

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—June 24, 2021**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Financial Report (May 2021) and Bills Payable – Period 6/5/21 – 6/18/21**

**5. Approval of the Minutes –June 10, 2021**

**6. New Business**

**A. ORDINANCES**

1. Public Hearing Regarding Proposed Ordinance Amendments:

- Amend Chapter 27, Part 2 (Definitions) of the Zoning Ordinance
- Amend Chapter 27, Part 5 (Environmental Protection) of the Zoning Ordinance
- Amend Chapter 22, Part 2 (Definitions) of the Subdivision and Land Development Ordinance
- Amend Chapter 22, Part 10 (Design Standards & Required Improvements) of the SALDO
- Amend Chapter 25, Tree Maintenance, Removal and Replacement Ordinance
- Amend Chapter 9, Grading and Development Ordinance

**B. RESOLUTIONS** *(none)*

**C. MOTIONS**

1. Motion to Accept the Resignation of Mark Kijak from the Township's Planning Commission

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

**Income Statement - Summary by Fund**  
**1/1 - 5/31/2021**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Capital Fund-Sewer	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2021 YTD Revenues	2,825,315	65,285	131,892	85,607	18,051	588,309	679,243	-	963,550	17,350	442,673	27	5,817,302
2021 YTD Expenditures	3,108,258	43,768	213,166	27,585	43,000	670,451	580,470	100,000	687,367	17,350	70,551	-	5,561,966
2021 YTD Surplus (Deficit)	(282,943)	21,517	(81,274)	58,021	(24,949)	(82,141)	98,773	(100,000)	276,183	-	372,122	27	255,337
2020 YTD Surplus (Deficit)	204,148	(82,895)	63,050	-	34,372	126,867	189,567	-	143,385	-	381,896	119	1,060,510
Variance over Prior YTD	(487,090)	104,412	(144,324)	58,021	(59,321)	(209,008)	(90,794)	(100,000)	132,797	-	(9,774)	(92)	(805,173)

GENERAL FUND SUMMARY	2021 BOARD APPROVED BUDGET	1/1 - 5/31/2021 ACTUAL	% OF ANNUAL BUDGET
<b>REVENUES:</b>			
<b>OPERATING:</b>			
TAXES	\$ 6,727,124	\$ 2,247,479	33.4%
PERMITS, FEES & INTEREST	950,785	337,306	35.5%
OTHER OPERATING REVENUE	185,695	7,928	4.3%
TRANSFERS FROM OTHER FUNDS	505,600	-	0.0%
FROM PRIOR-YEAR RESERVES	-	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 8,369,204</b>	<b>\$ 2,592,713</b>	<b>31.0%</b>
<b>NON-OPERATING:</b>			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	-	0.0%
PRIOR YEAR EXPENSE REFUNDS	130,000	232,603	178.9%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 195,000</b>	<b>\$ 232,603</b>	<b>119.3%</b>
<b>TOTAL REVENUES</b>	<b>\$ 8,564,204</b>	<b>\$ 2,825,315</b>	<b>33.0%</b>
<b>EXPENDITURES:</b>			
<b>OPERATING:</b>			
(A) GENERAL GOVERNMENT	\$ 1,341,316	\$ 529,742	39.5%
(B) PUBLIC SAFETY	3,923,350	1,386,839	35.3%
(D) PUBLIC WORKS	2,671,165	911,872	34.1%
(E) RECREATION	89,058	26,821	30.1%
(F) COMMUNITY DEVELOPMENT	900	486	54.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	24,000	1,022	4.3%
(H) INSURANCE & BENEFITS	190,600	186,190	97.7%
(I) TRANSFERS TO OTHER FUNDS	323,815	65,285	20.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 8,564,204</b>	<b>\$ 3,108,258</b>	<b>36.3%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,564,204</b>	<b>\$ 3,108,258</b>	<b>36.3%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ (282,943)</b>	

GENERAL FUND SUMMARY	1/1 - 5/31/2021 ACTUAL	1/1 - 5/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
<b>REVENUES:</b>				
<b>OPERATING:</b>				
TAXES	\$ 2,247,479	\$ 2,681,973	\$ (434,495)	-16.2%
PERMITS, FEES & INTEREST	337,306	372,661	(35,354)	-9.5%
OTHER OPERATING REVENUE	7,928	94,603	(86,675)	-91.6%
TRANSFERS FROM OTHER FUNDS	-	16,642	(16,642)	0.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 2,592,713</b>	<b>\$ 3,165,879</b>	<b>\$ (573,166)</b>	<b>-18.1%</b>
<b>NON-OPERATING:</b>				
DEVELOPMENT GRANTS & CONTRIBUTIONS	-	65,000	(65,000)	0.0%
PRIOR YEAR EXPENSE REFUNDS	232,603	55,040	177,562	322.6%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 232,603</b>	<b>\$ 120,040</b>	<b>\$ 112,562</b>	<b>93.8%</b>
<b>TOTAL REVENUES</b>	<b>\$ 2,825,315</b>	<b>\$ 3,285,919</b>	<b>\$ (460,604)</b>	<b>-14.0%</b>
<b>EXPENDITURES:</b>				
<b>OPERATING:</b>				
(A) GENERAL GOVERNMENT	\$ 529,742	\$ 526,238	\$ 3,504	0.7%
(B) PUBLIC SAFETY	1,386,839	1,400,985	(14,146)	-1.0%
(D) PUBLIC WORKS	911,872	875,616	36,257	4.1%
(E) RECREATION	26,821	24,045	2,776	11.5%
(F) COMMUNITY DEVELOPMENT	486	-	486	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	1,022	9,839	(8,818)	0.0%
(H) INSURANCE & BENEFITS	186,190	200,407	(14,216)	-7.1%
(I) TRANSFERS TO OTHER FUNDS	65,285	44,641	20,644	0.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 3,108,258</b>	<b>\$ 3,081,771</b>	<b>\$ 26,486</b>	<b>0.9%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,108,258</b>	<b>\$ 3,081,771</b>	<b>\$ 26,486</b>	<b>0.9%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ (282,943)</b>	<b>\$ 204,148</b>	<b>\$ (487,090)</b>	<b>-238.6%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2021 BOARD APPROVED BUDGET	1/1 - 5/31/2021 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 2,678,200	\$ 621,183	23.2%
LOCAL ENABLING TAXES	3,570,000	1,625,615	45.5%
STATE-SHARED REVENUE	478,924	681	0.1%
<b>Total Tax Revenue</b>	<b>\$ 6,727,124</b>	<b>\$ 2,247,479</b>	<b>33.4%</b>
BUS LICENSES & PERMITS	243,100	114,943	47.3%
NON-BUS LICENSES & PERMITS	5,650	1,820	32.2%
FINES	70,000	21,203	30.3%
INTEREST	28,400	784	2.8%
RENTS & ROYALTIES	56,685	31,288	55.2%
SERVICE FEES	155,200	41,969	27.0%
REVIEW FEES	127,250	54,514	42.8%
PUBLIC SAFETY FEES	261,100	68,611	26.3%
RECREATIONAL USER FEES	3,400	2,175	64.0%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 950,785</b>	<b>\$ 337,306</b>	<b>35.5%</b>
FEDERAL GRANTS	800	-	0.0%
STATE GRANTS	42,000	1,724	4.1%
IN LIEU OF TAXES	85,000	-	0.0%
SNOW REMOVAL	2,095	-	0.0%
SANITATION FEES	1,000	857	85.7%
MEMBERSHIP FEES	24,000	55	0.2%
MISCELLANEOUS REVENUE	20,800	5,292	25.4%
ASSET DISPOSAL	10,000	-	0.0%
<b>Total Other Operating Income</b>	<b>\$ 185,695</b>	<b>\$ 7,928</b>	<b>4.3%</b>
INTERFUND TRANSFERS	505,600	-	0.0%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 505,600</b>	<b>\$ -</b>	<b>0.0%</b>
PRIOR YEAR RESERVES	-	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	65,000	-	0.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>0.0%</b>
PRIOR YEAR EXPENSE REFUND	130,000	232,603	178.9%
<b>Total Prior Year Expense Refund</b>	<b>\$ 130,000</b>	<b>\$ 232,603</b>	<b>178.9%</b>
<b>Total General Fund Revenues</b>	<b>\$ 8,564,204</b>	<b>\$ 2,825,315</b>	<b>33.0%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 5/31/2021 ACTUAL	1/1 - 5/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 621,183	\$ 1,174,509	\$ (553,327)	-47.1%
LOCAL ENABLING TAXES	1,625,615	1,506,864	118,751	7.9%
STATE-SHARED REVENUE	681	600	81	13.5%
<b>Total Tax Revenue</b>	<b>\$ 2,247,479</b>	<b>\$ 2,681,973</b>	<b>\$ (434,495)</b>	<b>-16.2%</b>
BUS LICENSES & PERMITS	114,943	116,938	(1,996)	-1.7%
NON-BUS LICENSES & PERMITS	1,820	2,538	(718)	-28.3%
FINES	21,203	15,918	5,284	33.2%
INTEREST	784	44,214	(43,431)	-98.2%
RENTS & ROYALTIES	31,288	34,667	(3,378)	-9.7%
SERVICE FEES	41,969	40,305	1,665	4.1%
REVIEW FEES	54,514	39,139	15,375	39.3%
PUBLIC SAFETY FEES	68,611	78,792	(10,181)	-12.9%
RECREATIONAL USER FEES	2,175	150	2,025	1350.0%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 337,306</b>	<b>\$ 372,661</b>	<b>\$ (35,354)</b>	<b>-9.5%</b>
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	1,724	-	1,724	0.0%
IN LIEU OF TAXES	-	75,000	(75,000)	-100.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	857	914	(57)	-6.3%
MEMBERSHIP FEES	55	(2,160)	2,215	-102.5%
MISCELLANEOUS REVENUE	5,292	4,798	494	10.3%
ASSET DISPOSAL	-	16,050	(16,050)	-100.0%
<b>Total Other Operating Income</b>	<b>\$ 7,928</b>	<b>\$ 94,603</b>	<b>\$ (86,675)</b>	<b>-91.6%</b>
INTERFUND TRANSFERS	-	16,642	(16,642)	-100.0%
<b>Total Interfund Transfer Revenue</b>	<b>\$ -</b>	<b>\$ 16,642</b>	<b>\$ (16,642)</b>	<b>0.0%</b>
PRIOR YEAR RESERVES	-	-	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	-	65,000	(65,000)	-100.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ (65,000)</b>	<b>0.0%</b>
PRIOR YEAR EXPENSE REFUND	232,603	55,040	177,562	322.6%
<b>Total Prior Year Expense Refund</b>	<b>\$ 232,603</b>	<b>\$ 55,040</b>	<b>\$ 177,562</b>	<b>322.6%</b>
<b>Total General Fund Revenues</b>	<b>\$ 2,825,315</b>	<b>\$ 3,285,919</b>	<b>\$ (460,604)</b>	<b>-14.0%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2021 BOARD APPROVED BUDGET	1/1 - 5/31/2021 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,075	\$ 9,971	52.3%
EXECUTIVE	526,838	178,441	33.9%
FINANCIAL ADMINISTRATION	315,541	105,166	33.3%
TAX COLLECTION	61,449	23,892	38.9%
LEGAL SERVICES	90,500	51,679	57.1%
PERSONNEL ADMIN	33,600	13,374	39.8%
INFORMATION TECHNOLOGY	35,400	19,679	55.6%
ENGINEERING SERVICES	85,000	36,539	43.0%
BUILDINGS & PLANT	173,913	91,001	52.3%
POLICE	3,357,523	1,217,684	36.3%
FIRE	213,855	48,853	22.8%
CODE ENFORCEMENT	119,844	34,917	29.1%
PLANNING & ZONING	222,324	80,854	36.4%
EMERGENCY MANAGEMENT	9,804	4,530	46.2%
PUBLIC WORKS: Highway, Roads & Streets	2,338,865	839,561	35.9%
TRAFFIC CONTROL	11,000	3,464	31.5%
STORM SEWERS	61,300	8,262	13.5%
REPAIRS/MAINT OF TOOLS & MACHINERY	50,000	56,444	112.9%
REPAIRS/MAINT OF ROADS	210,000	4,142	2.0%
RECREATION ADMINISTRATION	35,640	18,564	52.1%
PARTICIPANT RECREATION	53,418	8,257	15.5%
CONSERVATION OF NATURAL RESOURCES	900	486	54.0%
CONTRIBUTIONS/MISCELLANEOUS	24,000	1,022	4.3%
INSURANCE	190,600	186,190	97.7%
TRANSFER TO RESERVES	31,665	-	0.0%
INTERFUND OPERATING TRANSFERS	292,150	65,285	22.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,564,204</b>	<b>\$ 3,108,258</b>	<b>36.3%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 5/31/2021 ACTUAL	1/1 - 5/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 9,971	\$ 9,736	\$ 235	2.4%
EXECUTIVE	178,441	198,188	(19,748)	-10.0%
FINANCIAL ADMINISTRATION	105,166	105,666	(500)	-0.5%
TAX COLLECTION	23,892	22,825	1,068	4.7%
LEGAL SERVICES	51,679	29,683	21,997	74.1%
PERSONNEL ADMIN	13,374	20,724	(7,350)	-35.5%
INFORMATION TECHNOLOGY	19,679	34,572	(14,893)	-43.1%
ENGINEERING SERVICES	36,539	23,447	13,091	55.8%
BUILDINGS & PLANT	91,001	81,398	9,603	11.8%
POLICE	1,217,684	1,223,046	(5,362)	-0.4%
FIRE	48,853	49,713	(860)	-1.7%
CODE ENFORCEMENT	34,917	50,482	(15,565)	-30.8%
PLANNING & ZONING	80,854	74,872	5,982	8.0%
EMERGENCY MANAGEMENT	4,530	2,872	1,658	57.7%
PUBLIC WORKS: Highway, Roads & Streets	839,561	839,485	75	0.0%
TRAFFIC CONTROL	3,464	5,447	(1,983)	-36.4%
STORM SEWERS	8,262	13,577	(5,315)	-39.1%
REPAIRS/MAINT OF TOOLS & MACHINERY	56,444	15,178	41,266	271.9%
REPAIRS/MAINT OF ROADS	4,142	1,928	2,214	114.8%
RECREATION ADMINISTRATION	18,564	14,638	3,926	26.8%
PARTICIPANT RECREATION	8,257	9,408	(1,150)	-12.2%
CONSERVATION OF NATURAL RESOURCES	486	-	486	0.0%
CONTRIBUTIONS/MISCELLANEOUS	1,022	9,839	(8,818)	-89.6%
INSURANCE	186,190	200,407	(14,216)	-7.1%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	65,285	44,641	20,644	46.2%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,108,258</b>	<b>\$ 3,081,771</b>	<b>\$ 26,486</b>	<b>0.9%</b>



Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A&amp;B Lock &amp; Safe Co Inc</b>							
A&B Lock & Safe Co Inc	210070542	41-409.700	Handles for Pole Bldg	06/10/21	1,336.85	.00	
A&B Lock & Safe Co Inc	210070543	01-409.373	Re-key DPW garage	06/10/21	1,489.40	.00	
Total A&B Lock & Safe Co Inc:					2,826.25	.00	
<b>A.D. Moyer Lumber</b>							
A.D. Moyer Lumber	261715	01-451.240	Supplies for Laubach Bathhouse	06/04/21	667.89	.00	
Total A.D. Moyer Lumber:					667.89	.00	
<b>AACE Security Loss Prevention Specialist</b>							
AACE Security Loss Preve	61721	01-409.600	50% Down-DPW bldg camera system	06/17/21	3,000.00	.00	
Total AACE Security Loss Prevention Specialist:					3,000.00	.00	
<b>A-B-E Laboratory</b>							
A-B-E Laboratory	12381	06-448.316	2021-May- THM/HA5, Copper & Lead Analysis	06/11/21	400.00	.00	
Total A-B-E Laboratory:					400.00	.00	
<b>Amazon Business</b>							
Amazon Business	19TF-RDYJ-PJKQ	01-430.260	LCD TV	06/15/21	539.67	.00	
Amazon Business	1KYH-6HHJ-J1HH	01-430.260	TV Monitor wall mount brackets	06/09/21	64.98	.00	
Total Amazon Business:					604.65	.00	
<b>Argueta, Rosa</b>							
Argueta, Rosa	6421	01-380.100	Refund-Dumpster Deposit	06/04/21	100.00	.00	
Total Argueta, Rosa:					100.00	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	53121	01-401.320	2021-June-Mgr-Tablet	05/31/21	37.73	.00	
AT&T Mobility	53121	01-410.320	2021-June-Police Phones & tablets	05/31/21	1,299.49	.00	
AT&T Mobility	53121	01-411.320	2021-June-Fire inspector tablets	05/31/21	75.46	.00	
AT&T Mobility	53121	01-413.320	2021-June-Code Enforcement-Tablet	05/31/21	37.73	.00	
AT&T Mobility	53121	01-414.320	2021-June-P/Z Off.-Tablet	05/31/21	37.73	.00	
AT&T Mobility	53121	01-452.320	2021-June-Rec Dir.-Tablet	05/31/21	37.73	.00	
AT&T Mobility	53121	03-411.320	2021-June-ESFD-Tablets	05/31/21	150.92	.00	
AT&T Mobility	53121	03-412.320	2021-June-WSFD-Tablets	05/31/21	264.11	.00	
Total AT&T Mobility:					1,940.90	.00	
<b>BadgeAndWallet.com</b>							
BadgeAndWallet.com	60721	01-410.238	Retirement badge-Rehatchek	06/07/21	105.00	.00	
Total BadgeAndWallet.com:					105.00	.00	
<b>Bank of America</b>							
Bank of America	6921	01-411.421	Fire Investigator books	06/09/21	255.78	.00	
Bank of America	6921	01-414.420	Adobe ad-on	06/09/21	15.89	.00	
Bank of America	6921	01-402.460	GFOA Conference-Ziegenfus/Olsson	06/09/21	875.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America	6921	01-407.319	Adobe Acrobat pro annual subscription-Ziegenfus/Olsson/Wilson	06/09/21	648.34	.00	
Bank of America	6921	01-407.319	Zoom monthly subscription	06/09/21	15.89	.00	
Bank of America	6921	01-401.315	Sympathy bouquet	06/09/21	91.15	.00	
Bank of America	6921	01-401.325	UPS return equipment	06/09/21	26.19	.00	
Bank of America	6921	01-409.373	Cooper Electric-Breaker repair-Police bldg	06/09/21	28.83	.00	
Total Bank of America:					1,957.07	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	53121	01-403.453	2021-May-LST Comm	05/31/21	2,257.24	.00	
Total Berkheimer Associates:					2,257.24	.00	
<b>Boyko's Petroleum Service Inc.</b>							
Boyko's Petroleum Service	39980	01-437.375	Fuel pumps	06/15/21	48.00	.00	
Total Boyko's Petroleum Service Inc.:					48.00	.00	
<b>Burcarow Entertainment LLC</b>							
Burcarow Entertainment LL	061521	01-452.200	Deposit for Concert-9/5/21	06/15/21	750.00	.00	
Total Burcarow Entertainment LLC:					750.00	.00	
<b>Casey, Christopher</b>							
Casey, Christopher	61521	01-410.200	Reimb-give aways for Community day	06/15/21	239.27	.00	
Total Casey, Christopher:					239.27	.00	
<b>CDW Government</b>							
CDW Government	F044658	01-411.240	I-pad mount for 59-91	06/03/21	104.51	.00	
Total CDW Government:					104.51	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	20010	01-438.245	9.5MM	05/21/21	948.83	.00	
Total Coopersburg Materials:					948.83	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	61421	01-413.317	2360 Lehigh Parkway-Mow & Trim	06/14/21	780.00	.00	
Curb Appeal Plus LLC	61421	01-413.317	3114 Capital St-Mow & Trim	06/14/21	195.00	.00	
Curb Appeal Plus LLC	61421	01-413.317	1410 Van Vetchen-Mow & Trim	06/14/21	1,560.00	.00	
Curb Appeal Plus LLC	61421	01-413.317	1811 Nottingham Rd-Mow & Trim	06/14/21	700.00	.00	
Curb Appeal Plus LLC	61421	01-413.317	1752 Ritter St-Mow & Trim	06/14/21	560.00	.00	
Curb Appeal Plus LLC	61421	01-413.317	886 Flexer Ave-Mow & Trim	06/14/21	1,220.00	.00	
Curb Appeal Plus LLC	61421	01-413.317	635 East Greenleaf St-Mow/trim/clean-up	06/14/21	200.00	.00	
Total Curb Appeal Plus LLC:					5,215.00	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	27808	01-404.310	2021-May-General Matters	06/03/21	2,589.81	.00	
Davison & McCarthy	27809	01-404.310	2021-May-Amendment to Zoning Ordinance	06/03/21	364.00	.00	
Davison & McCarthy	27810	01-404.310	2021-May-Amendment to SALDO	06/03/21	234.00	.00	
Davison & McCarthy	27811	01-404.310	2021-May-Bankruptcy of Residents	06/03/21	39.00	.00	
Davison & McCarthy	27812	01-414.310	2021-May-Planning Commission	06/03/21	382.38	.00	
Davison & McCarthy	27813	01-404.310	2021-May-Board of Commissioners	06/03/21	546.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	27814	01-404.310	2021-May-Timber Harvesting Agreement	06/03/21	39.00	.00	
Davison & McCarthy	27815	08-429.310	2021-May-Sewer Agreement with Fountain Hill	06/03/21	1,057.92	.00	
Davison & McCarthy	27816	01-404.310	2021-May-WSFC-Investment in Land & Building	06/03/21	455.00	.00	
Davison & McCarthy	27818	01-404.318	2021-May-Plot 886 LLC-Land Development	06/03/21	234.00	.00	
Davison & McCarthy	27819	01-404.318	2021-May-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	06/03/21	822.40	.00	
Davison & McCarthy	27820	01-404.318	2021-May-820 Public Rd Minor Subdivision	06/03/21	355.20	.00	
Davison & McCarthy	27821	01-408.318	2021-May-1453 Lehigh Ave Minor Subdivision	06/03/21	546.00	.00	
Davison & McCarthy	27822	01-404.318	2021-May-Parkwood Dr-Land Development	06/03/21	117.00	.00	
Davison & McCarthy	27823	01-404.318	2021-May-Fee Dispute-1239 Voortman Ave	06/03/21	3,738.79	.00	
Davison & McCarthy	27824	01-404.318	2021-May-1204 Voortman Ave Minor Subdivision	06/03/21	182.00	.00	
Davison & McCarthy	27825	01-404.310	2021-Apr & May-Amendment to Grading Ordinance	06/03/21	170.00	.00	
Davison & McCarthy	27826	01-404.310	2021-May-Satisfactions 2021	06/03/21	468.00	.00	
Davison & McCarthy	27827	01-404.310	2021-May-3rd Party Bldg Inspection & Plan Reviews-Barry Isett 2021	06/03/21	91.00	.00	
Davison & McCarthy	27828	01-404.310	2021-May-Summary Appeal-Joe Thorpe	06/03/21	2,719.00	.00	
Davison & McCarthy	27829	01-404.310	2021-May-Williams-2844 S Pike Ave	06/03/21	657.18	.00	
Total Davison & McCarthy:					15,807.68	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV701425	06-448.251	#32-walker gasket/converter	06/07/21	20.06	.00	
Eastern Auto Parts Wareho	3IV701425	08-429.251	#32-walker gasket/converter	06/07/21	20.06	.00	
Eastern Auto Parts Wareho	3IV701435	06-448.251	#32-walker gasket	06/07/21	10.35	.00	
Eastern Auto Parts Wareho	3IV701435	08-429.251	#32-walker gasket	06/07/21	10.35	.00	
Eastern Auto Parts Wareho	3IV701898	06-448.251	#32-Exhaust manifold	06/08/21	34.17	.00	
Eastern Auto Parts Wareho	3IV701898	08-429.251	#32-Exhaust manifold	06/08/21	34.17	.00	
Eastern Auto Parts Wareho	3IV704587	06-448.251	#35-Hydraulic	06/15/21	33.32	.00	
Eastern Auto Parts Wareho	3IV704587	08-429.251	#35-Hydraulic	06/15/21	33.32	.00	
Total Eastern Auto Parts Warehouse:					195.80	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	78203	01-437.251	#25-Flex Antenna	06/02/21	59.00	.00	
Total Ecco Communications LLC:					59.00	.00	
<b>F.W. Webb Company</b>							
F.W. Webb Company	71707971	01-451.240	Laubach bath house supplies	06/04/21	383.45	.00	
F.W. Webb Company	71737682	01-409.373	A/C repair-Police bldg	06/02/21	5,230.25	.00	
F.W. Webb Company	71737682-2	01-409.373	A/C repair-Police bldg	06/04/21	3,713.38	.00	
F.W. Webb Company	71739657	01-451.240	Laubach bath house supplies	06/04/21	1,688.00	.00	
F.W. Webb Company	71769631	01-409.240	Well tank-Police bldg	06/01/21	209.35	.00	
F.W. Webb Company	71770458-2	01-409.240	A/C repair supplies-Police bldg	06/01/21	730.98	.00	
F.W. Webb Company	71823675	01-409.373	A/C repair-Police bldg	06/04/21	5.82	.00	
F.W. Webb Company	71850835	01-409.240	A/C repair supplies-Police bldg	06/07/21	404.94	.00	
F.W. Webb Company	71887881	01-409.240	A/C repair supplies-Police bldg	06/09/21	266.47	.00	
F.W. Webb Company	71915103	01-409.240	A/C repair supplies-Police bldg	06/11/21	109.50	.00	
Total F.W. Webb Company:					12,742.14	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Faust Hauling Inc.</b>							
Faust Hauling Inc.	21-396	01-436.370	13 yds topsoil	05/31/21	377.00	.00	
Total Faust Hauling Inc.:					377.00	.00	
<b>Ferguson Waterworks</b>							
Ferguson Waterworks	0546938	01-436.240	Straw matting for byfield st	06/08/21	58.00	.00	
Total Ferguson Waterworks:					58.00	.00	
<b>First Regional Compost Authority</b>							
First Regional Compost Au	2021-267	10-427.303	Grass collection-30 yds	05/31/21	99.00	.00	
Total First Regional Compost Authority:					99.00	.00	
<b>Five Star International</b>							
Five Star International	05P235579	06-448.251	#34-Clamp	06/04/21	42.04	.00	
Five Star International	05P235579	08-429.251	#34-Clamp	06/04/21	42.04	.00	
Total Five Star International:					84.08	.00	
<b>FlowNetworx Inc d/b/a 540 T</b>							
FlowNetworx Inc d/b/a 540	3498510	06-448.316	Battery for Tri Corr DXMIC	06/03/21	465.00	.00	
FlowNetworx Inc d/b/a 540	3498510	08-429.251	Battery for Tri Corr DXMIC	06/03/21	465.00	.00	
Total FlowNetworx Inc d/b/a 540 T:					930.00	.00	
<b>Fries Esq., William J.</b>							
Fries Esq., William J.	43021	01-404.314	LV Hospital Variance Report	04/30/21	108.00	.00	
Total Fries Esq., William J.:					108.00	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	11567188	01-451.240	Supplies for Laubach park Bathroom	06/03/21	253.62	.00	
Fromm Electric Supply Cor	11567391	01-451.240	Supplies for Laubach park Bathroom	06/03/21	340.82	.00	
Total Fromm Electric Supply Corp:					594.44	.00	
<b>Gimmees.com</b>							
Gimmees.com	108734	01-410.200	Key tag/magnet clip/backpack	06/08/21	776.55	.00	
Total Gimmees.com:					776.55	.00	
<b>Grainger</b>							
Grainger	9917643885	01-451.240	sting relief swabs/antiseptic wipes	06/01/21	64.46	.00	
Grainger	9917643893	01-451.240	poison Ivy Cleanser	06/01/21	77.28	.00	
Grainger	9917643901	01-451.240	pre-contact poison Ivy cleanser	06/01/21	103.22	.00	
Total Grainger:					244.96	.00	
<b>Harrison, Jason</b>							
Harrison, Jason	61721	01-410.132	Retro-Heart & Lung 1/1/21 thru 1/17/21	06/17/21	151.20	151.20	06/17/21
Total Harrison, Jason:					151.20	151.20	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	31240	01-451.260	backpack	06/15/21	74.97	.00	
Home Depot Credit Service	90983	01-430.240	Concrete mix	06/16/21	12.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Home Depot Credit Services:					87.84	.00	
<b>Homefront Protective Group</b>							
Homefront Protective Grou	432	01-410.421	Search Warrant Course-Reavis & Sabulsky	04/23/21	195.00	.00	
Total Homefront Protective Group:					195.00	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	401420.015	01-413.308	2021-May-Residential plan review	06/11/21	6,300.00	.00	
Isett & Associates, Barry	401420.015	01-413.308	2021-May-Commercial plan review	06/11/21	2,208.60	.00	
Total Isett & Associates, Barry:					8,508.60	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	60121	01-401.312	May 2021-Website updates	06/01/21	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
<b>Keycodes Inspection Agency</b>							
Keycodes Inspection Agen	15561	01-413.306	Inspection-6/8/2021-1250 SCCB-LVHN Ph 2 & 3 fitout	06/08/21	500.00	.00	
Total Keycodes Inspection Agency:					500.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	172730	01-408.318	2020-Oct-1436 Black River Rd Minor Subdivision	10/29/20	557.50	.00	
Total Keystone Consulting Engineers:					557.50	.00	
<b>Klucar, David &amp; Heather</b>							
Klucar, David & Heather	6721	99-107000	refund balance on utility account	06/07/21	200.00	.00	
Total Klucar, David & Heather:					200.00	.00	
<b>Knerr, David G.</b>							
Knerr, David G.	2492	01-406.314	Police CBA Negotiations 4/19/21-5/24/21	06/07/21	1,200.00	.00	
Total Knerr, David G.:					1,200.00	.00	
<b>Lehigh County Humane Society</b>							
Lehigh County Humane So	2117	01-410.317	3Q2021 animal control services	06/09/21	2,500.00	.00	
Total Lehigh County Humane Society:					2,500.00	.00	
<b>Lehigh County Law Department</b>							
Lehigh County Law Depart	61021	01-400.240	File Ord: Grading/Zoning/SALDO	06/10/21	120.00	120.00	06/11/21
Total Lehigh County Law Department:					120.00	120.00	
<b>Lehigh Soils &amp; Wetlands</b>							
Lehigh Soils & Wetlands	53121	01-413.307	Residential inspections & services-02/19/20-5/31/21	05/31/21	1,910.00	.00	
Total Lehigh Soils & Wetlands:					1,910.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Lehigh Valley Events</b>							
Lehigh Valley Events	64213	01-452.200	Balance- for Screen for Ghostbusters movie-6/25/21	06/04/21	355.78	.00	
Total Lehigh Valley Events:					355.78	.00	
<b>Lowe and Moyer Garage Inc.</b>							
Lowe and Moyer Garage In	338181	01-437.251	#6-Alternator	06/10/21	148.89	.00	
Total Lowe and Moyer Garage Inc.:					148.89	.00	
<b>Macmillian Oil Co of Allentown</b>							
Macmillian Oil Co of Allent	126576	01-430.240	mats	06/14/21	53.00	.00	
Total Macmillian Oil Co of Allentown:					53.00	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	204756/1	01-411.240	Adhesive remover/pin clips	06/01/21	13.58	.00	
Madle's Hardware	204803-1	01-409.240	Fuses for Franko	06/17/21	15.99	.00	
Total Madle's Hardware:					29.57	.00	
<b>Metro Fuel Injection</b>							
Metro Fuel Injection	A232269	01-437.251	#12-Clean intake & parts	06/08/21	173.86	.00	
Total Metro Fuel Injection:					173.86	.00	
<b>Morning Call, The</b>							
Morning Call, The	37200705000	01-406.341	Ad: 6/18/21-Classifieds-DPW Positions	05/31/21	365.52	.00	
Morning Call, The	52721	01-401.420	Subscription renewal-acct#320063974 thru 8/26/21	05/27/21	207.57	.00	
Total Morning Call, The:					573.09	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	38896	01-410.251	#202-Inspection/water pump/sway bar & end links/bushings	06/08/21	2,446.16	.00	
Motors Plus Inc.	38925	01-410.251	#223-Oil change/inspection/transmission service	05/25/21	645.67	.00	
Motors Plus Inc.	38956	01-410.251	#205-rear brakes	06/08/21	185.97	.00	
Total Motors Plus Inc.:					3,277.80	.00	
<b>MP Outfitters</b>							
MP Outfitters	42095-5	01-411.238	Pants-Mertl	11/23/20	99.98	.00	
MP Outfitters	42096+-5	01-410.238	Flashlight-Hart	11/23/20	17.97	.00	
MP Outfitters	43490-5	01-411.238	Backpack-hart	02/19/21	129.99	.00	
MP Outfitters	44047-5	01-411.238	Pens/gloves-Thomas	03/23/21	113.95	.00	
MP Outfitters	45451-5	01-411.238	Boots-Thomas	06/11/21	174.99	.00	
MP Outfitters	45486-5	01-410.238	Gloves/socks-Kress	06/14/21	98.44	.00	
Total MP Outfitters:					635.32	.00	
<b>Nelson Consulting Services, Mike</b>							
Nelson Consulting Service	51921	01-430.421	DEP Operator Certification Exam-Singles	05/19/21	85.00	.00	
Total Nelson Consulting Services, Mike:					85.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7480294	01-438.245	2A Stone	02/04/21	180.92	.00	
New Enterprise Stone & Li	7485438	01-438.245	2A Stone	02/25/21	876.43	.00	
New Enterprise Stone & Li	7485439	01-438.245	coldpatch	02/25/21	663.78	.00	
New Enterprise Stone & Li	7488261	01-438.245	coldpatch	03/04/21	691.38	.00	
New Enterprise Stone & Li	7548928	01-438.245	AASHTO #57	05/25/21	505.18	.00	
Total New Enterprise Stone & Lime Co Inc:					2,917.69	.00	
<b>New Holland Auto Group</b>							
New Holland Auto Group	060921ST	41-410.250	2021 RAM 1500 SSV	06/09/21	18,582.00	.00	
Total New Holland Auto Group:					18,582.00	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	70121	01-401.156	2021 July coverage	06/07/21	10,041.88	.00	
PA Municipal Health Ins Co	70121	01-402.156	2021 July coverage	06/07/21	2,654.31	.00	
PA Municipal Health Ins Co	70121	01-410.156	2021 July coverage	06/07/21	39,440.79	.00	
PA Municipal Health Ins Co	70121	01-414.156	2021 July coverage	06/07/21	1,084.15	.00	
PA Municipal Health Ins Co	70121	01-430.156	2021 July coverage	06/07/21	29,287.11	.00	
PA Municipal Health Ins Co	70121	06-401.156	2021 July coverage	06/07/21	530.86	.00	
PA Municipal Health Ins Co	70121	06-430.156	2021 July coverage	06/07/21	796.29	.00	
PA Municipal Health Ins Co	70121	06-448.156	2021 July coverage	06/07/21	6,184.54	.00	
PA Municipal Health Ins Co	70121	08-401.156	2021 July coverage	06/07/21	530.86	.00	
PA Municipal Health Ins Co	70121	08-429.156	2021 July coverage	06/07/21	6,184.54	.00	
PA Municipal Health Ins Co	70121	08-430.156	2021 July coverage	06/07/21	796.29	.00	
PA Municipal Health Ins Co	70121	10-426.156	2021 July coverage	06/07/21	1,433.33	.00	
Total PA Municipal Health Ins Coop:					98,964.95	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	908439	01-401.320	2021-May-Voice/Fax messages	05/31/21	353.02	.00	
Total PA One Call System Inc.:					353.02	.00	
<b>PA Turnpike</b>							
PA Turnpike	109703816-1	01-410.315	Tolls to training	06/07/21	6.00	.00	
Total PA Turnpike:					6.00	.00	
<b>PAPCO</b>							
PAPCO	3289229	01-430.231	Diesel	06/02/21	742.09	.00	
PAPCO	3289229	06-448.231	Diesel	06/02/21	37.69	.00	
PAPCO	3289229	08-429.231	Diesel	06/02/21	37.69	.00	
PAPCO	3289229	03-413.231	Diesel	06/02/21	79.86	.00	
PAPCO	3289230	01-401.231	Unleaded Gasoline	06/02/21	22.13	.00	
PAPCO	3289230	01-410.231	Unleaded Gasoline	06/02/21	843.57	.00	
PAPCO	3289230	01-430.231	Unleaded Gasoline	06/02/21	178.39	.00	
PAPCO	3289230	06-448.231	Unleaded Gasoline	06/02/21	125.84	.00	
PAPCO	3289230	08-429.231	Unleaded Gasoline	06/02/21	125.84	.00	
PAPCO	3289230	03-413.231	Unleaded Gasoline	06/02/21	87.12	.00	
PAPCO	3291976	01-430.231	Diesel	06/09/21	344.91	.00	
PAPCO	3291976	06-448.231	Diesel	06/09/21	17.52	.00	
PAPCO	3291976	08-429.231	Diesel	06/09/21	17.52	.00	
PAPCO	3291976	03-413.231	Diesel	06/09/21	37.12	.00	
PAPCO	3291984	01-401.231	Unleaded Gasoline	06/09/21	23.54	.00	
PAPCO	3291984	01-410.231	Unleaded Gasoline	06/09/21	897.30	.00	
PAPCO	3291984	01-430.231	Unleaded Gasoline	06/09/21	189.76	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3291984	06-448.231	Unleaded Gasoline	06/09/21	133.86	.00	
PAPCO	3291984	08-429.231	Unleaded Gasoline	06/09/21	133.86	.00	
PAPCO	3291984	03-413.231	Unleaded Gasoline	06/09/21	92.67	.00	
Total PAPCO:					4,168.28	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	31966	01-411.238	Tactical fleece-Grow	04/14/21	72.00	.00	
Patriot Workwear	32206	01-411.238	Tactical fleece-Mertl	05/11/21	82.00	.00	
Patriot Workwear	32316	01-411.238	Pants-Grow	05/28/21	69.00	.00	
Total Patriot Workwear:					223.00	.00	
<b>Patten, Ronald C.</b>							
Patten, Ronald C.	61621	01-410.421	Reimb-Lodging-3 officers-Body Camera training	06/16/21	882.36	.00	
Total Patten, Ronald C.:					882.36	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	528212	08-429.361	33760-14008	05/28/21	30.08	.00	
PPL Electric Utilities	528212	35-433.362	95790-09009	05/28/21	29.89	.00	
PPL Electric Utilities	528212	35-433.362	72390-08002	05/28/21	29.83	.00	
PPL Electric Utilities	528212	08-429.361	39790-24008	05/28/21	171.73	.00	
PPL Electric Utilities	528212	08-429.361	31590-08002	05/28/21	31.48	.00	
PPL Electric Utilities	528212	08-429.361	21780-10003	05/28/21	31.61	.00	
PPL Electric Utilities	528212	08-429.361	20380-10009	05/28/21	30.53	.00	
PPL Electric Utilities	528212	01-451.361	92035-05005	05/28/21	42.11	.00	
PPL Electric Utilities	528212	08-429.361	49200-35001	05/28/21	36.06	.00	
PPL Electric Utilities	528212	35-433.362	59610-04003	05/28/21	42.69	.00	
PPL Electric Utilities	528212	06-448.361	59410-04007	05/28/21	50.22	.00	
PPL Electric Utilities	528212	35-433.362	97159-57000	05/28/21	43.07	.00	
PPL Electric Utilities	528212	35-433.362	96549-22003	05/28/21	37.85	.00	
PPL Electric Utilities	528212	35-433.362	58010-04003	05/28/21	40.14	.00	
PPL Electric Utilities	528212	35-433.362	32810-04003	05/28/21	38.81	.00	
PPL Electric Utilities	528212	08-429.361	98810-20005	05/28/21	88.51	.00	
PPL Electric Utilities	528212	08-429.361	95425-66011	05/28/21	31.80	.00	
PPL Electric Utilities	61121	01-451.361	54060-05002	06/11/21	31.10	.00	
PPL Electric Utilities	61121	08-429.361	08450-07007	06/11/21	30.78	.00	
PPL Electric Utilities	61121	08-429.361	15450-07002	06/11/21	30.46	.00	
PPL Electric Utilities	61121	08-429.361	32650-08001	06/11/21	31.10	.00	
PPL Electric Utilities	61121	08-429.361	42850-08008	06/11/21	30.78	.00	
PPL Electric Utilities	61121	06-448.361	30460-06001	06/11/21	440.96	.00	
PPL Electric Utilities	61121	01-451.361	62400-52006	06/11/21	26.10	.00	
PPL Electric Utilities	61121	35-434.361	79000-43000	06/11/21	507.58	.00	
PPL Electric Utilities	61121	08-429.361	47020-14000	06/11/21	30.53	.00	
PPL Electric Utilities	61121	35-434.361	79200-43006	06/11/21	10,530.33	.00	
Total PPL Electric Utilities:					12,496.13	.00	
<b>Protect Alarms</b>							
Protect Alarms	26653	01-401.375	7/1/21-6/30/22-Annex Bldg-basic monitoring fee	05/21/21	564.00	.00	
Total Protect Alarms:					564.00	.00	
<b>Quadient Leasing USA Inc</b>							
Quadient Leasing USA Inc	60321	01-401.325	Postage for machine	06/03/21	1,000.00	.00	
Quadient Leasing USA Inc	N8896401	01-401.375	4/04/2021 thru 7/03/2021 lease	06/02/21	420.00	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Quadiant Leasing USA Inc:					1,420.00	.00	
<b>Reading Fire Equipment</b>							
Reading Fire Equipment	7398	01-411.239	fire coats/pants	05/24/21	8,586.78	.00	
Total Reading Fire Equipment:					8,586.78	.00	
<b>ReadyRefresh by Nestle</b>							
ReadyRefresh by Nestle	01F0441704392	01-409.366	2021-May-Acct#0441704392-Franko	06/08/21	3.17	.00	
ReadyRefresh by Nestle	11F0436481527	01-409.366	2021-May-Acct#0436481527-Admin	06/08/21	82.05	.00	
ReadyRefresh by Nestle	11F0436481543	01-409.366	2021-May-Acct#0436481543-Police	06/08/21	87.73	.00	
ReadyRefresh by Nestle	11F0436481576	01-409.366	2021-May-Acct#0436481576-DPW	06/08/21	44.01	.00	
Total ReadyRefresh by Nestle:					216.96	.00	
<b>Sands Ford of Red Hill</b>							
Sands Ford of Red Hill	82988	01-437.251	#12-Thermostat/connector/gasket/tube/anti-freeze	06/02/21	185.63	.00	
Sands Ford of Red Hill	83039	01-437.251	#12-Indicator assembly/heater hose	06/02/21	69.44	.00	
Sands Ford of Red Hill	83298	01-437.251	#14-Wheel nut & stud	06/07/21	40.60	.00	
Sands Ford of Red Hill	83309	06-448.251	#32-Switch assembly	06/07/21	10.33	.00	
Sands Ford of Red Hill	83309	08-429.251	#32-Switch assembly	06/07/21	10.33	.00	
Sands Ford of Red Hill	83510	01-437.251	#12-Hose assembly	06/09/21	116.21	.00	
Total Sands Ford of Red Hill:					432.54	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	6121	01-410.315	Prolog Express -June 2021	06/01/21	82.66	.00	
Total Service Electric Cable TV:					82.66	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	53121	01-410.315	Police Car Washes-5/1-5/31/21	05/31/21	145.00	.00	
Total Shammy Shine Car Washes:					145.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3479131607	01-409.240	Odor eliminator	06/08/21	51.65	.00	
Total Staples Advantage:					51.65	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	62221	01-410.240	Air duster/notepads/binder clips	06/22/21	65.78	.00	
Total Staples Credit Plan:					65.78	.00	
<b>Stengel Brothers Inc.</b>							
Stengel Brothers Inc.	458908	01-437.251	#12-Tie rod end/drag link/alignment	06/11/21	224.95	.00	
Total Stengel Brothers Inc.:					224.95	.00	
<b>Stephenson Equipment Inc</b>							
Stephenson Equipment Inc	15045358	01-451.375	Hydraulic motor winch for chipper	06/09/21	437.57	.00	
Total Stephenson Equipment Inc:					437.57	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	266758	01-409.240	urinal screen	06/07/21	171.19	.00	
Stotz/Fatzinger Office Supp	266759	01-401.240	file folders/copy paper/filler paper/tape	06/07/21	106.85	.00	
Total Stotz/Fatzinger Office Supply:					278.04	.00	
<b>Target Marketing LLC</b>							
Target Marketing LLC	102131	01-437.251	Decals	06/14/21	45.53	.00	
Total Target Marketing LLC:					45.53	.00	
<b>Times News</b>							
Times News	100502087-060920	01-461.341	Ad: EAC Mtg 5/19/21	06/10/21	47.98	.00	
Total Times News:					47.98	.00	
<b>Trius Inc</b>							
Trius Inc	S1076183	01-437.251	#3-Junction box & 3-light marker	06/16/21	50.00	.00	
Trius Inc	S1076184	01-437.251	#3-Strobe lights	06/16/21	60.00	.00	
Total Trius Inc:					110.00	.00	
<b>U.S. Postal Service</b>							
U.S. Postal Service	PERMIT #1930	01-401.325	2021-annual drinking water quality report	06/11/21	761.48	761.48	06/11/21
Total U.S. Postal Service:					761.48	761.48	
<b>Ultimate Training Munitions</b>							
Ultimate Training Munitions	212055	01-410.242	9MM MMR	06/02/21	1,184.68	.00	
Total Ultimate Training Munitions:					1,184.68	.00	
<b>Veritext Mid-Atlantic</b>							
Veritext Mid-Atlantic	5049577	01-414.316	ZHB-5/18/2021	06/09/21	468.50	.00	
Total Veritext Mid-Atlantic:					468.50	.00	
<b>Verizon</b>							
Verizon	52421	08-429.320	2021-June-868-8310-Cardinal Dr Pump Stn	05/24/21	38.71	.00	
Verizon	6521	06-448.320	610-435-4231-Flxr Ave wtr pump stn-6/2021	06/05/21	46.20	.00	
Verizon	6521	01-410.320	610-433-0563-monitor traffic signals CCB-6/2021	06/05/21	38.71	.00	
Total Verizon:					123.62	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	34460	01-452.240	Pole pruner	06/03/21	16.49	.00	
Whitehall Turf Equipment	35086	01-451.240	Trimmer line/mower blades/bar oil	06/11/21	137.29	.00	
Whitehall Turf Equipment	35086	01-451.260	Backpack blower	06/11/21	479.99	.00	
Total Whitehall Turf Equipment:					633.77	.00	
<b>Wilson Products</b>							
Wilson Products	2162594	01-430.240	Regulator/gloves	03/18/21	161.80	.00	
Wilson Products	2167013	01-430.240	welding gloves/nitrogen	05/27/21	261.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Wilson Products:					422.80	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	2098713.001	01-430.240	Gloves	01/26/21	30.00	.00	
Total Witmer Public Safety Group:					30.00	.00	
Grand Totals:					229,581.43	1,032.68	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					176,395.06	1,032.68	
<b>Fire Fund</b>							
Total Fire Fund:					711.80	.00	
<b>Water Fund</b>							
Total Water Fund:					9,379.25	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					10,143.95	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					1,532.33	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					11,300.19	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					19,918.85	.00	
<b>Cash Allocations</b>							
Total Cash Allocations:					200.00	.00	
Grand Totals:					229,581.43	1,032.68	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
June 10, 2021  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Conn asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Conn called the meeting to order at 7:00 p.m.

Commissioner Conn turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President – EXCUSED  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Heather Lipkin  
Alok Patnaik

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Acting Director of Public Works  
Kevin Soberick, Chief of Police  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## APPROVAL OF THE LIST OF BILLS PAYABLE

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the period 5/22/21-6/4/21, broken down as follows:**

\$75,633.28 = GENERAL  
\$1,058.35 = FIRE  
\$0 = LIBRARY  
\$202,607.93 = WATER  
\$206,484.43 = SEWER  
\$138,378.30 = REFUSE & RECYCLING  
\$22,099.73 = HIGHWAY AID FUND  
\$3,508.14 = CAPITAL GENERAL FUND  
\$4,164.13 = CAPITAL SEWER FUND  
\$54.50 = CASH ALLOCATIONS  
**\$653,988.79** = GRAND TOTAL ALL FUNDS

### **Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

### MINUTES

#### May 27, 2021

Commissioner Patnaik noted a typographical error on Page 2. Commissioner Conn declared the Minutes from May 27, 2021 accepted with the correction.

### NEW BUSINESS

#### Presentation of FBI Leadership Trilogy Award to Detective Casey.

Chief Soberick stated that Detective Casey is receiving the FBI Leadership Tribology Award because of the extensive amount of time he invested in completing supervisory leadership training. Detective Casey thanked Chief Soberick and the Board for their continued support.

### ORDINANCES

None.

### RESOLUTIONS

Resolution to appoint James Levernier as Township Public Works Director, effective June 1, 2021.

Ms. Bonaskiewich stated that Mr. Levernier has been serving as the Township's Acting Public Works Director since the beginning of February, and has already demonstrated his ability to put some of ideas for the department into motion.

**Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to appoint James Levernier as Township Public Works Director, effective June 1, 2021.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

### **MOTIONS**

**Motion to award bid received from Insituform Technologies, LLC for the 2021 Sanitary Sewer Cured-in-Place Pipe Lining (CIPPL) Project.**

Mr. Tetterer explained that this work is part of the Township's inflow and infiltration (I&I) reduction efforts done in compliance with and at the direction of the EPA and the PA DEP. He noted that it will be a joint project with Coplay-Whitehall Sewer Authority. Mr. Tetterer stated that the Township's portion of the contract is \$221,762.04.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to award the bid received from Insituform Technologies, LLC for the 2021 Cured-in-Place Pipe Lining (CIPPL) Project.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**Motion to Ratify Salisbury Township Police Officers' Association (STPOA) Collective Bargaining Agreement for Years 2021-2024 as per Arbitration Award.**

Ms. Bonaskiewich commented that only three items will be changing with the new CBA.

**Motion by Commissioner Patnaik, seconded by Commissioner Seagreaves, to ratify Salisbury Township Police Officers' Association (STPOA) Collective Bargaining Agreement for Years 2021-2025 as per Arbitration Award.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**Motion to Authorize Executing a Memorandum of Understanding (MOU) with KidsPeace.**

Ms. Bonaskiewich commented that the MOU was previously discussed in a Workshop session. Chief Soberick noted that this MOU needed as it will help the Police Department in working with KidsPeace going forward.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to authorize the execution of a Memorandum of Understanding (MOU) with KidsPeace.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – EXCUSED

**The Motion passed by 4-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Joseph Kovatch of 947 E. Lexington Street expressed concerns about the proposed changes to the Tree Ordinance. He commented that he believes the street trees could become an economic burden on residents. Mr. Kovatch also noted his opinion is that the Township should be responsible for trees in the utility easement or the Township should require the utility companies to do the maintenance on the trees.

Mr. Nicolo stated that it has always been Township policy that residents are responsible to maintain the trees in their half of a private drive as well as the street trees. He noted that the Ordinance does allow some leeway when replanting the street trees in certain cases. Mr. Nicolo also commented that the Township has no jurisdiction in enforcing utility companies to come out and do tree work.

Commissioner Seagreaves thanked Mr. Nicolo and Mr. Levernier for the work done on Byfield Street. He also commented on the aerial explosives and mortars that residents are detonating and asked for consideration with setting off explosive devices.

Commissioner Patnaik asked for an update on missing street signs. Mr. Levernier noted that he will follow-up on the matter.



Mr. Tetterer announced that smoke testing will be conducted beginning in late June on the Eastern side of the Township.

Ms. Baillie provided the Board with an update regarding recreation activities for the summer. She stated that there will be two movie nights at Franko Park, a Salisbury Community Night at the Iron Pigs on July 20<sup>th</sup> and the AM Radio Tribute Band will be performing at Franko Park on September 5<sup>th</sup>.

Chie Soberick stated that the Police Department received appreciations from Upper Macungie Police Department for their assistance with an active shooting event on Route 100 on April 21<sup>st</sup>.

**ADJOURNMENT**

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:40 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 10, 2021.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL