civil Service Rules & Regulations.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 07-2021-1713, amending the Civil Service Rules and Regulations.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Resolution to Authorize the sale of 1997 John Deer Grader to Dunnstable Township.

Motion by Commissioner Lipkin, seconded by Commissioner Seagreaves, to adopt Resolution No. 07-2021-1714, authorizing the sale of the 1997 John Deer Grader to Dunnstable Township.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Rescind Disaster Declaration of March 18, 2020.

Commissioner Brinton noted that the Township's Disaster Declaration, dated March 28, 2020, went into effect "until rescinded", and because the State's Disaster Emergency Declaration was terminated as of June 10, 2021, the Board should formally vote to rescind the Township's original Disaster Declaration.

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton thanked the Recreation Committee for setting up Movie Night at Franko Park.

Commissioner Lipkin thanked the Civil Service Commission for updating the Ordinance and bringing it up to current standards.

Chief Soberick stated that consortium testing will be held on July 10, 2021 and will continue on July 17, 2021. He noted that in this round of testing, there are 93 applicants and approximately 60 of them applied specifically to Salisbury; however, only 31 of them met the Department's requirements.

Mr. Paul Dorney of 1557 Seidersville Road expressed concerns about the speeding conditions on Seidersville Road and requested help from the Police Department to enforce the speed limit in that area. Chief Soberick noted that enforcement on that road is difficult, but he will follow-up with the Department's Traffic Officer and possibly set-up a joint traffic enforcement effort with Lower Saucon Township. Chief Soberick commented that having the use of radar guns would help, and he encouraged residents to contact their State Representatives asking them to pass a bill allowing local police departments to use radar.

Commissioner Brinton announced that the Board will hold an Executive Session at the conclusion of the meeting to discuss personnel matters.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:40 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 8, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL