

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—July 8, 2021
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 6/9/21 – 7/2/21*

5. Approval of the Minutes –*June 24, 2021*

6. New Business

A. ORDINANCES

1. Ordinance to Authorize Issuance of 2021 General Obligation Note in the amount of \$6,546,000

B. RESOLUTIONS

1. Resolution approving and to Amend Civil Service Rules & Regulations
2. Resolution to Authorize the Sale of 1977 John Deere Grader to Dunnstable Township

C. MOTIONS

1. Motion to Rescind Disaster Declaration of March 18, 2020

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	12701	06-448.316	Dep Coliform Bacteria Water Analysis	06/25/21	475.00	.00	
Total A-B-E Laboratory:					475.00	.00	
Amazon Business							
Amazon Business	1PFW-CDCX-H6X	01-430.240	Ethernet Switch	06/23/21	85.79	.00	
Amazon Business	1TYY-9TLW-X7CL	01-430.260	2- Toshiba 43" smart TV's for camera system	06/22/21	399.98	.00	
Total Amazon Business:					485.77	.00	
American United Life Insurance Co							
American United Life Insur	61721	01-401.158	2021-July life/disability ins coverage	06/17/21	134.81	.00	
American United Life Insur	61721	01-402.158	2021-July life/disability ins coverage	06/17/21	99.70	.00	
American United Life Insur	61721	01-409.158	2021-July life/disability ins coverage	06/17/21	43.19	.00	
American United Life Insur	61721	01-410.158	2021-July life/disability ins coverage	06/17/21	826.51	.00	
American United Life Insur	61721	01-430.158	2021-July life/disability ins coverage	06/17/21	805.90	.00	
American United Life Insur	61721	06-401.158	2021-July life/disability ins coverage	06/17/21	9.97	.00	
American United Life Insur	61721	06-430.158	2021-July life/disability ins coverage	06/17/21	14.96	.00	
American United Life Insur	61721	06-448.158	2021-July life/disability ins coverage	06/17/21	151.08	.00	
American United Life Insur	61721	08-401.158	2021-July life/disability ins coverage	06/17/21	9.97	.00	
American United Life Insur	61721	08-429.158	2021-July life/disability ins coverage	06/17/21	151.08	.00	
American United Life Insur	61721	08-430.158	2021-July life/disability ins coverage	06/17/21	14.96	.00	
American United Life Insur	61721	10-426.158	2021-July life/disability ins coverage	06/17/21	24.66	.00	
Total American United Life Insurance Co:					2,286.79	.00	
ATIS Elevator Inspections Inc							
ATIS Elevator Inspections I	179853	01-409.373	2021-June-Semi-Annual-Elevator Inspection-Police Bldg	06/11/21	60.00	.00	
Total ATIS Elevator Inspections Inc:					60.00	.00	
Bethlehem, City of							
Bethlehem, City of	61021	06-448.368	2021-May-4 resale customers	06/10/21	336.75	.00	
Bethlehem, City of	63021	06-448.363	2021-May-Hydrant rental	06/30/21	880.00	.00	
Total Bethlehem, City of:					1,216.75	.00	
Canns-Bilco Distributors Inc.							
Canns-Bilco Distributors In	62121	01-437.251	parts for paver	06/21/21	105.32	.00	
Total Canns-Bilco Distributors Inc.:					105.32	.00	
Coopersburg Materials							
Coopersburg Materials	20100	01-438.245	19MM	06/11/21	558.42	.00	
Total Coopersburg Materials:					558.42	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	61821	01-413.317	2360 Lehigh Parkway-Remove dead fallen trees/remove wood & debris	06/18/21	2,180.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Curb Appeal Plus LLC:					2,180.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV705567	01-437.251	#12-Hub Assembly	06/17/21	525.14	.00	
Eastern Auto Parts Wareho	3IV706698	01-437.251	#6-Oil filter	06/21/21	52.12	.00	
Eastern Auto Parts Wareho	3IV706699	06-448.251	#35-Hydraulic fluid/oil filter	06/21/21	9.90	.00	
Eastern Auto Parts Wareho	3IV706699	08-429.251	#35-Hydraulic fluid/oil filter	06/21/21	9.89	.00	
Eastern Auto Parts Wareho	3IV706701	01-430.240	Oil filter	06/21/21	52.12	.00	
Eastern Auto Parts Wareho	3IV709366	01-437.251	#14-battery	06/28/21	265.88	.00	
Total Eastern Auto Parts Warehouse:					915.05	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	62121	03-411.540	1Q21-Stipend	06/21/21	10,000.00	.00	
Total Eastern Salisbury Fire Co.:					10,000.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	78276	01-410.375	#205-Microphone	06/16/21	98.00	.00	
Total Ecco Communications LLC:					98.00	.00	
F.W. Webb Company							
F.W. Webb Company	71707971-2	01-451.240	Waterless Urinal	06/29/21	280.04	.00	
F.W. Webb Company	71842573	41-409.700	Supplies for Police A/C	06/21/21	5,895.39	.00	
F.W. Webb Company	72082508	41-409.700	Propane gas pipe-Pole Barn	06/29/21	1,030.76	.00	
F.W. Webb Company	72083096	01-409.240	A/C repair supplies-Police bldg	06/29/21	750.36	.00	
Total F.W. Webb Company:					7,956.55	.00	
Fries Esq., William J.							
Fries Esq., William J.	41898	01-414.314	5/21/21-Wells-Review	05/31/21	540.00	.00	
Total Fries Esq., William J.:					540.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11569307	01-409.373	bulbs/ballasts	06/21/21	447.90	.00	
Fromm Electric Supply Cor	11569361	01-409.240	bulbs	07/01/21	88.80	.00	
Total Fromm Electric Supply Corp:					536.70	.00	
Gebhardts							
Gebhardts	8012	01-400.240	Name plate-Levernier	06/18/21	29.08	.00	
Total Gebhardts:					29.08	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1174485	01-437.251	#3-Brake drum/brake shoe/brake kit	06/22/21	770.68	.00	
Total Hale Trailer Brake & Wheel Inc:					770.68	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	6421	01-451.240	2 bags Tri-Rye/Starter fertilizer	06/15/21	276.00	.00	
Total Herbein's Garden Center Inc.:					276.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Home Depot Credit Services							
Home Depot Credit Service	2640	01-451.240	Supplies for Laubach Park Bath house	06/22/21	228.08	.00	
Total Home Depot Credit Services:					228.08	.00	
Ideal Glass							
Ideal Glass	38758	01-437.251	#6-Windshield	06/28/21	335.00	.00	
Total Ideal Glass:					335.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	7121	01-401.312	July 2021-Website updates	07/01/21	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	177713	01-408.313	2021-May-Planning Commission	06/18/21	4,664.75	.00	
Keystone Consulting Engin	177714	48-429.372	2021-May-I&I Removal Program	06/18/21	4,549.00	.00	
Keystone Consulting Engin	177715	08-429.313	2021-May-Sewer matters	06/18/21	3,131.51	.00	
Keystone Consulting Engin	177716	08-429.313	2021-May-Sewer matter review	06/18/21	3,922.38	.00	
Keystone Consulting Engin	177717	08-429.313	2021-May-Sanitary Smoke Testing Project	06/18/21	3,531.88	.00	
Keystone Consulting Engin	177718	06-448.313	2021-May-General Engineering-Water Matters	06/18/21	230.00	.00	
Keystone Consulting Engin	177719	01-408.313	2021-May-Laubach Park Drainage	06/18/21	4,463.88	.00	
Keystone Consulting Engin	177720	08-429.607	2021-May-2021 Sanitary Sewer CIPP Lining Project	06/18/21	2,441.96	.00	
Keystone Consulting Engin	177721	01-408.313	2021-May-2021 Road Maintenance	06/18/21	2,797.63	.00	
Keystone Consulting Engin	177722	01-408.313	2021-May/June-LVHCC Water System Disinfection Review	06/18/21	230.00	.00	
Keystone Consulting Engin	177723	01-408.318	2021-May-1204 Voortman Ave-Minor Subdivision	06/18/21	1,044.25	.00	
Keystone Consulting Engin	177724	01-408.318	2021-May-Beacon Rd	06/18/21	115.00	.00	
Keystone Consulting Engin	177725	01-408.318	2021-May-1453 Lehigh Ave-Minor Subdivision	06/18/21	632.50	.00	
Total Keystone Consulting Engineers:					31,754.74	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	33554	01-437.251	#2-Hydraulic tank	06/16/21	588.54	.00	
Total Kutz Inc., E. M.:					588.54	.00	
Lawson Products							
Lawson Products	9308543405	01-430.240	Poison Ivy Cleaner	06/17/21	77.39	.00	
Total Lawson Products:					77.39	.00	
Lehigh County Authority							
Lehigh County Authority	62321	06-448.367	2020-3rd quarter reconciliation-water-Adj	06/23/21	191.48	.00	
Lehigh County Authority	7104	06-448.367	2021-May water	06/10/21	80,263.40	.00	
Total Lehigh County Authority:					80,454.88	.00	
Lehigh Valley Iron Pigs							
Lehigh Valley Iron Pigs	63021	01-452.200	Balance-Iron Pigs Game-7/20/21-120 tickets	06/30/21	1,187.00	.00	
Total Lehigh Valley Iron Pigs:					1,187.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LORCO Petroleum Co							
LORCO Petroleum Co	1599351	01-430.315	Parts washer service	06/18/21	216.00	.00	
Total LORCO Petroleum Co:					216.00	.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	88028	01-430.240	gray universal pads	06/21/21	58.00	.00	
Total Macmillian Oil Co of Allentown:					58.00	.00	
Madle's Hardware							
Madle's Hardware	105151	01-451.240	Garden sprayer	05/23/21	75.96	.00	
Madle's Hardware	205089	01-411.240	Fasteners	06/18/21	5.00	.00	
Total Madle's Hardware:					80.96	.00	
Manderbach Ford Inc.							
Manderbach Ford Inc.	446765	01-437.251	Mat/kit	04/08/21	231.20	.00	
Total Manderbach Ford Inc.:					231.20	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	136181	01-433.246	Signs-School zone	06/15/21	102.20	.00	
Miller Municipal Supply LL	136190	01-433.246	ID signs	06/18/21	1,142.60	.00	
Miller Municipal Supply LL	136191	01-433.246	Signs-Detour/Hi overlays	06/18/21	604.00	.00	
Total Miller Municipal Supply LLC:					1,848.80	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	402857	08-429.240	Concrete Rings	06/22/21	120.00	.00	
Total Monarch Precast Concrete Corp:					120.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	38975	01-410.251	#206-Diagnostics on check engine light/replaced headlamp	06/15/21	1,807.73	.00	
Motors Plus Inc.	39055	01-410.251	#205-tires/washer nozzles	06/21/21	245.33	.00	
Motors Plus Inc.	39072	01-410.251	#207-Inspection	06/24/21	149.88	.00	
Total Motors Plus Inc.:					2,202.94	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2021PRJ4804	01-401.162	2021-July-Worker's Compensation Insurance	07/01/21	56.50	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-402.162	2021-July-Worker's Compensation Insurance	07/01/21	41.32	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-409.162	2021-July-Worker's Compensation Insurance	07/01/21	338.42	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-410.162	2021-July-Worker's Compensation Insurance	07/01/21	6,938.63	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-411.162	2021-July-Worker's Compensation Insurance	07/01/21	11.13	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-413.162	2021-July-Worker's Compensation Insurance	07/01/21	2.87	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-414.162	2021-July-Worker's Compensation Insurance	07/01/21	23.16	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-430.162	2021-July-Worker's Compensation Insurance	07/01/21	5,210.36	.00	
MRM Trust Worker's Comp	2021PRJ4804	01-452.162	2021-July-Worker's Compensation Insurance	07/01/21	173.27	.00	
MRM Trust Worker's Comp	2021PRJ4804	06-401.162	2021-July-Worker's Compensation Insurance	07/01/21	5.60	.00	
MRM Trust Worker's Comp	2021PRJ4804	06-430.162	2021-July-Worker's Compensation				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Insurance	07/01/21	6.93	.00	
MRM Trust Worker's Comp	2021PRJ4804	06-448.162	2021-July-Worker's Compensation Insurance	07/01/21	1,008.63	.00	
MRM Trust Worker's Comp	2021PRJ4804	08-401.162	2021-July-Worker's Compensation Insurance	07/01/21	5.60	.00	
MRM Trust Worker's Comp	2021PRJ4804	08-429.162	2021-July-Worker's Compensation Insurance	07/01/21	1,008.63	.00	
MRM Trust Worker's Comp	2021PRJ4804	08-430.162	2021-July-Worker's Compensation Insurance	07/01/21	6.93	.00	
MRM Trust Worker's Comp	2021PRJ4804	10-426.162	2021-July-Worker's Compensation Insurance	07/01/21	62.13	.00	
Total MRM Trust Worker's Comp Fund:					14,900.11	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	4250935	01-438.245	#57	06/16/21	1,050.00	.00	
New Enterprise Stone & Li	7566237	01-438.245	9.5MM	06/15/21	328.19	.00	
New Enterprise Stone & Li	7571941	01-438.245	9.5MM	06/21/21	222.11	.00	
New Enterprise Stone & Li	7574463	01-438.245	25MM/9.5MM	06/23/21	1,072.30	.00	
Total New Enterprise Stone & Lime Co Inc:					2,672.60	.00	
PAPCO							
PAPCO	3300941	01-401.231	Unleaded Gasoline	06/18/21	28.25	.00	
PAPCO	3300941	01-410.231	Unleaded Gasoline	06/18/21	1,077.22	.00	
PAPCO	3300941	01-430.231	Unleaded Gasoline	06/18/21	227.80	.00	
PAPCO	3300941	06-448.231	Unleaded Gasoline	06/18/21	160.70	.00	
PAPCO	3300941	08-429.231	Unleaded Gasoline	06/18/21	160.70	.00	
PAPCO	3300941	03-413.231	Unleaded Gasoline	06/18/21	111.25	.00	
PAPCO	3300954	01-430.231	Diesel	06/18/21	896.63	.00	
PAPCO	3300954	06-448.231	Diesel	06/18/21	45.54	.00	
PAPCO	3300954	08-429.231	Diesel	06/18/21	45.54	.00	
PAPCO	3300954	03-413.231	Diesel	06/18/21	96.49	.00	
PAPCO	3304338	01-401.231	Unleaded Gasoline	06/24/21	17.96	.00	
PAPCO	3304338	01-410.231	Unleaded Gasoline	06/24/21	684.63	.00	
PAPCO	3304338	01-430.231	Unleaded Gasoline	06/24/21	144.78	.00	
PAPCO	3304338	06-448.231	Unleaded Gasoline	06/24/21	102.13	.00	
PAPCO	3304338	08-429.231	Unleaded Gasoline	06/24/21	102.13	.00	
PAPCO	3304338	03-413.231	Unleaded Gasoline	06/24/21	70.71	.00	
PAPCO	3304347	01-430.231	Diesel	06/24/21	568.86	.00	
PAPCO	3304347	06-448.231	Diesel	06/24/21	28.89	.00	
PAPCO	3304347	08-429.231	Diesel	06/24/21	28.89	.00	
PAPCO	3304347	03-413.231	Diesel	06/24/21	61.22	.00	
Total PAPCO:					4,660.32	.00	
PenTeleData							
PenTeleData	B3896166	01-401.320	Acct#3042745-Cable modem rental - June 2021	06/24/21	124.95	.00	
PenTeleData	B3896166	03-411.320	Cable-June 2021	06/24/21	59.95	.00	
Total PenTeleData:					184.90	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P06096	06-448.375	#3-Water pump/gasket/v-belt/cool gard-Pump Station	06/17/21	234.55	.00	
Plasterer Equipment Co In	P06096	08-429.375	#3-Water pump/gasket/v-belt/cool gard-Pump Station	06/17/21	234.55	.00	
Plasterer Equipment Co In	P06181	01-437.251	#25-seal kit	06/21/21	39.21	.00	
Plasterer Equipment Co In	P06182	01-437.251	#25-Oil	06/21/21	83.59	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Plasterer Equipment Co Inc.:					591.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	62221	01-409.361	92051-48008	06/22/21	978.86	.00	
PPL Electric Utilities	62221	01-409.361	70730-17005	06/22/21	946.01	.00	
PPL Electric Utilities	62221	35-433.362	49130-02001	06/22/21	45.49	.00	
PPL Electric Utilities	62221	08-429.361	35530-02004	06/22/21	30.35	.00	
PPL Electric Utilities	62221	01-409.361	68051-43008	06/22/21	59.24	.00	
PPL Electric Utilities	62221	03-411.320	82900-03000	06/22/21	538.12	.00	
PPL Electric Utilities	62221	01-409.361	61089-84010	06/22/21	638.23	.00	
PPL Electric Utilities	62221	08-429.361	33760-14008	06/22/21	59.97	.00	
PPL Electric Utilities	62221	35-433.362	53875-61001	06/22/21	41.52	.00	
PPL Electric Utilities	62221	35-433.362	05340-01002	06/22/21	38.26	.00	
PPL Electric Utilities	62221	35-433.362	99940-01007	06/22/21	38.52	.00	
PPL Electric Utilities	62221	01-451.361	93760-01007	06/22/21	30.27	.00	
PPL Electric Utilities	62221	08-429.361	82960-01000	06/22/21	30.97	.00	
PPL Electric Utilities	62221	01-451.361	10550-10002	06/22/21	35.08	.00	
Total PPL Electric Utilities:					3,510.89	.00	
Pryor Learning Seminars							
Pryor Learning Seminars	272001	01-401.421	Wilson-training rewards renewal-2021	05/24/21	199.00	.00	
Total Pryor Learning Seminars:					199.00	.00	
PSATS							
PSATS	INV-89409-Q4GB	01-414.421	"Duties of Zoning Hearing Board Members" Course-Rabold	06/23/21	35.00	.00	
Total PSATS:					35.00	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	398621	01-437.251	#3-License plate bracket	06/22/21	24.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					24.00	.00	
Salisbury Township School Dist							
Salisbury Township School	61521	01-465.309	Custodian charges-Baseball	06/15/21	945.57	.00	
Total Salisbury Township School Dist:					945.57	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2323120	01-401.315	2021-Admin Bldg	06/09/21	53.61	.00	
Seitz Bros Exterminating C	2323121	01-401.315	2021-Police & Magistrate Bldg	06/09/21	43.77	.00	
Seitz Bros Exterminating C	2323176	01-451.315	Pest control-Franko Park property-June 2021	06/09/21	50.00	.00	
Total Seitz Bros Exterminating Co:					147.38	.00	
Service Electric Telephone Co							
Service Electric Telephone	61521	03-411.320	Acct#-0000050426-ESFC-6/2021	06/15/21	87.72	.00	
Service Electric Telephone	61521	01-403.240	Acct#-0000044158-Tax collector phone line-6/2021	06/15/21	21.93	.00	
Service Electric Telephone	61521	01-401.320	Acct#-0000044158-Township phone line-6/2021	06/15/21	557.32	.00	
Total Service Electric Telephone Co:					666.97	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Service Tire Truck Centers							
Service Tire Truck Centers	A24626-01	01-437.251	#26-Flat repair	06/28/21	43.00	.00	
Total Service Tire Truck Centers:					43.00	.00	
Shelton Hitch Co Inc							
Shelton Hitch Co Inc	66007	01-437.251	hitch pin & clip	06/22/21	16.20	.00	
Total Shelton Hitch Co Inc:					16.20	.00	
Signal Service Inc.							
Signal Service Inc.	39957	01-433.362	Annual Preventative Maintenance	04/15/21	2,950.00	.00	
Signal Service Inc.	39958	35-433.362	Flasher/Two-Circuit & Relay	04/15/21	199.00	.00	
Signal Service Inc.	40501	35-433.362	Replace broken traffic light & loop with video detection system-33rd & Lehigh	06/09/21	4,873.00	.00	
Total Signal Service Inc.:					8,022.00	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	122907	01-403.353	2021-Money & Securities Police-Smarch	06/07/21	137.50	.00	
Total Stauffer Insurance, C. M.:					137.50	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	P-84087	06-448.251	#35-Fitting/Valve	06/16/21	27.02	.00	
Staver Hydraulics Co Inc	P-84087	08-429.251	#35-Fitting/Valve	06/16/21	27.02	.00	
Staver Hydraulics Co Inc	P-84222	06-448.251	#35-Valve	06/16/21	20.80	.00	
Staver Hydraulics Co Inc	P-84222	08-429.251	#35-Valve	06/16/21	20.80	.00	
Staver Hydraulics Co Inc	P-84581	01-451.375	Fitting for chipper	06/21/21	6.22	.00	
Total Staver Hydraulics Co Inc:					101.86	.00	
Stop Stick							
Stop Stick	21231	01-410.260	Stop stick w/storage bag	05/23/21	2,514.00	.00	
Total Stop Stick:					2,514.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	267305	01-400.240	Business Cards-Conn	06/21/21	66.00	.00	
Stotz/Fatzinger Office Supp	267313	01-401.240	Binder clips/planner	06/21/21	18.25	.00	
Stotz/Fatzinger Office Supp	267313	01-430.240	Wall mount pocket organizer	06/21/21	21.53	.00	
Stotz/Fatzinger Office Supp	267313	01-430.240	Electric pencil sharpener	06/21/21	28.68	.00	
Total Stotz/Fatzinger Office Supply:					134.46	.00	
Swank Motion Pictures Inc.							
Swank Motion Pictures Inc.	3031140	01-452.240	Movie for park program-Ghostbusters	06/14/21	465.00	.00	
Total Swank Motion Pictures Inc.:					465.00	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	70121	01-415.149	EMC Deputy - July 2021	07/01/21	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	70121	01-415.139	EMC stipend-July 2021	07/01/21	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100502258-060921	01-401.341	Ad: 6/24/21-BOC Ordinance change notice	06/17/21	591.22	.00	
Times News	100502259-060921	01-401.341	Ad: 6/24/21-BOC Mtg-Public Hearing	06/30/21	599.86	.00	
Times News	100502613-061621	01-401.341	Ad: 6/23/21-CSC Special Meeting	06/16/21	36.50	.00	
Total Times News:					1,227.58	.00	
Trius Inc							
Trius Inc	SI076184	01-437.251	#3-Reverse light	06/16/21	60.00	.00	
Trius Inc	SI076201	06-448.251	#35-Ball valve	06/17/21	55.00	.00	
Trius Inc	SI076201	08-429.251	#35-Ball valve	06/17/21	55.00	.00	
Total Trius Inc:					170.00	.00	
U.S. Postal Service							
U.S. Postal Service	63021	01-401.325	Refill Postage Meter	06/30/21	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	62121	01-409.230	411001980555	06/21/21	66.47	.00	
UGI Utilities Inc.	62121	01-409.230	411001979581	06/21/21	324.31	.00	
UGI Utilities Inc.	62121	01-409.230	411001980316	06/21/21	76.02	.00	
UGI Utilities Inc.	62121	03-411.320	411000866649-ESFC	06/21/21	32.35	.00	
Total UGI Utilities Inc.:					499.15	.00	
United Site Services							
United Site Services	6223792	01-451.315	Franko Park-6/16/21-7/13/21	06/16/21	170.97	.00	
United Site Services	6223793	01-451.315	Laubach Park-6/16/21-7/13/21	06/16/21	170.97	.00	
United Site Services	6223794	01-451.315	Franko Park-6/16/21-7/13/21	06/16/21	170.97	.00	
United Site Services	6223795	01-451.315	Devonshire Park-6/16/21-7/13/21	06/16/21	170.97	.00	
Total United Site Services:					683.88	.00	
Valley Industrial Rubber							
Valley Industrial Rubber	5120493	06-448.251	#35-valve/hose	06/15/21	169.96	.00	
Valley Industrial Rubber	5120493	08-429.251	#35-valve/hose	06/15/21	169.96	.00	
Total Valley Industrial Rubber:					339.92	.00	
Valley Networks Inc							
Valley Networks Inc	4911	01-407.261	Server Rack for DPW	06/15/21	5,939.70	.00	
Valley Networks Inc	4921	41-410.700	Laptops for Police Cars	06/16/21	11,393.85	.00	
Total Valley Networks Inc:					17,333.55	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	5101390	01-414.316	ZHB-6/24/2021	06/29/21	175.00	.00	
Total Veritext Mid-Atlantic:					175.00	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	35615	01-451.375	Belt	06/17/21	21.06	.00	
Whitehall Turf Equipment	35675	01-451.375	Fuel cap assembly/3.5 gal fuel mix	06/18/21	146.46	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Whitehall Turf Equipment	35933	01-451.375	Wing nut/trimmer line/cap/chain/handle assembly/belt	06/22/21	145.46	.00	
Total Whitehall Turf Equipment:					312.98	.00	
Zimmerman, Donald C.							
Zimmerman, Donald C.	70121	06-448.317	July-2021-Circuit rider coverage	07/01/21	200.00	.00	
Zimmerman, Donald C.	70121	08-429.317	July-2021-Circuit rider coverage	07/01/21	200.00	.00	
Total Zimmerman, Donald C.:					400.00	.00	
Grand Totals:					210,471.69	.00	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					71,073.34	.00	
Fire Fund							
Total Fire Fund:					11,057.81	.00	
Water Fund							
Total Water Fund:					84,628.29	.00	
Sewer Fund							
Total Sewer Fund:					15,520.67	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					86.79	.00	
Highway Aid Fund							
Total Highway Aid Fund:					5,235.79	.00	
Capital General Fund							
Total Capital General Fund:					18,320.00	.00	
Capital Sewer Fund							
Total Capital Sewer Fund:					4,549.00	.00	
Grand Totals:					210,471.69	.00	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 24, 2021
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Planning & Zoning Officer
Genny Baillie, Recreation Director
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending May 31, 2021, and the list of Bills Payable for the period 6/5/21-6/18/21, broken down as follows:

\$176,395.06 = GENERAL
\$711.80 = FIRE
\$0 = LIBRARY
\$9,379.25 = WATER
\$10,143.95 = SEWER
\$1,532.23 = REFUSE & RECYCLING
\$11,300.19 = HIGHWAY AID FUND
\$19,918.85 = CAPITAL GENERAL FUND
\$200.00 = CASH ALLOCATIONS
\$229,581.43= GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

June 10, 2021

Commissioner Brinton noted a typographical error on Page 5. Commissioner Brinton declared the Minutes from June 10, 2021 accepted with the correction.

NEW BUSINESS

ORDINANCES

Public Hearing Regarding Proposed Ordinance Amendments.

Ms. Bonaskiewich turned the proceedings over to Attorney Ashley. Attorney Ashley noted that each Ordinance amendment will be discussed individually.

- **Amend Chapter 27, Part 2 (Definitions) of the Zoning Ordinance.**

Ms. Rabold noted that the item was part of a Workshop discussion on May 27, 2021. She noted that the only significant change was related to the Tree Ordinance because of having to update the Tree Harvesting section of the Tree Ordinance as directed by the Attorney General's office. Ms. Rabold also stated that the definition of Land Development now exempts site improvements that are part of an approved tree harvesting operation when the

value of a tree is logged or timber products removed exceeds \$2,000 per calendar year. Ms. Rabold added that in regards to the definition of Tree Harvesting, it excludes the trees to be removed as part of an approved Christmas tree farm or crop farming operation.

Ms. Janet Keim of 11 E Pine Street noted her objection to the Ordinance if it allows for more trees to be taken down. Ms. Rabold noted that those comments do not pertain to Part 2 (Definitions).

Attorney Ashley closed the Public Hearing after no more comments.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Ordinance No. 06-2021-639, amending Chapter 27, Part 2 (Definitions) of the Zoning Ordinance.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

- **Amend Chapter 27, Part 5 (Environmental Protection) of the Zoning Ordinance.**

Ms. Rabold stated that the amendment is exactly what the Board saw and discussed at the Workshop on May 27.

Attorney Ashley closed the Public Hearing after hearing no comments.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Ordinance No. 06-2021-638, amending Chapter 27, Part 5 (Environmental Protection) of the Zoning Ordinance.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

- **Amend Chapter 22, Part 2 (Definitions) of the Subdivision and Land Development Ordinance.**

Ms. Rabold stated that since the Workshop on May 27, there were a few minor changes that matched the same ones in the Part 2 (Definitions) amendments of the Zoning Ordinance. She also noted two typographical errors that will be corrected.

Attorney Ashley closed the Public Hearing after hearing no comments.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Ordinance No. 06-2021-636, amending Chapter 22, Part 2 (Definitions) of the Subdivision and Land Development Ordinance.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

- **Amend Chapter 22, Part 10 (Design Standards & Required Improvements) of the SALDO.**

Ms. Rabold stated that there have been no changes since the discussions in the Workshop on May 27, 2021. She commented that this amendment deals with design standards relating to lot developments or subdivisions.

Ms. Ellen Yorgey of 3150 Douglas Road inquired about number C4 on Page 11, regarding earth excavation at a slope of 3:1 (instead of the previous 4:1), and asked why it was changed. Mr. Tetterer stated that it was revised to 3:1 in order to bring it into conformance with existing zoning requirements because the SALDO and the Zoning Ordinance conflicted in that regard.

Ms. Jane Benning 3111 Douglas Road inquired about how the new slope requirement compares to the slope requirement of other surrounding municipalities. Mr. Tetterer stated that a 3:1 slope is a stabilized slope. He commented that while it is a little bit steeper than 4:1, it is an acceptable slope as far as a conservation district and most other SALDO Ordinances in the area.

Ms. Benning stated that she is not in favor of steeper slopes because of concerns with water runoff. Mr. Tetterer replied that any time there is a slope in excess of 7 or 6:1, proper stabilization needs to be provided for that slope. He noted that the stabilization has to be documented on the plans to make sure it is appropriate. Ms. Benning stated she would like the decision to be reconsidered.

Ms. Rabold explained that the SALDO and the Zoning Ordinance should be the same because sometimes property development will impact zoning, but SALDO will not. She commented that sometimes both SALDO and Zoning are a requirement of property development and that is why there is a conflict. Ms. Rabold noted that the Township went

with the lower ratio because there were already developments under construction in the Township that only went through zoning.

Attorney Ashley closed the Public Hearing after hearing no other comments.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Ordinance No. 06-2021-637, amending Chapter 22, Part 10 (Design Standards and Required Improvements) of the Subdivision and Land Development Ordinance.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

- **Amend Chapter 25, Tree Maintenance, Removal and Replacement Ordinance.**

Ms. Rabold commented that this is a complete overhaul from the original Tree Ordinance. She noted that there were some changes since the Workshop on May 27 and most changes are related to the Tree Harvesting aspect of the Ordinance. Ms. Rabold stated that a number of definitions were added and is mostly taken word-for-word from the sample that was given to the Township by the Attorney General's office. Ms. Rabold read into the record a letter received from AG's office.

Ms. Benning asked if there is a requirement to replace trees that are cut down. Ms. Rabold stated that the Right to Farm Act prohibits the Township from requiring tree replacement and noted that the Attorney General's office pointed out that requirement for reforestation in our Zoning Ordinance is a violation.

Ms. Keim noted her belief is that the State makes rules to be applied state-wide, but they do not necessarily apply in urban watershed areas. Attorney Ashley stated that the Township received a letter from the Attorney General's office indicating they were going to sue the Township and they provided a sample Ordinance.

Mr. John Regan of Future Forest Timber Management LLC commented that tree harvesting is not just about making money. He stated that trees have a natural lifespan and when there is a demand of wood products, foresters make sure the demand is met responsibly. He commented that as far as tree replacement goes, trees come back naturally through seeds so there is no need to rely on artificial means. Mr. Regan also noted that studies have shown that an older-growth forest does not filtrate water as well as a vibrant, young forest.

Mr. Regan posed several questions to Ms. Rabold regarding specific parts of the Ordinance.

Ms. Benning questioned who is responsible for supervising the timber harvesting when it is happening in order to make sure the foresters are following the procedures. Ms. Rabold stated that it will be handled like most other Ordinances in that when an individual gets a

permit, he/she is responsible for following the rules. She noted that the Township could do a spot check, but will not be out in the field monitoring them.

Commissioner Brinton stated that she received a call from a resident at 824 Wenner Street because the resident was under the impression that these new amendments will allow tree harvesting on ten acres of land that the Girl Scouts own. Ms. Rabold stated that if the Girl Scouts submit a plan and get a permit, then yes, just like any other property, someone can perform tree harvesting. Commissioner Brinton inquired if this topic has to do with the meetings previously held regarding the Girl Scouts property. Ms. Rabold responded no, there is a difference between tree harvesting and cutting trees due to construction.

A discussion ensued regarding a 40-acre property that the Girl Scouts organization recently purchased adjacent to their property. The discussion was ended by Attorney Ashley after determining that it does not pertain to the Public Hearing.

Attorney Ashley closed the Public Hearing after hearing no other comments.

- **Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Ordinance No. 06-2021-635, amending Chapter 25, Tree Maintenance, Removal and Replacement Ordinance.**

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

- **Amend Chapter 9, Grading and Development Ordinance.**

Ms. Bonaskiewich stated that the Ordinance has been tabled for a July meeting. Ms. Straley inquired as to why it is being tabled. Ms. Rabold responded that upon further review, there were some things added in the Grading Ordinance amendments that do not need such an extensive review (i.e. curb cuts, driveway addition).

Ms. Straley asked what the approval process is for changing Ordinances. Attorney Ashley replied that the State requires the Township to go through Public Hearings and advertisement requirements.

Mr. Regan inquired as to when the Ordinance will go into effect. Ms. Bonaskiewich stated that the Ordinance takes effect immediately.

The Public Hearing was closed.

RESOLUTIONS

None.

MOTIONS

Motion to Accept the Resignation of Mark Kijak from the Township's Planning Commission.

Ms. Bonaskiewich noted that Mr. Kijak is moving out of the area and has resigned effective June 14, 2021.

Commissioner Brinton thanked Mr. Kijak for his service.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to accept the resignation of Mark Kijak from the Township's Planning Commission.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Ms. Ellen Yorgey of 3150 Douglas Road inquired if the Township could send meeting notices via email. Commissioner Brinton noted that all the meetings with corresponding agendas are listed on the website.

Ms. Jane Benning of 3111 Douglas Road requested the street sweeper clean various streets off West Rock Road. Mr. Levernier noted that he will follow-up in the area.

Ms. Baillie reminded the Board that Movie Night will be held on June 25, 2021 and Salisbury Night at the Iron Pigs will be on July 20, 2021. She noted that a second movie night will be held on August 13, 2021 and the AM Radio Band will be playing at Franko on September 5, 2021.

Mr. Ziegenfus stated that the Township received several proposals for the bond refinancing and he plans to bring the matter for a formal vote at the next meeting.

Commissioner Brinton announced that an Executive Session will be held after the meeting regarding a personnel matter.

Mr. Tomas Hart, Fire Inspector, was present to review the Fire Report submitted by both Fire Departments.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 8:28 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 24, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

RESOLUTION NO. 07-2021-17--

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE OF EQUIPMENT IDENTIFIED HEREIN TO DUNNSTABLE TOWNSHIP, CLINTON COUNTY, PA

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and on May 13, 2021 the Township passed resolution #05-2021-1710 to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

<u>Year Make/Model</u>	<u>Mileage</u>
1971 John Deere Grader	n/a

and

WHEREAS, said equipment was placed up for auction and no bids were submitted. The Township now desires to sell same and receive value by means of direct sale of the equipment to the Township of Dunnstable, Clinton County, Pennsylvania, and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell the personal property as identified above in part or in whole in such manner and at such time

as the Township Administration determines appropriate by means of direct sale of the equipment to the Township of Dunnstable, Clinton County, Pennsylvania for the price of Twelve Thousand (\$12,000) USD.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 8th day of July, 2021.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary