

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 14, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator - EXCUSED
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss legal matters.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve the list of Bills Payable for the period 3/19/22 – 4/8/22, broken down as follows:

\$344,070.25 = GENERAL
\$32,817.95 = FIRE
\$0 = LIBRARY
\$149,864.15= WATER
\$35,311.22 = SEWER
\$148,503.09 = REFUSE & RECYCLING
\$26,848.06 = HIGHWAY AID
\$12,882.81 = CAPITAL GENERAL FUND
\$7,422.11 = CASH ALLOCATIONS
\$757,719.64 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed 5-0.

MINUTES

March 24, 2022.

Commissioner Brinton declared the Minutes from March 24, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

Amend Code of Ordinances Chapter 6 (Conduct) with Addition of Part 8 (Disruptive Conduct).

Commissioner Brinton explained that the Ordinance is in response to certain quality of life issues with regards to rental properties. She noted that the objective is to implement regulations by which to monitor and control disruptive conduct of occupants in residential rental properties. Commissioner Brinton commented that the Ordinance was previously discussed in a Workshop.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Ordinance No. 04-2022-649, amending the Code of Ordinances Chapter 6 (Conduct) with the addition of Part 8 (Disruptive Conduct).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

RESOLUTIONS

Resolution to Approve Disposition of Public Works Equipment.

Commissioner Brinton stated that the Public Works Department would like to sell eight (8) pieces of equipment online via Municibid.

Commissioner Patnaik inquired as to the reason the 2012 Ford F550 dump truck is being sold. Mr. Levernier stated that the truck is not running and is due for replacement next year. He noted that instead of buying a new motor for it, he would like to move it this year ‘as-is’ and replace it next year as scheduled.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Resolution No. 04-2022-1742, approving the disposition of Public Works equipment.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Resolutions (3) to Recognize Fire Volunteers: Frank C. Bummer (ESFD), Gerald F. Royer (WSFD) and John F. Kelly Jr. (WSFD).

Commissioner Brinton commented that this year, the Township is recognizing Fire Department volunteers with more than 40 years of service. She stated that in lieu of the Regular Meeting on April 28, 2022, a special reception will be held honoring the volunteers.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to recognize fire volunteers: Frank C. Bummer (ESFD), Gerald F. Royer (WSFD) and John F. Kelly Jr. (WSFD).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES

COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Resolution Authorizing Execution of CDBG Grant Application and Ten Percent (10%) Match Commitment to Undertake “2023 Sanitary Sewer Rehabilitation Project”.

Commissioner Brinton commented that the Township makes improvements to its sanitary sewer lines each year and this is the project for 2023.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Resolution No. 04-2022-1746, authorizing the execution of CDBG Grant Application and Ten Percent (10%) match commitment to undertake “2023 Sanitary Sewer Rehabilitation Project”.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

MOTIONS

Motion to Approve Payment #1 to Michael F. Ronca & Sons for Water Main Replacement/Sanitary Sewer Repair Projects in the amount of \$200,109.68.

Mr. Tetterer stated that this is the first payment to the contractor. He commented that Keystone has overseen the construction and are happy with the work to this point, so they are recommending approval of the payment.

Motion by Commissioner Conn, seconded by Commissioner Karol, to approve Payment #1 to Michael F. Ronca & Sons for Water Main Replacement/Sanitary Sewer Projects in the amount of \$200, 109.68.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Approve Change Order #1 for Michael F. Ronca & Sons Water Main Replacement/Sewer Repair Projects, resulting in Net Decrease of \$62,510.

Mr. Tetterer stated that at the request of the Township, the contractor has agreed to reduce the trench restoration paving depth from seven inches to three inches. He commented that the remaining money will be used towards overlaying the entire road, which will make it stronger and look nicer.

Commissioner Patnaik asked if the Township will get a separate contract for the overlay project and if it is estimated to be over \$62,000. Mr. Tetterer replied that it will be a separate contract and it will be more than \$62,000 because the Township will be doing other roads at the same time. Mr. Levernier explained that there was money budgeted to do the roads, and the original plan was to do the water main and bid the paving separately to get a better price; however, now the Township will take some of the money from the water main project and put it towards the paving.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve Change Order #1 for Michael F. Ronca & Sons Water Main Replacement/Sewer Repair Projects, resulting in net decrease of \$62,510.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

COURTESY OF THE FLOOR

Chief Soberick stated that on April 2, 2022, Sergeant Ron Patten retired from the Police Department after forty years of police service. He noted that they are starting the promotional process for his replacement.

Chief Soberick commented that he has followed up regarding the crossing guard request at Emmaus Avenue and South Dauphin Street and he plans to keep working on the issue.

Mr. Levernier stated that the Laubach stormwater project has started around the pond, and the pipe work on Lehigh Avenue will begin in the near future.

Ms. Bonaskiewich announced that the April 28, 2022 Board of Commissioners meeting is cancelled and the next regular meeting will be held on May 12, 2022.

Commissioner Conn brought forth an email regarding the poor condition of Riverside Drive. He noted that it is not a Township road, but inquired what the Township can do to encourage the owners of the road to make improvements. Ms. Bonaskiewich stated that there is a disagreement over who is responsible for the road, but she has reopened the conversation with the County because they need to address the road one way or another as they have jurisdiction. She noted that she will continue to follow-up with them and will keep the Board updated.

Commissioner Patnaik stated that he received numerous calls from residents regarding the Township mailing out incorrect tax bills.

Commissioner Patnaik expressed concerns about faded street signs. Mr. Levernier commented that he ordered 50 new signs two months ago but is still waiting for their delivery.

Commissioner Brinton stated that the printing of the incorrect tax bills was an error on the Township's part, not the tax collector.

Mr. Ziegenfus apologized for the error in the tax bills and assured the Board that every effort will be made so that it will not happen again.

Ms. Marilyn Wolf of 761 East Rock Road expressed concerns about constructing an open-air gun range for the Police Department at Franko Park.

Mr. Roger Schultz of 1999 Black River Road also expressed concerns about the location of the gun range. He inquired if there are any other locations or if an indoor range has been considered. Chief Soberick stated that an indoor range would be too costly and they are still searching for alternative locations. He commented that with some of the required training, Unami is no longer ideal for police use and an alternative site would be the best for the Police Department.

Mr. Shultz inquired about the hours or time of day the gun range would be in use. Chief Soberick commented that it is very early in the process, but it the range would just be used by the Township's Police Department for qualifications twice a year and some additional training. He noted that there are only 22 people in the Department and they would be split into groups of four or five when training. Chief Soberick also stated that he would post notice before training and the range would not be located near the ballfields.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Patnaik. The time was 7:33 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on April 14, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL