

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 23, 2021
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss legal and real estate matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President – EXCUSED
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works – EXCUSED
Kevin Soberick, Chief of Police
Kerry Rabold, Planning and Zoning Officer
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Ms. Bonaskiewich noted that the total bills payable amount includes the two payments made to Asphalt Maintenance Solutions, which were approved at the last meeting.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending October 31, 2021 and the list of Bills Payable for the period 11/6/21 – 11/19/21, broken down as follows:

\$80,908.88 = GENERAL
\$2,451.02 = FIRE
\$0 = LIBRARY
\$35,428.07 = WATER
\$216,444.69 = SEWER
\$152.15 = REFUSE & RECYCLING
\$580,539.64 = HIGHWAY AID
\$108,565.49 = CAPITAL GENERAL
\$1,683.50 = CAPITAL SEWER
\$1,044,554.04 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

MINUTES

November 10, 2021

Commissioner Brinton declared the Minutes from November 10, 2021 accepted as presented.

NEW BUSINESS

Presentation of FBI Leadership Trilogy Award to Detective Whitehead.

Chief Soberick stated that Detective Whitehead is receiving the FBI Leadership Tribology Award because of the extensive amount of time he invested in completing supervisory leadership training.

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Enter into a Three-Year Agreement with Lehigh County Humane Society for Animal Control Services.

Ms. Bonaskiewich noted that the Township has contracted with Lehigh County Humane Society for many years and the only difference is that there has been a nominal increase in the yearly fee from \$10,000 to \$10,200. She also commented that the Township has locked in that rate for three years.

Motion by Commissioner Seagreaves, seconded by Commissioner Patnaik, to enter in a three-year Agreement with Lehigh County Humane Society for Animal Control Services.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Chief Soberick noted that the Police Department is assisting in the investigation of the fire on Barrington Lane.

Commissioner Patnaik thanked everyone involved with combating the fire on Barrington Lane and commended all departments for their cooperation.

Ms. Rabold stated that the schedule for the Zoning Hearing Board and Planning Commission meetings will be changing in 2022 due to conflicts with Salisbury Press advertising deadlines. Zoning Hearing Board meetings will now be held on the second Wednesday of each month and Planning Commission meetings will be held on the fourth Wednesday of each month. Ms. Rabold also noted that having an extra week between the meetings will allow her more time to prepare for the Planning Commission meeting. She commented that all members and solicitors are agreeable to the change.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:14 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on November 23, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL