

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**(Revised) Regular Meeting Agenda—July 22, 2021**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in personal at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Financial Report – June 2021 and Bills Payable – Period 7/3/2021-7/16/2021**

**5. Approval of the Minutes –July 8, 2021**

**6. New Business**

**A. ORDINANCES** (*none*)

**B. RESOLUTIONS** (*none*)

**C. MOTIONS**

1. Motion to Award Bid received from Asphalt Maintenance Solutions, LLC (AMS) for 2021 FB Modified Pavement Overlay, Seal Coat and Fog Seal Project in the amount of \$380,688.42.
2. Motion to Award Bid received from Asphalt Maintenance Solutions, LLC (AMS) for 2021 Roadway Crack Seal, Chip Seal, Mastic and Fog Seal Project in the amount of \$171,837.49.
3. Motion to Request the Civil Service Commission Create an Eligibility List for Entry-Level Police Officers.
4. Motion to Request the Civil Service Commission Create a Promotion Eligibility List to the Rank of Sergeant.
5. Motion to authorize execution of a Lease Extension Agreement with Lehigh County for District Court #31-1-08 until March 1, 2022

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to Follow*

*2900 South Pike Ave, Allentown, PA 18103*

*(Revised 7/21/21)*

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Allegra</b>							
Allegra	77218	06-448.342	2021 drinking water report	06/28/21	761.45	.00	
Total Allegra:					761.45	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	63021	01-401.320	2021-July-Mgr-Tablet	06/30/21	37.73	.00	
AT&T Mobility	63021	01-410.320	2021-July-Police Phones & tablets	06/30/21	1,299.49	.00	
AT&T Mobility	63021	01-411.320	2021-July-Fire inspector tablets	06/30/21	75.46	.00	
AT&T Mobility	63021	01-413.320	2021-July-Code Enforcement-Tablet	06/30/21	37.73	.00	
AT&T Mobility	63021	01-414.320	2021-July-P/Z Off.-Tablet	06/30/21	37.73	.00	
AT&T Mobility	63021	01-452.320	2021-July-Rec Dir.-Tablet	06/30/21	37.73	.00	
AT&T Mobility	63021	03-411.320	2021-July-ESFD-Tablets	06/30/21	150.92	.00	
AT&T Mobility	63021	03-412.320	2021-July-WSFD-Tablets	06/30/21	264.11	.00	
AT&T Mobility	63021	01-401.320	2021-July-Mgr-Phone	06/30/21	43.17	.00	
AT&T Mobility	63021	01-402.320	2021-July-Finance Dir -Phone	06/30/21	43.17	.00	
AT&T Mobility	63021	01-409.320	2021-July-Maintenance-Phone	06/30/21	41.92	.00	
AT&T Mobility	63021	01-411.320	2021-July-Fire inspector-Phones	06/30/21	75.46	.00	
AT&T Mobility	63021	01-413.320	2021-July-Code Enforcement-Phone	06/30/21	43.17	.00	
AT&T Mobility	63021	01-414.320	2021-July-P/Z Off.--Phone	06/30/21	80.90	.00	
AT&T Mobility	63021	01-430.320	2021-July-DPW-Phones	06/30/21	259.02	.00	
AT&T Mobility	63021	01-452.320	2021-July-Rec Dir.-Phone	06/30/21	43.17	.00	
AT&T Mobility	63021	03-411.320	2021-July-ESFD-Phone	06/30/21	74.21	.00	
AT&T Mobility	63021	06-448.320	2021-July-Water-Phones	06/30/21	43.17	.00	
AT&T Mobility	63021	08-429.320	2021-July-Sewer-Phones	06/30/21	43.17	.00	
AT&T Mobility	63021	01-401.320	Equipment credit	06/30/21	200.00-	.00	
AT&T Mobility	63021	01-430.320	Equipment credit	06/30/21	455.92-	.00	
Total AT&T Mobility:					2,075.51	.00	
<b>Axon Enterprise Inc</b>							
Axon Enterprise Inc	SI-1743092	01-410.242	smart cartridges	06/04/21	996.96	.00	
Total Axon Enterprise Inc:					996.96	.00	
<b>Barco Products</b>							
Barco Products	SORCO64420	01-451.240	Pet waste bags	06/18/21	404.68	.00	
Total Barco Products:					404.68	.00	
<b>Beck, Charles</b>							
Beck, Charles	71321	01-414.220	Planning Commission Mtg-7/13/2021	07/13/21	30.00	.00	
Total Beck, Charles:					30.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	63021	01-403.453	2021-June-LST Comm	06/30/21	158.09	.00	
Total Berkheimer Associates:					158.09	.00	
<b>Best Line Equipment</b>							
Best Line Equipment	R43487	01-400.200	Light stands for movie night	06/28/21	250.70	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Best Line Equipment:					250.70	.00	
<b>Beth-Allen Ladder Equipment</b>							
Beth-Allen Ladder Equipm	611527	01-409.260	Step ladder	07/07/21	249.00	.00	
Total Beth-Allen Ladder Equipment:					249.00	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	71021	06-448.368	2021-June-4 resale customers	07/10/21	332.14	.00	
Bethlehem, City of	71021	06-448.363	2021-June-Hydrant rental	07/10/21	880.00	.00	
Total Bethlehem, City of:					1,212.14	.00	
<b>Bracalente Construction Inc</b>							
Bracalente Construction In	07272551	01-438.245	Milling machine/water truck/mobilization	07/09/21	11,495.00	.00	
Total Bracalente Construction Inc:					11,495.00	.00	
<b>Bringenberg, Richard</b>							
Bringenberg, Richard	70621	01-430.240	Reimb-Exchange cylinder cleaning	07/06/21	25.00	.00	
Bringenberg, Richard	70621	01-430.421	Reimb-Airflow Dynamics & Bypass Theory training course	07/06/21	40.00	.00	
Total Bringenberg, Richard:					65.00	.00	
<b>Brown, James P.</b>							
Brown, James P.	71321	01-414.220	Planning Commission Mtg-7/13/2021	07/13/21	25.00	.00	
Total Brown, James P.:					25.00	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	20187	01-438.245	9.5MM	06/25/21	425.38	.00	
Coopersburg Materials	20205	01-438.245	9.5MM/19MM	06/30/21	2,048.56	.00	
Total Coopersburg Materials:					2,473.94	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	71321	01-413.317	540 East Lexington St-Mow & Trim	07/13/21	790.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1229 Lehigh Ave-Mow & Trim	07/13/21	300.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	886 Flexer Ave-Mow & Trim	07/13/21	900.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1410 Van Vetchen-Mow & Trim	07/13/21	500.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1811 Nottingham Rd-Mow & Trim	07/13/21	450.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1720 Graham St-Mow & Trim	07/13/21	375.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1621 Gaskill & 1620 Allen-Mow & Trim	07/13/21	350.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	2360 Lehigh Parkway-Mow & Trim	07/13/21	450.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1410 Van Vetchen-Mow & Trim	07/13/21	450.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	830 E Montgomery St-Mow & Trim	07/13/21	225.00	.00	
Curb Appeal Plus LLC	71321	01-413.317	1755 E. Emmaus Ave-Mow & Trim	07/13/21	300.00	.00	
Total Curb Appeal Plus LLC:					5,090.00	.00	
<b>Daigle Law Group LLC</b>							
Daigle Law Group LLC	4167	01-410.220	Policy Development for PLEAC	06/30/21	1,260.00	.00	
Total Daigle Law Group LLC:					1,260.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	25506	06-448.325	Postage & Mailing Services for Delinquent Utility Bills-May 2021	06/30/21	76.40	.00	
Dallas Data Systems Inc.	25506	08-429.325	Postage & Mailing Services for Delinquent Utility Bills-May 2021	06/30/21	66.85	.00	
Dallas Data Systems Inc.	25506	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-May 2021	06/30/21	47.75	.00	
Dallas Data Systems Inc.	25506	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-May 2021	06/30/21	36.67	.00	
Dallas Data Systems Inc.	25506	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-May 2021	06/30/21	32.09	.00	
Dallas Data Systems Inc.	25506	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-May 2021	06/30/21	22.92	.00	
Total Dallas Data Systems Inc.:					282.68	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	27994	01-404.310	2021-June-General Matters	07/06/21	2,376.19	.00	
Davison & McCarthy	27995	01-414.310	2021-June-Amendment to Zoning Ordinance	07/06/21	108.00	.00	
Davison & McCarthy	27996	01-404.310	2021-June-Amendment to SALDO	07/06/21	796.50	.00	
Davison & McCarthy	27997	01-414.310	2021-June-Planning Commission	07/06/21	81.00	.00	
Davison & McCarthy	27999	01-404.310	2021-June-Traffic Enforcement Agreement-LVHN	07/06/21	81.00	.00	
Davison & McCarthy	28000	01-404.310	2021-June-Board of Commissioners	07/06/21	688.50	.00	
Davison & McCarthy	28001	08-429.310	2021-June-Sewer Agreement with Fountain Hill	07/06/21	1,107.00	.00	
Davison & McCarthy	28002	01-404.310	2021-June-WSFC-Investment in Land & Building	07/06/21	135.00	.00	
Davison & McCarthy	28003	01-404.310	2021-June-Suit by DiCesare	07/06/21	121.50	.00	
Davison & McCarthy	28004	01-404.318	2021-June-Plot 886 LLC-Land Development	07/06/21	81.00	.00	
Davison & McCarthy	28005	01-404.318	2021-June-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	07/06/21	40.50	.00	
Davison & McCarthy	28006	01-404.318	2021-June-820 Public Rd Minor Subdivision	07/06/21	120.00	.00	
Davison & McCarthy	28007	01-408.318	2021-June-1453 Lehigh Ave Minor Subdivision	07/06/21	148.50	.00	
Davison & McCarthy	28008	01-404.318	2021-June-Parkwood Dr-Land Development	07/06/21	433.50	.00	
Davison & McCarthy	28009	01-404.318	2021-June-Fee Dispute-1239 Voortman Ave	07/06/21	1,108.07	.00	
Davison & McCarthy	28010	01-404.318	2021-June-1204 Voortman Ave Minor Subdivision	07/06/21	486.00	.00	
Davison & McCarthy	28011	01-404.310	2021-June-Amendment to Grading Ordinance	07/06/21	175.50	.00	
Davison & McCarthy	28012	01-404.310	2021-June-Summary Appeal-Joe Thorpe	07/06/21	3,455.18	.00	
Davison & McCarthy	28014	01-408.318	2021-June-Williams-2844 S Pike Ave	07/06/21	877.50	.00	
Davison & McCarthy	28015	01-404.310	2021-June-Joe Thorpe Litigation	07/06/21	108.00	.00	
Davison & McCarthy	28016	01-404.310	2021-June-2021 Bond Issue	07/06/21	175.50	.00	
Total Davison & McCarthy:					12,703.94	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Serv	204B164	01-430.320	610-782-5572-June 2021	06/29/21	15.00	.00	
Dispatch Answering Serv	204B164	06-448.320	610-782-5025-June 2021	06/29/21	19.95	.00	
Dispatch Answering Serv	204B164	01-401.320	Answr Service/Pump Stn Alm-June 2021	06/29/21	463.25	.00	
Total Dispatch Answering Service:					498.20	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	78347	06-448.375	#32-inverter repair	06/28/21	37.50	.00	
Ecco Communications LLC	78347	08-429.375	#32-inverter repair	06/28/21	37.50	.00	
Ecco Communications LLC	78355	06-448.375	#32-belt clip	06/29/21	5.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Ecco Communications LLC	78355	08-429.375	#32-belt clip	06/29/21	5.25	.00	
Total Ecco Communications LLC:					85.50	.00	
<b>ELM</b>							
ELM	070721	01-431.303	2021-tub grinding usage	07/07/21	9,697.56	.00	
Total ELM:					9,697.56	.00	
<b>Emergency Systems Service Co</b>							
Emergency Systems Servi	239533	08-429.373	Generator service & repair-Lift station #3	07/06/21	638.94	.00	
Total Emergency Systems Service Co:					638.94	.00	
<b>F.W. Webb Company</b>							
F.W. Webb Company	71842573-2	01-409.240	Police A/C Unit Repair	06/28/21	674.02	.00	
F.W. Webb Company	72096251	01-451.240	Laubach bath house supplies	06/28/21	54.08	.00	
F.W. Webb Company	72182838	01-409.373	Water heater for police bldg	07/06/21	633.50	.00	
F.W. Webb Company	72189496	06-448.373	Water pump station A/C Unit	07/06/21	2,368.86	.00	
F.W. Webb Company	72193042	06-448.373	Water pump station A/C Unit	07/06/21	149.22	.00	
Total F.W. Webb Company:					3,879.68	.00	
<b>Facchiano Iron Works Inc.</b>							
Facchiano Iron Works Inc.	25981	41-409.700	crane rental for A/C units @ police bldg	07/12/21	700.00	.00	
Total Facchiano Iron Works Inc.:					700.00	.00	
<b>Faust Hauling Inc.</b>							
Faust Hauling Inc.	21-558	41-410.700	Mason sand	06/30/21	1,224.50	.00	
Total Faust Hauling Inc.:					1,224.50	.00	
<b>First Regional Compost Authority</b>							
First Regional Compost Au	2021-335	10-427.303	Grass collection-20 yds-6/3, 6/11, 6/29	07/01/21	396.00	.00	
Total First Regional Compost Authority:					396.00	.00	
<b>Frankenfield, Frank</b>							
Frankenfield, Frank	71321	01-414.220	Planning Commission Meeting-7/13/21	07/13/21	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	11570092	41-409.700	Supplies for Police A/C unit	06/28/21	594.28	.00	
Fromm Electric Supply Cor	51148038	41-409.700	Supplies for Police A/C unit	06/22/21	20.32	.00	
Fromm Electric Supply Cor	51148149	41-409.700	Supplies for Police A/C unit	06/29/21	76.78	.00	
Fromm Electric Supply Cor	51148184	41-409.700	Supplies for Police A/C unit	06/29/21	8.98	.00	
Total Fromm Electric Supply Corp:					700.36	.00	
<b>Gross McGinley LLP</b>							
Gross McGinley LLP	712021	01-414.314	2021-June-Hearings/decisions/misc	07/01/21	3,437.50	.00	
Total Gross McGinley LLP:					3,437.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Hassick, Richard</b>							
Hassick, Richard	71321	01-414.220	Planning Commission Mtg-7/13/2021	07/13/21	25.00	.00	
Total Hassick, Richard:					25.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	09501	01-409.240	Parts for door repair @ ESWD	07/15/21	136.67	.00	
Home Depot Credit Service	55800	01-451.240	Paint/frame/roller cover/microfiber/tray liner/roller tray	07/13/21	260.40	.00	
Home Depot Credit Service	90119	06-448.240	Tubing for Water pump station A/C repair	07/06/21	9.91	.00	
Total Home Depot Credit Services:					406.98	.00	
<b>IAAI</b>							
IAAI	53160	01-410.420	Annual membership-Sabo	06/24/21	100.00	.00	
Total IAAI:					100.00	.00	
<b>Jeffrey R Dimmich Law Office</b>							
Jeffrey R Dimmich Law Offi	62921	01-406.314	Civil Svc: General file-5/20/21-6/27/21	06/29/21	2,457.00	.00	
Total Jeffrey R Dimmich Law Office:					2,457.00	.00	
<b>Kelly Buick GMC Chrysler Dodge Jeep Mits</b>							
Kelly Buick GMC Chrysler	600910	01-410.251	#207-Diagnostics	06/30/21	289.99	.00	
Total Kelly Buick GMC Chrysler Dodge Jeep Mits:					289.99	.00	
<b>Lawson Products</b>							
Lawson Products	9308576501	06-448.240	Nitrile gloves	06/29/21	107.06	.00	
Lawson Products	9308576501	08-429.240	Nitrile gloves	06/29/21	107.06	.00	
Lawson Products	9308576501	01-430.240	Nitrile gloves	06/29/21	107.07	.00	
Total Lawson Products:					321.19	.00	
<b>Lehigh County</b>							
Lehigh County	63021	01-410.261	Annual Support and Maintenance for Mark 43 Consortium Participation	06/30/21	7,557.45	.00	
Total Lehigh County:					7,557.45	.00	
<b>Losagio, Bryan</b>							
Losagio, Bryan	62521	01-410.238	reimb-shirts	06/25/21	37.96	.00	
Total Losagio, Bryan:					37.96	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	105498	01-409.240	Drain cleaner	07/15/21	15.58	.00	
Madle's Hardware	205280	01-430.240	Number & Letter Reflectors	07/01/21	26.91	.00	
Madle's Hardware	205414	01-430.240	Rope starter spool/bulbs	07/09/21	19.79	.00	
Total Madle's Hardware:					62.28	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	39145	01-410.251	#217-Oil change/top off fluids	07/08/21	116.27	.00	
Total Motors Plus Inc.:					116.27	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>MP Outfitters</b>							
MP Outfitters	45617-5	01-410.238	Gun cleaner/jacket-Frankenfield	06/21/21	159.99	.00	
Total MP Outfitters:					159.99	.00	
<b>Nelson Wire Rope</b>							
Nelson Wire Rope	325314-1	41-409.700	Spa Shackle/Web spring for Police A/C units	06/29/21	234.88	.00	
Total Nelson Wire Rope:					234.88	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7576162	01-438.245	9.5MM	06/24/21	469.07	.00	
Total New Enterprise Stone & Lime Co Inc:					469.07	.00	
<b>Nothstein, Richard B.</b>							
Nothstein, Richard B.	62821	01-410.238	Reimb-Shoes	06/28/21	109.95	.00	
Total Nothstein, Richard B.:					109.95	.00	
<b>PA Department of Environmental</b>							
PA Department of Environ	1208525	01-436.315	MS4 Individual Permit-Annual fee	07/13/21	500.00	.00	
Total PA Department of Environmental:					500.00	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	63871	01-401.156	2021 Aug coverage	07/08/21	10,041.90	.00	
PA Municipal Health Ins Co	63871	01-402.156	2021 Aug coverage	07/08/21	2,654.31	.00	
PA Municipal Health Ins Co	63871	01-410.156	2021 Aug coverage	07/08/21	42,581.09	.00	
PA Municipal Health Ins Co	63871	01-414.156	2021 Aug coverage	07/08/21	1,084.15	.00	
PA Municipal Health Ins Co	63871	01-430.156	2021 Aug coverage	07/08/21	29,287.11	.00	
PA Municipal Health Ins Co	63871	06-401.156	2021 Aug coverage	07/08/21	530.86	.00	
PA Municipal Health Ins Co	63871	06-430.156	2021 Aug coverage	07/08/21	796.29	.00	
PA Municipal Health Ins Co	63871	06-448.156	2021 Aug coverage	07/08/21	6,184.54	.00	
PA Municipal Health Ins Co	63871	08-401.156	2021 Aug coverage	07/08/21	530.86	.00	
PA Municipal Health Ins Co	63871	08-429.156	2021 Aug coverage	07/08/21	6,184.54	.00	
PA Municipal Health Ins Co	63871	08-430.156	2021 Aug coverage	07/08/21	796.29	.00	
PA Municipal Health Ins Co	63871	10-426.156	2021 Aug coverage	07/08/21	1,433.33	.00	
Total PA Municipal Health Ins Coop:					102,105.27	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	912041	01-401.320	2021-June-Voice/Fax messages	06/30/21	364.87	.00	
Total PA One Call System Inc.:					364.87	.00	
<b>PAPCO</b>							
PAPCO	3309444	01-430.231	Diesel	06/30/21	1,091.33	.00	
PAPCO	3309444	06-448.231	Diesel	06/30/21	55.42	.00	
PAPCO	3309444	08-429.231	Diesel	06/30/21	55.42	.00	
PAPCO	3309444	03-413.231	Diesel	06/30/21	117.45	.00	
PAPCO	3309450	01-401.231	Unleaded Gasoline	06/30/21	18.77	.00	
PAPCO	3309450	01-410.231	Unleaded Gasoline	06/30/21	715.47	.00	
PAPCO	3309450	01-430.231	Unleaded Gasoline	06/30/21	151.31	.00	
PAPCO	3309450	06-448.231	Unleaded Gasoline	06/30/21	106.74	.00	
PAPCO	3309450	08-429.231	Unleaded Gasoline	06/30/21	106.74	.00	
PAPCO	3309450	03-413.231	Unleaded Gasoline	06/30/21	73.89	.00	
PAPCO	3311732	01-401.231	Unleaded Gasoline	07/07/21	22.89	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3311732	01-410.231	Unleaded Gasoline	07/07/21	872.59	.00	
PAPCO	3311732	01-430.231	Unleaded Gasoline	07/07/21	184.53	.00	
PAPCO	3311732	06-448.231	Unleaded Gasoline	07/07/21	130.17	.00	
PAPCO	3311732	08-429.231	Unleaded Gasoline	07/07/21	130.17	.00	
PAPCO	3311732	03-413.231	Unleaded Gasoline	07/07/21	90.12	.00	
Total PAPCO:					3,923.01	.00	
<b>Plasterer Equipment Co Inc.</b>							
Plasterer Equipment Co In	E01448	41-439.700	2021 John Deere Excavator	06/23/21	66,950.00	.00	
Plasterer Equipment Co In	E01448	06-448.700	2021 John Deere Excavator	06/23/21	33,475.00	.00	
Plasterer Equipment Co In	E01448	08-429.700	2021 John Deere Excavator	06/23/21	33,475.00	.00	
Total Plasterer Equipment Co Inc.:					133,900.00	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	62921	08-429.361	20380-10009	06/29/21	30.35	.00	
PPL Electric Utilities	62921	35-433.362	89989-11003	06/29/21	36.80	.00	
PPL Electric Utilities	62921	01-451.361	92035-05005	06/29/21	42.88	.00	
PPL Electric Utilities	62921	08-429.361	21780-10003	06/29/21	31.05	.00	
PPL Electric Utilities	62921	08-429.361	64170-11008	06/29/21	31.36	.00	
PPL Electric Utilities	62921	08-429.361	95425-66011	06/29/21	30.35	.00	
PPL Electric Utilities	62921	08-429.361	31590-08002	06/29/21	30.97	.00	
PPL Electric Utilities	62921	35-433.362	95790-09009	06/29/21	29.83	.00	
PPL Electric Utilities	62921	35-433.362	72390-08002	06/29/21	29.83	.00	
PPL Electric Utilities	62921	08-429.361	39790-24008	06/29/21	141.41	.00	
PPL Electric Utilities	62921	08-429.361	49200-35001	06/29/21	30.40	.00	
PPL Electric Utilities	7721	08-429.361	47020-14000	07/07/21	30.28	.00	
PPL Electric Utilities	7721	35-433.362	32810-04003	07/07/21	38.81	.00	
PPL Electric Utilities	7721	01-451.361	62400-52006	07/07/21	12.95	.00	
PPL Electric Utilities	7721	08-429.361	98810-20005	07/07/21	68.33	.00	
PPL Electric Utilities	7721	35-433.362	59610-04003	07/07/21	42.58	.00	
PPL Electric Utilities	7721	06-448.361	59410-04007	07/07/21	30.47	.00	
PPL Electric Utilities	7721	35-433.362	58010-04003	07/07/21	40.14	.00	
PPL Electric Utilities	7721	35-434.361	79200-43006	07/07/21	10,455.66	.00	
PPL Electric Utilities	7721	35-434.361	79000-43000	07/07/21	503.17	.00	
PPL Electric Utilities	7721	35-433.362	96549-22003	07/07/21	37.71	.00	
PPL Electric Utilities	7721	35-433.362	97159-57000	07/07/21	42.65	.00	
Total PPL Electric Utilities:					11,767.98	.00	
<b>Protect Alarms</b>							
Protect Alarms	26507	01-401.375	Fire service inspection-7/21/21-7/20/22-Annex bldg	07/01/21	435.00	.00	
Total Protect Alarms:					435.00	.00	
<b>Rabold, Kerry</b>							
Rabold, Kerry	70221	01-414.421	BCO Training-Rabold	07/02/21	375.00	.00	
Total Rabold, Kerry:					375.00	.00	
<b>Rehm Sr., Timothy J.</b>							
Rehm Sr., Timothy J.	7221	01-406.171	2021 Health Reimbursement	07/02/21	250.00	.00	
Rehm Sr., Timothy J.	7521	01-430.192	2021 Boot/clothing allowance	07/05/21	325.00	.00	
Total Rehm Sr., Timothy J.:					575.00	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Salisbury Township</b>							
Salisbury Township	71021	03-411.320	3Q2021 ESFCo Utility Invoice	07/10/21	138.50	.00	
Total Salisbury Township:					138.50	.00	
<b>Salisbury Township School Dist</b>							
Salisbury Township School	4294	01-474.430	2021-School Tax-1301 Black River Road	07/01/21	1,554.83	.00	
Total Salisbury Township School Dist:					1,554.83	.00	
<b>Schreiter P.L.S., Richard L.</b>							
Schreiter P.L.S., Richard L.	71321	01-414.220	Planning Commission Mtg-7/13/2021	07/13/21	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	63021	01-410.315	Police Car Washes-6/1-6/30/21	06/30/21	85.00	.00	
Total Shammy Shine Car Washes:					85.00	.00	
<b>SiteOne Landscape Supply</b>							
SiteOne Landscape Supply	109322562-001	01-438.245	Insecticide/Herbicide/Accu-pour pitchers	07/15/21	896.00	.00	
Total SiteOne Landscape Supply:					896.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3481478748	01-409.240	Disinfectant wipes/Floor & Carpet cleaner/sponges/scouring stick	07/07/21	184.02	.00	
Staples Advantage	3481478749	01-409.240	Toilet paper/trash bags	07/07/21	359.76	.00	
Total Staples Advantage:					543.78	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	62721	01-414.240	Tabs	06/27/21	27.97	.00	
Staples Credit Plan	62721	01-402.260	3-hole punch	06/27/21	129.99	.00	
Staples Credit Plan	62721	01-414.260	Shredder	06/27/21	289.99	.00	
Staples Credit Plan	62721	01-410.240	Post-it notes/sheet protectors/memo pads/report covers/pens/paper plates	06/27/21	129.53	.00	
Total Staples Credit Plan:					577.48	.00	
<b>Stephenson Equipment Inc</b>							
Stephenson Equipment Inc	10170656	01-437.375	E-Z clean slats/roll pins	07/06/21	184.74	.00	
Total Stephenson Equipment Inc:					184.74	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	267779	01-430.240	Business Cards-Levernier/Hercik/DiMatteo	07/06/21	162.00	.00	
Stotz/Fatzinger Office Supp	268040	01-414.240	Clock/binders/staples/flags/notebooks/post-it notes/steno book/file cards/rotary cards refill	07/12/21	295.46	.00	
Total Stotz/Fatzinger Office Supply:					457.46	.00	
<b>Stratix Systems Inc</b>							
Stratix Systems Inc	538742	01-401.375	Annual Maintenance Agreement-Admin & Police Copiers-6/27/21-6/26/22	06/21/21	4,691.53	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Stratix Systems Inc:					4,691.53	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	48486	41-410.700	Propane tank installation & fuel for Pole bldg	06/29/21	8,089.45	.00	
Total Suburban Propane-2022:					8,089.45	.00	
<b>Times News</b>							
Times News	100503261-063020	01-401.341	Ad: 6/30/21-Planning Commission Meeting	07/08/21	254.26	.00	
Total Times News:					254.26	.00	
<b>TransUnion Risk &amp; Alternative Data Solut</b>							
TransUnion Risk & Alternat	5872430-202106-1	01-410.420	Background Check Investigation Site Subscription	07/01/21	109.00	.00	
Total TransUnion Risk & Alternative Data Solut:					109.00	.00	
<b>U.S. Department of Agriculture</b>							
U.S. Department of Agricult	3003858451	01-451.371	2021-Goose Mgmnt-thru 4/30/21	07/01/21	58.74	.00	
U.S. Department of Agricult	3003858452	01-451.371	2021-Goose Mgmnt-thru 6/30/21	07/01/21	589.91	.00	
Total U.S. Department of Agriculture:					648.65	.00	
<b>Valley Networks Inc</b>							
Valley Networks Inc	4953	01-407.319	Managed Network Services-Aug 2021	07/14/21	1,424.50	.00	
Valley Networks Inc	4953	01-410.319	Managed Network Services-Aug 2021	07/14/21	3,432.75	.00	
Valley Networks Inc	4953	06-448.319	Managed Network Services-Aug 2021	07/14/21	326.80	.00	
Valley Networks Inc	4953	08-429.319	Managed Network Services-Aug 2021	07/14/21	326.80	.00	
Valley Networks Inc	4953	10-407.319	Managed Network Services-Aug 2021	07/14/21	152.15	.00	
Total Valley Networks Inc:					5,663.00	.00	
<b>Verizon</b>							
Verizon	71921	08-429.320	2021-June-868-8310-Cardinal Dr Pump Stn	07/19/21	38.71	.00	
Verizon	7221	01-410.320	610-433-0563-monitor traffic signals CCB-7/2021	07/02/21	38.46	.00	
Verizon	7221	06-448.320	610-435-4231-Flxr Ave wtr pump stn-7/2021	07/02/21	45.89	.00	
Total Verizon:					123.06	.00	
<b>Weinstein Supply Corporation</b>							
Weinstein Supply Corporati	S027503382.001	01-451.240	Supplies for Laubach bath house	06/25/21	45.35	.00	
Total Weinstein Supply Corporation:					45.35	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	2140662	01-411.240	MSA Meter Service Plan-Gold-Annual subscription	06/24/21	505.00	.00	
Total Witmer Public Safety Group:					505.00	.00	
Grand Totals:					351,703.56	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
  - Invoice detail records above \$0 included.
  - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					168,969.19	.00	
<b>Fire Fund</b>							
Total Fire Fund:					909.20	.00	
<b>Water Fund</b>							
Total Water Fund:					46,509.76	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					44,106.89	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					2,052.15	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					11,257.18	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					77,899.19	.00	
Grand Totals:					351,703.56	.00	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
July 8, 2021  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Heather Lipkin  
Alok Patnaik

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works – EXCUSED  
Kevin Soberick, Chief of Police  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor – EXCUSED  
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## APPROVAL OF THE LIST OF BILLS PAYABLE

**Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 6/19/21-7/2/21, broken down as follows:**

\$71,073.34 = GENERAL  
\$11,057.81 = FIRE  
\$0 = LIBRARY  
\$84,628.29 = WATER  
\$15,520.67 = SEWER  
\$86.79 = REFUSE & RECYCLING  
\$5,235.79 = HIGHWAY AID FUND  
\$18,320.00 = CAPITAL GENERAL FUND  
\$4,549.00 = CAPITAL SEWER FUND  
**\$210,471.69 = GRAND TOTAL ALL FUNDS**

### **Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

### MINUTES

#### June 24, 2021

Commissioner Brinton declared the Minutes from June 24, 2021 accepted as presented.

### NEW BUSINESS

#### ORDINANCES

#### Ordinance to Authorize Issuance of 2021 General Obligation Note in the amount of \$6,546,000.

Present to address the Board were Mr. Chris Gibbons, Salisbury Township Financial Advisor from Concord Public Financial Advisors, LLC, and Attorney Kevin Reed, Bond Counsel, from King, Spry, Herman, Freund & Faul, LLC.

Mr. Gibbons stated that the 2016 Bonds are now able to be refinanced, and since the Township has Capital needs of about \$1.45 million, it makes sense to borrow for both requirements at one time. He noted that it will allow the Township to only have one set of issuance cost and, as a result, it will save around \$40,000. Mr. Gibbons commented that the refinancing will not extend the term on the existing debt, and both the general fund and water fund portion of the loan have a term of 15 years. He stated that after receiving several bids, the best option is through Neffs National Bank at the rate of 1.75% with a term of 15 years.

Ms. Bonaskiewich questioned when the closing would take place. Attorney Reed stated that is scheduled for August 17, 2021. He explained that the Bond must get approval locally at this level and also from the state, specifically the Department of Community and Economic Development. Attorney Reed noted that there is a specific law and that is why Bond Counsel is needed to make sure everything is filed appropriately and timely.

**Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Ordinance No. 07-2021-640, authorizing the issuance of 2021 General Obligation Note in the amount of \$6,546,000.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**RESOLUTIONS**

**Resolution to Amend Civil Service Rules & Regulations.**

**Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 07-2021-1713, amending the Civil Service Rules and Regulations.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Resolution to Authorize the sale of 1997 John Deer Grader to Dunnstable Township.**

**Motion by Commissioner Lipkin, seconded by Commissioner Seagreaves, to adopt Resolution No. 07-2021-1714, authorizing the sale of the 1997 John Deer Grader to Dunnstable Township.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

### **MOTIONS**

#### **Motion to Rescind Disaster Declaration of March 18, 2020.**

Commissioner Brinton noted that the Township's Disaster Declaration, dated March 28, 2020, went into effect "until rescinded", and because the State's Disaster Emergency Declaration was terminated as of June 10, 2021, the Board should formally vote to rescind the Township's original Disaster Declaration.

**The Motion passed by 5-0.**

### **PRIVILEGE OF THE FLOOR**

Commissioner Brinton thanked the Recreation Committee for setting up Movie Night at Franko Park.

Commissioner Lipkin thanked the Civil Service Commission for updating the Ordinance and bringing it up to current standards.

Chief Soberick stated that consortium testing will be held on July 10, 2021 and will continue on July 17, 2021. He noted that in this round of testing, there are 93 applicants and approximately 60 of them applied specifically to Salisbury; however, only 31 of them met the Department's requirements.

Mr. Paul Dorney of 1557 Seidersville Road expressed concerns about the speeding conditions on Seidersville Road and requested help from the Police Department to enforce the speed limit in that area. Chief Soberick noted that enforcement on that road is difficult, but he will follow-up with the Department's Traffic Officer and possibly set-up a joint traffic enforcement effort with Lower Saucon Township. Chief Soberick commented that having the use of radar guns would help, and he encouraged residents to contact their State Representatives asking them to pass a bill allowing local police departments to use radar.

Commissioner Brinton announced that the Board will hold an Executive Session at the conclusion of the meeting to discuss personnel matters.

### **ADJOURNMENT**

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:40 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary



These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 8, 2021.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**July 22, 2021**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

1. 2022 Budget Timeline