

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 12, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Conn asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Conn called the meeting to order at 7:00 p.m.

Commissioner Conn turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President – arrived at 7:15 p.m.
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer
Genny Baillie, Recreation Director

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 9/23/23-10/6/23, broken down as follows:

\$180,202.54 = GENERAL
\$2,537.91 = FIRE
\$0 = LIBRARY
\$30,217.16 = WATER
\$9,794.03 = SEWER
\$148,304.70 = REFUSE & RECYCLING
\$221.81 = HIGHWAY AID
\$52,105.00 = CAPITAL GENERAL
\$431,383.15 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

September 28, 2023

Commissioner Conn declared the Minutes from September 28, 2023 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance Amending Park Regulations regarding Permitted Uses and Hunting (Chapter 16, Parts 1 and 3).

Ms. Bonaskiewich confirmed that nothing was changed or added to the Ordinance since the Workshop discussion on September 28.

Chief Sabo commented that no one has complained about not being able to get hunting permits for Franko. He noted that most hunters are going to Constitution or contacting the Wildlands Conservancy for hunting on their property that is across the street from Franko.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to adopt Ordinance No. 10-2023-663, amending Park Regulations regarding Permitted Uses and Hunting (Chapter 16, Parts 1 and 3).

The Board voted: 4 Ayes; 0 Nays

RESOLUTIONS

Resolution Approving South Whitehall Township’s Act 537 Sewage Facilities Plan Update.

Mr. Wojciechowski stated that South Whitehall is basically revising their Act 537 Plan, which has no impact to the sewer service areas. He explained that South Whitehall disbanded the authority

last December, but it is not recognized by the DEP until they amend the ACT 537 Plan to formally express that South Whitehall is responsible for the sewage conveyance as opposed to the authority.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Resolution No. 10-2023-1793, approving South Whitehall Township's Act 537 Sewage Facilities Plan Update.

The Board voted: 4 Ayes; 0 Nays

MOTIONS

Motion Approving Payment #1 (Final) to Asphalt Maintenance Solutions, LLC (AMS) for the 2023 Road Program Work in the Amount of \$356,630.83.

Mr. Wojciechowski stated that the paving work has been completed this year. He noted that there is a Change Order included in this final amount, which brought a reduction in what was originally bid.

Commissioner Karol asked why the Change Order resulted in a reduction of price. Mr. Levernier explained that AMS had included fog sealing in their bid, which was cut out, and part of Fairfield Drive was supposed to be cape sealed as well, but that work is going to be delayed until next year because of the waterline replacement project. He commented that the bid also included tar and chip work for parts of West Rock Road; however, they used nova chip in the area instead.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, approving Payment #1 (Final) to Asphalt Maintenance Solutions, LLC (AMS) for the 2023 Road Program work in the amount of \$356,630.83.

The Board voted: 4 Ayes; 0 Nays

Motion Approving Payment #2 to Billitier Electric, Inc. for Cardinal Drive Pump Station Generator Replacement Project in the Amount of \$21,393.50.

Mr. Wojciechowski commented that the generator is installed, but this does not represent the final payment because duct work still needs to be constructed and installed.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, approving Payment #2 to Billitier Electric, Inc. for the Cardinal Drive Pump Station Generator Replacement Project in the amount of \$21,393.50.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Patnaik stated that he met with the Allentown Mayor regarding the road condition of Lehigh Parkway North. He noted that the mayor believes the road has not been prioritized because there are no City of Allentown taxpayers residing on that road. Commissioner Patnaik suggested developing an inter-municipal MOU with the City, which would allow both Public Works Departments to formally engage with each other and give a proposed solution with an

estimated cost. He commented that there is a grant available at the state level that would provide funding to repave the road and do the line painting.

Attorney Ulrich stated that the Township can prepare a MOU with Allentown, but the Township would need to know what the City is intending for the Township to do. He noted that it does not necessarily sound like they want the Township to do the work, but that they want a commitment from the Township that we need the work done. Attorney Ulrich further explained that the City has to provide the Township with what grant they are applying for, then Mr. Wojciechowski would review it, and then he would prepare the MOU to make sure the Township is not accidentally committing itself to doing the work. Attorney Ulrich noted that he will follow-up on the matter with Attorney Gross, who is the solicitor for the City of Allentown.

Commissioner Patnaik stated that he met with a PennDOT representative regarding flooding on Lehigh Street. He commented that PennDOT is willing to do a survey to see what needs to be done to alleviate the issue and that incident reports would help move it forward. Mr. Levernier stated that a survey had already been done and plans were made to fix Lehigh Street, but it came down to funding because PennDOT would not pay to fix the road. Commissioner Patnaik noted that he will continue to follow-up on the issue.

Commissioner Patnaik stated that he spoke with a community development representative from the State who provided information about possible funding available for upgrading pavilions. He noted that if the Township can show that some kind of education is taking place the pavilion (i.e., the Township's Playground Program), it could be classified as educational, which would make the Township eligible for a grant through DCED.

Commissioner Karol commented that he visited the area around Green Acres Park to observe the sound coming from the pickleball court and his opinion is that there is not enough noise to justify spending money on any noise abatement. He believes that the pickleball has generated positive park use and a reduction in police calls. Commissioner Karol commented that any noise abatement would also reduce visibility for the police, therefore, reducing safety.

Commissioner Brinton stated that she felt the noise was not excessive when directly next to the court, but she could hear it more when she was on the street away from the court. She believes that if the Township would install something around the court, it would cause more problems than actually solving the issue.

Commissioner Brinton stated that she attended a Municipal Leadership conference with Commissioner Patnaik and Commissioner Conn, along with other commissioners from First-Class Townships, where they heard information about available grants and how other municipalities have dealt with issues like stormwater. She also thanked Chief Sabo and Commissioner Patnaik for presenting information at the conference regarding police recruitment and retention.

Commissioner Conn also commented about the available grants that were outlined by DCED at the Municipal Leadership conference.

Chief Sabo stated that K-9 Miklo will be put down on Friday, September 29 due to an incurable type of cancer. The Board thanked Miklo for his years of service.

Fire Chief Joshua Wells from Western Salisbury Volunteer Fire Company thanked the Board for attending the recent groundbreaking ceremony for the new fire station. He also noted that it is Fire Prevention Week and the company is making presentations in schools and health care facilities. Chief Wells reminded the Board to check smoke detector batteries and carbon monoxide detectors.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Brinton seconded the motion. The time was 7:41 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on October 12, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL